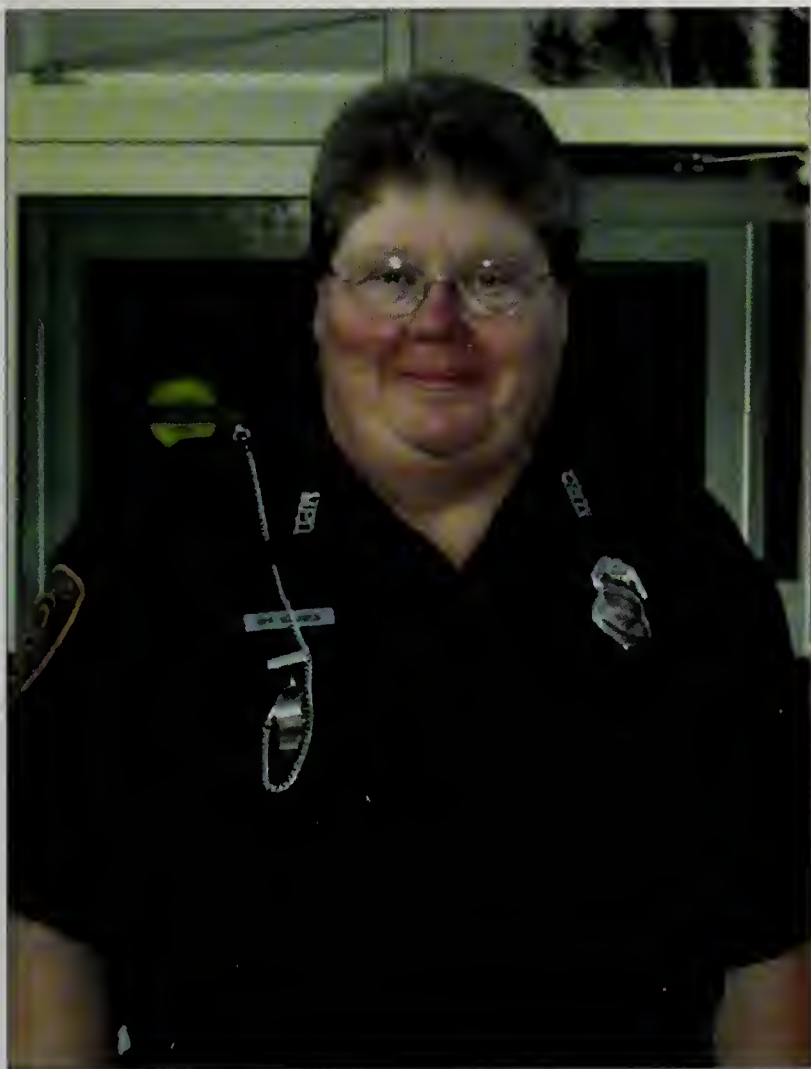


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# **TOWN REPORT**

## **MILFORD, NEW HAMPSHIRE**

### **2011**



**Brenda Lynch**  
**Senior Crossing Guard**



**Willie Leduc**  
**Town Treasurer**

## **In Memoriam**



## **~ Town of Milford 2011 Annual Report ~**

### **~ About the Cover ~**

In 2011 the Town offices mourned the loss of two beloved coworkers who were not only close friends, but who were also icons in the community.

**Brenda Lynch** - Brenda began her career with the Milford Police Department on October 13, 1987, as a Crossing Guard. During the next 23 years she became the backbone of the division and eventually became the Senior Crossing Guard.

There are many words that could be used to describe Brenda such as loyal, dependable, kind, dedicated, caring, and professional. None of those words can really explain what Brenda was to the Police Department or the Town. She was someone we could depend on. She was always at her appointed crossing; she was always prepared, and first and foremost, she always had the best interest and safety of the children of Milford on her mind.

Not only has the department lost a valuable and dedicated employee but our community has lost a treasure. There aren't too many children or adults that didn't know Brenda – even if they didn't know her name. Her passing leaves a huge void in the Police Department and in our hearts. She is - and will always be - missed.

**Willie Leduc** – This past year Milford lost one of its most outstanding citizens, Wilfred Leduc, known to us all as “Willie.”

In 1981 Willie was elected Town Clerk and at that time that position also came with the appointment of Tax Collector, so until he retired in 1995 he wore two hats, and he wore them well. He also enjoyed working with elections so even after he retired from the Town Clerk/Tax Collector position he was summoned by his successors to continue assisting at the polls and later he was appointed Assistant Moderator. Willie always stayed till the very end of each Election Day which resulted in a 16 hour day – never with a single complaint. With this upcoming election year we will feel his absence with deep sadness and we will also miss his assistance as we tally the votes - Willie could add figures in his head like no other!

Willie had a great sense of humor and he always had a joke or story to tell. Willie loved Milford and enjoyed staying in touch with Town affairs and because of that in 2004 he ran for Town Treasurer. Fortunately for everyone he won the election which gave Milford a truly dedicated watchdog and it gave us the continued chance to see him frequently and share his wit and wisdom.

Willie was a very kind and humble man who loved his family; he would always talk about them with such pride. He was always there willing and able to help his family or anyone for that matter. Willie was one of a kind and he will always be remembered as a good friend to everyone who knew him. He was also our go to person if we needed to know something from “back in the day.” Anyone who remembers “back in the day”, will know that on Christmas Eve we could always count on him for his famous meatballs and cranberry juice for the Holiday Christmas Party.

He is very much missed and will be for quite some time. It was a privilege to have known and worked with him and we are all the better for it.



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**~ VOLUNTEER APPLICATION ~**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_



**TELEPHONE NUMBER:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on/with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

**Boards, Commissions, & Committees**

- \_\_\_\_\_ Any Position as needed
- \_\_\_\_\_ Budget Committee
- \_\_\_\_\_ Capital Improvements Plan (CIP) Committee
- \_\_\_\_\_ Conservation Commission
- \_\_\_\_\_ Facilities Planning Committee
- \_\_\_\_\_ Heritage Commission
- \_\_\_\_\_ Planning Board – Regular / Alternate (circle)
- \_\_\_\_\_ Recreation Commission
- \_\_\_\_\_ Recycling Committee
- \_\_\_\_\_ Traffic Safety Committee
- \_\_\_\_\_ Volunteer Committee
- \_\_\_\_\_ Zoning Board–Regular / Alternate (circle)

**Other Opportunities**

- \_\_\_\_\_ Any other opportunity (please specify) \_\_\_\_\_
- \_\_\_\_\_ Emergency Management
- \_\_\_\_\_ PEG Access Videographer
- \_\_\_\_\_ Web Site

Please attach a brief statement on why you would like to volunteer for the above

**EMAIL TO:**           **rbolduc@milford.nh.gov**

or

**MAIL TO:**           **Human Resources**  
                  **Town Hall**  
                  **1 Union Square**  
                  **Milford. NH 03055-4240**

This application, further volunteer information, and other volunteer opportunities are available on the web at [www.milford.nh.gov/town\\_general/volunteer.htm](http://www.milford.nh.gov/town_general/volunteer.htm)

## ~ TOWN OF MILFORD, NH ~

### ~ MUNICIPAL SERVICES ~

Town Offices Main Number	249-0600	Selectmen's Office	249-0600
Administration Office	249-0601	Tax Collector	249-0655
Ambulance (Business Office)	249-0610	Town Administrator	249-0600
Assessing	249-0615	Town Clerk	249-0650
Conservation Commission	249-0628	Transfer Station	673-8939
Community Development – Building, Code Enforcement, Planning, Zoning	249-0620	Water Utilities	249-0660
Finance	249-0640	Welfare	673-3735
Fire (Business)	249-0680	<u>Schools</u>	
Human Resources	249-0605	Supt.'s Office	673-2202
Information Technologies	249-0612	Jacques Elem. School	673-1811
Library	673-2408	Heron Pond Elem. School	673-5221
Police (Business)	249-0630	Sage School	673-6709
Public Works	673-1662	Middle School	673-5221
Recreation	249-0625	High School	673-4201

### ~ EMERGENCY NUMBERS ~

Ambulance/Fire/Police	911
Poison Control	1-800-562-8236

### ~ TOWN OFFICE HOURS ~

Town Clerk – Monday through Friday	8:00 AM to 3:00 PM
Tuesday Night Extended Hours	4:30 PM to 6:30 PM
Tax Collector – Monday through Friday	8:00 AM to 4:00 PM
All Other Offices – Monday through Friday	8:00 AM to 4:30 PM

### ~ MILFORD RECYCLING CENTER HOURS ~

Closed: Sundays, Mondays & Holiday (see web site for details)

Tuesday	8:00 AM to 8:00 PM
Wednesday	8:00 AM to 12:00 PM
Thursday	12:00 PM to 8:00 PM
Friday	8:00 AM to 1:00 PM
Saturday	8:00 AM to 4:30 PM

### ~ WADLEIGH MEMORIAL LIBRARY HOURS ~

Monday - Thursday	9:30 AM to 8:30 PM
Friday	9:30 AM to 5:00 PM
Saturday	9:00 AM to 1:00 PM
Sunday (September – May)	1:00 PM to 5:00 PM
Sunday (June – August)	CLOSED

Please visit us on the Town's web site at: [www.milford.nh.gov](http://www.milford.nh.gov)



## **~ 2011 MILFORD, NH TOWN OFFICERS ~**

### **~ BOARD OF SELECTMEN ~**

Nathaniel W. Carmen, Chairman  
Gary L. Daniels, Vice-Chairman  
Katherine H. Bauer  
Timothy M. Finan  
Michael E. Putnam

Term Expires 2012  
Term Expires 2012  
Term Expires 2014  
Term Expires 2013  
Term Expires 2014

### **~ CEMETERY TRUSTEES ~**

Leonard Harten  
Robert Courage  
Mary Dickson

Term Expires 2014  
Term Expires 2013  
Term Expires 2012

### **~ CHECKLIST SUPERVISORS ~**

Polly Cote  
Brian Sanborn  
Roberta Schelberg

Term Expires 2016  
Term Expires 2012  
Term Expires 2014

### **~ MODERATOR ~**

Peter Basiliere

Term Expires 2012

### **~ TOWN CLERK ~**

Margaret A. Langell

Term Expires 2013

### **~ TOWN TREASURER ~**

Wilfred A. Leduc

Term Expires 2013

### **~ TRUSTEES OF THE TRUST FUNDS ~**

Brad Chappell  
Ed Killam  
Janet Spaulding

Term Expires 2012  
Term Expires 2014  
Term Expires 2013

### **~ TRUSTEES OF THE WADLEIGH MEMORIAL LIBRARY ~**

Kristie Popp  
Timothy Barr  
Sarah Philbrick Sandhage, Secretary  
Mary Burdett, Chairman  
Chris Costantino  
Edith March  
Michael Tule

Term Expires 2012  
Term Expires 2012  
Term Expires 2014  
Term Expires 2013  
Term Expires 2013  
Term Expires 2012  
Term Expires 2014

### **~ WATER & WASTEWATER COMMISSIONERS ~**

Robert Courage  
Mike Putnam  
Dale White

Term Expires 2014  
Term Expires 2012  
Term Expires 2013





**~ 2011 MILFORD, NH TOWN DIRECTORS ~**

**~ TOWN ADMINISTRATOR ~**

**J. Guy Scaife**

**~ AMBULANCE SERVICE DIRECTOR ~**

**Eric P. Schelberg**

**~ ASSESSOR ~**

**Marti L. Noel**

**~ COMMUNITY DEVELOPMENT DIRECTOR ~**

**Bill G. Parker**

**~ COMMUNITY DEVELOPMENT - RESIDENTIAL BUILDING INSPECTOR/CODE  
ENFORCEMENT OFFICER ~**

**Dana S. McAllister**

**~ COMMUNITY DEVELOPMENT - COMMERCIAL BUILDING INSPECTOR/CODE  
ENFORCEMENT OFFICER ~**

**Bill A. McKinney**

**~ COMMUNITY DEVELOPMENT - TOWN PLANNER ~**

**Bill G. Parker (acting)**

**~ COMMUNITY MEDIA DIRECTOR ~**

**Mike McInerney**

**~ FINANCE DIRECTOR ~**

**Jack E. Sheehy**

**~ FIRE CHIEF/ EMERGENCY MANAGEMENT DIRECTOR ~**

**Jack J. Kelly**

**~ FIRE CAPTAIN/TRAINING OFFICER ~**

**Ken E. Flaherty**

**~ FIRE CAPTAIN/FIRE PREVENTION OFFICER ~**

**Jason A. Smedick**

**~ HUMAN RESOURCES/SOCIAL SERVICES DIRECTOR ~**

**Ruth A. Bolduc**

**~ INFORMATION TECHNOLOGIES DIRECTOR ~**

**Bruce C. Dickerson**

**~ LIBRARY DIRECTOR ~**

**Michelle R. Sampson**

**~ 2011 MILFORD, NH TOWN DIRECTORS (continued) ~**

**~ POLICE CHIEF ~**  
Frederick G. Douglas, Jr.

**~ POLICE CAPTAIN ~**  
Christopher Nervik

**~ POLICE CAPTAIN ~**  
Steve R. Toom

**~ PUBLIC WORKS DIRECTOR ~**  
Rick L. Riendeau

**~ PUBLIC WORKS - GENERAL FOREMAN - HIGHWAY ~**  
Steve L. Rougeau

**~ PUBLIC WORKS - GENERAL FOREMAN - FACILITIES ~**  
Connie J. Kelleher

**~ RECREATION DIRECTOR ~**  
Nicole M. Banks

**~ TAX COLLECTOR ~**  
Kathy P. Doherty

**~ TOWN CLERK ~**  
Peggy A. Langell

**~ TRANSFER STATION SUPERVISOR ~**  
Tammy L. Scott

**~ WATER UTILITIES SUPERINTENDENT ~**  
David L. Boucher

**~ WATER UTILITIES – WASTEWATER OPERATIONS FOREMAN ~**  
Jamie Soucy

**~ WATER UTILITIES - WATER FOREMAN ~**  
Jim Young

**~ WELFARE DIRECTOR ~**  
Susan N. Drew

## ~ 2011 MILFORD, NH TOWN BOARDS & COMMISSIONS ~

### ~ CONSERVATION COMMISSION ~

Audrey Fraizer, Chairman	Term Expires 2013
Kim Rimalover, Vice-Chairman	Term Expires 2014
Chris Costantino, Alternate	Term Expires 2012
Rodney DellaFelice, Alternate	Term Expires 2014
Wayne Hardy, Alternate	Term Expires 2014
Andy Hughes	Term Expires 2012
Becky Lorette	Term Expires 2012
Andrew Seale, Alternate	Term Expires 2014
Hub Seward	Term Expires 2013
Chris Costantino, Conservation Coordinator	
Nate Carmen, Board of Selectmen's Representative	

### ~ ECONOMIC DEVELOPMENT ADVISORY COUNCIL ~

Tom Sapienza, Chairman	Term Expires 2012
Matt Ciardelli, Vice-Chairman	Term Expires 2012
Brad Chappell	Term Expires 2014
Chris Costantino	Term Expires 2013
Rosie Deloge	Term Expires 2014
Tracy Hutchins	Term Expires 2012
George Infanti	Term Expires 2012
Janet Langdell	Term Expires 2013
Heather Leach	Term Expires 2014
John McCormack	Term Expires 2013
Penny Seaver	Term Expires 2014
John Siergiewicz	Term Expires 2014
Sean Trombly	Term Expires 2013
Dale White	Term Expires 2014
Bill Parker (Advisory)	
Mike Putnam, Board of Selectmen's Representative	

### ~ ETHICS COMMITTEE ~

Anne Edwards-Parker, Chairman	Term Expires 2014
Dennis Clemens, Vice-Chairman	Term Expires 2014
Ed Farrington, Alternate	Term Expires 2014
Bill Fuller, Jr.	Term Expires 2012
Sandra Hill	Term Expires 2013
Kevin Stephens	Term Expires 2013

### ~ HERITAGE COMMISSION ~

Charles Worcester, Chairman	Term Expires 2012
Herbert Adams, Vice-Chairman	Term Expires 2014
Ruth Heden, Secretary & Treasurer	Term Expires 2013
Polly Cote	Term Expires 2014
Erna Johnson	Term Expires 2012
Judy Parker, Alternate	Term Expires 2013
Kathy Bauer, Board of Selectmen's Representative	



## **~ 2011 MILFORD, NH TOWN BOARDS & COMMISSIONS (cont.) ~**

### **~ PLANNING BOARD ~**

Janet Langdell, Chairman	Term Expires 2014
Thomas Sloan, Vice-Chairman	Term Expires 2013
Paul Amato	Term Expires 2014
Christopher Beer	Term Expires 2013
Steve Duncanson	Term Expires 2013
Judy Plant	Term Expires 2014
Susan Robinson, Alternate	Term Expires 2014
Gary Williams, Alternate	Term Expires 2012
Kathy Bauer & Nate Carmen (Alternate), Board of Selectmen's Representatives	

### **~ RECREATION COMMISSION ~**

Walter Smith, Chairman	Term Expires 2012
Scott Hembrow, Vice Chairman	Term Expires 2013
Claudia Lemaire, Secretary	Term Expires 2014
Joan Dargie	Term Expires 2013
Cindy Lundberg, Alternate	Term Expires 2013
Rick Mossey	Term Expires 2014
Heather Romeri	Term Expires 2012
Liz Snell	Term Expires 2013
Bill Parker, Alternate	Term Expires 2012
Tim Finan, Board of Selectmen's Representative	

### **~ WEST MILFORD TAX INCREMENT FINANCE DISTRICT ADVISORY BOARD ~**

John McCormack, Chairman	Term Expires 2013
Tom Wilson, Vice-Chairman	Term Expires 2014
Katie Chambers	Term Expires 2012
Al Hicks	Term Expires 2014
George Infanti	Term Expires 2014
Dave Roedel	Term Expires 2013
Bill Parker, TIF District Administrator (Community Development Department)	
Mike Putnam, Board of Selectmen's Representative	

### **~ ZONING BOARD OF ADJUSTMENT ~**

Kevin Johnson, Chairman	Term Expires 2012
Fletcher Seagroves, Vice-Chairman	Term Expires 2014
Steven Bonczar	Term Expires 2012
Leonard Harten, Alternate	Term Expires 2012
Laura Horning	Term Expires 2012
Zach Tripp, Alternate	Term Expires 2012
Michael Unsworth, Alternate	Term Expires 2012
Stephen Winder	Term Expires 2014
Kathy Bauer, Board of Selectmen's Representative	

## **~ 2011 MILFORD, NH TOWN STANDING COMMITTEES ~**

### **~ BUDGET ADVISORY COMMITTEE ~**

Matt Lydon, Chairman  
Rose Evans, Vice-Chairman  
Peggy Seward, Secretary  
Bert Becker  
Paul Burkhardt

Deanna "Didi" Carter  
Karen Mitchell  
Jim Roccio  
Rod Watkins

### **~ CAPITAL IMPROVEMENTS PLAN CITIZEN'S ADVISORY COMMITTEE ~**

Steve Duncanson, Chairman  
Gil Archambault, Alternate  
Kevin Drew  
Matt Lydon  
Bill Parker (Advisory)

Colleen Moynihan  
Judy Plant  
Matt Sullivan  
Rod Watkins

### **~ EMERGENCY MANAGEMENT ~**

Steve Rougeau  
Helen Burke

Charlie Patterson  
Fletcher Seagroves

### **~ FACILITIES PLANNING COMMITTEE ~**

Gil Archambault  
Mark Fougere  
Janet Langdell  
Lorraine Marchildon  
Bill Parker (Advisory)  
Eric Schelberg (Advisory)  
Kathy Bauer, Board of Selectmen's Representative

Elizabeth Michaud  
Merv Newton  
Peggy Seward  
James Rumson  
Rod Watkins

### **~ FLETCHER CAP COMMITTEE ~**

Tracy Hutchins  
Celeste Barr  
Polly Cote  
Tim Finan, Board of Selectmen's Representative  
Guy Scaife (Advisory)  
Bill Parker (Advisory)  
Rick Riendeau (Advisory)

Rod DellaFelice  
Jerry Guthrie

### **~ GRANITE TOWN MEDIA ADVISORY COMMITTEE ~**

Joe Kasper, Chairman  
Jose Luna, Vice-Chairman  
Tom Schmidt, Secretary  
Frank Corey  
Mike McInerney, Director of Community Media

Rosie Deloge, School Administration Representative  
Tim Finan, Board of Selectmen's Representative  
Andrew Jefferys, Town Administration Representative  
Len Mannino, School Board Representative

**~ 2011 MILFORD, NH TOWN STANDING COMMITTEES (cont.) ~**

**~ RECYCLING/SOLID WASTE COMMITTEE ~**

Gil Archambault  
Celeste Barr  
Bertram Becker  
Dave Bowden  
Gary Daniels, Board of Selectmen's Representative  
Rick Riendeau (Advisory)  
Tammy Scott (Advisory)

Cara Brewer  
Bob Courage  
Steve Trombly  
Leighton White

**~ SENIOR CENTER COMMITTEE ~**

Joseph Pavolaitis, Chairman  
Liz Snell, Vice Chairman  
Bill Andrews  
Pat Berntson  
Nicole Banks (Advisory)

Susan Drew  
Mary Hennessey  
Cy Thibault

**~ TRAFFIC SAFETY COMMITTEE ~**

Rick Riendeau  
Gil Archambault, Vice-Chairman  
Fred Douglas  
Dana MacAllister  
Mindy Lavallee, Secretary  
Gary Daniels, Board of Selectmen's Representative

Bill Parker  
Dick Tortorelli  
Dave Wheeler

**~ 2011 MILFORD, NH ASSOCIATED COMMITTEES ~**

**~ DOWNTOWN ONGOING IMPROVEMENT TEAM (DO-IT) ~**

Kathy Bauer, Board of Selectmen's Representative

**~ MILFORD AREA COMMUNICATIONS CENTER BOARD OF GOVERNORS ~**

Nate Carmen, Board of Selectmen's Representative

**~ NASHUA REGIONAL PLANNING COMMISSION REPRESENTATIVES ~**

Kevin Johnson  
Janet Langdell  
Andy Seale

Term Expires 2012  
Term Expires 2014  
Term Expires 2013

**~ SOUHEGAN VALLEY TRANSPORTATION COLLABORATIVE ~**

Janet Langdell

Term Expires 2014





## **Town Of Milford**

### **OFFICE OF THE SELECTMEN**

#### **~ 2011 SELECTMEN'S REPORT ~**

In 2011 we were reminded that the more things change the more they stay the same. From completion of our cyclical revaluation of property values (which is required for all towns every 5 years), to an almost two foot deep Halloween snowstorm, to the Jennison Road Bridge receiving a critical rating forcing it to close, we saw a lot of challenges this year. If we look back to previous significant weather anomalies, other dips in the economy, the Great Depression, and yes, even other bridge failures (the old North River Road Bridge for example), we can't help but see that these kinds of troubles have come around before and we worked through them and still came out on top. Though it can be frustrating that the property revaluation took place during a "down" market and adding to that the variable changes in individual property values, we have seen this scenario before too. In this past year the economy has showed some signs of recuperation and with cautious optimism we look toward better times. Through all these tests Milford has, and continues to thrive, in a very positive place.

We have a thriving downtown while we see other towns suffering from decline. We have put ourselves on the map with the Pumpkin Festival, our parades, our beauty, our resilience, our welcoming attitude, our well thought out and inviting business atmosphere, and our comparatively low tax rate. Over these past several years we have gotten past major bumps in the road including greatly reduced revenues, extreme cut backs in state and federal funds, we survived a default budget year, and yet held the line on expenses while providing needed services to the tax payers. Yes, while some may not look outside of the boundaries of Milford, our tax rate remains at the very lowest among other communities similar to our size in New Hampshire. This all is accomplished by the hard work and design of each and every one of you.

An aspect of that hard work allows us to look to the future and say that Milford is on very good footing to maintain its great quality of life. We should be proud that the school of hard knocks has given us the needed skills to come up with a plan that is designed to help us build a strong future - the Capital Improvements Plan or CIP. The CIP has been structured to line up and prioritize the most needed big ticket items and projects and spread their cost out over multiple years in such a way that they will have little to no additional impact to the taxpayer. This leveled out tax impact is achieved by planning the start of newer bonded projects as the expense of older bonded projects is paid off. We all know that bridges, roads and ultimately all infrastructures have a limited life span. With the CIP onboard the town faces these certainties of age in a confident and forthright manner. If we maintain and follow the Plan it will ensure that all our citizens and visitors can travel through and enjoy this community to its utmost. As an extra financial benefit if we are able to sell the industrial portion of the Brox Property we

have the potential to realize significant “front end” cash revenue and then the developers’ new low impact business projects will increase long range tax revenues.

All of this though hinges on the approval of this year’s budget and warrant articles. It is a starting point and the foundation for a well thought out plan coming from the cooperative efforts of so many departments, committees, and commissions. With proper planning and the continuation of the extraordinary support we have seen, we know that the Town is well prepared to “weather the storms” as they come.

The Board is proud of their work to bring all of these efforts together to mold them into one cohesive voice during the past year. With any luck at town vote we will get the ambulance facility that is overdue, a replacement fire truck so we can continue to keep Milford safe, and a new backhoe loader that will help DPW resourcefully perform its work. Also, if we continue to support the CIP it should allow for the opportunity to accomplish goals like the Library expansion, again with only a modest projected increase coming from taxpayers.

I want to take a moment to say thank you to all the employees and volunteers that have helped to make the Board’s job much easier. We realize how often efficient town government is taken for granted and with true appreciation we know that employees will continue their duties vigilantly. I know every member values all of the tireless efforts that go into running the town of Milford and keeping it a great place to live. In this coming year we hope that more citizens will pitch in, get involved, and join a committee or commission.

The Board of Selectmen would like to wish all of you a great 2012 and again thank the town employees, volunteers, committee and commission members, and the citizens for all of your continuing efforts and support. It is much appreciated.

Respectfully, the Milford Board of Selectmen,

Nate Carmen, Chairman

Gary Daniels, Vice Chairman

Kathy Bauer

Tim Finan

Mike Putnam





## MILFORD AMBULANCE SERVICE

1 UNION SQUARE • TOWN HALL • MILFORD, NH 03055

PHONE (603) 249-0610 • FAX (603) 249-0610

---

### ~ 2011 REPORT ~

Milford Ambulance Service continued its ongoing charge of providing emergency ambulance coverage to the Town of Milford in a proud and professional manner during 2011.

**Activity:** Milford Ambulance Service responded to a total of 1,451 calls, an increase of 109 calls compared to 2010. Of the 1,515 patients evaluated and/or treated, 1,128 patients were transported to the hospital of their choice with 387 patients refusing transport. The surrounding communities of Amherst, Brookline and Wilton provided mutual aid ambulance coverage to Milford on 23 occasions when both of the Service's ambulances were unavailable due to either rendering assistance or being out of service for maintenance.

Requests for aid were handled in a timely, professional and compassionate manner, as the Service is known for.

The department increased the number of certified CPR instructors by one in August bringing the total number of instructors on staff to fifteen.

During 2011, the department conducted ten child seat inspections in accordance with national certification through the Safe Kids Coalition. Car seat checks are available by appointment which can be made by contacting the department directly.

On October 30th the department was certified by the NH Bureau of EMS as a Paramedic Interfacility Transfer (PIFT) level unit. The certification involved training eighteen department paramedic staff utilizing NH EMS generated training material, review of medications used in patient care during a transfer, review of specialized patient care equipment and implementing department transfer procedures and policies.

In November the department became the primary provider to the Milford Medical Center for patient transfers due to the closure of Rockingham Regional Ambulance in October. Transfers from MMC will allow the department to serve even more Milford residents who previously were served by another service. The anticipated additional call volume will increase the revenue to the town while having little impact on our ability to respond to requests for emergency service. The increased revenue generated by transfers will directly offset the operational costs of the department to the town.

The department provided input to the Board of Selectmen appointed Community Facilities Committee (CFC) regarding the department's facility requirements. Input was provided on the proposed stand-alone ambulance facility concept and location. The proposed location will maintain the department in the immediate downtown area, thereby upholding current department response times and proximity to the population concentration and most frequent area of response. After several months of discussion, a facility concept and size was generated that meets the short- and long-term needs of the department and community. This proposal facility will be appearing on the March 13, 2012, Town Vote ballot.



**Staffing:** Volunteers, encompassing National Registered Emergency Medical Technicians at the Basic, Intermediate and Paramedic levels, continue to be the backbone of the Service. During 2011, the volunteer staff provided over 22,000 hours of shift coverage with an additional 1,400 hours in mandatory continuing education.

In 2011, the Service recruited eleven new providers. The new attendants completed, or are in the process of completing the department Field Training Program (FTP). The FTP is a department initiated program designed to orient new members to Milford Ambulance Service operations and assisting the trainee in applying their EMT skills in the field. Efforts continue toward recruitment and retention.

Two members of the department upgraded their certifications during the year. Kyn Gdanian and Ralf Hilber achieved National Registry EMT-Paramedic status. The 1,400 hour program provides instruction and practical skill sets in advanced airway management, Advanced Cardiac Life Support, Pediatric Advanced Life Support and the administration of numerous medications.

**Recognition** - MAS recognized several members for their individual contributions to the Service throughout the year.

At the annual EMS Recognition Ceremony in May, several members were recognized for their length of service with the department: 5 Years – Vanessa Chretien, Ben Crane, Michelle Donovan, Lisa Peck and Erik VanderMass.

During 2011 the following volunteer members provided over 1,000 hours of shift coverage: Robert Duprey – 1,093 and Andrew Jeffery – 2,180.

Provider of the Year was awarded to Geoff Ranfos and Rookie of the Year went to Sara Chapo. Both providers exemplify the very best traditions of the department.

These individuals, who contribute to the Service on a daily basis, make the Service second to none in the State. The citizens of Milford can be proud to have these individuals protecting them and available at a moment's notice.

**Education:** 2011 saw the continuation of Service involvement in community education programs, staff training development and participation in the development of future state of New Hampshire EMS initiatives, provider protocols and administrative rules.

**Community Education and Outreach** MAS continued to expand its community education program geared toward injury prevention. During the annual Pumpkin Festival hundreds of individuals participated in several interactive activities geared toward understanding the body and pre-hospital care.

Service personnel assisted both Cub Scouts and Girl Scouts in obtaining their First-Aid Merit badges. The Scouts received hands on training on how to splint a fracture, control bleeding, how to call for assistance and other first-aid information.

The Service held 24 CPR classes and certified 188 individuals throughout the year for the general public and town employees including certifying Fire Department staff, two businesses and a daycare establishment.

The department taught two NH Bureau of EMS approved, US Department of Transportation, 136-hour EMT-Basic courses in the spring and fall. Seventeen students graduated from the class with four students recruited as volunteers with the department.

Training – Staff participated in monthly and quarterly education training which covered such topics as patient assessment, cardiac care, airway management, cervical spine immobilization, drug recognition, personal safety and other topics. The department held a 24-hour EMT Basic Life Support (BLS) refresher training in addition to a separate 12-hour Advanced Life Support (ALS) refresher training for department providers to satisfy biennial certification and licensing requirements..

Billing and Revenue: Anticipated collectable revenue from ambulance transportation in 2011 is \$494,962 on \$791,600 in invoiced transports. Anticipated net budget impact for ambulance operations in 2011 is \$215,753.

The department continuously seeks opportunities to reduce overall costs. Specific examples include the use of per-diem employees to fill two vacant authorized full-time positions. This action realizes over-time and benefit cost savings without compromising the quality of care the department provides to you, the citizens of Milford.

Additional savings have come about from generous donations for equipment as noted above – IV infusion pumps and an oxygen tank cylinder lifting device. These donations alleviated the need to fund the purchase of these items through taxes while enhancing the efficiency and quality of care to patients.

Closing Remarks: To the personnel of the Milford Ambulance Service – Thank you for the dedication, professionalism and quality pre-hospital emergency healthcare that you consistently practice and provide. These attributes make Milford Ambulance Service a quality Ambulance Service of which the citizens of Milford can be proud.

On behalf of Milford Ambulance Service, I would like to thank the Town and my many colleagues for their continued support during 2011. The Service will continue to provide quality emergency pre-hospital care while continuing to earn your respect, trust and support in 2012.

Respectfully submitted,  
Eric Schelberg, Director





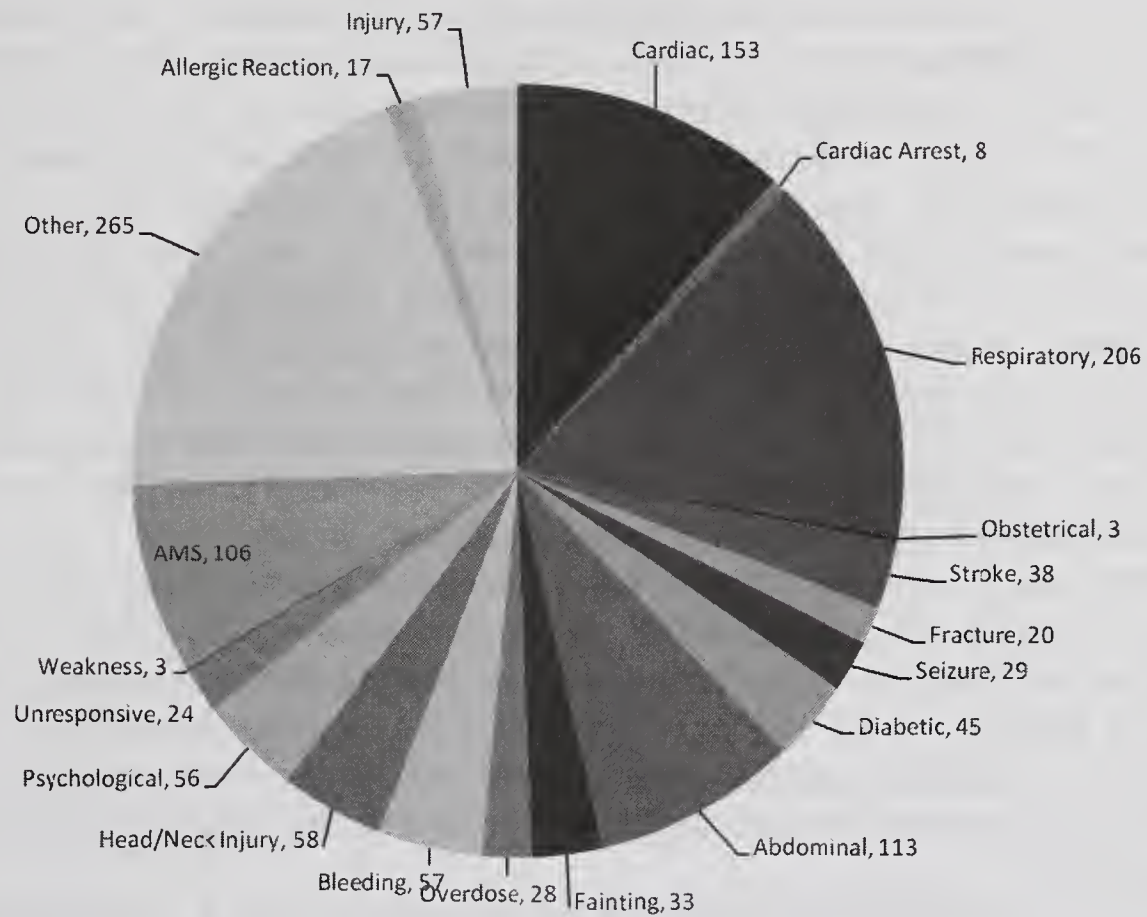
## Request for Medical Aid Analysis - 2011

**Total requests for medical aid in Milford: 1,451**

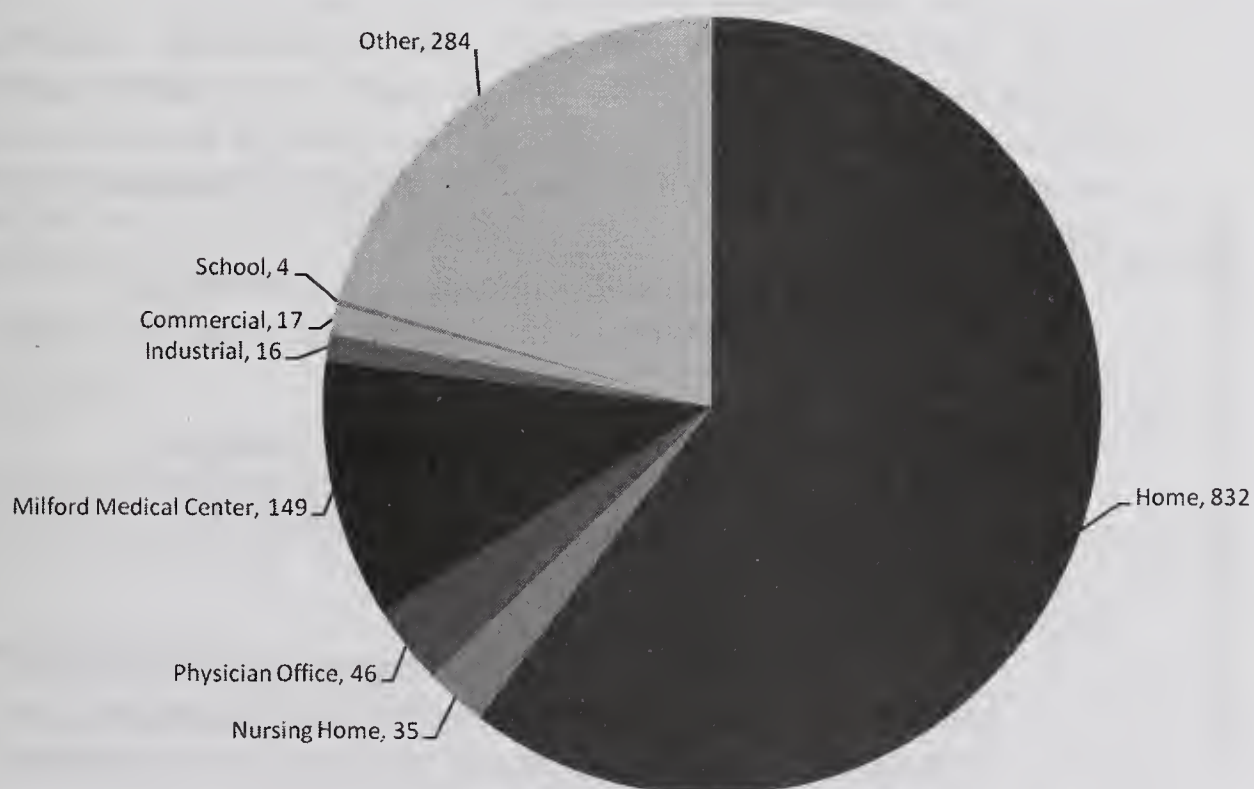
**Total requests for Mutual Aid to other communities: 32**

**Total Patient Contacts: 1,515    Transports: 1,128    No Transports: 387**

### Dispatch Reason – 2011



### Response Location - 2011





# Town Of Milford

## ASSESSING DEPARTMENT

### ~ 2011 REPORT ~

2011 is notable for the town wide property Revaluation. KRT Appraisal firm was hired for their expertise, and the implementation was smooth and successful.

The final values were given to the Department of Revenue Administration on October 7, 2011, after the Selectmen accepted our community's appraisal. The tax rate was set on October 25, and the tax bills were sent out on October 31. The equalization ratio will not be set by the Department of Revenue until after this report is published.

Local and national trends indicated another challenging year in 2011 for the real estate markets; recent economic reports have indicated that while there was still some decline observed in general, the rate of decline has slowed considerably. There are still many global, national and economic challenges ahead and forecasts show the real estate markets are still negatively impacted by the uncertainty. We hope that 2012 will see the anticipated bottom and turn around to these trends.

Within the Assessing office, it has been business as usual. We are on track with the task of visiting properties within the town, wasting no time to begin reviewing properties where there are building permits as well as verifying sales information. I wish to extend a Thank You for the cooperation of those property owners visited this year. As always the Assessing staff encourages all property owners to take a proactive role by viewing their property record cards and notifying the department of any changes to their properties.

For 2011, Milford has a total of 5,674 parcels with a total land area of 15,000 acres+/-.

Marti Noel, CNHA, Milford Assessor

**PUBLIC NOTICE**  
**Restoration Opportunity if your  
property has undergone an  
involuntary lot merger**

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

Read the full statute at:

<http://www.gencourt.state.nh.us/rsa/html/LXIV/674/674-39-aa.htm>.

The following is the Summary of the 2011 Inventory of Valuation.

**Land**

Current Use	\$	753,803	
Discretionary Preservation Easement		6,500	
Farm Structures & Land under RSA 79-D		7,800	
Residential		256,926,765	
Commercial/Industrial		66,404,335	
<b>Total Land</b>			<b>\$ 324,099,203</b>

**Buildings**

Residential	\$	745,281,895	
Manufactured Housing		14,483,050	
Discretionary Preservation Easement		28,200	
Farm Structures & Land under RSA 79-D		274,400	
Commercial/Industrial		177,756,255	
<b>Total Building</b>			<b>\$ 937,823,800</b>

**Total Utilities** **\$ 16,272,879**

Valuation Before Exemptions **\$ 1,278,195,882**

Certain Disabled Veterans	519,066
Improvements to Assist Persons with Disabilities	83,390

**Modified Assessed Value of all Properties** **\$ 1,277,593,426**

**Exemptions**

Blind	\$	105,000	
Elderly		5,785,900	
Solar/Wind		26,400	
<b>Total Exemptions</b>	<b>\$</b>	<b>5,917,300</b>	

**Net Valuation on which the tax rate for Municipal, county and Local Education is computed** **\$ 1,271,676,126**

Less Utilities **16,272,879**

**Net Valuation without Utilities on which the tax rate for State Education Tax is computed** **\$ 1,255,403,247**

(unaudited)



# **TOWN OF MILFORD**

## **OFFICE OF COMMUNITY DEVELOPMENT**

**Planning**

**Zoning**

**Building Safety**

**Health**

**Economic Development**

**Geographic Information Systems**

**Active Projects**

### **~ 2011 REPORT ~**

The Office of Community Development is composed of several departments responsible for Town services involving planning and land use/development; administration and enforcement of the Milford Zoning Ordinance; building safety, inspections, and code compliance; health regulations and code enforcement; economic development initiatives and programs; project management of special capital improvement and environmental projects involving Town properties and infrastructure; and the management of geographic information systems (GIS). The Office mission is:

*To fairly and effectively plan for and manage community change in accordance with the Milford Master Plan and the goals of the Board of Selectmen as set forth in the Town's land use, building, and health regulations, by providing professional advice, technical assistance, and enforcement in a fair and consistent manner to citizens, boards and commissions, departments, and regional agencies.*

The Department provides support to the public in permitting for land use change applications, Zoning Board of Adjustment applications, and all building projects subject to applicable codes, regulations, and ordinances. The Community Development Department also provides technical and advisory support to the Planning Board, the Board of Selectmen, the Zoning Board of Adjustment, the West Milford Tax Increment Financing Advisory Board, the Capital Improvements Plan Citizens' Advisory Committee, the Community Facilities Committee, and the Economic Development Advisory Council. Staff people are also members of several working groups hosted by the Nashua Regional Planning Commission and state and national professional organizations, as well as interdepartmental committees charged with stormwater management, traffic safety, joint loss management, energy and conservation, and emergency preparedness and operations.

National and regional economic forces continued to impact the Milford economy during 2011 and actual new development and construction continued to mirror the slowdown in the construction industry both regionally and nationally. New construction permits issued in 2011 totaled 23, of which 15 were single-family residential and 8 were commercial. This compares to 19 total new construction permits issued in 2010 (17 single-family, 1 two-family, and 1 commercial). Although slight, the increase may reflect a trend toward a slowly improving economy as in 2009 the total new construction permits bottomed out at 14. As a means of comparison, in 2003 there was a total of 186 new construction permits issued. No new multi-family or senior housing/age-restricted housing has been built since 2005. The Office is hopeful that the development and construction economy has bottomed out and the Town will see gradual growth in residential construction necessary to support the economic health and vitality of the community. The construction industry is a foundation of the economy



providing jobs and revenue for the Town, and there are some positive indicators that the local construction industry will improve over the course of the next several years.

During 2011 several local industries began construction of building additions and expansions necessary to accommodate their growth, and the Office assisted in several tenant changes, remodeling, and expansions. The Office continues to meet with interested developers, property owners, and contractors regarding potential property development and indications are that there is cautious optimism that Milford provides a location and business climate for business expansion. New construction, built in accordance with the Town's Master Plan, comprehensive land use regulations, a regularly updated capital improvements plan, and infrastructure capacity, is essential to supporting the local economy and property tax base.

The corresponding slowdown in new subdivision and site plan applications presented to the Planning Board allowed Office staff additional time to provide support to the Planning Board in developing significant zoning changes and long-range initiatives focused on economic development balanced with meeting Town comprehensive planning to preserve community character, natural resource protection, and building a solid foundation for future development. More about these initiatives can be found further in this Report.

Office staffing levels remained level in 2011. An extremely capable and professional team comprised of William McKinney (Commercial Building Inspector/Code Enforcement Officer/Health Officer); Dana MacAllister (Residential Building Inspector/Code Enforcement Officer/Deputy Health Officer); Sarah Marchant (Town Planner/GIS Coordinator); Shirley Wilson (Administrative Assistant II); Lorraine Carson (part-time Land Researcher); Fred Elkind (part-time Conservation Coordinator and Stormwater Coordinator) and Director/Zoning Administrator Bill Parker handle the growingly complex responsibilities of managing land and building use for the Town. In June the Office welcomed Mindy Lavallee as the Building Department part-time Administrative Assistant. Ms. Lavallee was hired to fill the vacancy left by Kathryn Parenti. Thank you Kathy for your service to the Office. Additional staff support for the Health Department is provided by Eric Schelberg, Ambulance Director, who serves as a Deputy Health Officer.

Significant progress continued in 2011 to enhance database management, recordkeeping, permit tracking, and on-line internal capabilities, with an eye on further development and enhancement in 2012 to create greater public access to permitting processes, information, and resources. Particular effort will be paid to expand the offerings of the Office website as the comprehensive and functional 'go-to' resource for the public.

The following report highlights the work and accomplishments of the individual departments within the Office of Community Development.

***Planning/Geographic Information Systems – Sarah Marchant, Town Planner/GIS Coordinator***

The Planning Department is responsible for permitting of land use applications and developing and implementing long-range planning efforts that help manage the

Town's physical and natural environment. To that end the Department strives to increase communication, and work cooperatively with all Town departments and the public to effectively move ideas, applications, and projects through the Town permitting process.

As the economy slowly showed signs of improvement over 2011, applications for development increased slightly from 2010. Staff spent a significant amount of time and resources supporting long-range planning efforts initiated by the Board of Selectmen and Planning Board, including a broad public outreach campaign to facilitate future economic development in west Milford and encourage the expansion of both existing and new business to increase the tax base and bring jobs to Milford.

The Department provided staff support to the Planning Board on long-range planning efforts and regulatory/zoning changes in support of the Milford Master Plan in addition to development applications. Major projects included:

- Hosted a well attended Community Planning Work session.
- Creation of Zoning Code revisions in cooperation with the Board of Selectmen, TIF District and Conservation Commission to develop the proposed "Commerce and Community District", a commercial, industrial, mixed-use overlay district to master plan and encourage development of the BROX properties and surrounding vacant lands.
- Coordination of Zoning Code revisions in cooperation with the Land Use subcommittee of the Economic Development Advisory Council to develop the West Elm Street Gateway District.
- Coordination and development of two Economic Revitalization Zones in partnership with the State's Department of Resources and Economic Development (DRED) encouraging business facility and personnel expansion by offering tax credit against the business profits and enterprise taxes.
- Coordination of community wide E911 Re-Addressing in cooperation with Code Enforcement.
- Implementation and management of GIS Infrastructure System Mapping project, Task 1: Stormwater System Mapping in coordination with federal stormwater management compliance.
- Continued analysis and development of the Traffic and Transportation Chapter of the Master Plan update in conjunction with the State's 10 Year Plan, regional objectives, and local priorities.

The Department additionally provides ongoing support for the many volunteer committees of the Town, including the Community Facilities Committee, Capital Improvements Plan Citizens' Advisory Committee, West Milford Tax Increment Financing Advisory Board, Economic Development Advisory Council, Traffic Safety Committee, Stormwater Committee, and Zoning Board of Adjustment. The Town Planner and Community Development Director represent the Town in the Souhegan Valley Transportation Collaborative, the Downtown Ongoing Improvement Team, the Oval Area Improvements Team, the Greater Nashua Workforce Housing Coalition, Nashua Regional Planning Commission projects, the NH Planner's Association, the



American Planning Association, Northeast Arc Users and the Northeast Economic Development Association.

***Special Projects / Economic Development - Bill Parker, Community Development Director/Zoning Administrator***

The Office provides project management for many special projects that focus on infrastructure planning, community-wide development, and economic development. Major projects in 2011 included:

- • Management of federal transportation grants and coordination with the NH Department of Transportation, including:
  - the South Street Transportation Enhancement (TE) grant that provides funding for improvements to South Street from Union Square southerly to the railroad right-of-way, inclusive of pavement widening, new sidewalk construction, undergrounding and relocation of overhead utilities, and associated aesthetic improvements. Due to unanticipated delays originating from the NHDOT and the difficult and complex process of utility design and coordination, the project is tentatively scheduled to finally advertise for bids to begin construction in mid-late 2012, pending final easement acquisition from affected property owners and final NH Department of Transportation plan review and approval.
  - the Oval Area/Downtown Area traffic improvements, funded by federal programs intended to address traffic and pedestrian safety and congestion downtown on Nashua Street, Elm Street, the Oval, the Amherst Street/Mont Vernon Street/Grove Street intersections, and the Westside neighborhood of Lincoln/Union/Garden/Cottage Streets. Project planning is tentatively set to begin in late 2012, once the South Street project is underway, and will be funded by a 20% local (\$700,000)/80% federal (\$2.7 million) grant.
- Ongoing planning for the Fletcher Paint EPA site clean-up.
- Implementation of the annual capital improvements plan program.
- Coordination of the federal Congestion Mitigation Air Quality grant funding received in late 2011 to construct additional turning lanes and install signalization improvements at the Route 13 South/Emerson Road/Armory Road intersection.
- Ongoing coordination on the methodology and strategy associated with implementation of the Osgood Pond reclamation and wetland mitigation project.
- Coordination with the Recreation Department on Kaley Park improvements, including irrigation system, well, field construction, and parking for Phase II development
- Support for the Economic Development Advisory Council and ongoing economic development initiatives relative to streamlined permitting and

development processes; land use changes to encourage additional economic growth; and community branding and website development.

- Support for the Community Facilities Committee to meet its charge from the Board of Selectmen to develop recommendations for both a site and facility for a stand-alone ambulance facility.

***Zoning Enforcement and Compliance – Bill Parker, Community Development  
Director/Zoning Administrator***

This Office provides the staff support necessary to fairly and effectively interpret and enforce the Town of Milford Zoning Ordinance. Involved in this work is assistance to the public on zoning issues and applications, administrative support to the Zoning Board of Adjustment, and investigation of zoning code violations. There were 20 variance and special exception applications submitted to the Zoning Board this past year dealing with a myriad of requests that required 'relief' from the Zoning Ordinance for property owners. Zoning compliance and enforcement is overseen by the Code Enforcement Officers, and as is noted in the next section, there were 46 zoning-related complaints received by the Office in 2011.

***Building Safety/Code Enforcement – William McKinney, Commercial Building  
Inspector/Code Administrator***

2011 continued to show signs of improvement relative to new construction, although the majority of building permits issued continues to be for additions and renovations. The Building Safety Department remains very busy with permit requests for expansion, remodeling, alterations, electrical, plumbing, and mechanical installations, code compliance, and citizen complaint investigations. The Department conducted 1,347 inspections in 2011. Although improvements continue to be made to our internal operations, the key component to quick turn-around for permits remains the amount and accuracy of information provided by those applying to our office.

The 2009 edition of the International Codes remains in effect throughout the state of New Hampshire and applies to any new, renovation or alteration project that affects any structure or building system such as plumbing or mechanical (HVAC). All of the adopted codes are available to be viewed at the Building Safety Department, on our website, or can be purchased through the International Code Council (ICC) and most retail book stores.

The Department continued its dedication to the investigation and resolution of citizen complaints. The Department logged 186 complaints covering building (75), health (62), and zoning (46). Due to staff commitment and diligence, the Department maintained a resolution rate of complaints in excess of 90%. Several vacant properties were issued orders to remedy major building code or property maintenance code violations. This resulted in long term plans of action with some property owners and sadly, the removal of several structures. The Building Safety Department will continue addressing violations involving the growing issue of vacant properties.



Included in this year's report are the 2011 Building Safety Department Building Permits and Comparisons.

Respectfully,

Bill Parker, Community Development Director/Zoning Administrator

### Community Development Statistics for 2011

	2011 YTD	% 2011 to 2010	2010 ACTUALS	2009 ACTUALS	2008 ACTUALS	2007 ACTUALS	5 Yr avg
<b>PLANNING</b>							
Site plans approved (existing sites)	5	71%	7	21	13	40	17
Site plans approved (new sites)	3	100%	0	2	6	3	3
<b>TOTAL SITE PLANS APPROVED</b>	<b>8</b>	<b>114%</b>	<b>7</b>	<b>23</b>	<b>19</b>	<b>43</b>	<b>20</b>
Site plans signed	6	60%	10	16	15	46	19
Subdivisions approved	4	133%	3	3	3	13	5
Lot line adjustments approved	3	300%	1	2	1	15	4
Condominium conversions approved	0	0%	0	0	0	17	3
<b>TOTAL SUBDIVISIONS APPROVED</b>	<b>7</b>	<b>175%</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>45</b>	<b>13</b>
Subdivision plans signed	5	167%	3	5	5	32	10
<b>NEW LOTS CREATED (from date of plan signing)</b>	<b>5</b>	<b>45%</b>	<b>11</b>	<b>3</b>	<b>4</b>	<b>19</b>	<b>8</b>
<b>BUILDING</b>							
C/Os for new residential construction	13	65%	20	26	26	32	23
C/Os to add a residential living unit unit	1						1
C/Os to remove/demo a dwelling unit (see below)	3	0%	0	1	0	0	1
C/Os for misc residential construction	103	86%	120	80	128	158	118
C/Os for new commercial construction	6	0%	1	4	4	3	4
C/Os for misc commercial construction	25	0%	31	33	41	19	30
C/Os for tenant changes	35	146%	24	23	22	16	24
<b>TOTAL C/O'S ISSUED</b>	<b>186</b>	<b>95%</b>	<b>196</b>	<b>167</b>	<b>221</b>	<b>228</b>	<b>200</b>
** 3 buildings demo'd removing 6 RLUs)							
<b>TOTAL RES LIVING UNITS ADDED</b>	<b>8</b>	<b>40%</b>	<b>20</b>	<b>25</b>	<b>26</b>	<b>59</b>	<b>28</b>
<b>ZONING</b>							
Special Exceptions granted	12	109%	11	19	15	33	18
Special Exceptions denied	3	300%	1	3	0	0	1
<b>TOTAL SPECIAL EXCEPTION CASES</b>	<b>15</b>	<b>125%</b>	<b>12</b>	<b>22</b>	<b>15</b>	<b>33</b>	<b>19</b>
<b>Equitable waivers granted</b>	<b>1</b>	<b>33%</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>1</b>
Variances granted	3	27%	11	8	13	13	10
Variances denied	1	100%	1	3	2	1	2
<b>TOTAL VARIANCE CASES</b>	<b>4</b>	<b>33%</b>	<b>12</b>	<b>11</b>	<b>15</b>	<b>14</b>	<b>11</b>
Extensions granted (not included in totals)	1						
<b>ZBA TOTALS (Res 12 cases - C/I 8 cases)</b>	<b>20</b>	<b>74%</b>	<b>27</b>	<b>35</b>	<b>31</b>	<b>47</b>	<b>32</b>

**2011 MILFORD BUILDING DEPT  
BUILDING PERMIT COMPARISON BY YEAR**

<b>NEW CONSTRUCTION</b>	<b>2011 YTD</b>	<b>2011 % of LY</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>5 Yr avg</b>	<b>2006</b>	<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>	<b>10 Yr avg</b>	<b>2000</b>
Single family permits	15	88%	17	7	13	23	15	42	73	71	88	88	64	58	96
GMO issued permits (Revised 3/9/10)	0		0	5	8	0	3	0	-	12	9	-	-	6	-
Single family (55+)	0		0	0	0	4	1	0	-	-	-	-	-	1	-
<b>Single family sub-total</b>	<b>15</b>	<b>88%</b>	<b>17</b>	<b>12</b>	<b>21</b>	<b>27</b>	<b>18</b>	<b>42</b>	<b>73</b>	<b>83</b>	<b>97</b>	<b>88</b>	<b>64</b>	<b>62</b>	<b>96</b>
Two-family residential (GMO)	0	0%	1	0	2	-	1	-	-	-	-	-	-	-	-
Multi family	0	0%	0	0	0	0	0	0	-	-	66	7	90	27	-
Multi family (55+)	0	0%	0	0	0	0	0	0	18	54	16	-	-	14	-
Multi family (62+)	0	0%	0	0	0	0	0	0	49	-	-	-	-	-	-
Multi family (subsidized)	0	0%	0	0	0	0	0	0	-	25	-	-	-	-	-
<b>Multi-family sub-total</b>	<b>0</b>	<b>0%</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65</b>	<b>79</b>	<b>82</b>	<b>7</b>	<b>90</b>	<b>40</b>	<b>0</b>
<b>Commercial/Industrial sub-total</b>	<b>8</b>	<b>800%</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>6</b>	<b>14</b>	<b>9</b>	<b>7</b>	<b>6</b>	<b>5</b>	<b>7</b>	<b>11</b>
<b>Total new construction permits issued</b>	<b>23</b>	<b>121%</b>	<b>19</b>	<b>14</b>	<b>24</b>	<b>30</b>	<b>22</b>	<b>48</b>	<b>152</b>	<b>171</b>	<b>186</b>	<b>101</b>	<b>159</b>	<b>109</b>	<b>107</b>

<b>MISCELLANEOUS CONSTRUCTION</b>	<b>2011 YTD</b>	<b>2011 % of LY</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>5 Yr avg</b>	<b>2006</b>	<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>	<b>10 Yr avg</b>	<b>2000</b>
Misc residential (includes SFR, Mfg, Multi)	132	101%	131	114	138	156	134	165	193	226	231	215	200	193	168
GMO issued permits (Deleted in 2010)	-	-	-	3	2	3	3	1	Not tracked			Not tracked	Not tracked	-	Not tracked
Additional Res dwelling units (RLU)	1	-	-	Not previously separated out											
Accessory dwelling units (ADU)	0	-	0	3	0	0	1	ADU's not permissible	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Agricultural permits	1	33%	3	5	2	Not tracked	3	60	48	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Renewals for misc	19	31%	62	73	62	79	59	15	2	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Renewals for new construction	2	50%	4	8	6	7	5	10	2	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Demolition residential	7	117%	6	8	6	14	8	10	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
<b>Misc residential sub-total</b>	<b>162</b>	<b>79%</b>	<b>206</b>	<b>214</b>	<b>216</b>	<b>259</b>	<b>211</b>	<b>271</b>	<b>243</b>	<b>226</b>	<b>237</b>	<b>215</b>	<b>200</b>	<b>233</b>	<b>168</b>
<b>Mfg home replacements sub-total</b>	<b>1</b>	<b>50%</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>7</b>	<b>0</b>	<b>8</b>	<b>7</b>	<b>5</b>	<b>10</b>
Misc commercial (demos included)	52	88%	50	45	75	69	60	38	41	41	49	45	0	45	35
Tenant changes	23	110%	21	21	19	Not tracked	21	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Renewals for misc & new construction	2	22%	9	7	10	2	6	4	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
<b>Misc commercial sub-total</b>	<b>77</b>	<b>87%</b>	<b>89</b>	<b>73</b>	<b>104</b>	<b>71</b>	<b>83</b>	<b>42</b>	<b>41</b>	<b>47</b>	<b>49</b>	<b>45</b>	<b>0</b>	<b>49</b>	<b>35</b>
<b>Work/construction w/o a permit (eff 6.01.10)</b>	<b>0</b>	<b>0%</b>	<b>2</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>-</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>Not tracked</b>	<b>-</b>	<b>Not tracked</b>
<b>Total Miscellaneous building permits issued</b>	<b>240</b>	<b>80%</b>	<b>299</b>	<b>288</b>	<b>321</b>	<b>334</b>	<b>296</b>	<b>313</b>	<b>289</b>	<b>274</b>	<b>280</b>	<b>268</b>	<b>207</b>	<b>286</b>	<b>213</b>

<b>OTHER PERMITS</b>	<b>2011 YTD</b>	<b>2011 % of LY</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>5 Yr avg</b>	<b>2006</b>	<b>2005</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>	<b>10 Yr avg</b>	<b>2000</b>
Driveway	10	53%	19	14	20	27	18	34	58	70	81	67	65	53	78
Electrical	198	106%	186	167	211	230	198	202	256	266	278	227	222	237	198
Gas piping (eff 10/1/11 - only issued at MFD)	36	75%	48	52	34	0	34	0	0	0	0	0	0	4	0
Junkyard permit	1	100%	1	1	1	1	1	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	-	Not tracked
Mechanical (eff 10/1/11 - only issued at MFD)	83	63%	132	93	104	0	82	161	250	286	158	193	-	165	-
Plumbing	67	93%	72	59	88	98	77	91	124	145	132	101	117	112	114
Signs	80	95%	84	85	40	48	67	60	56	44	40	34	18	43	25
Stormwater (effective 4/1/07)	12	150%	8	9	21	1	10	0	0	0	0	0	-	3	-
<b>Additional permit totals</b>	<b>487</b>	<b>89%</b>	<b>550</b>	<b>480</b>	<b>519</b>	<b>405</b>	<b>488</b>	<b>514</b>	<b>686</b>	<b>741</b>	<b>608</b>	<b>555</b>	<b>422</b>	<b>556</b>	<b>415</b>

**Total permits** 750 86% 868 782 864 769 807 880 1127 1186 1074 924 798 952 735

2001 and 2000 figures taken from town report, not spreadsheets

<b>Previous years (Single Family Residential)</b>					
1999	62	1994	55	1989	96
1998	72	1993	37	1988	61
1997	56	1992	52	1987	130
1996	37	1991	46	1986	167
1995	60	1990	37	25 Yr avg	77



# Community Development Budget and Comparisons for 2011

BUILDING 12301	2011 YTD		% OF YTD TO 2011 BUDGET	2011 BUDGET		2010 ACTUALS		2009 ACTUALS		2008 ACTUALS		2007 ACTUALS		5 Year avg	
	#s	\$s	%	\$s	#s	\$s	#s	\$s	#s	\$s	#s	\$s	#s	\$s	
NEW CONSTRUCTION															
Residential building permits issued	15	10,821.20		Not budgeted separately	18	13,331.00	12	7,856.40	23	18,218.00	27	21,216.40	19	14,288.60	
Combind building permits issued	8	4,210.25			1	490.50	2	3,885.00	3	1,775.00	3	7,365.00	3	3,546.95	
MISC CONSTRUCTION & RENEWALS															
Res/MH building permits issued	163	9,060.06			209	11,895.20	215	11,430.56	215	12,321.03	263	15,712.69	213	12,065.91	
Combind building permits issued	54	15,670.50			68	19,797.50	73	6,296.00	85	20,798.50	71	13,381.50	70	15,188.80	
Tenant changes	23	1,175.00			21	775.00	21	-	-	-	-	-	-	-	
Work w/o permits (effective 6.01.10)		420.20				-	0	-	-	-	-	-	-	-	
Refunds (not reflected in Cash Receipts rept)		(987.40)				-		-		(15.00)		-		-	
SUB TOTAL - CONSTRUCTION STARTS	263	40,449.81	112%	\$ 36,000.00	316	\$ 40,348.20	302	29,467.96	326	53,097.53	364	57,675.59	314	45,407.82	
MISC PERMITS															
Driveway applications processed	10	315.00	63%	\$ 500.00	18	510.00	14	570.00	20	600.00	27	855.00	18	570.00	
Electrical permits issued	198	9,245.00	154%	\$ 6,000.00	186	7,140.00	167	5,510.00	211	8,030.00	230	7,675.00	198	7,520.00	
Gas piping (not issued in OCD after 10/1/11)	36	-		\$ -	40	-	52	-	34	-					
Junkyard permits (not tracked prior to 2009)	1	25.00	100%	\$ 25.00	1	25.00	1	25.00							
Mechanicals (not issued in OCD after 10/1/11)	83	-		\$ -	132	-	93	-	104	-					
Plumbing permits issued	67	1,650.00	110%	\$ 1,500.00	72	1,795.00	59	1,340.00	88	1,685.00	98	1,580.00	77	1,610.00	
Reinspection fees	0	50.00	50%	\$ 100.00	0	250.00	0	450.00	0	250.00	0	50.00	0	210.00	
Sign permits issued	80	2,375.00	95%	\$ 2,500.00	84	2,725.00	85	2,240.00	40	1,260.00	48	1,402.00	67	2,000.40	
Stormwater permits	12	375.00	100%	\$ 375.00	8	325.00	9	525.00	21	625.00	1	25.00	10	375.00	
Refunds		(70.00)				-		-		-		-		-	
SUB TOTAL - MISC PERMITS ISSUED	487	13,965.00	127%	\$ 11,000.00	550	\$ 12,260.00	480	10,660.00	518	12,450.00	377	11,587.00	482	12,184.40	
TOTAL BUILDING REVENUE	750	\$ 54,414.81	116%	\$ 47,000.00	866	\$ 50,608.20	782	40,127.96	844	65,547.53	741	69,262.59	797	57,684.22	
PLANNING 11501	2011 YTD		% OF YTD TO 2011 BUDGET	2011 BUDGET		2010 ACTUALS		2009 ACTUALS		2008 ACTUALS		2007 ACTUALS		5 Year avg	
	#s	\$s	%	\$s	#s	\$s	#s	\$s	#s	\$s	#s	\$s	#s	\$s	
PLANNING BOARD APPLICATIONS															
Site Plan applications	6	2,896.80		Not budgeted separately	7	7,000.40	25	5,355.25	20	22,119.30	21	8,036.25	16	9,083.80	
Subdivision applications	8	2,025.00			5	2,000.00	6	1,995.00	4	410.41	23	21,170.08	9	5,520.10	
Abutter notification		1,850.46				800.80		1,350.81		1,142.70		2,807.13		1,430.38	
Misc applications received (waiver, disc, gravel)	3	325.00			5	325.00	11	680.44	4	466.00	9	1,070.63	6	573.39	
SUBTOTAL FOR APPLICATIONS	17	6,299.26			17	10,135.20	42	9,381.50	28	24,138.41	53	33,083.99	31	16,607.67	
Misc public hearings (Zoning chgs, regulations)	8	-			8	\$ -	10	25.00	7	-	8	-	8	5.00	
Refunds		\$ -				\$ -		-		(3,175.00)		(3,175.00)		(3,175.00)	
PLANNING BOARD REVENUE		6,299.26	79%	\$ 8,000.00		10,135.20		9,406.50		24,138.41		29,908.99		15,977.67	
OTHER FEES															
Recording fees	0	-				68.61		-		-		-		-	
Advertising reimbursement	0	485.80	173%			113.20		-		-		-		-	
Tax Mapping	0	277.50	56%	500.00		330.00		90.00		330.00		1,395.00		484.50	
GIS requests	0	500.00	500%	-		50.00		-		50.00		50.00		130.00	
Copies	0	120.50	60%	200.00		535.48		261.50		616.00		722.00		451.10	
PLANNING OFFICE REVENUE		\$ 1,383.80	186%	\$ 700.00		\$ 1,049.29		\$ 51.50		996.00		2,167.00		1,181.52	
TOTAL PLANNING REVENUE		\$ 7,683.06	87%	\$ 8,700.00		\$ 11,224.49		9,758.00		25,134.41		32,075.99		32,075.99	
ZONING 11511	2011 YTD		% OF YTD TO 2011 BUDGET	2011 BUDGET		2010 ACTUALS		2009 ACTUALS		2008 ACTUALS		2007 ACTUALS		5 Year avg	
	#s	\$s	%	\$s	#s	\$s	#s	\$s	#s	\$s	#s	\$s	#s	\$s	
ZBA Applications submitted (refunds)	20	2,450.20	61%	4,000.00	32	2,874.00	37	4,338.20	37	3,147.50	36	3,554.50	32	3,272.88	
		106.60				-		-		-		-		-	
TOTAL ZONING REVENUE	20	2,541.60	61%	\$ 4,000.00	32	\$ 2,874.00	37	\$ 4,338.20	37	\$ 3,147.50	36	\$ 3,554.50	32	3,251.16	
End of year water & sewer reimbursement															
GRAND TOTAL		\$ 64,359.47	108%	\$ 59,700.00		\$ 73,166.89		54,224.16		93,829.44		104,893.08		71,394.94	

## Health Department

2011 was again very busy for the Milford Health Department. Responsibilities of health officers at local, state, and federal levels continue to evolve with education of both the public and personnel and disaster preparedness remaining high priorities.

Health-related complaints resulted in 62 investigations initiated in 2011 and resolution of all 62 complaints. In addition, 146 health-related inspections were conducted. Housing conditions, mold, and trash remain the most frequently reported. However, the Department continues to see hoarding situations that result in unhealthy environments for both residents and pets. Considerable time was also spent working with plan review and inspections for several new food service establishments.

Seasonal and H1N1 influenza, West Nile Virus (WNV), Eastern Equine Encephalitis (EEE) and Lyme Disease continue to be major public health concerns and we reaffirm that precautions such as covering coughs and sneezes, hand washing, and vaccination is the best way to limit the spread of influenza. Proper clothing with long sleeves and pants, as well as insect repellants with DEET are the best protection for West Nile Virus, Eastern Equine Encephalitis, and Lyme Disease.

With the continued tightening of federal and state budgets, the Milford Health Department is responding to more situations as the primary agency than in years' past. The most significant increase is in the environmental sector. With the Board of Health's blessing, Fred Elkind, Environmental Programs Coordinator, was brought on board as a Deputy Health Officer/Enforcement Officer. Mr. Elkind's primary responsibilities in his health capacity will be enforcement of the State of New Hampshire Shoreland Protection Act as well as the Town's federally mandated storm water regulations. These regulations pertain to any site excavation over 5,000 square feet, and all other practices that can affect storm water, surface water, and groundwater quality.

Information regarding these regulations, and other health-related information, can be found in the Community Development Office and on the Department website: <http://www.milford.nh.gov/town/community-development/health>.

In closing, I thank the Milford Board of Selectmen, whom also serve as the Board of Health, and Deputy Health Officers Dana MacAllister, Eric Schelberg, and Fred Elkind for their continued support, dedication, and assistance throughout the past year. I further thank the residents of the Town for the opportunity to again serve you and I look forward to a safe and healthy 2012.

Thank you,

William McKinney, Health Officer



# **TOWN OF MILFORD**

## **Community Media**

### **~ 2011 REPORT ~**

This department includes management of the Public, Education, and Government (PEG) Access cable television channels and the management of the Town of Milford web site. The year of 2011 saw modest but significant growth. In this report we will touch on the highlights of the year's achievements and show how they lead to the objectives of 2012.

**A Brief History** Cable television is currently provided to the Town of Milford by Comcast. There are over 4,500 cable subscribers in Milford, each capable of tuning into the PEG Access channels. Milford's PEG Access Television was established in 2003 as part of the franchise agreement between the town and Adelphia Cable (our cable provider at that time). On January 26, 2004, the Board of Selectmen created a study committee to determine how to utilize this resource. On March 29, 2004, the Selectmen gave the committee its charge and dubbed it the "PEG Board." In 2007 the PEG Board voted to rename itself Granite Town Media as an aspect of its rebranding efforts.

Under the leadership of the PEG Board, the Milford High School Applied Technology Center (ATC) equipped the television studio to support the Television Production program they offered and began taping the Board of Selectmen and School Board meetings for broadcast. Early in 2007, the PEG Board authorized the purchase and installation of a robotic camera system and broadcast rack in the Town Hall meeting room for Board of Selectmen meetings. Currently all Selectmen, Planning, and Zoning Board meetings are broadcast live and via tape delay.

In the spring of 2007 the Board of Selectmen approved the creation of a full time position for the manager of PEG Access. Since that time the operations of the access station have grown to include coverage of Milford High School varsity sports, coverage of special events in town, and live and recorded meetings including the Budget and Bond Public Hearing, Deliberative Session, and other Town Meetings.

At the 2010 Town Vote Warrant Article 28 was passed, which created the Cable Access Revolving Fund. All collected Milford Comcast cable subscribers franchise fees are directed into this fund which in turns supports the Community Media Department.

**2011 in Review** We continue to add new programs to the Education channel 20. In addition to shows such as The Piano Guy, The Wood Whisperer and NASA 360 a 30 minute program on how NASA technology has influenced our everyday life. We have added student produced programs, one being the coverage of Milford High School "We the People" competition. The students compete in the state, local and national levels. This April they will compete In Washington, DC. The Wood Whisperer program demonstrates wood working projects that can be accomplished at home. The Piano Guy teaches tips and tricks for piano players at all levels. In addition to this new programming, the satellite feed of NASA was also incorporated in the schedule; this

includes space shuttle launches, mission control and live feeds from the international space station.

The fall of 2011 was a very busy and productive time for the Community Media Department. Milford High School sports were front and center. Granite Town Media was able to tape and broadcast Boy's, Girls' Varsity Soccer and Varsity Football games. The boys' varsity soccer had two games covered, the girls' varsity soccer had a home playoff game taped and broadcast this year, the boys' varsity football also had several games taped and broadcast. This would not have been possible without the dedication of volunteers John Ricciardi, Paul Joyce, Steve Busky and Joe O'keefe. Last March, Granite Town Media taped and streamed the Boy's Varsity Basketball semi-final and championship games from UNH. Over 500 people logged on to watch the games from across the country. We are now full swing in the Winter sports and Granite Town Media is now providing coverage for the boys' and girls' varsity basketball teams.

Granite Town Media taped and broadcast the Budget Advisory Committee meetings from the Board of Selectmen's Room within Town Hall. For the first time these meetings were broadcast live and additionally rebroadcast the following day. Granite Town Media continues its work with the Milford Police, Fire and Ambulance Service to provide public service announcements (PSA's) designed to help the residents of Milford. Some of the topics this past year included prescription medicines, fire safety, winter parking ban, door to door solicitation, bicycle ordinances around the Oval and car and home break-ins. Granite Town Media also produced live productions for the Governor's Executive Council meeting. The office of Community Development also utilized Granite Town Media to produce the first of several programs focusing on the future development of Milford.

**Looking Forward in 2012** As we transition into a new year we will see advances in technology and the way in which we communicate with each other. This can be seen through the new website, the use of social media and the ability to provide live streaming content of municipal meeting and sporting events. This will include the annual Deliberative Session, Board of Selectmen, Planning Board, Zoning Board, School Board meetings as well as graduation and sporting events from the high school. There will also be a permanent video on demand archive of the events. Another area that will be addressed this year is continuing to improve on the quality of the programs produced by Granite Town Media.

Respectfully submitted, Michael McInerney, Director of Community Media





# **TOWN OF MILFORD**

## **OFFICE OF EMERGENCY MANAGEMENT**

### **~ 2011 REPORT ~**

2011 was a year of training, updating plans, organizing, attending meetings, and of course working hard to help protect the community, citizens, and businesses of Milford. This year we completed the last portions of a FEMA grant that provided some necessary equipment and upgrades to our emergency systems, we had 6 additional members trained in the State Emergency Operations Center communications systems, and updated the Town's Emergency Operations Plan based on changes in Milford as well as feedback from past incidents.

This year we had two events that required an elevated level of response, Hurricane Irene in August and the October Nor'easter. While Irene wasn't a significant event for Milford, it was a good primer for what we faced in October. It also reminded us all that a distance as small as 50 miles can make all the difference. Portions of Vermont and the White Mountains are still impacted by that storm with repairs extending into 2012. Outside long lines at gas stations, Milford fared pretty well in "Snowtober" all things considered. A big thanks goes to Rick Riendeau and his amazing crew at the Public Works Department and all Police Department staff for all their hard work.

We have two requests for our citizens this year:

1. The OEM is primarily a volunteer organization under the Director (who is also the Fire Chief). We rely upon volunteers to not only help in emergency events but also in critical roles in planning and preparation, working the actual emergency as well as mitigation and recovery planning. If you are interested in seeing how you can assist the OEM, please give us a call at 249-0680.
2. We have spent many hours in improving our messaging outreach to our community, but we are still working on finding the best way to communicate to everyone when the situation arises (especially during power outages).
  - a. Please register your email and/or phone for updates from Nixle. Nixle is a free service that allows us to send messages of importance to you at [www.nixle.com](http://www.nixle.com), sign up for Milford NH Fire Department messages.
  - b. If you use Social Media, we are enabling our Social Media networks and used Facebook with great success in October. Find us as Milford Fire Department and "Like" us.
  - c. We will continue to use the Town website ([www.milford.nh.gov](http://www.milford.nh.gov)) and PEG messages.
  - d. Please keep in touch as we enable other communications avenues in 2012.

Thank you again for a great, safe year in 2011,

Respectfully submitted,

John J. Kelly Jr., Director and Chief of Department



# Milford Fire Department

*"Serving Our Community with Pride"*



## ~ 2011 REPORT ~

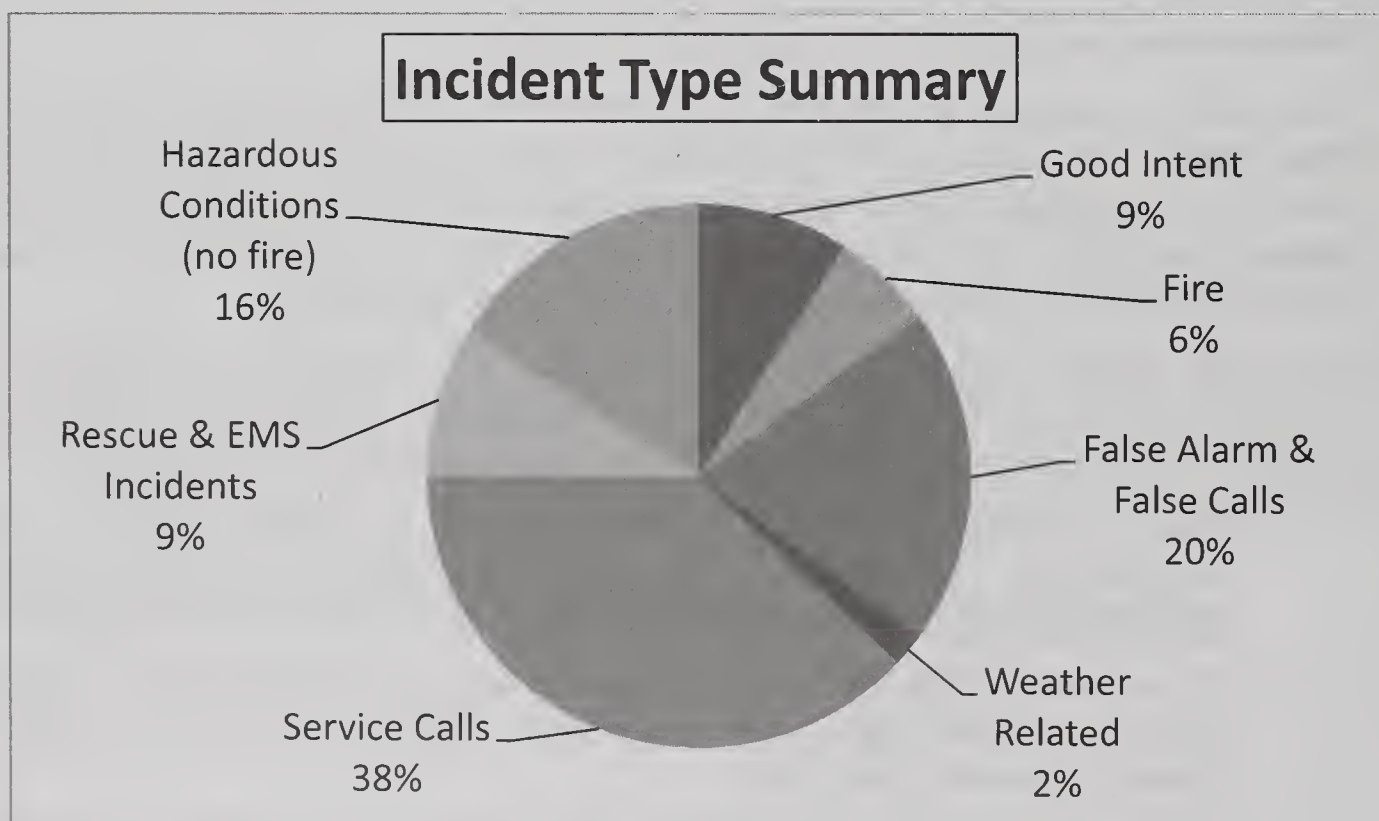
It is an honor and privilege to serve as your Fire Chief and lead the fifty two dedicated members of your Fire Department, where we truly embrace our motto, "Serving our community with Pride." This report highlights the department's activity for 2011.

### Department Overview

The Milford Fire Department is a combination department consisting of a full time Chief, a Training Officer, Fire Prevention Officer, an Administrative Assistant, forty-eight call firefighters and two AmeriCorps volunteers. The department is housed out of one station utilizing four engines, one ladder truck, one heavy rescue, one forestry, a boat, 3 support vehicles and a special operations trailer.

### Activity Level

The Milford Fire Department responded to 1,019 calls for assistance in 2011, which represents an increase of 46 calls over 2010. The members of the department provided more than 8,300 hours of service to the community and its neighbors through emergency response, training, and assistance.



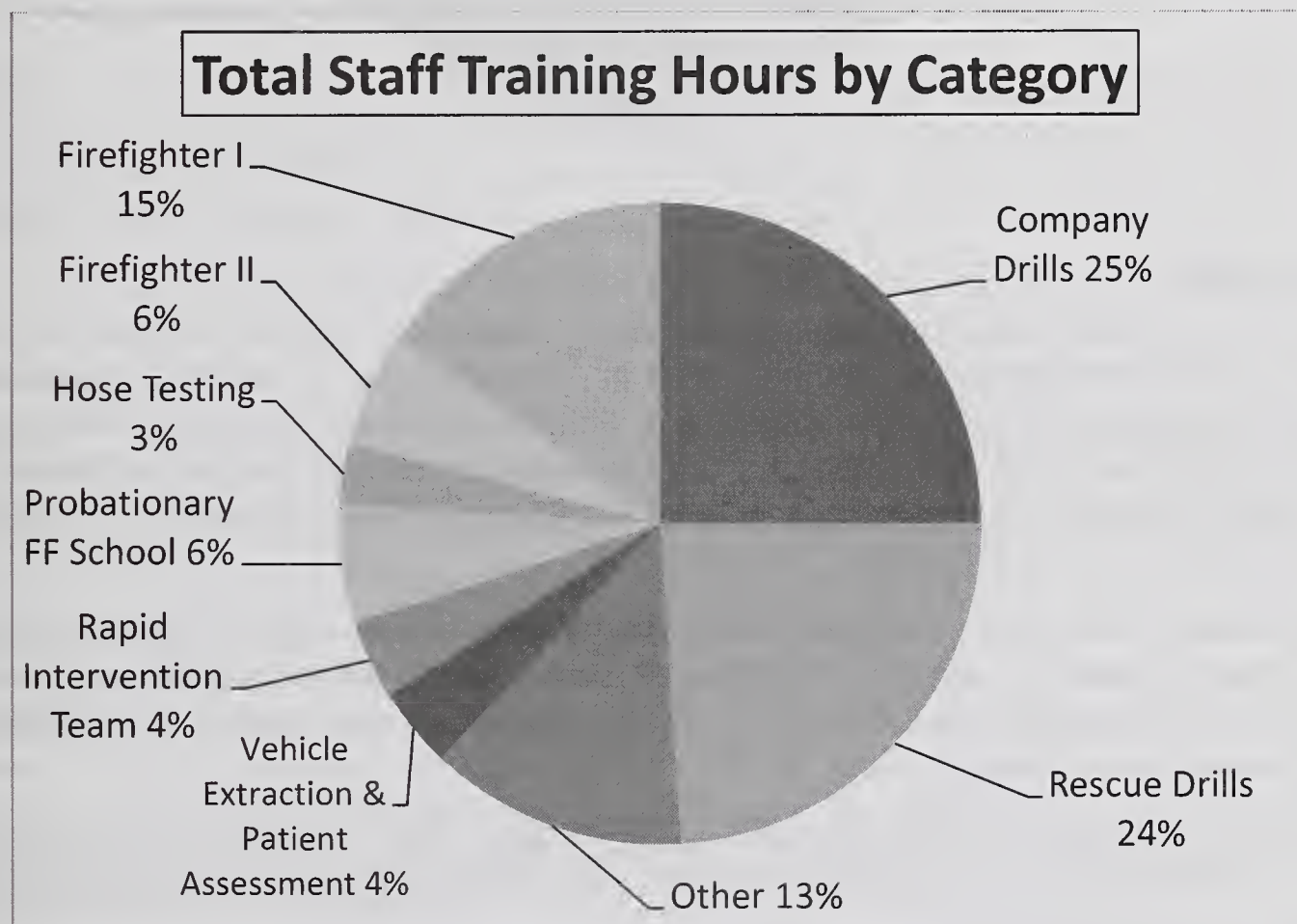
### Training

The Milford Fire Department Bureau of Training is responsible for developing and implementing training programs for its members, tracking continuing education and ensuring our firefighters are on the leading edge of new training and education. In 2011, department members participated in over 4,800 hours of training, both in- house and at the NH Fire Academy.



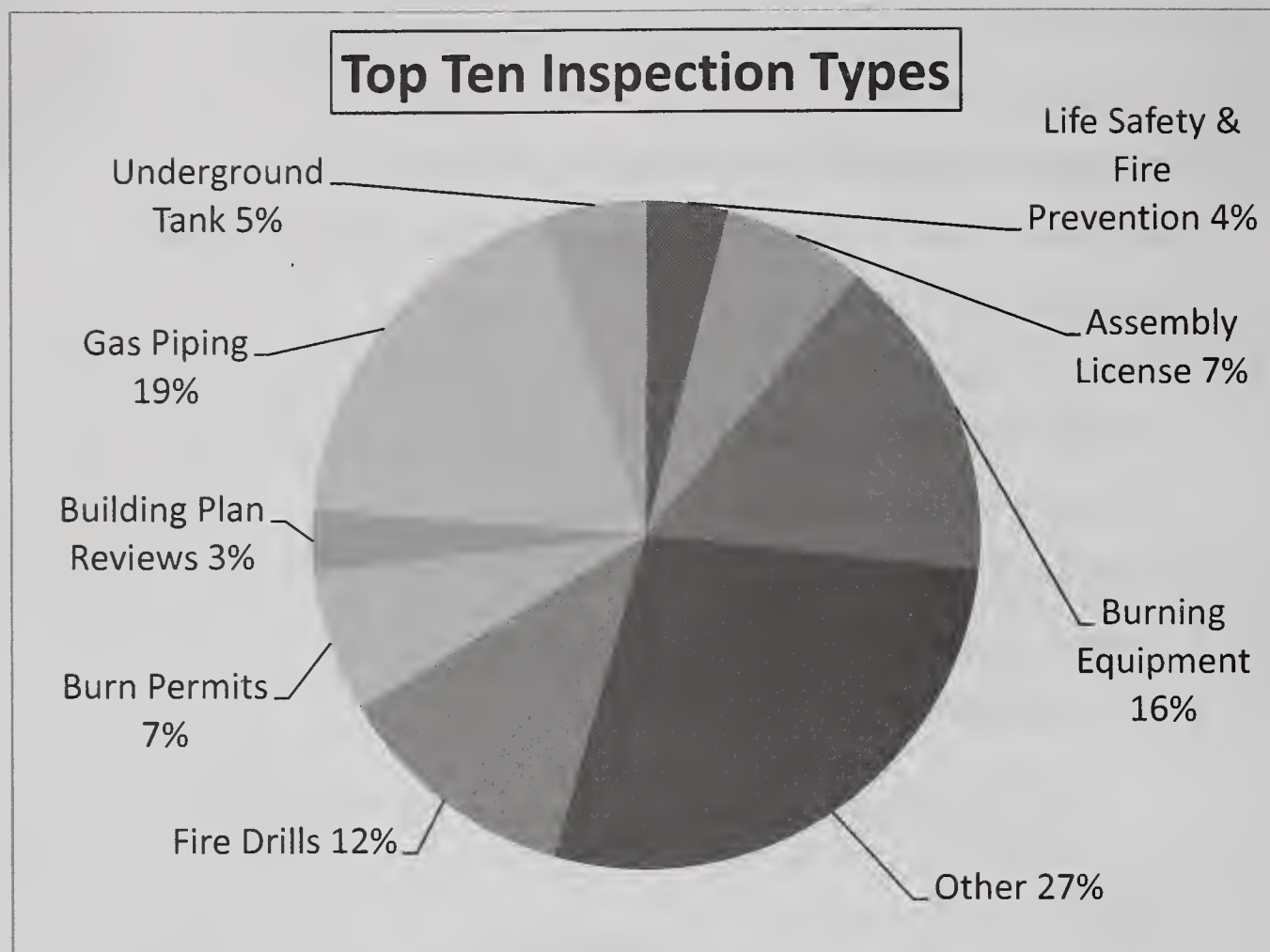
Most notably in 2011, members completed the following training:

- 2 members firefighter I (43 members certified)
- 2 members firefighter II (34 members certified)
- 5 members Rapid Intervention training (43 members certified)
- 2 members EMT training (14 members certified)
- 2 members pump trained (20 members certified)
- 5 members with advanced driver training for emergency vehicles
- 7 members trained in NHOEM WebEOC
- 43 members trained for traffic control
- 6 members came off of probationary status
- 5 new members were hired



### **Fire Prevention**

The Bureau of Fire Prevention & Investigation is responsible for administration and enforcement of the State Fire Code, fire investigation and public education as part of our overall community risk reduction efforts. In 2011, the bureau conducted 591 inspections, plan review, educational and inspectional activities in addition to issuing over 368 alarm permits and 940 outdoor burning permits.



## **Administration**

2011 brought many exciting new projects and initiatives to the department. In April we received a FEMA SAFER grant in the amount of \$88,700 to aid in the recruitment and retention of call force members. In September Deputy Chief Mark Britton was promoted to the rank of Assistant Chief, Capt. William Kincaid was promoted to the rank of Deputy Chief, Lt. Fred Solan was promoted to the rank of Captain and Firefighter Brian Charest was promoted to the rank of Lieutenant.

The Federal government restored the funding to the AmeriCorps Emergency Response Corps. Over the past 5 years, the department has received a grant from this program which funds two 900-hour positions which have greatly enhanced our response capabilities and our public education initiatives.

We have completed the first phase of our GIS project which, through a cooperative effort with the Community Development Department, will allow our personnel to access vital data via iPads in our apparatus.

In closing I would like to thank both our citizens and the business community for their continued support of our department. Without it we would not be able to maintain the vibrant and well trained call force we have today. In addition, I would also like to thank the men and women that make up your Fire Department. Your pride, dedication and commitment to your community and its safety are second to none.

Respectfully submitted,

John J Kelly, Jr.

Chief of Department





# TOWN OF MILFORD

## POLICE DEPARTMENT

### ~ 2011 REPORT ~

I hereby submit the following report for the Milford Police Department for the period covering January 1, 2011 through December 31, 2011 to the honorable Board of Selectmen, Town Administrator and citizens of the Town of Milford. This report is intended to give the taxpayers a "snapshot" of what occurred throughout the year within this organization. We continue to strive to meet our most important goal which is providing a responsive, professional law enforcement agency to this community while ensuring that this be accomplished with honor, integrity and the highest ethical standards in order to maintain the public confidence.

Personnel: As in the past, this year has been a challenging but rewarding one in this area. During the year we had three (3) officers that vacated positions in our agency. Two (2) officers were unable to successfully complete their Field Training Program. The third officer was released from duty.

Patrol Officers hired throughout the year are as follows: Officer Joshua Joki was hired in August and comes to us as a certified police officer; Officer Joseph Wilson was hired in September and also comes to us as a certified police officer. Both officers are well rounded in their experience as full-time police officers and we welcome them into our organization. We all wish them the best in their respective career paths within our organization. We are currently completing the hiring background investigation on one more perspective employee.

Administration / Clerical: Sarah Whittemore was hired in July and brings with her several years of experience in the area of customer service. She has settled in very nicely within our agency as an administrative clerk. All the employees in this division continue to be dedicated and committed to their duties, their co-workers and the community. This part of the work force allows for the general public and citizens of Milford to make requests and access information throughout the week from 7:00 am to 11:00 pm including all holidays.

Patrol Unit: In 2010, the Patrol Division saw a drastic decrease in manpower due to retirements, career changes, work related injuries, and resignations. Due to this drastic decrease in manpower we knew it was important to focus on training new officers, so our 2011 goal was, "To properly field train new officers and provide them with all the necessary tools to become effective Law Enforcement officers within the Patrol Division."

During 2011 our Field Training Officers were tasked with training seven new recruits; five of them at the same time. Unfortunately, one of the seven recruits was unable to successfully complete the program and was released. One of the six remaining recruits had their Field Training Program extended. They eventually were released as they were unable to meet the standards of our agency. Five of the seven

new recruits successfully passed the program and are doing extremely well on solo patrol.

Throughout 2011 the Field Training coordinator and Field Training officers were given the support, education, and necessary tools to be a productive and successful unit. Officers Dean Hardwick and Eric Wales were selected to attend the Field Training Officer School at the New Hampshire Police Academy. Both officers successfully completed the Field Training Officer School and were involved in the training of the last three officers that participated in the Field Training Program. We are confident that our Field Training Program will continue to train new recruits to become effective law enforcement officers for years to come.



The Patrol Division was short handed for most of the year. The Patrol Division officers are dedicated and hard working individuals who got the job done regardless of the situation. All the officers in the Patrol Division understand the importance of uninterrupted commitment and service to the people of Milford and they worked to the best of their ability to make sure this was accomplished. When there is less of a presence of enforcement on our roads there is less of a deterrent, and operators tend to get comfortable and pay less attention to their driving which result in more motor vehicle accidents.



## Total Calls For Service/Officer Activity: 48,714

<b>Criminal</b>	<b>2010</b>	<b>2011</b>	<b>% Difference</b>
Arson	6	3	-50%
Arrests	389	530	36%
Assaults	120	140	17%
Burglary	53	48	-9%
Disorderly Conduct	26	42	61%
Drug Violations	115	125	9%
Domestic Violence	254	225	-11%
Forgery	11	57	418%
Fraud	72	61	-15%
Homicide	0	0	0%
Kidnapping	0	0	0%
Robbery	9	7	-22%
Thefts (All)	281	325	16%
Stalking	2	8	300%
Sexual Assaults	14	26	86%
Stolen Vehicles	15	11	-27%
Vandalism	229	217	-5%
Weapons Violations	8	14	75%
<b>Non-Criminal</b>	<b>2010</b>	<b>2011</b>	<b>% Difference</b>
Animal Complaints	237	215	-9%
Accident (reportable)	273	322	18%
Alarms	426	447	5%
Citizen Assists	275	423	54%
Escorts/Civil Standby	1,079	1,095	1%
Fire Assists	189	200	6%
Medical Assists	400	489	22%
Missing Persons	16	21	31%
Mutual Aid	52	33	-37%
Runaway Juveniles	35	24	-31%
Suicide/Attempted Suicide	17	15	-12%
<b>Motor Vehicle Statistics</b>	<b>2010</b>	<b>2011</b>	<b>% Difference</b>
Summons	458	391	-15%
Warnings	7,260	6,104	-16%
Fatal Accidents	1	4	300%
Parking Tickets	338	374	11%
<b>Total Patrol Unit Activity</b>	<b>50,656</b>	<b>48,714</b>	<b>-4%</b>

**Note\* Not all calls and activities listed\***

**K-9 Unit:** The Milford Police K-9 Unit continues to be an asset to the department. The K-9 Unit is a valuable tool which is utilized to investigate criminal activity and interact with the community through contact with the public and demonstrations. This year, the K-9 Handler, Officer Palmer, was active in assisting the patrol division by locating evidence and tracking suspects. Two examples of the K-9's skills are the recovery of a stolen firearm in January and the arrest of a felon that had burglarized the SHARE building in August. In addition to these two examples, Officer Palmer and K-9 Oryx have been deployed on numerous

occasions to locate missing persons, track offenders, execute warrants, and aid neighboring communities.

Officer Palmer and K-9 Oryx could also be found at daycares, schools, and community events conducting demonstrations and meeting with the public. K-9 Oryx is certified in tracking, building searches, apprehension, evidence recovery, agility, and obedience. Officer Palmer and K-9 Oryx currently train with the United States Police Canine Association and will be attempting to be certified in drug detection in May.

### **Total K-9 Deployment**

<b>Category</b>	<b>2010</b>	<b>2011</b>	<b>% Difference</b>
Building Searches (Alarms/Open Doors)	59	56	-5%
Security / Search Warrant Assists	5	5	0%
Field Searches (Criminal Suspects / Fugitives / Missing Persons)	15	27	80%
Public Demonstrations	3	7	133%
Mutual Aid to Neighboring Police Agencies	17	12	-29%
<b>TOTALS</b>	<b>99</b>	<b>107</b>	<b>89%</b>

Police Motorcycle Unit: This year the Police Motorcycle Unit could be seen leading parades, funeral processions, and charitable 5K road races. In addition to these community based escorts, the motorcycle units were used to enforce motor vehicle violations during the paving project on Route 101 in order to ensure a safe working environment as well as the safety of the motoring public. The motorcycle unit has aggressively conducted motor vehicle enforcement in problem areas and effectively slowed down traffic on Route 101 as well as in residential neighborhoods through the assignment of directed patrols. With several certified motorcycle officers having left the Milford Police Department we are currently adding to the unit in order to increase proactive patrols.

### **Police Motorcycle Unit**

<b>Category</b>	<b>2010</b>	<b>2011</b>	<b>% Difference</b>
Motor Vehicle Stops	1,405	801	-42%
Shifts Patrolled	92	47	-48%
Average Stops per Shift	15	17	13%
Total Miles Patrolled	3,826	2,170	-43%
<b>TOTALS</b>	<b>5,338</b>	<b>3,035</b>	<b>-43%</b>

Support Division: The Milford Police Department encountered many changes during the last year. Towards the end of 2010, our department had three long term officers retire and this year started with the task of filling those openings. While it is not easy to replace people with the experience of those retirees, we did find candidates that were eager to enter the law enforcement profession for the first time, as well as some officers that were already certified. We look forward to seeing these new officers develop into experienced professional police officers.

The Support Division experienced change during the year with Sergeant Sean Plumer transferring to the Patrol Division and Sergeant Kevin Furlong coming into the Detective's Division. This was a positive transfer for both officers, giving Sergeant Plumer



the opportunity to hone his supervisory skills in the fast paced atmosphere of the Patrol Division. This transfer also afforded Sergeant Furlong the opportunity to expand his skills.

The Detective's Division has been extremely busy during the past year. Detectives investigate most felony cases for the department as well as misdemeanor cases that involve time intensive follow-ups. There has been a marked increase in several categories of investigations, most notably sexual assaults. The specific increases are included in the year end statistical report. Detectives also conducted seven (7) pre-employment background investigations this year.

Other manpower changes in the Detective's Division this year include Officer Andrew Fowle moving from Patrol to Detectives. Officer Fowle brings a strong computer-based knowledge which will enhance our ability to investigate crimes that involve computers and other types of media. I look forward to seeing Officer Fowle develop his investigative skills and know he will be an asset to the division.

### **Detective's Activity / Investigations** (Includes cases handled by Division Commander)

<b>Category</b>	<b>2010</b>	<b>2011</b>
Arrests/Assists	19	27
Arson	6	3
Assault (all)	15	22
Backgrounds (other agencies)	48	45
Burglary	19	22
Child Custody/Abuse	0	3
Child Pornography	0	1
Criminal Mischief	13	10
Domestic Cases	1	4
Drug Investigations	5	16
Forgery	6	5
Fugitive From Justice	0	1
Homicide / Attempted Homicide	0	1
Indecent Exposure	0	2
Kidnapping / Attempted Kidnapping	0	0
Missing Persons	0	2
MPD Backgrounds/Police Officer Candidates	8	7
Other	41	50
Prostitution	0	2
Robbery	5	3
Sex Offenders(registration req.)	78	73
Sexual Assaults (all)	12	27
Theft/Fraud	44	30
Untimely/Unattended Deaths	3	4
Witness Tampering	0	1
<b>Total</b>	<b>323</b>	<b>361</b>

Juvenile Officer, Mark Pepler, continued to work proactively during the year focusing on the start-up of a new initiative namely the Milford District Court Diversion Program. Officer Pepler, working closely with JPPO Brady Serafin, started the diversion program with the first cases being heard in January. During this first year, fourteen (14) cases were approved for the diversion program which is designed for first time, non-violent, offenders. The goal of this

program is to positively impact juveniles before they get entrenched in the court system. The diversion program involves not only the juvenile, but their parent(s). The juvenile takes responsibility for their actions and the matter is handled outside the court. This has proven to be effective, and we will be able to track the success as the program continues.

### **Juvenile Officer**

<b>Category</b>	<b>2010</b>	<b>2011</b>
<b>Total Cases Involving Juveniles</b>	<b>787</b>	<b>675</b>
Assault Relates	75	61
Thefts/Burglaries	56	51
Vandalism	36	34
Alcohol Violations	17	17
Drug Violations	19	15
Gang Related	1	3
Graffiti Cases	11	30
<b>Total Contacts</b>	<b>2,232</b>	<b>2,481</b>

We were able to provide professional training again this year. We have been able to utilize our own officers that have specific skill sets. We have also provided training by bringing in instructors from other sources. Some examples of the in-service training provided are Controlled Party Dispersal, Standardized Field Sobriety Testing Refresher, Sexual Assault Resource Team, and Fingerprinting. We will be working to bring in professional trainers from outside organizations during the coming year to enhance the training provided to our officers.

Attorney McCall continues to prosecute the department's cases in the Milford District Court. He also presents felony cases to the Grand Jury for indictment. Attorney McCall was faced with an increase in arraignments this year as well as an increase in probable cause hearings. The workload is also made difficult by the decrease in court days at the Milford District Court. When there are furlough days, and various other days where there is no judge in the Milford District Court, the cases that would normally be handled on that day are either moved to another court, (Merrimack District Court, Goffstown District Court) or multiple cases are added to an already strained docket at the Milford District Court. Attorney McCall has continued to facilitate a hearing date once a month for all violation and traffic offenses. This gives him the ability to negotiate these cases, most often to conclusion. This reduces the amount of overtime spent to bring in officer witnesses. This has proven to be a successful program not only for the judicial system but for the traffic offender.

### **Prosecution**

<b>Category</b>	<b>2010</b>	<b>2011</b>
Arrests	389	528
Scheduled Arraignments & Schedule Trials	408	559
Trials, PC Hearings, Misc. Hearings	956	947
Juvenile Petitions Filed	58	81
Total for Milford District Court	143	128
<b>Milford's % of Petitions Filed in MDC</b>	<b>41%</b>	<b>63%</b>



Our Crossing Guards continue to faithfully serve our community. The children are our future and the Crossing Guards continue to have a positive impact on them as they keep them safe as they come and go from school. This year ended with a change in the crossings covered by our department. Effective for 2012, we cover only the crossing on Elm Street in front of Bales School. This crossing is covered in the morning and afternoon, as well as for the mid-day Kindergarten students.

Closing Remarks: Although this year was very challenging, it was also exciting to see new officers become a part of our professional organization. I sincerely wish to thank every employee of the Milford Police Department for their continued support and dedication to their respective professions. As Chief of Police, I am very proud of both the civilian employees and sworn officers that make up the Milford Police Department and their individual dedication to the citizens of this community. In particular, I would like to thank my command staff and supervisors for their continued support and hard work, as well as the patrol officers and detectives for the time, dedication, and commitment they made throughout the year. Public safety, community policing and maintaining a professional, responsive law enforcement agency for the community will again be our highest priority in the coming year. Finally, I wish to thank the citizens of Milford for their continued support as we work in partnership with one another to do our very best to solve community problems that affect public safety.

Respectfully submitted,  
Frederick G. Douglas Jr.  
Chief of Police

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# TOWN OF MILFORD

## DEPARTMENT OF PUBLIC WORKS

### ~ 2011 REPORT ~



#### Public Works Administration

- The Public Works Administration provides for all the processing and record keeping of all activities within Public Works. The maintained records consist of building, cemeteries, developments, highways, memorials, parks, recycling center and storm water. The office processes everything from payroll and accounts payable to citizen concerns and requests. The office also provides for inspection services for construction activities in existing right-of-way as well as construction of new right-of-way in new developments. During the calendar year 2011 we accepted 1 new road, issued 21 street opening permits, 11 driveway permits, and 2 utility pole licenses.

Cemeteries - DPW crews annually maintain and upgrade the 5 cemeteries (Riverside, West Street, Union Street, Elm Street, and the North Yard) in Town with activities including mowing, brush cutting, tree pruning, raking, and grounds maintenance.

There were 31 full burials, 23 cremation burials, and 1 infant burial in 2011. DPW crews installed foundations for 10 monuments as well as placing 15 military markers. There were 27 full or cremation lots sold in 2011.

The large wrought iron gate at the West Street Cemetery was repaired and repainted by DPW personnel and the granite post it is mounted on was repaired by an outside contractor as well.

The Cemetery Trustees approved the purchase of an L3800 Kubota tractor/loader for the cemetery using funds from cemetery lot sales. The new tractor will help the crew perform their duties in a safer and more productive manner.

We would like to thank the Cemetery Trustees for their continued service and support. (Mary Dickson – Chairman, Leonard Harten, and Robert Courage)

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Highway Right-Of-Way Maintenance - The Town maintains approximately 86.75 miles of roadway and 11 miles of sidewalk. We continue to conduct our yearly maintenance programs such as roadway sweeping, grading gravel roads, roadside ditch and culvert cleaning, tree and brush trimming, line painting, roadside mowing and sidewalk maintenance.

Crack Sealing – The annual crack sealing program is all done in-house by DPW staff. This year there was 21,656 linear lane feet done. The amount completed every year is determined by the condition, amount and size of the cracks in the roadway surface. DPW staff will continue this preventative maintenance program in the future, which will add life to road surfaces.

The following roads were part of the surface rehabilitation program:



| <u>Milled 1 ¼"</u> | <u>1 ¼" Shim and Overlay</u> | <u>1" Overlay</u> | <u>Crack Sealing</u> |
|--------------------|------------------------------|-------------------|----------------------|
| Nashua Street      | Nashua Street                | Osgood Road       | Savage Road          |
| Elm Street         | Elm Street                   |                   | Whitten Road         |
| Oval               | Oval                         |                   | Ches-Mae Lane        |
| (Union Square)     | (Union Square)               |                   |                      |
|                    | Johnson Street               |                   |                      |

The following road was accepted in 2011: Boynton Hill Road

**Highway Winter Maintenance** – The spring snowfall started out like a lion with 67.3" of snow and ended with the surprise October snowstorm which left 11.5" of snow. The total snowfall for year 2011, as recorded by Jamie Soucy of the Wastewater Department and a National Weather Service Co-operative Observer, was 78.9". The following is a monthly breakdown:

#### **Snowfall in Milford, New Hampshire – 2011**

**Measured in inches and tenths, for 24 hour periods ending at 7:00 pm**

| <u>JANUARY</u> | <u>FEBRUARY</u> | <u>MARCH</u> | <u>APRIL</u> | <u>OCTOBER</u> | <u>NOVEMBER</u> | <u>DECEMBER</u> |
|----------------|-----------------|--------------|--------------|----------------|-----------------|-----------------|
| 35.6           | 25.3            | 2.2          | 4.2          | 11.5           | 0               | .1              |

**Sign Maintenance** – Federal mandate has required all communities to begin a retro reflectivity standard program for all signage. Towns must inventory, determine condition of signs, replace or upgrade as needed and place them in a maintenance program to meet retro reflectivity sign standards. DPW has purchased and is using new software to assist in the program, along with the yearly tracking of stolen or repaired signs and the addition of new signs.

**Highway Street Lighting** – Currently there are 424 street lights rented on a monthly basis from Public Service of New Hampshire.

**Roadway Striping** – The Town annually hires a contractor to refresh the highway pavement marking lines. This year 30 miles of double yellow and 16 miles of white fog line were done. DPW crews refresh crosswalks, stop bars, handicapped and standard parking space lines and other roadway markings throughout Town.

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**Storm Drainage Maintenance** – A contractor is hired annually to clean upwards of 1,100 storm drains with DPW assisting and cleaning the remaining 22 that are not machine accessible. This year, during the paving project, DPW and a hired contractor reset and rebuilt the top portions of 74 drainage manhole structures in the downtown.  
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**Park and Memorials** - The DPW crews annually maintain and upgrade the Town's 15 parks and 4 memorials with activities such as mowing, raking, pruning, weeding, vandalism repairs, painting, new plantings of plants and maintenance of irrigation systems.

During 2011, the following projects were completed in these specific parks/areas:

**Kaley Park** – Town crews and equipment helped to build the new parking areas, assisted placing and grading of loam on the new 2<sup>nd</sup> field. The Town contributed by supplying, transporting and placing gravel from the Brox pit to the new parking areas.



Keyes Field – Contractors were hired to refinish the wading pool area to make it safe and useful for young swimmers.

Granite Town Rail Trail (In Conjunction with the Conservation Commission) – Each year DPW works 1 to 2 weeks on a different section of rail trail, making upgrades and improving the overall condition.

Other related programs and projects – The Town will continue to work with the Hillsborough Department of Corrections Work Program. The program provided the Town with 6 weeks of 6 to 8 men performing duties such as painting, brush cutting, fall cleanup and some construction duties. The Town only has to provide lunches for the personnel and receives tremendous benefit from their work.

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Recycling Center - This year a total of 2,527.93 tons of municipal solid waste (MSW) trash was disposed of at this facility. The trash was delivered to Wheelabrator's Concord facility which is located in Penacook, NH, a waste-to-energy plant under contract with Waste Management and the Town of Milford. There was also 867.04 tons of demolition material including painted, varnished and stained wood, sheet rock, insulation, shingles, mattresses, and overstuffed furniture that was transported to staging sites in Londonderry, Auburn, and Salem/Peterborough under a contract with Waste Management and the Town of Milford.

The department's recycling effort from January through December removed a total of 1,235 tons from the waste stream. (This does not include propane tanks which are shipped out by the piece.)

The Town started a new pilot program in September 2004 where we have the residents voluntarily separate glass and place them directly into the hoppers. The glass is then hauled to Goffstown, NH, and ground up for use as road bedding through a program with the NRRA. In the updated municipal code of 2007, glass separation is now mandatory for all who use the Transfer Station. This year we have shipped 257.33 tons of glass to Goffstown. The glass program continues to save money as we move forward and fully implement the program. The final product after crushing is used for road bedding. This number does not include residents who are in the craft business making lamps out of bottles, all types of "glass" for resale that comes and is picked up weekly. We also have a couple of business owners making counter tops out of glass. This saves on disposal costs and the glass is being recycled.

Approximately 750 cubic yards of yard and leaf materials were added to our composting effort. The material is piled in windrows and periodically turned over. After about 2 years, it has decomposed into an excellent product that can be used as a soil amendment and is currently free to residents. Thank you to all the Milford residents for their continued efforts to empty out all bags of leaves out into the leaf pile and for continuing to keep contaminated debris out of leaves for our wonderful product of composting used by residents for gardens, landscaping, flower beds, grass, etc. We would like to send a special thank you to Soiland for all their time, equipment and dedication at the Transfer Station, for their work with the compost piles (old and new) and leaves, and pushing up our brush piles from time to time when needed. As a reminder to all residents, we also offer wood chips for free to anyone needing this material.



Total electronics shipped out for 2011 totaled 60,060 pounds. We have two vendors (1 vendor pickups CPUs only). We also have school children who pick up CPUs to repair for school projects. We shipped out 370 Freon items which include refrigerators, air conditioners and dehumidifiers. In 2011 we added clean to reuse plastic grocery bags at the "Still Good Shed". Residents can drop them off for anyone who would like to reuse them.

**Milford Recycling Center**  
**Historical Data**

Solid Waste Data					Miscellaneous Solid Waste Data						Recyclable Solid Waste Data						Other	Total	Transfer Station Expenses and Revenue Data			
Year	MSW* Trash Tonnage	Demolition Trash Tonnage	Glass Tonnage	Total Category Tonnage	Batteries Tons	Electronics Tons	Freon # of units evacuated	Number of Propane Tanks	Tires Tonnage	Total Category Tonnage	Aluminum Cans Tonnage	Corrugated Cardboard Tonnage	Metals and Tin Tonnage	Mixed Paper Tonnage	Plastics #1/ #2 Tonnage	Total Category Tonnage	Clothing Tonnage	Grand Total Tonnage	Year	Non-Cap. Op Budg Cost	Revenue Income	Net Cost
2003	3,508	990	221	4,719	18	-	-	-	18	36	27	178	444	380	80	1,109	90	5,954	2003	\$739,976	\$168,053	\$571,923
2004	3,299	1,277	137	4,713	12	-	-	-	30	42	25	140	497	468	70	1,200	110	6,065	2004	\$671,570	\$140,031	\$531,539
2005	3,275	1,341	235	4,851	14	-	-	341	33	47	33	126	219	452	69	899	55	5,852	2005	\$656,822	\$131,984	\$524,838
2006	3,196	1,402	235	4,833	21	-	294	226	22	43	42	117	238	480	80	957	53	5,886	2006	\$681,045	\$172,722	\$508,323
2007	3,014	1,072	256	4,342	20	8	495	343	16	36	21	257	224	493	65	1,060	60	5,498	2007	\$656,630	\$179,190	\$477,440
2008	3,043	1,030	259	4,332	41	22	371	400	22	85	22	107	165	501	73	868	72	5,357	2008	\$685,718	\$184,285	\$501,433
2009	2,930	1,008	272	4,210	50	35	425	550	41	126	32	125	190	664	78	1,089	93	5,518	2009	\$712,874	\$123,803	\$589,071
2010	3,006	957	264	4,227	75	30	300	600	63	168	36	130	200	725	85	1,176	97	5,668	2010	\$715,254	\$142,103	\$573,151
2011	2,528	867	257	3,652	102	30	400	594	43	175	20	90	150	383	65	708	95	4,630	2011	\$654,647	\$189,140	\$465,507
Total	27,798	9,944	2,136	39,879	353	125	2,285	3,054	288	758	258	1,270	2,327	4,546	665	9,066	725	50,428				
Ave.	3,089	1,104	237	4,431	39	25	381	436	32	84	29	141	259	505	74	1,007	81	5,603				

Note 1

Note 2

Note 3 Note 4

Footnotes:

\*MSW = Municipal Solid Waste

Note 1: Electronics since July 1, 2007 are shipped separately with new program. They were previously put into demo.

Note 2: Total category tonnage miscellaneous solid waste does not include propane tank column. Prior to 2005 these tanks were included in scrap metal.

Note 3: The corrugated cardboard tonnage fluctuates based on local businesses and market pricing.

Note 4: The metal and tin tonnage fluctuated as a result of individuals taking advantage of the income potential from scrap metal driven by market pricing.

Comments:

MSW continued to decrease in 2011. Recycling - more taken out of trash and due to the economy.

Metal in 2003 and 2004 is overstated because of the inclusion of Propane Tanks and therefore distorts the yearly comparison of the category and grand total.

Demo decreased in 2011 due to the economy/building.

In September of 2002, the Town of Milford implemented a new recycling recovery program, which includes the removal of paper recyclables (residential mixed paper). Integrated Paper provided a two cubic yard compactor and a 40 cubic yard roll off container at no charge. The roll-off container was picked up on site every week and is replaced with another. This year 383 tons of mixed paper was taken out of the waste stream. As of May 2011, the Town went with Empire Recycling out of Billerica, MA who provides the same set up and picks up once a week or as needed.

WHEN YOU RECYCLE, PLEASE PUT ONLY THE "ACCEPTABLE" PAPER LISTED BELOW IN THE MIXED PAPER CONTAINER. PLACING UNACCEPTABLE PAPER IN THE MIXED PAPER CONTAINER WILL "CONTAMINATE" THE PAPER AND END OUR ARRANGEMENT WITH THE NORTH SHORE PAPER MILL.

ACCEPTABLE PAPER	NOT ACCEPTABLE PAPER
COMPUTER PAPER	CARBON PAPER
PAPER BAGS	SELF SEALING ENVELOPES
MAGAZINES	MYLAR
CATALOGS	TYVEK
WHITE/COLORED OFFICE PAPER	FOIL PAPER
FAX PAPER	JUICE BOXES (FOIL INSIDE)
ENVELOPES (WITH OR WITHOUT WINDOWS)	PAPER WITH ANY METALS (BESIDES PAPER CLIPS & STAPLES)
TAB CARDS	BLUE PRINTS
NEWSPAPERS (AND GLOSSY INSERTS)	PLASTIC COATED PAPER
MANILA FOLDERS	TISSUE PAPER
TELEPHONE BOOKS	PAPER TOWELS
STAPLED & PAPER CLIPPED PAPER	NAPKINS
CARDBOARD	PAPER CUPS & PLATES
CHIPBOARD (CEREAL BOXES, TISSUES BOXES, ETC.)	ANY PAPER SOILED (WITH FOOD, OILS, ETC.)
PAPERBACK BOOKS	WAX CARDBOARD
JUNK MAIL (PLASTIC WINDOWS OK)	PLASTIC LAMINATED PAPER
MIXED OFFICE PAPER	
NOTEBOOK PAPER	
DRAWING PAD PAPER	

The Milford Transfer Station continues to utilize as many community workers as possible throughout the year. We work with the prosecutors and courts including the surrounding towns to help kids and adults who may be in trouble with the law and who are requested to do community service with the Town. This year we had 362 community workers at various times. We also worked very closely with the Welfare Department utilizing the work program implemented for residents that receive assistance from the Town. This program has enormously grown in the last 1 ½ years. Each individual who gets assistance is responsible for contacting the Transfer Station manager for a set schedule on a weekly basis.

We would like to thank the Board of Selectmen for their continued interest and support in our very busy recycling operation and especially to the Milford residents for their continued support and cooperation in our recycling efforts and willingness to do more with recycling. Also thanks to all of you who donated time at our very successful Hazardous Waste collection at the DPW garage. We look forward to having it again in May 2012.

In June/July we had the Hillsborough County Department of Corrections personnel stain the Recycling Center building and officer trailer. They also replaced a door on the Still Good Shed with a donated door and frame and painted it.

Special thanks to volunteers Fred, Moe and Sandra who donated their time and energy at the Still Good Shed and up on the hill at the Demo Area. They spend their days helping the community and assisting residents during our peak hours. Thanks also to all the volunteers on the Recycling/Solid Waste Committee for your attendance at monthly meetings and all the homework involved, as well as your encouragement, dedication and continued support. We look forward to working with you all in 2012.

Respectfully submitted,  
Rick Riendeau  
Public Works Director



## **~ RECREATION DEPARTMENT & COMMISSION ~**

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### **~ 2011 REPORT ~**

#### **RECREATION COMMISSION MISSION STATEMENT -**

The mission of the Milford Recreation Commission is to serve as advocates on behalf of the Milford community in promoting recreation and leisure activities for all ages and interests by:

- Assisting the Board of Selectmen and Recreation Department with recommendations for implementing appropriate recreation programs.
- Assisting the Board of Selectmen and Recreation Department with recommendations for best utilization of existing park and recreation facilities.
- Providing a forum for communication and coordination of recreation programs and issues.
- Providing recommendations and project management for long-range community recreation capital improvements.

**RECREATION DEPARTMENT VISION STATEMENT** - To provide a full spectrum of community-driven recreation activities for all ages through the provision of recreation and parks services. Together with the Recreation Commission and often in collaboration with related organizations, the Recreation Department strives to enhance the quality of life in Milford by making a valued investment in the daily lives and well being of our community.

**RECREATION DEPARTMENT MISSION STATEMENT** - The Milford Recreation Department is committed to enriching and enhancing the quality of life for all community residents by:

- Offering affordable, high quality, diversified programming of recreational activities and events.
- Providing well maintained playgrounds, park spaces, and recreational facilities.
- Supporting other community groups that share an interest in recreational goals.

#### **PROGRAM HIGHLIGHTS –**

With the end of the year and the holiday season behind us, we reflect back on the fun and accomplishments enjoyed by the community through the Milford Recreation Department programs, events and activities. As always the Recreation Department strives to meet the wide range of recreation opportunities that members of our community seek. In 2011 a Recreation Master Plan committee was established under the direction of the Recreation Commission to study the long term recreation needs of Milford and to help direct our efforts to best meet them. As we move into the new year we hope to hear from you the participants and members of our community as to how we can best shape the future of recreation in our Town.

Recreation Department programs have been expanded to encompass a wide range of activities and events. Popular new activities for 2011 included musical and theatrical performances on the Town Hall Stage, small group trips for seniors to enjoy day outings, the Granite State Zookeeper experience, toddler tumbling classes, yogalates, bootcamp and Zumba fitness classes, women's self defense course, Cinco de Mayo Zumba party and QuickStart summer tennis program. Also the coed adult softball league was expanded to include patched umpires for all games and the season concluded with an optional wooden bat tournament.



Many recreation programs enjoy continued success thanks to the participants who return season after season to enjoy the activities offered. MRD currently offers many program choices that we hope will entice all facets of interests. Programs include Keyes pool passes, ARC swim lessons, aqua animals swim lessons, parent and child swim lessons, swim team, WSI certification, lifeguard certification, aqua cardio, synchronized swim, adult fitness

swim, senior water movement, ARC babysitter training, tennis lessons, drama, archery lessons, archery tournaments, tot drop-in, soccer camp, adult softball league, adult basketball, adult dodgeball, Biggest Loser weight loss challenge, contra dance, senior bingo brunch, senior coffee hour, senior trips, recreation trips (day and overnight), daddy daughter dance, spooktacular family Halloween dance, outdoor ice skating, Water Country discount tickets, Park 2 Park 5K road race and kids fun run and school vacation week fun programs.

Recreation programs and events help make Milford a great place to live and help us keep an active and vibrant community. Milford Recreation Department hosted many free community events in 2011 all geared toward getting individuals and families out and enjoying what Milford has to offer. Free community events included the Winter Festival at Shepard Park, Easter Egg Hunt, Free Yoga Classes, Walk NH Week Challenge, Sounds on the Souhegan Summer Concert Series, 4<sup>th</sup> of July Family Fun Day, 43<sup>rd</sup> Annual Rotary Swim Meet, Keyes Pool Swim Lesson Fun Day, Tennis Carnival, and Ice skating at the Shepard Park rink (made possible with generous support of the Shepard Park Improvement Trust).





If you would like to find out more about your Town Recreation Department please visit us at [www.milfordrec.com](http://www.milfordrec.com), friend us on Facebook or for current updates on fun activities going on right here in Town email [recreation@milford.nh.gov](mailto:recreation@milford.nh.gov) to get on our email list.

### **FACILITIES UPDATE –**

In 2011 the Milford Recreation Department raised \$43,176.00 through fundraising and donations. This money was used to develop and enhance our Town parks and recreation facilities. These alternative funding sources allowed us to provide some great improvement and expansion projects for parks and facilities that would not have been possible under the Department's operating budget.

In 2010 the Town celebrated the grand opening of a brand new park, Kaley Park. This year the field development, irrigation extension, additional parking and canoe launch were completed, wrapping up the major development work at Kaley Park. This spring we look forward to welcoming the public to the new Kaley Park and hope you will enjoy the open space, walking areas, river views and playing field space this park offers. The completion of this project would not have been possible without the ongoing support of the Kaley Foundation as well as this year's support from the Recreation Commission, Conservation Commission, Department of Community Development, Public Works Department, Steve Trombly, Arthur L. Keyes Memorial Trust, Milford Masonic Temple, and Eagle Scout Josh Clemens.

Keyes Park is one of the main recreation facilities in Milford and is the home to Keyes Pool which is widely used by residents, non-residents and youth groups. Prior to the pool opening this past summer the wading pool was resurfaced and painted, the pump maintenance room was upgraded with new filtration and chlorine control units, and the guest locker rooms were painted floor to ceiling. Additionally, the roof over the main pool entrance was re-shingled. This coming season we look forward to the resurfacing and painting of the large pool and additional pool house painting. Lastly thanks to the generous support of the Keyes Memorial Trust, we will be installing a new sun shade system in the wading pool area to increase comfort and provide needed protection from the sun to Milford's littlest community members. Please join us at Keyes Pool this summer and make a big splash!

Shepard Park is now home to the Shepard Park Ice Skating Rink which debuted in 2010. This 2011-2012 skating season is the second year for the ice rink at Shepard. Thanks to the generous and continued support of the Shepard Park Improvement Trust, the newly installed lighting system enables skaters to enjoy the rink into the evening hours. Milford is very fortunate to have a volunteer MICE (Milford Ice) team taking care of the rink clearing it after snowstorms and resurfacing it after heavy skating use with specialized maintenance equipment. The newest Recreation Department event, the Milford Winter Festival, was held for the first time in January and showcased the Shepard Park ice skating rink and provided many other outdoor winter activities to enjoy.

### **LOOKING FORWARD –**

Even though the work done so far on the new ice rink has received rave reviews and compliments, the MICE members are not about to rest on their laurels. Plans are being developed to build a larger storage building and warming hut, and possibly adding a

second rink for stick and puck enthusiasts. These efforts will make for a more enjoyable skating experience for all. We also hope to include additional skating instruction as well.

The development of Milford's newest park, Kaley Park, has been a great community effort supported by the citizens of Milford and many Town departments and local organizations. The park expansion allows us to fully utilize this recreation area with additional field space and parking. The plans for Kaley do not end here though; future plans include new park amenities such as benches, picnic tables and dog clean up stations. Plans for a walking path around the park will provide an accessible means for visitors to stroll the beautiful property with views of the Souhegan River.

Also new for 2012, program participants and families will be able to register online and make credit card payments for program fees. The Recreation Department has been working diligently to bring this convenience to Milford and will be the first Town department to offer credit card payments and online registration.

Another endeavor started in 2011 is the inclusion of a recreation chapter to the Town's master plan. Members of several Town departments and organizations have begun working on the chapter. With the assistance of students from Keene State University, the group has conducted surveys and gathered an immense amount of data on just about every type of recreation imaginable. The group is in the process of compiling all the data and determining where future needs will arise. Open forums are planned for the spring and the chapter will likely be finalized in August 2012. Once completed and adopted it will be a great asset in planning future parks, facilities and programs.

#### **SPECIAL THANKS –**

Once again in 2011 the Town's recreation programs and facilities would only be a fraction of what they are without the help of our vast and growing number of dedicated and committed volunteers. Performing all kinds of tasks in all types of weather in sometimes trying circumstances, they work without complaint and do not seek any recognition. These volunteers are integral in our efforts to make the Town of Milford a better place to live and play. To give one example of their efforts, you need only think of the last time you cleared a foot of wet snow from your driveway. Our volunteers, after taking care of their own driveways, then go to the 9,000 square foot ice rink and clear even more snow, shovel pathways around the rink and resurface the ice when necessary. For those of us involved in recreation that are aware of your sacrifices we sincerely thank you all on behalf of the entire community.

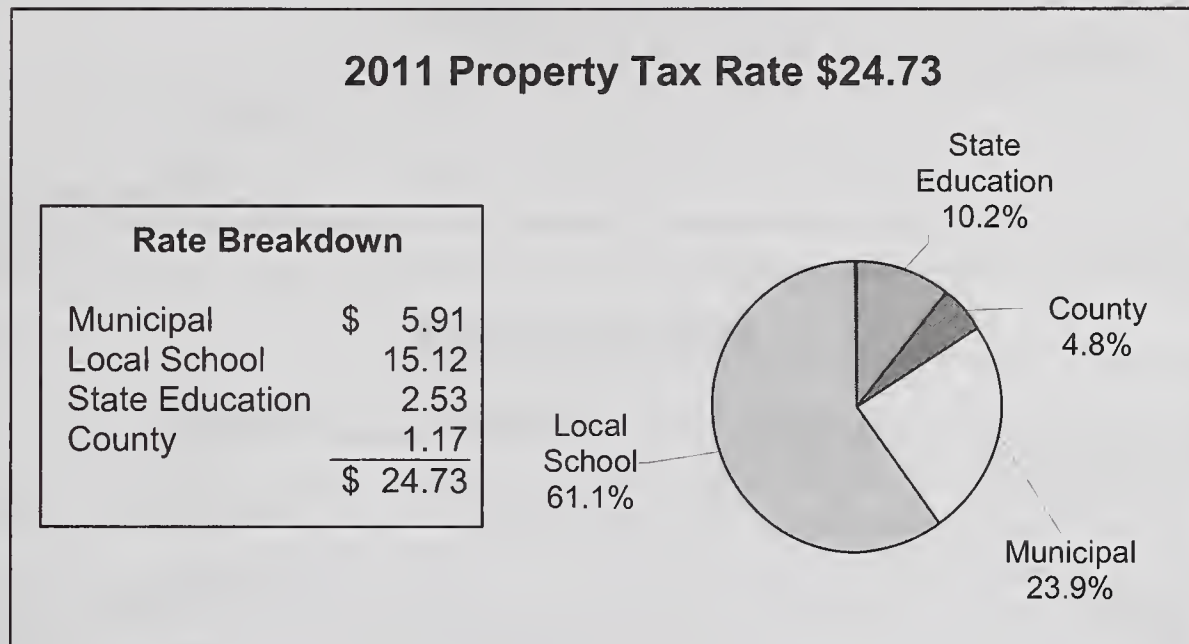
Respectfully submitted,  
Nicole Banks, Recreation Director  
Walter Smith, Chairman Recreation Commission



# TOWN OF MILFORD

## TAX COLLECTOR

### ~ 2011 REPORT ~



The Department of Revenue set the 2011 tax rate October 25, 2011 at \$ 24.73, and final bills were mailed October 31, 2011. The property tax rate consists of four individual tax rates as shown above; municipal, local school, state education, and county.

The Tax Collector billed \$31.2 million in property taxes in 2011 consisting of two billings which included over 5,400 bills each, and collected \$29.7 million by year end, or 95.1 %.

Tax liens for unpaid 2010 property tax were executed on May 2, 2011 in the amount of \$746 thousand. During the calendar year, \$668.8 thousand was collected for all tax liens.

In addition to processing the tax billing, collection, and liens, the tax office fielded over 3,000 telephone inquiries during 2011.

I look forward to serving the residents of Milford during 2012.

Respectfully Submitted,  
Kathy Doherty  
Tax Collector

**DEPARTMENT OF REVENUE ADMINISTRATION**  
**Municipal Services Division**  
**2011 Tax Rate Calculation**

**TOWN/CITY: MILFORD**

*Barbara J. Robertson*

10/25/11

Gross Appropriations	16,553,673
Less: Revenues	9,231,730
	0
Add: Overlay (RSA 76:6)	32,229
War Service Credits	171,050

Net Town Appropriation	7,525,222
Special Adjustment	0

Approved Town/City Tax Effort	7,525,222
-------------------------------	-----------

**TOWN RATE**  
**5.91**

**SCHOOL PORTION**

Net Local School Budget:			
Gross Approp. - Revenue	35,906,457	5,267,269	30,639,188
Regional School Apportionment			0
Less: Education Grant			(8,245,513)

Education Tax (from below)	(3,171,213)
Approved School(s) Tax Effort	19,222,462

**LOCAL**  
**SCHOOL RATE**  
**15.12**

**EDUCATION TAX**

Equalized Valuation(no utilities) x	\$2.325
1,363,962,514	3,171,213
Divide by Local Assessed Valuation (no utilities)	
1,255,403,247	

**STATE**  
**SCHOOL RATE**  
**2.53**

**COUNTY PORTION**

Due to County	1,488,483
	0

Approved County Tax Effort	1,488,483
----------------------------	-----------

**COUNTY RATE**  
**1.17**

**TOTAL RATE**  
**24.73**

Total Property Taxes Assessed	31,407,380
Less: War Service Credits	(171,050)
Add: Village District Commitment(s)	0
<b>Total Property Tax Commitment</b>	<b>31,236,330</b>

**PROOF OF RATE**

Local Assessed Valuation	Tax Rate	Assessment
Education Tax (no utilities)	2.53	3,171,213
All Other Taxes	22.20	28,236,167
		31,407,380

**TRC#**  
**48**

**TRC#**  
**48**



**TOWN OF MILFORD  
MS-61 TAX COLLECTOR'S REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2011**

LEVY FOR THIS YEAR	PRIOR LEVIES		
2011	2010	2009 & PRIOR	TOTALS

**DEBITS:**

**Uncollected Taxes, Beginning of Year**

Property Taxes		2,046,943.65		2,046,943.65
Land Use Change Tax		2,750.00		2,750.00
Timber Yield Tax				-
Excavation Tax				-
Utility Charges		237,996.29	6,574.48	244,570.77
Prepayments - Property Taxes	(9,027.12)			(9,027.12)

**Taxes Committed This Year**

Property Taxes	31,233,243.18			31,233,243.18
Land Use Change Tax	12,168.00	7,800.00		19,968.00
Timber Yield Tax	8,461.35	461.52		8,922.87
Excavation Tax		949.98		949.98
Utility Charges	2,389,194.46			2,389,194.46

**Overpayments**

Refunds due to Overpayment	23,202.35	4,795.41		27,997.76
Refunds due to Abatement		26,639.56		26,639.56
Prior Year Tax Prepayments Applied	9,027.12			9,027.12
Interest on Delinquent Property Taxes	24,580.53	97,979.27	(295.15)	122,264.65
Interest - Land Use Change Tax	198.15	317.38		515.53
Interest - Yield Tax				-
Interest - Utility Charges	5,231.67	2,006.50	20.47	7,258.64
Returned Check Fees - Property Tax	250.00	150.00		400.00
Returned Check Fees - Utilities	600.00	250.00		850.00

**TOTAL DEBITS:**

<b>\$33,697,129.69</b>	<b>\$ 2,429,039.56</b>	<b>\$ 6,299.80</b>	<b>\$36,132,469.05</b>
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**TOWN OF MILFORD  
MS-61 TAX COLLECTOR'S REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2011**

LEVY FOR THIS YEAR	PRIOR LEVIES		
2011	2010	2009 & PRIOR	TOTALS

**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

Property Taxes	29,696,639.99	1,359,995.86		31,056,635.85
Land Use Change Tax	7,598.65	10,550.00		18,148.65
Timber Yield Tax	8,175.55	461.52		8,637.07
Excavation Tax	-	949.98		949.98
Interest on Delinquent Property Taxes	24,580.53	97,979.27	(295.15)	122,264.65
Interest - Land Use Change Tax	198.15	317.38		515.53
Interest - Yield Tax	-	-		-
Returned Check Fees - Property Tax	250.00	150.00		400.00
Conversion to Lien		693,509.90		693,509.90
Utility Charges	2,132,806.13	234,948.69	101.71	2,367,856.53
Interest - Utility Charges	5,231.67	2,006.50	20.47	7,258.64
Returned Check Fees - Utilities	600.00	250.00		850.00
Property Tax Prepayments	8,610.94			8,610.94

**Abatelements Made**

Property Tax Abatelements		26,639.56		26,639.56
Land Use Change Tax				-
Yield Taxes				-
Excavation Tax				-
Utility Charges	1,933.50	855.45	6,472.77	9,261.72
Current Levy Deeded				-

**Uncollected Taxes, End of Year**

Property Taxes	1,559,805.54			1,559,805.54
Land Use Change Tax	4,569.35			4,569.35
Yield Taxes	285.80			285.80
Excavation Tax	-			-
Utility Charges	254,454.83	425.45	-	254,880.28
Prepayments- Property Tax	(8,610.94)			(8,610.94)

**TOTAL CREDITS:**

<b>\$33,697,129.69</b>	<b>\$ 2,429,039.56</b>	<b>\$ 6,299.80</b>	<b>\$36,132,469.05</b>
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**TOWN OF MILFORD  
MS-61 TAX COLLECTOR'S REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2011**

LAST YEARS LEVY	PRIOR LEVIES			
	2009	2008	2007 & PRIOR	TOTALS

**DEBITS:**

Unredeemed Lien Balances, Beginning of Year	-	316,862.81	176,880.89	374,713.54	868,457.24
Liens Executed During Year	746,336.48				746,336.48
Interest and Costs Collected (AFTER LIEN EXECUTION)	24,168.81	43,297.82	63,076.26	3,256.86	133,799.75
Refunds due to Overpayment					-
<b>TOTAL DEBITS:</b>	<b>\$ 770,505.29</b>	<b>\$ 360,160.63</b>	<b>\$ 239,957.15</b>	<b>\$ 377,970.40</b>	<b>\$ 1,748,593.47</b>

**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

Lien Redemptions	331,822.47	162,244.73	157,352.37	17,411.29	668,830.86
Interest and Costs Collected (AFTER LIEN EXECUTION)	24,168.81	43,297.82	63,076.26	3,256.86	133,799.75
Abatements of Unredeemed Taxes	16,152.84	1,183.34			17,336.18
Liens Deeded to Municipality					-
Unredeemed Liens Balance, End of Year	398,361.17	153,434.74	19,528.52	357,302.25	928,626.68
<b>TOTAL CREDITS:</b>	<b>\$ 770,505.29</b>	<b>\$ 360,160.63</b>	<b>\$ 239,957.15</b>	<b>\$ 377,970.40</b>	<b>\$ 1,748,593.47</b>

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Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

**TAX COLLECTOR'S SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_



## TOWN OF MILFORD

### TOWN CLERK

### ~ 2011 REPORT ~

The Town Clerk's office this year was pretty much business as usual with the Annual Town and School vote being the only Election. The turnout was fair with 2,001 ballots cast and we welcomed back Kathy Bauer and Mike Putnam to our Board of Selectmen. Sadly this year we lost former Town Clerk, current Treasurer, and friend Willie Leduc, he will be truly missed. Even after his retirement in 1995 he still enjoyed working at the polls. He was always that familiar face that we all loved and he was a wealth of knowledge in the election process, it's not - and never will be - the same without him.

We still remain very busy with motor vehicle registrations. We registered 17,398 vehicles this year, which is up somewhat from last year, which is good news. As of July this year the Motor Vehicle substation here in Milford was now only open two (2) days a week, Wednesday and Thursday, the new substation in Nashua is open Monday through Friday. This has created an increase in the agent fee revenue that we collect but along with that, the State is cutting down on personnel all the time and the clerks are taking on more and more of the State's work.

A new venture in 2012 that will hopefully cut down on postage expense is a program to e-mail the motor vehicle renewal notices to residents. If they register their motor vehicle or dog online, we can capture their email address at that time. This will always be a work in progress but we will keep at it and stay optimistic.

The office is also busy with vital records as we are now able obtain birth, death and marriage records for any of these events that occurred in New Hampshire within the last twenty (20) years.

This coming year will have four (4) Elections and we start the year off with a Presidential Primary and end with a Presidential vote in November so with that 2012 will be an eventful year and full of activity.

I would like to take this opportunity again to thank my Deputy Clare Callahan for her dedicated and loyal service as well as Darlene Bouffard, who has been able to assist us when necessary, which has been a substantial help to Clare and myself.

Respectfully submitted, Margaret A. Langell, Town Clerk

#### REPORT OF THE TOWN CLERK YEAR ENDING DECEMBER 31, 2011

Auto Registrations	\$	1,909,087.00
Municipal Agent		47,502.00
Title Fees		5,719.00
Dog License		6,031.00
Vital Statistics		5,110.00
Marriage License		637.00
Uniform Commercial Code Filings		3,000.00
Miscellaneous Income		164.00
Total Fees Collected	\$	<u>1,977,250.00</u>
Unaudited		



# Wadleigh Memorial Library

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49 Nashua Street Milford, NH 03055-3753 • Phone 603-673-2408 • Fax 603-672-6064

[www.wadleighlibrary.org](http://www.wadleighlibrary.org) [wadleigh@wadleighlibrary.org](mailto:wadleigh@wadleighlibrary.org)

[www.facebook.com/wadleighlibrary](https://www.facebook.com/wadleighlibrary) [www.twitter.com/wadleighlibrary](https://www.twitter.com/wadleighlibrary)

## ~ 2011 DIRECTOR'S REPORT ~

Milford residents continued to flock to their public library in droves this year, but after eight solid years of sharp increases, we are finally seeing our numbers start to stabilize. The country's economic situation still has families and individuals looking for bargains and as many have discovered, they can't beat the bargain their library provides. For the cost of filling up the family minivan with gas, residents have access to over 65,000 books for all ages; 175 magazine and newspaper subscriptions; nearly 5,000 DVDs of the latest blockbuster and classic films, documentaries and television series; over 2,500 music CDs encompassing all genres; subscription databases such as Ancestry.com and Transparent Language; a searchable, full-text online archive of thousands of magazines and newspapers including *Consumer Reports*, *Time*, *Newsweek*, *New York Times*, *Boston Globe*, *Nashua Telegraph* and the pièce de résistance? As a GMILCS library consortium member, residents have access to over a million items in GMILCS libraries.

This year nearly 3,000 people visited the Wadleigh each week; that's 12,000 visits each and every month. To put that into perspective, imagine 75% of the town's population coming through your doors on a monthly basis.

We were also the recipients of exceptionally thoughtful and generous gifts. Throughout the year we received several donations including a pass to the New England Aquarium from Jaiden's Angel Foundation and an anonymous donation enabling the Friends to purchase a pass to the Museum of Fine Arts. Our NH Room also benefited from the donation of a gorgeous antique oak trestle table and chairs. Bookending the year, however, were two extraordinary acts of kindness. In January, we were sad to lose one of our "frequent flyer" patrons: Dr. Reno Orsi used to visit the library on a near daily basis to read the *Wall Street Journal*. His widow, Dardana Hoyt Orsi, asked in lieu of flowers that donations be made to the Wadleigh Library, his "home away from home." We received over \$800 in donations and with Mrs. Orsi's blessing, purchased the library's first automated external defibrillator (AED) unit. In addition, Mrs. Orsi very generously donated a 5 year subscription to the *Wall Street Journal* in her husband's memory.

In December, the Library and Library Development Fund received an anonymous donation of \$10,000 in memory of Mary Evelyn Quinn. A "second mother" to the donor, she was widowed at an early age with 5 young children and supported her family by working as a visiting nurse. It was the donor's wish that Ms. Quinn's legacy not be forgotten and so the donation will be used to further supplement and develop library programs, collections and resources for area senior citizens.

## Collection Highlights



Milford residents continued to benefit in large numbers from our library's membership in the GMILCS consortium.

GMILCS remains the only consortium in the state and in 2011, our patrons borrowed 25,000 items from the pooled resources of its twelve member libraries. All GMILCS libraries share



a catalog and patrons are able to do things from any computer or smartphone that they cannot at non-GMILCS libraries: check their accounts; renew items; and place their own requests on items at any of the libraries through our shared catalog.

In order to transport requested materials among libraries in the state, the New Hampshire State Library has long provided a van delivery system upon which libraries have become increasingly reliant—especially when trying to do more with less. That said, the budget crisis hit the library in unexpected ways this past year. In June, with only a few days' notice, the State Library cut Milford's van delivery service by 40% and imposed an across the board limit on the number of materials libraries were able to put on the vans for each pickup. Manchester City Library, a major net lender given its size, was only allowed to put the same amount of material on the vans as Amherst or Milford. This created a huge backlog of materials thus impacting the time patrons waited for requested items. GMILCS worked to alleviate the situation by hiring private couriers on an ad hoc basis and continues to do so.

For the first time in eight years, library checkouts appeared to stabilize with a slight decrease of 4.6%. This could be for a number of reasons; in all likelihood, it's a combination of the following:

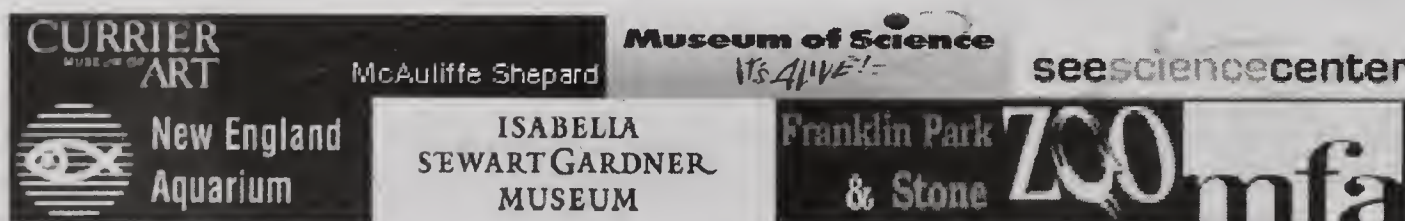
- **Public library use has been known to have an inverse relationship to the economy.** Several studies have shown that when the economy is down, library use increases; when the economy improves, library use decreases or levels off.
- **E-books have taken off as more people obtained e-readers.** We offer over 5,000 e-book titles and while their checkouts *are* included in our circulation statistics, they obviously don't require a visit in person. *Still, e-book checkouts only accounted for less than .5 % of our total circulation.*
- **Historically speaking, the library has seen plateaus in the past.** Statistics show that from 1995-2000, checkouts were virtually flat before a series of surges each year that would ultimately leave us at our current level: residents are now using their library at a rate 50% higher than in 2000.

While overall use has leveled off, there are certain areas where we saw marked increases:

**Large print book checkouts increased by 13%.**

- DVD checkouts continued their upward climb and increased by 5% over last year. In the past five years, DVD circulation has increased by 33%.
- In our first full year offering downloadable e-books, checkouts increased by 47% as more people purchased or received e-readers as gifts.
- Museum pass checkouts for free and reduced admission to local and Boston area museums increased by 11%. In the past 5 years, museum pass use has risen by 50%.

Thanks to the generosity of the Friends & Trustees of the Library, Jaiden's Angel Foundation and an anonymous family who make it possible for us to offer these passes.





## Program Highlights

This year the Library hosted over 600 programs drawing over 15,000 participants. Almost 300 of those were children's programs attended by more than 11,000 children.



**A crowd gathers for "The Science of Bubbles" held offsite at Heron Pond.**

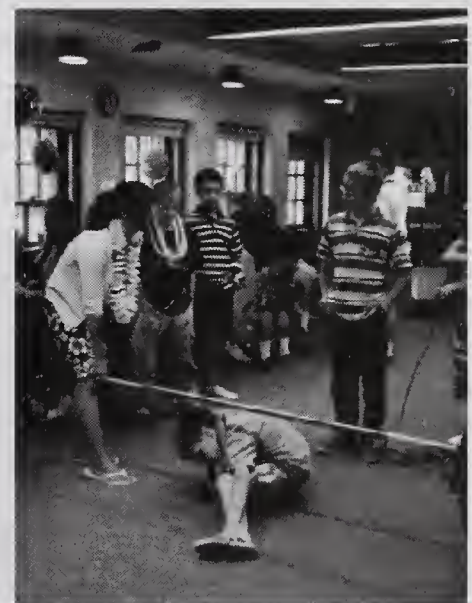
Miss Mary Beth & Miss Joan held traditional storytimes and baby lapsits in addition to family bingo nights, Lego "block parties," Big Truck Day" and performances by magician Peter Boie, Riverbend Youth Company, Peterborough Players and storyteller Odds Bodkin. Wingmasters returned by popular demand to present "Live Birds of Prey" and Project Nature taught kids how to be "Wild About Turtles." Keith Michael Johnson

presented "The Science of Bubbles" to an awestruck audience at Heron Pond and children remained enamored with reading to certified therapy dogs as part of our "PAWS to Read" program. The number of outreach programs at preschools and schools decreased this year due to Head Start moving out of town and a change in teachers at some of the preschool locations.

As part of our September Project program series, we adopted a Milford marine and his unit stationed in Afghanistan. We collected letters and supplies for a few weeks in September before the box holding all of the letters was unceremoniously broken into and all the letters stolen. While this could have ended as a sad and senseless story, the community rallied. The *Cabinet*, *Nashua Telegraph* & *Union Leader* all ran articles about the theft which alerted WMUR who came to the library to film a story for the evening news. Before we knew it, cards and letters were flooding our mailbox from as far away as Colorado and Tennessee. A certain presidential candidate in town for an appearance even caught wind of the story and visited the library (followed by an entourage of national news media with their cameras) to drop off some cards. When all was said and done, we shipped out 15 large boxes to some very grateful soldiers.

Young Adult Services Librarian Katie Spofford planned nearly 75 teen programs over the course of the year. Attendance for young adult programs has been on the rise every year since we made a concerted effort to address their needs by hiring a Young Adult Services Librarian; 2011 was no different. Teens flocked to the library in numbers 20% higher than last year. They enjoyed a multitude of creative programs including a Haunted Hogwarts Halloween Party and a "book crush" party to celebrate Valentine's Day. Monthly, recurring programs included the "Pizza & Pages" and "Chicks with Sticks" book clubs; Dr. Who Fan Club; Animanga club and Wii Wednesdays.

Our Summer Reading theme, "One World, Many Stories," provided the basis of several fun events. The series kicked off with a luau where teens received special passports. Stamps were earned not only by reading, but by attending "You Are Here" activities about countries including India, Mexico and Africa.





**In the past 3 years, attendance for teen programs has increased by nearly 300% — an overwhelming figure proving “if you build it [a teen department], they will come!”**

Our Reference Staff, Lucinda Mazza, Sue Amann and Kim Gabert, organized a number of well-attended adult programs throughout the year. For the 10<sup>th</sup> anniversary of 9/11, they planned a series of well-attended programs including “A Study on Freedom and Genocide.” We welcomed back Milford resident and Rwandan genocide survivor Justin Mazimpaka who was joined by Dr. James Waller, New Cohen Endowed Chair of Keene State College’s Holocaust and Genocide Studies Department for a thought-provoking evening of discussion. Our two adult book groups discussed a wide range of fiction, nonfiction and classics and once again, they joined with Wilton and Mont Vernon for a summer Tri-Town Book Discussion series. The response to a NH Humanities Council “A Short Course in Islam for non-Muslims” proved to be so overwhelming that we asked the presenter, Dr. Charles Kennedy of Yale University’s Divinity School, back for a repeat presentation. The Acoustic Café series also continued to draw large crowds throughout the year. Our Over 250 adult programs brought over 3,000 attendees into the library.

### **Facilities Update**

This year we undertook a long overdue stormwater drain replacement project. Anytime we received a large amount of rain or snow melt, we would have flooding in our elevator shaft, the NH Room and in storage and office space on the basement level. When the contractor started digging, we quickly discovered the cause of our flooding. When the 1986 addition was built, in some places the stormwater drains were not tied into those original to the 1950 building; in other places the 1986 drains were not tied into the town’s stormwater drain system. Due to the “spaghetti” system the contractor found underground, workers had to dig much of the site by hand in order not to disrupt other piping.



The Library Steering Committee, a subcommittee of the Library Trustees, held fast to a rigorous meeting schedule throughout the year to further define the future building renovation and addition project. With an eye on a fundraising campaign, we also began interviewing local professional fundraisers. Library Trustees contracted with architect Richard Adams of Adams & Smith again to revisit his 2007 drawings and create a new conceptual design utilizing the library/town owned 91 Nashua Street property located next door. For the past decade, the property generated rental income as revenue to offset the cost of the future library building project. Mid-year, it was determined the home required extremely expensive structural work and so in October, we razed the structure in anticipation of the future building addition.



It’s all about space and we are squeezed. Community meeting rooms remain very heavily utilized. They are booked so frequently, it’s not uncommon that we turn people away on a regular basis. This year we had over 500 reservations for our community rooms—an increase of more than 20% over last year.



We also don't have a room big enough to hold our more popular programs (without violating fire code!). For the last 11 years, we've had to clear the children's room of all furniture and bring in a portable stage for our Acoustic Café series. With special children's programs, we either hold them off-site (when the point is to bring people into the library) or clear the children's room and hold two separate sessions of the same program (costing us twice as much).

The Children's Department is also bursting at the seams. Craft programs must be held on the third floor; the collection long ago outgrew the room and spilled out into the adult section of the library; and program supplies are squirreled away throughout the building.

Given the continued usage increases in our Young Adult department, our needs in that area have never been greater. The Young Adult area is so very small, their book collection has begun spilling out towards the circulation desk. There is no seating other than at the few pc workstations located there and only a half dozen teens can comfortably use the area at one time. There are no group study rooms for teens to work on homework projects; when there happens to be a free meeting room, we allow them to work there.

As previously mentioned, the existing library was designed 25 years ago to last 20 years and serve a population of 12,000; Milford's current population is 25% higher (15,000) than design capacity. Several years of steep increases in use have tested the limits of how effectively we can serve Milford residents. In order to best serve the needs of our residents, we look forward to working with the community on planning for future library building improvements.

### **Staffing update**

Library Trustees Sarah Sandhage and Mike Tule were re-elected for another 3 year term.

High school students and Library Pages Theresa Shea, Heather Stearns and Kyle Scriptor bid us farewell as they launched their college careers. Kylie Hargrove, Ceilidh McKillop and Michelle Sprague were hired as their successors. Library Page Jennifer "Tiger" Lamy was trained as a circulation desk Library Assistant and now ably fills both positions as needed. Halfway through the year, Reference & Adult Services Librarian Lucinda Mazza left to work her "dream job" as Library Director in her hometown of Hollis. Kim Gabert was hired to fill her shoes and quickly fit in with our team. At year's end, "Miss Mary Beth" Choquette and "Miss Joan" Bajek retired after 18 and 23 years, respectively. They were actively involved in hiring their successors and were thrilled with the selection of "Miss Letty" Goerner as Children's Librarian to be joined by "Miss Mary" Girard and "Miss Trina" McLennon as part time Assistant Children's Librarians.

Through the years, Mary Beth and Joan fostered a life-long love of reading and learning for untold numbers of children and their caregivers. Their genuine passion for creating a spark in our pint-sized patrons by bringing the right child together with the right book was obvious to all who visited. Furthermore, they taught children lessons that will last a lifetime. For two decades Miss Mary Beth & Miss Joan have told thousands of stories, planned countless programs, visited hundreds of classrooms and daycares and touched the lives of many along the way. We wish them a well-earned retirement.

**In conclusion**, we continue to be uplifted by the support the community has shown its library. Throughout the year we were fortunate to see profound acts of generosity and kindness. I think I can speak on behalf of the staff when I say that it truly is a

pleasure to work in such a wonderful, thriving, bustling library. While the news may predict the future demise of books and libraries, it's wise to remember the same predictions were given about radio when television first hit the scene. And as I like to say, I'm still waiting for the paperless office. E-books are a wonderful addition to the many treasures awaiting you in your public library. If you haven't been in in a while, you may be surprised by what we offer. And for those who continue to clamor for the riches awaiting your every visit, we thank you profusely for your support.



Respectfully Submitted,  
*Michelle R. Sampson*  
 Library Director

## 2011 Library Statistics

<b>Registered Patrons</b>	<b>11,241</b>	<b>PC logons</b> (includes wireless access)	<b>23,076</b>
<b>Patron visits to library*</b>	<b>150,218</b>	<b>Database searches</b> (doesn't include NEGHS genealogical)	<b>20,195</b>
<b>Volunteer hours</b>	<b>304</b>	<b>Reference Questions Asked</b>	<b>8,771</b>
<b>2011 Circulation Statistics</b>		<b>Library Holdings as of 12/31/11</b>	
Adult Books	60,938	Adult Books	39,001
YA Books	14,646	Young Adult Books	3,979
Children's Books	70,632	Juvenile Books	18,382
Periodicals	4,951	Reference Books	4,337
Audiobooks	9,677	Magazine & Newspaper Subscriptions	175
Downloadable audio/e-books (up 43%)	3,740	Back Issues	4,609
Videos (up 5%)	53,329	<b>Total Books &amp; Periodicals</b>	<b>70,483</b>
Music CDs	8,758	Music CDs	2,740
Museum Passes (up 11%)	565	Audiobooks	2,439
Other	110	DVDs	4,769
Items from GMILCS library network (all formats)	24,915	Misc/Other	28
ILL-Borrowed from outside network (all formats)	1,374	Microfilm (18 Titles)	197
<b>TOTAL CIRCULATION</b>	<b>253,635</b>	<b>Total AV Materials</b>	<b>10,173</b>
<b>Library Program Events</b>		Items added	8,209
Adult	253	Items withdrawn	5,687
Young Adult (up 22%)	76	<b>TOTAL HOLDINGS</b>	<b>80,656</b>
Children	242	<b>Community Room Reservations</b>	
Offsite Outreach (Children's)	51	Adult (up 34%)	336
All Ages	6	Young Adult	63
<b>Total Events</b>	<b>628</b>	Children	113
<b>Library Program Attendance</b>		<b>Total Reservations (up 21%)</b>	<b>512</b>
Adult/Unclassified	2038	<b>Community Room Attendance</b>	
Young Adult (up 18%)	612	Adult	1,736
Children	7531	Young Adult	398
Offsite Outreach (Children's)	4354	Children	1,301
All Ages (up 54%)	988	<b>Total Attendance</b>	<b>3,435</b>
<b>Total Participation</b>	<b>15,523</b>		



## **~ 2011 WADLEIGH MEMORIAL LIBRARY TRUSTEES REPORT ~**

The Wadleigh Memorial Library is an integral part of the Milford community. Many Milford citizens found 2011 to again be economically challenging. Our dedicated library staff has continually worked hard to provide a library environment that improves the learning experiences of its patrons. The Wadleigh Memorial Library continues to grow and meet the needs of the community as it strives to "provide informational, educational, recreational resources and services to the Milford community." Milford's Wadleigh Memorial Library is a very warm, welcoming institution that endeavors to accommodate the needs of diverse groups of people.

### **People**

2011 has been a year of sadness and excitement. In April 2011, we sadly bid farewell to Lucinda Mazza as she departed to begin a new and exciting chapter in her professional life as director of the Hollis Social Library. Kim Gabert joined the wonderful Wadleigh Memorial staff in June as Reference & Adult Services Librarian. Welcome Kim! August was a busy month. We welcomed new pages Ceilidh McKillop, Michelle Sprague and Kylie Hargrove to the Wadleigh staff.

December brought tears to many with the retirement of longtime children's librarians "Miss Mary Beth" Choquette and "Miss Joan" Bajek (also known as "Miss Mary Joan"). We wish them all the very best in their retirement. Also, in December, we, the trustees and staff along with Miss Mary Beth and Miss Joan, welcomed Miss "Letty": Letisha Goerner as our new children's librarian.

### **Library Systems and Building**

Director Michelle Sampson and the staff have continued to work hard to improve the aesthetics and functionality of the library.

Technology continually advances and information technology continues to be very important to the library. Michelle and the staff have been working hard to enhance this area. Much time and effort have been put into the technological needs of our patrons while balancing the cost of providing this technology. E-books have become even more popular. Laptops have become an important piece of the computer plan. Maintenance and upgrades of computers have been ongoing. The library staff tries to meet the many needs of our various patrons through books and technology.

Maintaining our aging facilities continues to be time-consuming and expensive. Joel Trafford, WML Facilities Manager, takes on much of the repairs needed and continues to anticipate and correct many problems that may arise due to age, weather, etc. A major project this year was the storm water/drainage project.

As communities flourish, libraries too must grow so that they can meet the changing needs of town residents. The Library Trustees and Director have been working very hard in their quest to guide the library into the next quarter century. In February 2011, the Library Steering committee began meeting with architect Richard Smith to develop preliminary architectural plans. After many hours of discussion and revisions, the steering committee presented a supportive CIP (Capital Improvement Plan) committee with the library's expansion/renovation plan. We are currently investigating the next



steps in the process. In the coming year, we will be actively seeking community involvement.

### Programs and Services

Our town is so very fortunate to have such a dedicated staff.

2011 was a very busy year at the Wadleigh Library. A broad range of programs/activities were instituted to reach a wide variety of patrons. Acoustic Café continues to bring many people to listen to a diverse selection of music during the fall, winter and early spring months.

Our adult population has access to a large variety of classes/groups. A few of the subjects include writing resumes, assistance with taxes, book clubs and introductions to e-books/digital media. Other adult courses focused on gardening, an introduction to Islam for the non-Muslim, motorcycling from NH to South America, and Children's and Parents' Rights Under the Special Education Law. The evening book group read a book about NH towns in the Civil War. A speaker came to talk about our towns and their impact on the Civil War. A grant funded by NHHC provided for this speaker. The September Project series was very successful. The Wadleigh Library Newsletter continues to receive positive reviews.

Our children's programs continue to be so very popular. Our creative and energetic children's librarians (Miss Mary Beth and Miss Joan) planned many activities. A sampling includes: lapsits, story hours, Paws to Read, wildlife programs, arts and crafts, family bingo, Lego clubs, bedtime storytimes and book clubs. The stuffed animal



sleepover remained so special. Part of the September project for the Children's and Young Adult departments included soliciting letters and packages for an area Marine, Nick Spinosa. Museum passes are available courtesy of the Friends of the Library. This year we were so fortunate to have the MFA pass supplemented by the donation of a local family. The summer reading program, "One World, Many Stories", was a great success.

Our young adults are so lucky to have Katie Spofford as their leader!! She continues to bring her enthusiasm and energy to our teens. A sampling of programs include the Pizza and Pages book club, the Chicks with Sticks book club, Animanga club, Wii tournaments with other libraries, crafts, teen writers clubs and mid-term/finals study time. The Young Adult summer reading program, "You are Here," a passport theme, was very successful. Katie and Kim also attended the NHLA "Reads" Fall conference (NH Librarian Association). Thanks so much to all the library staff for their assistance in including and promoting these programs for all age groups!





Communication and collaboration is so important in today's global world. Over the past year, our library trustees have participated in regional trustee meetings. It gives us an excellent opportunity to discuss important issues to our local libraries. A number of our trustees attended the NH Library Trustees Association (NHLTA) conference in May. This was an excellent educational opportunity for our trustees to become better informed regarding many issues affecting libraries such as grants, fundraising, IT, etc.

Due to economic times, the state budget was examined to attempt to find areas to reduce the operating budget. One area focused on was the van service. The van service provides exchange of books between various town libraries. The decrease in van service does extend the length of time it takes to provide desired books to patrons. This issue is currently being discussed.

The library again participated in and exhibited at the Southern NH Expo this year.

Our library is so very fortunate to have many citizens who donate to various programs, initiatives of the library, museum passes, Wall Street Journal, etceteras. An AED unit was purchased through memorial gifts for long time library patron, Mr. Reno Orsi. This past December, the Wadleigh Memorial Library & Development Fund was the recipient of a \$10,000 anonymous donation to honor the memory of a long time area resident, Mary Evelyn Quinn. The donation will be used in ways to foster a closer connection between the elderly and the library. We are so very grateful and appreciative to all these donors who treasure the library as we do. Thank you so very much for your support.

### **Non-Library Property**

There have been changes to one of the properties the library has obtained for future expansion. 91 Nashua Street (contiguous to library property) was originally obtained for future expansion/renovation and had been safely maintained for the past few years as a rental. Over this past year, it was determined that further improvements would be too costly for the library. The decision was made to demolish the building. 39 Nashua Street continues to house town departments as needed.

### **Conclusion**

The mission of the Wadleigh Memorial Library is "to provide informational, educational and recreational resources and services to the Milford community". How do we meet this goal? The Wadleigh library will "provide access to a broad range of material and services meeting the present and future needs of the community it serves". It will provide "programs for citizens of all ages that promote literacy, self-education and cultural awareness".

We are fortunate to have such a wonderful library that has benefited our community throughout 2011. The Wadleigh Memorial Library has worked hard to fulfill its mission for the citizens of Milford, NH. As we enter 2012, we will continue to move forward to meet the ever-changing present and future needs of our community.

Respectfully submitted,  
Mary Burdett  
Chair, Library Board of Trustees

**2011 Wadleigh Memorial Library  
Library Trustee's Funds  
(Unaudited)**

	<b>43002 Town Appropriation</b>	<b>43505 Trustees Fund &amp; Gift \$</b>	<b>43590 PDIP Investment</b>	<b>TOTAL</b>
<b>Fund Balance as of 01/01/11:</b>		<b>\$109,715.67</b>	<b>\$74,380.13</b>	<b>184,095.80</b>
Town Appropriation & Cap Outlay	680,554			680,554.00
Fines Received		20,741.50		20,741.50
Interest Income		46.45		46.45
Interest on Investments		-	51.71	51.71
Miscellaneous		26.00		26.00
Copy Fund Revenue		5,731.37		5,731.37
Book Sales		2,681.21		2,681.21
Non Resident Cards		4,615.00		4,615.00
Building Fund		2,464.00		2,464.00
Grants & Donations		10,478.04		10,478.04
Rental Income		3,807.88		3,807.88
Balance Transfer Incoming		30,000.00		30,000.00
<b>TOTAL INCOME:</b>	<b>\$680,554.00</b>	<b>\$80,591.45</b>	<b>\$51.71</b>	<b>\$761,197.16</b>
<b>EXPENSES:</b>				
Salaries & Wages	493,795.68			493,795.68
Professional Services	32,640.01	1,013.70		33,653.71
Property Services	41,145.42	1,545.74		42,691.16
Rental Property Expenses		29,598.53		29,598.53
Other Services	2,261.60	7,044.80		9,306.40
Supplies & Materials	111,921.15	48,954.68		160,875.83
Capital Outlay	2,628.00	17,503.59		20,131.59
Balance Transfer Outgoing			30,000.00	30,000.00
Transfer Outgoing to NHPDIP				-
<b>TOTAL EXPENSES</b>	<b>\$684,391.86</b>	<b>\$105,661.04</b>	<b>\$30,000.00</b>	<b>\$820,052.90</b>
<b>Change in Fund Balance</b>	<b>(\$3,837.86)</b>	<b>(\$25,069.59)</b>	<b>(\$29,948.29)</b>	<b>(\$58,855.74)</b>
<b>Balance Held By Trustees - 12/31/11</b>	<b>(\$3,837.86)</b>	<b>\$84,646.08</b>	<b>\$44,431.84</b>	<b>\$125,240.06</b>



## ~ WATER UTILITIES ~

### 2011 REPORT

#### ~ Water & Sewer Commissioners ~

NH RSA-38 (referencing water systems) and NH RSA-149-I (referencing wastewater systems) empower the Board of Commissioners with the authority and responsibility to manage and oversee the operations of these two departments. The current members of the Milford Board of Water and Sewer Commissioners include Mr. Robert Courage, Chairman, Mike Putnam, Vice-Chairman, who simultaneously serves as a member of the Milford Board of Selectmen, and Mr. Dale White. The Commission's goal is always to have our Water Utilities Department provide quality service at reasonable cost to our customers.



The City of Nashua's purchase of the Pennichuck Water Company has been finalized. Milford's contract to purchase bulk water on an as needed basis with Pennichuck will be honored by Nashua. Our contract expires in 2020.

A priority of the Commission has been pursuing additional groundwater supply. We have two potential sites that are being considered. We believe that it will take a couple of years to provide the necessary groundwater data to NH DES, as is required in order to obtain a groundwater withdrawal permit for the construction of additional wells. Increasing our water supply will reduce our dependency of having to purchase water from Nashua when water use exceeds what we can safely pump from our Curtis Wells.

Construction began in late September on the new wastewater septage receiving station, approved by voters in 2010. Total available funding for this project is \$1,199,690.00. Milford received a 50% federal grant. The balance, \$599,845.00 is to be paid with a 20 year bond. Wilton's share of the bond and interest payment is at 14.89% and Milford's is 85.11%. The bond was obtained from the New Hampshire Revolving loan fund. The interest rate is 2.8264% and the project completion date is to be early fall 2012.

The Commission has instructed Dave Boucher, the Water Utilities Superintendent, to investigate other options regarding the disposal of the sewer sludge cake from the wastewater treatment process. Currently, this material is a major component in the composting operations and is the major contributor to the facility's odor problems.

Our last sewer rate increase was in 2007. Over the past four years the sewer fund has been operating at a loss. Revenues have not met expenses. The Commission asked Milford's Director of Finance to develop a rate study. The Commission is in agreement with the Finance Director's recommendation that a rate increase is necessary in 2012. A public hearing on the rate increase will be scheduled for late March.

As in the past, the commission appreciates the responsible water conservation efforts of the residents of Milford. Keep periodically checking your faucets and plumbing to correct water leaks. A special "thank you" is extended to the Water Utilities staff members for their dedicated service throughout 2011.

During 2012, the Commissioners plan to meet regularly on Tuesdays at 6:00 p.m., at the Water Utilities Department, 564 Nashua Street, on a two-week basis. Meetings are open to the public. Agendas and meeting minutes may be viewed at [www.milford.nh.gov](http://www.milford.nh.gov), click on Departments, then Water Utilities, then Water and Sewer Commissioners, then Agenda or Meeting Minutes.

Respectfully submitted,

Robert E. Courage, Chairman

Michael E. Putnam, Vice-Chairman

Dale A. White, Member

### **Reminder to Milford Water Customers**

Consider the benefits of hiring a plumber to install a second, outside meter for irrigation purposes. Such a "bypass" meter will save you money because you will not be charged for the sewer portion for using water to improve your lawn or fill your pool. Planning ahead and making this investment in your home's plumbing system will prevent you from receiving a bill with an unusually high "spike" from appearing on your quarterly water/sewer bill AND avoid the need for you to request an abatement of the Board of Commissioners. Such abatement requests are granted to property owners on a one-time approval basis.

### **Are You A Water Saver?**

With each flush, old toilets use about 5 gallons (20 liters). After 7 or so flushes a day, a household with a family of four has used about 140 gallons of water. New toilets use about 1.6 gallons (6 liters) per flush. If you replace those 5-gallon-per-flush toilets with 1.6-gallon-per-flush toilets, a huge amount of water is saved, approximately 100 gallons per day per household. With a new toilet, you would use less water and save a lot of money on your quarterly billing. For the Town, there would be a big reduction in water usage, thereby saving the Town money in water treatment costs.



## **~ Water Utilities Department ~**

The Water Department personnel repaired eleven water breaks during 2011. In conjunction with Public Works Department road resurfacing projects, 43 valve boxes were replaced. The Water Crew replaced 283 water meters and interface units as part of the on-going conversion to an automated meter reading system. As part of the initiative to reduce unaccounted water, several metered irrigation systems were installed throughout town parks. A 15-mile leak location survey verified water is not being "lost" due to faulty infrastructure.

The Union Street Water Main Replacement Project met its goal to replace 900 feet of 6-inch water main pipe with 12-inch pipe beginning about 75 feet north of the intersection of Orange and Union Street and terminating approximately 50 feet south of the Union Street railroad crossing. This project's purposes included:

- implement part of an on-going plan to establish a new 12-inch transmission main from the Town's 1.35 million gallon Holland water storage tank to the Town's transmission mains on Lincoln, South and Nashua Streets
- eliminate a 6-inch bottleneck of water main between the Holland water storage tank and Lincoln Street

and the project benefits included:

- improve Holland water tank turnover
- improve fire protection in the area adjacent to proposed water main

To help Curtis Well #2 meet high water demands, a new supplemental well referred to as Curtis Well #2A was drilled. In anticipation of future well rehabilitation projects and to minimize downtime during repairs and well cleanings, upgrades at the well field site were completed, a new well tied in and three flushing hydrants were added.

During 2011, the Collection System Crew inspected and cleaned approximately 53,000' of sewer main and inspected approximately 320 manholes in the east section of Milford. One new service connection was installed on North Street from the main to the property line. Sewer maps for the entire Town were updated. Efficient operations and inspections continued on a weekly basis at the Patch Hill and Emerson Road pump stations as well as on a monthly basis at the siphon chambers at four river crossings. During the Public Works Department paving project, the Collection System Crew readjusted castings replaced along the Milford Oval, Nashua, Johnson, South and Elm Streets. The staff continues to proactively investigate potential sources of unsolicited discharges to the Town sewer system.

Milford's sanitary sewer system underwent a substantial rehabilitation project on Souhegan, Dearborn, King, Walker, Mill, Pine Valley and Prospect Streets where approximately 5400' of sewer mains originally installed between the 1890s and 1940s were relined with a cured-in-place pipe epoxy-resin liner. Using a fiber weave cement grout, 27 brick manholes were sealed. The project's purposes included:

- restore the structural integrity to sewer pipes and manholes

- repair broken pipes and damaged joints
- remove tree roots from the sewer system

and the project benefits included:

- elimination of costs to pump and treat infiltration
- allow the collection system crew to routinely clean/camera sewer mains more effectively
- minimize potential sewer back-ups
- extend the life of the sanitary sewer system infrastructure

In-house personnel efficiently went beyond performing routine operations and maintenance activities at the Wastewater Treatment Facility by installing:

- a new main raw water pump in the main pump station
- two rebuilt return activated sludge pumps and one new 8" pinch valve system
- a new 8" pinch valve on plant water line in the lower pump room (due to valve failure)
- a new plant water pump
- three rebuilt magnesium hydroxide gear reducers, and one newly purchased gear reducer

and maintained the following facility buildings and structures:

- pressure-washed and seal coated exterior tank cover panels of two gravity thickeners and the Ultra-Violet disinfection building
- pressure-washed and seal coated administration building and main pump station
- repaired and resurfaced floors in three aeration tanks

and equipment replaced by contractors included:

- a new expansion tank for boiler system
- a new compressor on rooftop air conditioning unit

Please remember to contact the Water Utilities Department at 249-0660 x 0 prior to scheduling in-ground excavation on your property, as the responsibility lies with each property owner. DIGSAFE does not automatically notify the Water Utilities Department.

To remain compliant with Milford's EPA-mandated Industrial Pretreatment Program, the Water Utilities staff, with the assistance of TeTon Environmental, issued one Industrial Discharge Permit (IDP), re-issued three IDPs, inspected six industrial users, and sampled wastewater discharges at four industrial users.

Operational tours may be scheduled during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Residents may pick up free compost during the spring, summer and fall seasons. Inquiries are welcome; call 249-0660 x 0.



Respectfully submitted,  
David L. Boucher  
Water Utilities Superintendent

**WATER DEPARTMENT**

**2011 ANNUAL SUMMARY OF OPERATIONS**

Curtis Well	315,593,000 Gallons
Pennichuck Water	40,161,000 Gallons
Total Water Pumped	355,754,000 Gallons
Average Demand	974,668 Gallons/Day
Over 1 Million Gallons*	82 Days
Annual Rainfall	59.66 Inches

\*Number of days that the Town pumped 1 million gallons or more of water.

**WASTEWATER FACILITY**

**2011 ANNUAL SUMMARY OF OPERATIONS**

Milford Flow Treated	452,004,270 Gallons
Wilton Flow Treated**	53,531,000 Gallons
Septage Treated	1,124,730 Gallons
Total Flow Treated	506,660,000 Gallons
Average Flow Treated	1,388,110 Gallons/Day
Design Flow	2,150,000 Gallons/Day
Daily Average Hydraulic Load	64.6 % of Design
Annual Rainfall	59.66 Inches

\*\* Wilton contributed 10.57% of the avg. daily flow

# TOWN OF MILFORD

## WATER FUND

12/31/11

(as of 01/24/2012 - unaudited)

### OPERATING BUDGET:

	BUDGET	ACTUAL	REMAINING
<b>REVENUES:</b>			
CHARGES FOR SERVICES	\$ 1,376,152	\$ 1,403,081	\$ (26,929)
MISC. REVENUES	2,700	3,022	(322)
WATER IMPACT FEES	-	-	-
OTHER FINANCING SOURCES	2,905	150,000	(147,095)
<b>TOTAL REVENUES:</b>	<u>\$ 1,381,757</u>	<u>\$ 1,556,103</u>	<u>\$ (174,346)</u>

	BUDGET	ACTUAL	REMAINING
<b>EXPENSES:</b>			
ADMINISTRATION	\$ 204,533	\$ 206,555	\$ (2,022)
EMPLOYEE BENEFITS	120,581	97,187	23,394
SUPPLY SYSTEM	259,150	245,594	13,556
PUMPING STATION	215,650	199,100	16,550
TRANSMISSION/DISTRIBUTION	113,690	81,672	32,018
METERS	52,976	47,687	5,289
TRANSPORTATION/GARAGE	13,100	18,247	(5,147)
DEBT SERVICE	306,077	257,075	49,002
DEPRECIATION RESERVE	96,000	126,000	(30,000)
<b>TOTAL EXPENSES:</b>	<u>\$ 1,381,757</u>	<u>\$ 1,279,117</u>	<u>\$ 102,640</u>

### CAPITAL PROJECTS:

#### EXPENSES:

	BUDGET	ACTUAL	REMAINING
	-	-	-
UNION ST WATER MAIN 2011	246,000	99,783	146,217
<b>TOTAL EXPENSES:</b>	<u>\$ 246,000</u>	<u>\$ 99,783</u>	<u>\$ 146,217</u>

### CAPITAL RESERVES (TRUSTEES OF TRUST FUNDS):

RESERVE BALANCE AS OF JANUARY 1, 2011 \$ 272,257

#### REVENUE:

ADDITIONS TO RESERVE 123,000  
INTEREST INCOME 155

#### LESS: EXPENSES

199,914

RESERVE BALANCE AS OF DECEMBER 31, 2011

\$ 195,498

-



# TOWN OF MILFORD

## SEWER FUND

12/31/11

(as of 01/24/2012 - unaudited)

### OPERATING BUDGET:

	BUDGET	ACTUAL	REMAINING
<b>REVENUES:</b>			
CHARGES FOR SERVICES	\$ 1,590,000	\$ 1,398,418	\$ 191,582
REVENUE FROM THE STATE	-	-	-
MISC. REVENUES	4,300	3,595	705
IMPACT FEES	-	-	-
OTHER FINANCING SOURCES	141,342	251,359	(110,017)
<b>TOTAL REVENUES:</b>	<u>\$ 1,735,642</u>	<u>\$ 1,653,372</u>	<u>\$ 82,270</u>

	BUDGET	ACTUAL	REMAINING
<b>EXPENSES:</b>			
ADMINISTRATION	\$ 484,250	\$ 444,703	\$ 39,547
EMPLOYEE BENEFITS	169,435	161,026	8,409
LABORATORY	31,100	25,639	5,461
OPERATIONS & MAINTENANCE	364,750	328,310	36,440
PROCESSING	129,400	144,216	(14,816)
COLLECTION	235,650	190,577	45,073
PRETREATMENT	26,800	18,814	7,986
DEBT SERVICE	52,257	52,256	1
DEPRECIATION RESERVE	242,000	-	242,000
<b>TOTAL EXPENSES:</b>	<u>\$ 1,735,642</u>	<u>\$ 1,365,541</u>	<u>\$ 370,101</u>

### CAPITAL PROJECTS:

	BUDGET	ACTUAL	REMAINING
<b>EXPENSES:</b>			
SEWER LINE REHAB 2011	270,000	-	270,000
SEPTAGE FACILITY 2009	1,296,411	16,374	1,280,037
<b>TOTAL EXPENSES:</b>	<u>\$ 1,566,411</u>	<u>\$ 16,374</u>	<u>\$ 1,550,037</u>

### CAPITAL RESERVES (TRUSTEES OF TRUST FUNDS):

RESERVE BALANCE AS OF JANUARY 1, 2011 \$ 360,210

#### ADD: REVENUES

ADDITIONS TO RESERVE -  
INTEREST INCOME 249

#### LESS: EXPENSES

-  
-

RESERVE BALANCE AS OF DECEMBER 31, 2011 \$ 360,459 -



# Welfare Department

## ~ 2011 REPORT ~

In New Hampshire, every town is required to have a welfare office that is governed by state statute RSA 165:1 which reads, "Whenever a person in any town is poor and unable to support himself/herself, he/she shall be relieved and maintained by the overseers of public welfare of such town, whether or not he/she has a residence there".

As such, Milford is legally obligated to assist those individuals who qualify and meet the criteria as set forth in the Guidelines, regardless of funds budgeted for this purpose. This does not mean that the Welfare Department will pay for any bill that an applicant thinks is necessary. Instead, the Welfare Department primarily assists with basic living needs which include housing costs – rent or mortgage; utility costs – electric, heat, water; food; or a medical cost – normally a prescription. The Welfare Department does help occasionally with other needs such as a car repair or gasoline. In these instances it has to be clear that this expense is for an applicant whose vehicle is necessary to get to work and that if not paid, the applicant can lose employment which may necessitate further need of welfare.

While financial assistance is the most easily quantified measure of the Welfare Office, it is not the only job undertaken. The Welfare Office takes it as our responsibility and goal to set people up for success and self sufficiency. This is accomplished by determining both the financial and non-financial needs of those who apply for assistance. The Welfare Office works with each client to find the resources available for their situation regardless of whether or not we are also providing financial assistance. We routinely refer our clients to local service organizations such as Southern New Hampshire Services, New Hampshire Department of Health and Human Services, New Hampshire Housing and Finance Authority, Pharmacy Assistance programs, and Greater Nashua Dental Connection.

Welfare at the Town level is intended to be a temporary, emergency situation. The State and Federal Governments take care of needs such as unemployment, food stamps, Section 8 Housing, Social Security, and other programs. We do have clients who qualify for assistance for more than one month at a time, but clients must reapply each month that they are in need of assistance. This is unlike the state and federal programs where a person can qualify for 6 months of assistance or longer. This guarantees that the Welfare Office is able to better track how a client is progressing towards self sufficiency and adjustments can be made in order to better help the individual and lessen the impact to the Welfare budget.

In 2011, the Welfare Office provided financial assistance to 195 cases; a case is made up of the people in a household, whether that is 1 or more. Currently the Welfare Office's software only tracks cases that result in financial assistance, but there is new software coming in 2012 that will better track all the functions of the Office, including non-financial assistance so that we can have true a picture of all cases assisted by the Welfare Office. While we worked with 195 cases resulting in financial assistance, that generated 545 vouchers. A voucher is how the Welfare Office pays a bill. We never



hand out money to a client, but always pay the bill directly to a vendor whether that is a rent to a landlord, or PSNH for an electric bill. This translates to 2.8 instances of assistance per client over the course of the year. For example, that could be a rent and electric bill, or a gasoline voucher and a trip to the supermarket.

Below is a breakdown of the assistance given in 2011.

<b>Type of Assistance Given</b>	<b>Number of Clients</b>	<b>Amount of Assistance</b>
Burial	3	\$2,750
Car repair	11	\$4,701
Electric	61	\$7,432
Food	106	\$9,335
Gas	92	\$2,245
Heat – includes oil, propane, kerosene	33	\$10,853
Medical – includes prescription and dental	18	\$1,491
Rent	210	\$13,3062
Other – includes child care, water & lot rental for a mobile home	11	\$2,317
<b>Total</b>	<b>195</b>	<b>\$174,186</b>

Another notable difference between local welfare, and the state and federal programs is that we ask our clients to repay their assistance. This can happen in 3 different ways: we can place a lien if a client owns a home or property; a client can arrange a reimbursement schedule with the town when they are financially able to do so; or the client can participate in the workfare program. During the past year, the Welfare Department received reimbursements of \$4,421 to be applied towards the debts of 19 different clients. The workfare program saw greater success this year and we are pleased to report that 32 clients worked a total of 1535 hours, which represents \$15,350. By far, the most hours are worked at the Transfer Station. We thank Tammy Scott, Transfer Station Supervisor, for her continued support of our clients. This year the Welfare office was also able to put people to work in and around Town Hall at the Recreation Department, Assessors Office, Ambulance, Water Utilities Facility, and two local charities.

Special thanks are also given to the SHARE program. Without SHARE'S additional assistance programs, (cash), food pantry, and the clothing barn, our clients and the residents of Milford would be much worse off. The Welfare Department would also like to extend a sincere thank you to the Wadleigh Memorial Library for allowing the Social Services Departments to occupy office space in the Library Annex. To both agencies, your kindness and generosity are very much appreciated.

As always, we would like to take this opportunity to thank the Milford Board of Selectmen, the Town Administrator and the citizens of Milford for their continued support of the Welfare Department.

Milford is a wonderful community in which to live and work as is evidenced by the support of local churches and civic groups who assist our residents in a multitude of ways.

Submitted by, Susan Drew, Welfare Director

# MILFORD CONSERVATION COMMISSION

## ~ 2011 REPORT ~

**Personnel** – The Conservation Commission recognized Diane Fitzpatrick in a small ceremony in August of 2011. Diane served on the Conservation Commission for 16 years. Members of the Commission and the wider conservation community presented Diane with a granite bench placed on the Granite Town Rail Trail to honor her efforts. Diane stepped down from the position of Chair in March 2011 and resigned from the Commission in December 2011. Diane has moved her conservation efforts across the country to Seattle, WA. We thank Diane for her years of dedicated service and celebrate her accomplishments.

**Land Acquisition 2011** - The Conservation Commission was instrumental in the acquisition of the Map 45, Lot 2 property in September of 2011. The property is a 34 acre, land locked, parcel in the Mile Slip area that abuts 7,000 acres of unfragmented forest which extends into Brookline, Wilton, and Mason. The property is a valuable wildlife habitat and includes a vernal pool as well as a foundation from the Gutterson home site. This property abuts the Sherburne property which was purchased in 2010 adding another integral piece to the Milford Circumferential Greenway.

The Russell Piscataqua Watershed Foundation assisted the Conservation Commission in the purchase. The property sold for \$30,000. The Conservation Commission contributed \$25,000 from the Conservation Land Fund and the Russell Foundation provided a grant of \$5,000. The terms of the grant request that the property have an easement held by a third party. The easement protects the property in perpetuity from development. It does allow for low impact recreation so the Conservation Commission can incorporate a trail.

**Trails** – The Conservation Land Management Committee continues to maintain the trails on Town lands by reblazing trails, repairing bridges, replacing signs and the ever needed brush clearing. We thank the CLMC, trail stewards, and the many volunteers that help keep our trail system safe and hiker-ready.

**Milford Hikes** - With miles of well developed trails and more than 1,000 acres of conservation lands, Town Forests, and easements available, it is only natural for Milford residents and others to enjoy our natural resources and what better way to experience the outdoors than hiking on our many trails. The Conservation Commission established 4<sup>th</sup> Saturday Hikes in 2010. The hikes, which are mostly held in Milford but also take advantage of trail systems in our neighboring communities, are led by members of the Conservation Commission. As a result of the strong 2011 response, the Conservation Commission is continuing this program in 2012.



**Granite Town Rail Trail** - The Rail Trail is one of the most heavily used trails in Milford. It attracts walkers, runners, and bikers. The Milford Rail Trail extends from the vicinity of the Department of Public Works facility on South Street to the Brookline town



line where the trail joins the Brookline Rail Trail. The Rail Trail is home to foot races, training programs for Milford's middle and high school track teams and even training for our National Guard. It is imperative that this trail be maintained and improved. During 2010, the Public Works Department provided necessary help to the Conservation Commission. Thanks to their assistance the Union Street section was cleared, regraded and resurfaced. The Union Street crossing was improved. During 2011, the section from the Route 101 tunnel to Armory Rd was cleared, regraded and resurfaced. The access on the south side of the tunnel was relaid. Crosswalks were painted at the three road crossings. To assist with this effort, the Conservation Commission has actively been seeking financial assistance from the public, foundations, and any group that appreciates this important asset. The Commission has received financial support from generous individuals, the Kaley Foundation, the Granite State Wheelmen, and Centrix bank.



**Ghost Train Rail Trail Race** - Steve Latour, a rail-trail enthusiast and race organizer from Nashua was once again instrumental in organizing a 15 mile race on the Rail Trail, using the contiguous Milford and Brookline Rail Trails. He added an Ultra race for which 17 runners entered. One runner ran 100 miles in 36 hours equalling 6 roundtrips on the rail trail. More than 70 runners enjoyed the competition and comradery. The Granite Town Rail Trail benefitted through the receipt of more than \$600 in fees that will

be used to further enhance the Rail Trail for runners, hikers, and bikers. The interest in this race is expected to continue to grow and the race will be held annually.

**Southern NH Trails and Outdoor Expo 2011** - To further spread the word about our outdoor resources the Conservation Commission hosted the 2011 Southern New Hampshire Expo at the Hampshire Hills Dome on April 9, 2011. The extensive effort required to effectively coordinate this event began with planning and development efforts in 2010 and built upon successful expos held in 2006 and 2009. Funds raised from this event will be used to further improve the Granite Town Rail Trail. The expo attracted scores of vendors and more than 1,500 visitors from the region.

**Rotch Wildlife Preserve** - During 2009, the forest at the Rotch Wildlife Preserve was selectively cut as part of a planned forest management program. The timber harvesting provided the opportunity for the development of a trail system within the Wildlife Preserve with future access located on Ruonala Road. Efforts during 2010 included further development of the future parking area and clearing of the trails. The Conservation Land Management Committee (CLMC), a committee established by the Conservation Commission in 2007 to manage public use in the Ttown Forests and other properties that the Conservation Commission protects, began the extensive effort of defining the trails and providing signage and blazes that will assist future hikers. In 2011 there are improved hiking trails and the development of an interpretive trail system to help us all better understand our natural environment.

The Commission has opening for both full and alternate members. For more information about what your commission is doing or how you can help, see our web site

or call the office at 603-249-0628. A trail map booklet is available for a requested \$1.00 donation at the Conservation Commission Office in Town Hall. Individual trail maps can be picked up free of charge in the lobby of the Community Development/Planning Department or can be printed from our website.

Submitted by:

Audrey Fraizer, Chair

Milford Conservation Commission

## CONSERVATION COMMISSION BUDGET - 2011

### OPERATING BUDGET

2010 Town Appropriation	\$ 21,935.00	
Salary	(19,000.00)	
Training	(290.00)	staff & members
Printing, Publishing	(56.60)	
NHACC Dues	(460.00)	
Recording fees	0.00	
Travel/mileage reimbursements	0.00	
Contracted Services	0.00	
Office Supplies	(88.52)	
Postage	(12.87)	
Supplies, equipment	0.00	
Supplies, land maintenance	(272.50)	
Books	0.00	
Carry Forward	2,539.30	from previous year
Interest Income	0.00	
<b>Year End Balance OPERATING BUDGET</b>	<b>\$ 4,293.81</b>	

### LAND FUND

Balance 2011/01	\$ 30,366.05	
Interest Income	0.00	
Private Contribution	0.00	
Expenses	(28,644.95)	Land Purchase, fees
<b>YE Balance LAND FUND</b>	<b>\$ 1,721.10</b>	

### FOREST FUND

Balance 2011/01	\$ 15,357.60	
Timber Income	0.00	
Interest Income	0.00	
Expenses	(75.00)	maintenance, supplies
<b>YE Balance FOREST FUND</b>	<b>\$ 15,282.60</b>	

### NEES BEQUEST

Balance 2010/01	\$ 3,087.56	
Interest Income	0.00	
Expenses	0.00	
<b>YE Balance NEES BEQUEST</b>	<b>\$ 3,087.56</b>	

(unaudited)



# ECONOMIC DEVELOPMENT ADVISORY COUNCIL

## ~ 2011 REPORT ~

The 15-member Economic Development Advisory Council, established in 2009, represents a broad-based group of Milford citizens and business owners working to strengthen and retain the existing business and commercial base in Town and encourage opportunities for new economic growth. The Council was given the charge by the Selectmen to:

*"...develop and recommend economic development policy in accordance with the goals of the Milford Board of Selectmen and Milford Master Plan, and utilizing the report Recommendations to Foster Economic Development in Milford dated June 8, 2009, facilitate the economic development goals, recommendations, and actions at the direction of the Board of Selectmen."*



The Council met regularly in 2011 and continued its efforts on these major areas identified in the Advisory Committee's ***Recommendations to Foster Economic Development in Milford, Report to the Milford Board of Selectmen and Planning Board, June 8, 2009:***

- **Land Use Subcommittee:** The Land Use Subcommittee, at the request and guidance of the Planning Board, provided recommendations to the Board that brought about a positive Town vote to refine and broaden the business, commercial, and industrial uses allowed in appropriate zoning districts. The Subcommittee spent much of 2010 analyzing these uses with the intent of broadening opportunities for new and expansion of existing businesses in the appropriate zones. With the successful passage of these zoning amendments, the Land Use Subcommittee assisted the Planning Board in the development of the West Elm Street Corridor design guidelines, again with an eye on enabling developers and property owners with a tool that communicates the Town's desires for appearance and access management,

up front and early in the planning process, intended to bring about streamlined approvals saving time and money.

- *Policies and Procedures Subcommittee:* The Policies and Procedures Subcommittee worked closely with the Community Development Director and Town Administrator to identify processes and procedures in place that either hindered or promoted a business-friendly environment. Subcommittee work continues to work with applicable Town departments to streamline permitting and enhance communication and resources.
- *Website and Marketing Subcommittee:* The Website and Marketing Subcommittee continued to partner with the Town's Community Media Department to enhance communication through the website and the Town's community access cable television channel.
- *Hotel Feasibility Study:* A task force consisting of several EDAC members, a local business owner, and the Community Development Director spearheaded the commissioning of a hotel feasibility study to address the longstanding vision of a hotel facility in Milford. After speaking and meeting with several experts in the hospitality industry, a preliminary feasibility report was prepared by a Boston consulting firm, The Pinnacle Advisory Group, which found through its analysis that the Town is shy of 'corporate room nights' to make investors cautious. However, there is a demand, and further corporate growth could accelerate the opportunity. The Community Development Office continues to distribute the report to commercial real estate interests and hotel site interests. Of particular note in the commissioning of this report was the support from local businesses to provide matching funds for the cost, as landing a hotel remains a high priority.

At year's end EDAC began its review of the 2009 Recommendations to look at its next efforts and initiatives. EDAC is in full support of the development options for the West Milford Tax Increment Financing District and the sale of the former police station site on West Elm Street. The Council looks forward to 2012 and continuing its broad-based efforts to grow the local economy and promote Milford as the hub of Souhegan Valley commerce and industry. A prosperous community is the goal - maintaining Milford's high quality of life while building a strong local economy shared by all its citizens.

Respectfully submitted,

Matt Ciardelli, Chairman

Economic Development Advisory Council



INNOVATION  
SUCCESS  
EVALUATION  
DEVELOPMENT  
GROWTH  
SOLUTION  
PROGRESS  
MARKETING





## **MILFORD HERITAGE COMMISSION**

**Meets 2<sup>nd</sup> Wednesday 7:00 PM**  
**Wadleigh Memorial Library**  
**~ 2011 REPORT ~**

This year has been fairly quiet from a new development standpoint with much of our discussions centering on lot line changes and minor building issues. Our suggested changes to a Historic Building addition were acted upon by the owners with positive results.

The old "Dyer Block" is undergoing a renovation and update which should yield a positive impact to Union Square. Unfortunately two or three 19th Century residential buildings were demolished this year. Alternative uses were not a viable option for the property owners.

We commend the owners of the "French House" on South Street who have successfully converted this private home to a viable commercial office building.

The Heritage Commission continues to provide Historical Sketches of Milford's Past to the Milford Quarterly Town newsletter. We hope you enjoy them as they are a labor of love from their author.

We took part in a Freedoms Way National Heritage Area program (Milford is part of this Federally Designated Area). Hollis was conducting a Stroll and Roll of their Historic Homes, Buildings, Sites and By-Ways. Freedoms Way has started to conduct these tours in partnership with the local Historic Societies and Heritage Commissions located in the area. This self-guided tour included a visit and tour at the Historic Monson Site which we jointly share with Hollis. We were invited by Hollis to take charge of the Monson Site portion of the tour (Auto and Walking) and with the expert knowledge and cooperation of Russ Dickerman we were able to tell and show over a hundred visitors the Monson Story.

During the spring of 2012 we hope to host several school groups for a visit and guided exploration of this frontier site. If you or your family and friends haven't visited this important historical site we urge you to do so. It is accessible during daylight hours seven days a week. You will be delighted and amazed.

The Milford Heritage Commission continues to need volunteers willing to serve to preserve and protect the rich heritage of this community.

Respectfully Submitted, Charles F. Worcester, Chairperson

## **Joint Services Committee**

### **~ 2011 INTERIM REPORT ~**

The members of the Milford Joint Services Committee are pleased to provide this interim report of our activities for 2011.

The Milford Joint Services Committee was formed as a result of the voters approving a committee to look at the procurement activities of both the Town and Schools and make recommendations where possible cost savings could be achieved by jointly purchasing materials and/or services. Members were appointed by, and report to, the moderator. Members of the committee include:

- Steve Martin, chairman and community member
- Paul Burkhardt, secretary and town budget committee representative
- Katie Chambers, school district finance representative
- Rose Evans, community member
- Len Mannino, school board representative
- Mike Putnam, board of selectmen representative
- Jack Sheehy, town finance representative
- Steve Takacs, community member
- Rick Wood, school budget committee representative

The committee's organizational meeting was held at Town Hall on May 25, 2011. Four meetings were held in 2011.

The committee's initial activity was to develop a list of common School and Town services and purchased goods that should be considered for possible study. The committee's final list of services and commodities purchased by both the School and Town that we determined were candidates for further study are shown in exhibit 1 of this report, "List of Potential Services and Issues to Study".

Once the initial list was agreed to, the committee discussed each item in order to narrow the potential list to those items that made the most sense for further study that had a greater opportunity for shorter term savings. The list was discussed at length and it was agreed by the committee to focus on three (3) target areas: human resources, purchasing and facilities. The final list of target areas is included as exhibit 2 of this report "List of Agreed upon Potential Services to Study".

In order to study each of these three areas in more detail, the committee formed three (3) subcommittees to study each area. The subcommittee members were organized as follows:

<u>Subcommittee</u>	<u>Members</u>
Human Resources	Katie Chambers, Mike Putnam, Steve Takacs
Purchasing	Rose Evans, Rick Wood, Jack Sheehy
Facilities	Len Mannino, Paul Burkhardt, Steve Martin



Each subcommittee worked on their assigned area and brought back a suggested list of information to the full committee that they recommended would be needed in order to analyze the joint purchasing practices in order to determine if savings would be possible and to develop final recommendations to the school board and board of selectmen. After considerable discussion, the committee decided that further study of human resources would likely not see a material savings and dropped that area from further study at this time. The committee's final list of questions for further information needed to complete its task is included as exhibit 3 of this report "Joint Services Committee Information Request for School and Town."

The committee sent its initial request for this information to the Superintendent of Schools and Town Administrator on August 1, 2011, requesting that the committee receive an estimated availability date of the first package by Monday August 8, 2011 in order to allow the committee to plan its work schedule.

The school district promptly acknowledged the request and the committee received its first data submission from the school district on September 4 with additional submissions of data on September 7 and September 20. Unfortunately, the committee failed to receive any data from the Town until October 18.

As we entered October without the needed information to continue its work, and with many committee members busy from work and School and Town budget activities, the committee voted at its October 18 meeting to suspend operations until after the budget and voting cycle was completed. The Superintendent of Schools and Town Administrator were notified of the decision to suspend meetings until after the March vote when the Joint Services Committee will reconvene and continue its work. The committee asked both the School and Town to provide the committee with all information originally requested on August 1, 2011 no later than March 15, 2012.

While we recognize that we have missed the budget setting process for 2012, we are confident that any suggested changes we make can easily be implemented during the year and not have to wait until the 2013 budget year process.

Respectfully Submitted:  
Milford Joint Services Committee

Steve Martin, Chairman  
Paul Burkhardt, Secretary  
Katie Chambers  
Rose Evans  
Len Mannino  
Mike Putnam  
Jack Sheehy  
Steve Takacs  
Rick Wood

**EXHIBIT 1**  
**JOINT SERVICES COMMITTEE**  
**LIST OF POTENTIAL SERVICES AND ISSUES TO STUDY**

Facilities Maintenance

- Custodial Services
- Building Repairs (electrical, plumbing, etc.)
- Lawn care/landscaping
- Field maintenance
- Snow Plowing
- Pavement Maintenance
- Fire Protection Systems
- HVAC Systems
- Athletics/recreation/field and facilities use – this covers who uses what, who maintains what, who pays for what (port-a-potties are an issue), etc.

Financial Administration

- Accounts Payable
- Audit services

Human Resources Management

- Benefits Administration
- HR Administration
- Payroll Services

Information Technology

- IT Services
- Support

Purchasing

- Purchasing Process (Common Purchasing / Common Bidding)
- Janitorial Supplies
- Vehicles
- Equipment and Business Supplies
- Fuel/Vehicle Repair Services
- Telecommunications
- Electricity
- Gas
- Oil
- Natural Gas
- Propane
- IT hardware, software & supplies
- Risk Management
- Property Casualty
- Liability
- Workers Compensation
- Loss Prevention Services



**EXHIBIT 2**  
**JOINT SERVICES COMMITTEE**  
**LIST OF AGREED UPON POTENTIAL SERVICES TO STUDY**

Facilities Maintenance

- Building Repairs (electrical, plumbing, etc.)
- Snow Plowing
- Fire Protection Systems (all safety systems including alarms, security, cameras, etc.)
- HVAC Systems

Human Resources Management

- HR Administration

Purchasing

- Purchasing Process (Common Purchasing / Common Bidding)
- Janitorial Supplies
- Vehicles
- Equipment and Business Supplies
- Fuel/Vehicle Repair Services
- Telecommunications
- Electricity
- Gas
- Oil
- Natural Gas
- Propane
- IT hardware, software & supplies

**EXHIBIT 3**  
**Joint Services Committee Information Request for School and Town**

**PURCHASING**

Natural Gas

- Copy of current year's budget
- Complete inventory of all town or school buildings using gas
- Annual volume and cost of natural gas or propane usage per building/location over past 3 years
- Vendor providing gas supply and a copy of last 6 months of bills showing rates charged
- If purchased under contract, what is the annual volume commitment and expiration date of the current agreement
- Did town or school do a formal RFP or bid for natural gas or propane supply

Gasoline & Diesel

- Copy of current year's budget
- Complete inventory of all town or school vehicles using gas or diesel
- Annual volume and cost of gasoline and diesel usage over past 3 years
- Vendor providing gas or diesel supply and a copy of last 6 months of bills showing rates charged
- If purchased under contract, what is the annual volume commitment and expiration date of the current agreement
- Did town or school do a formal RFP or bid for gasoline or diesel supply

Custodial and Janitorial Supplies

- Copy of current year's budget
- For your top ten items purchased, please provide the annual quantity used per building
- Square footage of each building
- List of top five (5) suppliers of custodial and janitorial supplies for the town & school
- For these five suppliers, a copy of the last 12 months of invoices for each vendor for each school/town location clearly identifying what was purchased and unit costs.

Vehicles and Heavy Duty Equipment

- Copy of current year's budget
- Complete inventory for both school and town vehicles segmented by fuel type
- Are any vehicles hybrid or use alternative fuels
- Quantity and cost of fuel used by fuel type for school and town
- Process for each to currently purchase fuel
- List of vendors who provide vehicle repair services for town and school vehicles and total of billings over the past 12 months



- What is the annual maintenance costs for town and school for vehicles for the past 3 years

#### Copier Equipment and Supplies

- Copy of current year's budget
- Complete inventory of all copiers in each building showing make and model and specify if it is leased or owned. If leased, the annual cost and the expiration date of the lease.
- List of vendors who provide copiers and copier supplies and total of billings over the past 12 months
- List of vendors who provide copy paper and total volume and cost of purchases over the past 12 months

#### Telecommunications

- Copy of current year's budget
- List of the current providers of telephone and internet services for the town and school along with the total billings for each over the past 12 months. If covered by a contract, what is the expiration date of the agreement?
- Complete list of all cell phones by town and school including the number of phones (including sub-totals for cell phones and smart phones), the vendor providing services, and the cost for each over the past 12 months
- List of vendors providing maintenance for both internet and telephone equipment including total billings by vendor and copies of invoices showing work performed and the hourly rate for the past 12 months
- List of any service contracts for telephone or internet services and equipment showing the vendor, annual cost and expiration date of the agreement

#### IT Hardware & Supplies

- Copy of current year's budget
- Complete inventory of printers showing color versus black & white, and ink jet versus laser, by location for the town and school
- List of the current providers of ink jet and laser cartridges for the town and school along with copies of invoices for each showing unit costs over the past 12 months. If covered by a contract, what is the expiration date of the agreement?
- List of computer purchases for the past 3 years showing vendor, number purchased, and invoice total. Identify any of these purchased using grant funding.
- Number of employees currently doing IT support (including help desk) and their fully loaded cost for the town and school?
- Number of employees currently doing IT network administration and their fully loaded cost for the town and school?
- Is IT equipment and supplies purchased under a formal RFP or bid process? If so, a copy of the latest RFP/bid.

### Electricity

- Copy of current year's budget
- Annual volume and cost of electricity usage per building/location over past 3 years
- Vendor providing electricity supply and a copy of last 6 months of bills showing rates charged
- If purchased under contract, what is the annual volume commitment and expiration date of the current agreement
- Did town or school do a formal RFP or bid for electricity supply

## **FACILITIES MAINTENANCE**

### Building Repairs

- Copy of current year's budget
- List of vendors and amount of billings over the past 12 months by vendor.
- Are any vendors under contract or retainer arrangement? If so please provide a copy.
- For electricians, HVAC and plumbers, a copy of the last 12 months of invoices for each vendor for each school/town location clearly identifying what was repaired and the rate. If you can group them by craft (electrician, HVAC & plumber) that would be helpful.

### Systems Maintenance

- Copy of current year's budget
- Inventory of HVAC, safety systems and elevators (fire, security, alarms, cameras, energy management systems & elevators) by location including manufacturer, model and number of access points, etc. requiring maintenance.
- List of current vendors and total of billings over the past 12 months
- Are any vendors under contract or retainer arrangement? If so please provide a copy of agreement and expiration date of the current agreement/contract.
- Copies of all HVAC, safety systems and elevator maintenance billings over the past 12 months for each school/town location clearly identifying what was repaired and the rate.

## **ADDITIONAL QUESTION FOR BOTH SCHOOL AND TOWN**

Please provide a description of your parameters of the RFP process including what level of expenses (whether a one-time payment or reoccurring services) require the town or school to solicit prices through a formal FP or competitive bid process, including:

- What items, quantity and price points require RFPs or bids
- Are requirements across the five schools or town departments combined into a consolidated RFP or bid
- Identify usage of any collaborative purchasing group bid procurement purchases (e.g. state of NH bids)



# **PLANNING BOARD**

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## **~ 2011 REPORT ~**

The Milford Planning Board is the local land use planning and regulatory body charged with facilitating the community's long-term planning activities including developing and, from time to time, amending the Town's Master Plan; overseeing completion of the annual Capital Improvements Plan; identifying strategies to implement these plans; recommending revisions to zoning ordinances and local regulations; and applying those ordinances and regulations as they relate to commercial and residential development. A community's Master Plan is the document intended to define the community's vision for itself, and to guide policy decisions and implementation strategies to fulfill that vision.

The prevalent theme throughout our community this year has been the promotion of economic development initiatives in order to increase our tax base and bring additional employment opportunities to Milford. Given its geographic location in southern NH, proximity to major east-west and north-south highways, and existing core businesses and industries, Milford is going to grow. For the Planning Board, this has meant developing ways to best manage this growth and to position Milford to be ready to take advantage of opportunities when they arise as the economy improves while, at the same time, protecting one of our major assets – Milford's community character.

Along with the Community Development Office, the Board continues to advocate for local and regional transportation network improvements, including an interchange off Route 101 in the area of the Brox property, that enhance the movement of people and goods to and in our community. The board will be completing an update to the Traffic and Transportation Chapter of the Master Plan in early 2012. As with all Master Plan revisions, the objective is to maintain a timely plan that is consistent with current community needs and best practice strategies.

Working together, the Planning Board, Economic Development Advisory Council, Board of Selectmen and West Milford Tax Increment Financing Advisory Board are bringing two significant zoning ordinances to the voters in March 2012. The first is the West Elm Street Gateway District designed to encourage industrial-commercial development or redevelopment and enhance access management in this area while still complementing Milford's community character. The proposed Commerce and Community District is the second, longer term initiative that applies innovative land use planning techniques to a key area of future development – the area known as the Brox Property and the surrounding vacant land in close proximity to Route 101. The Commerce and Community District ordinance defines a framework for future development using a form based code approach. This land use planning approach looks first to the visible space and physical environment and focuses on creating integrated places and neighborhoods. In contrast, traditional zoning focuses on segregating uses and creating buildings. In addition to promoting mixed-use development, the Commerce and Community District ordinance seeks to attract economy enhancing development by streamlining the permitting process through an expedited review procedure. Both of these initiatives strive to promote Milford as a vibrant community where individuals, families and business enterprises can thrive.



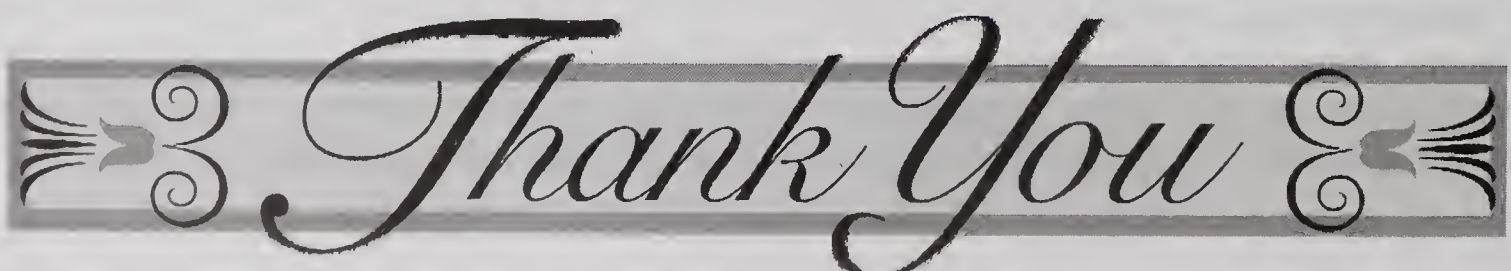
During the year, Milford saw glimmers of an improving economy as some smaller and larger businesses moved expansion projects forward or established new enterprises in our town. We welcomed the Memphis BBQ & Blues restaurant to west Elm Street; saw Hitchiner Manufacturing work on completing another major expansion of their facility in west Milford; watched with anticipation as Café on the Oval initiated a significant mixed residential and commercial revitalization of the Dyer Block; and saw the rejuvenation of longstanding commercial property in east Milford with the opening of the new East Milford Self Storage facility. On the north side of the river, plans moved forward on the new H2O Waste Disposal Services facility; and Milford looks forward to the grand opening of the new JP Pest Services employee training and community outreach center in south Milford. All of these projects are hopeful signs as we work together to increase the town's tax base, increase the availability of local employment opportunities, and ensure Milford's attractiveness as a great place to live, work and visit.

An ongoing Planning Board goal is to enhance communication as we work together on comprehensive planning to meet Milford's current and future needs. As part of that initiative, the Planning Board and Community Development Office hosted a discussion forum and community planning work session in May. This type of event is becoming an annual part of the Planning Board's efforts to increase communication and dialogue among Milford's many committees, commissions and councils, and with the public at large. Additionally, the board strives to enhance public awareness and engage community members in the planning process by more effectively using our Town website and public access television, sending pertinent information directly to property owners, conducting information booths at public events and at the transfer station, and, as always, inviting the public to attend our work sessions.

The Planning Board extends its hearty thanks to the entire Community Development Office for their outstanding assistance and to the citizen volunteers who contribute their expertise and energy to the many groups that work with the Planning Board for Milford's betterment. In particular, our sincerest thanks and best wishes to Sarah Marchant as she moves on to greater adventures and new challenges. Throughout her five years as Milford's Town Planner, Sarah has consistently demonstrated her outstanding abilities and dedication to furthering innovative community planning.

The Planning Board wishes to thank the residents, business owners and organizations who have shared their thoughts, questions and suggestions throughout the year. We welcome your input and look forward to hearing more from you in the coming year. By working together and sharing ideas we can improve our community today and for future Granite Town residents. If you are interested in learning more about volunteer opportunities to help guide the future growth and development of Milford, please contact the Planning Board at 249-0620 and become part of the process!

Respectfully Submitted,  
Janet Langdell, Chairperson



*Thank You*



# **WEST MILFORD TAX INCREMENT FINANCING DISTRICT ADVISORY BOARD ~ 2011 REPORT ~**

In March 2006 Town voters authorized the creation of a Tax Increment Financing District (TIF District) that consists of eight town-owned BROX property parcels and two parcels owned by Hendrix Wire & Cable. The parcels are zoned Integrated Commercial-Industrial 2 and together total almost 163 acres of undeveloped property that are identified in the Town's Master Plan for future mixed-use development and employment. To assist in this development, tax increment financing can be utilized by providing a framework that allows a percentage of new property tax revenue generated by new industrial and commercial development within a defined area, or 'district', to be utilized to pay for infrastructure (roads, water lines, and sewer lines for example) needed to serve the users. Once the infrastructure costs are recouped, all property taxes are then placed in the general fund. The intent of this financing mechanism is to encourage industrial and commercial expansion – and the associated increase in non-residential property tax revenue, employment opportunities, and a growing local economy.

The West Milford Tax Increment Financing District Advisory Board (TIF Board) is a 7-member board that is required by State statute to guide the planning, construction, and implementation of the TIF District development program, review district boundaries, and recommend modifications that encourage appropriate district development. Members of the TIF Board represent the Board of Selectmen, the Milford School District, the Economic Development Advisory Council, district property owners, and citizens at large.

Since its establishment in 2006, the TIF Board has actively worked towards the development of district properties in a very challenging economic and land development climate. Actions taken by the TIF Board over the past six years include: development of preliminary engineering plans and construction costs for infrastructure; collaboration with the Planning Board and other groups in zoning change amendments to encourage appropriate land uses; partnered with the professional and experienced commercial real estate firm of Grubb & Ellis Northern New England to market and promote the District for sale and development; provided recommendations to expand district boundaries to 'capture' new property tax revenue for infrastructure construction; determined new development potential conceptual site planning (approximately 1,000,000 square feet of new construction is possible at ultimate build-out); and worked closely with interested developers.

The primary focus of the TIF Board during 2011 was working diligently with the Board of Selectmen, Town Administrator, and the Community Development Office to implement stipulations contained in purchase option agreements between the Town and a prominent southern New Hampshire development firm on the BROX TIF District properties and the former Police Station site. Two warrant articles were placed on the 2011 warrant which were narrowly defeated by Town voters. These same warrant articles are again before the Town on the 2012 warrant (Articles 24 and 25) as they are critical tools to create further incentive to development of TIF District infrastructure and



the potential sale of the BROX TIF properties. Additionally, TIF Board representatives are active participants in the Economic Development Advisory Council and continue to work with the Community Development Office, Planning Board, and Selectmen on economic development goals, and policy and land use planning to further strengthen Milford's economic base by creating non-residential property tax generating development and employment opportunities necessary for a healthy community.

Please visit the West Milford Tax Increment District website on the Town's website, or call or e-mail Bill Parker, Community Development Director and TIF District Administrator (603-249-0620; [bparker@milford.nh.gov](mailto:bparker@milford.nh.gov)) if you have any questions or desire additional information on the West Milford Tax Increment Financing District.

Respectfully submitted,

John McCormack, TIF District Advisory Board Chairman





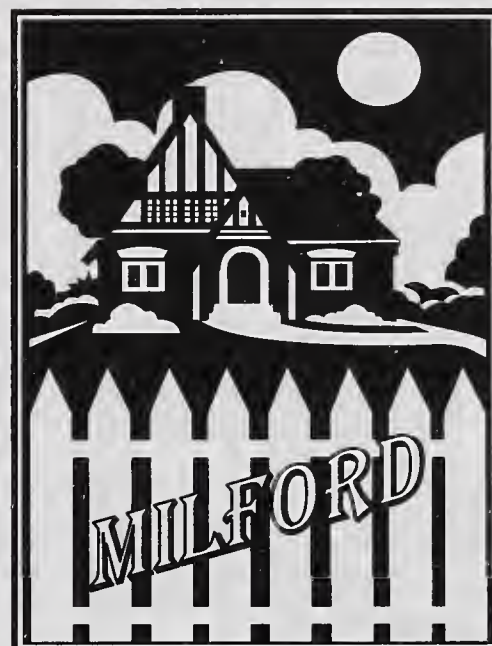
# **TOWN OF MILFORD**

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## **ZONING BOARD OF ADJUSTMENT**

### **~ 2011 REPORT ~**

The Zoning board of Adjustment's responsibility is to interpret the Zoning Ordinance to the best of its ability, granting relief to the applicant where appropriate, while taking into consideration the protection of the Town and the interests and safety of its residents. The ZBA had the duty of hearing numerous applicants' requests for variances, special exceptions and equitable waivers in 2011.



This year 21 applications came before the Board seeking relief from the Zoning Ordinance which was down slightly from 27 applications in 2010.

	<b>Applications</b>	<b>Relief Granted</b>	<b>Relief Denied</b>
<b>Special Exceptions</b>	15	12	3
<b>Variances</b>	4	3	1
<b>Equitable Waiver</b>	1	1	

We would like to express our appreciation to each of the Board members and alternate Board members for volunteering their time and efforts. Gratitude is also expressed to our recording secretaries Kathy Parenti, whose resignation we accepted in May, and to Peg Ouellette who we welcomed in July, as well as to the Community Development staff for their continued efforts in preparing applicants for our hearings.

The Zoning Board of Adjustment meets on the first and third Thursdays of each month, if there are cases to be heard. The Board continually looks for volunteers who would be interested in becoming alternate members - it is an excellent way to serve the community and learn about land use. Interested individuals should contact the Office of Community Development at 249-0620, email Zoning Administrator Bill Parker at [bparker@milford.nh.gov](mailto:bparker@milford.nh.gov) or go to the website at [www.milford.nh.gov](http://www.milford.nh.gov) to fill out a volunteer application.

Respectfully submitted,

Kevin Johnson, Chairman

Fletch Seagroves, Vice Chairman



## *Milford DO – IT*

### **~ 2011 TOWN REPORT ~**

During 2011, Milford's Downtown Ongoing-Improvement Team (DO-IT) continued its focus on improving the Downtown and providing opportunities for economic development by marketing and raising the profile of Milford to the region.

DO-IT held several events this year. In early June, DO-IT partnered with a long standing organization, the Keyes Art Group, for the Milford Keyes Art Festival. Thanks to sponsor, the Milford Masonic Association, the Festival featured a stage & musical entertainment on the Oval as well as artist demonstrations, children's activities, and of course the art show. The Milford Masons provided food and coordinated the presentation of their Bikes for Books award on the stage. The result was a very well attended event over the weekend that focused on local art but had a broader community appeal.

The Taste of Milford took place on the eve of the Art Festival and showcased Milford's restaurants to the region. 2011 marked the second year for this highly successful event which featured 20 local eateries and downtown shops. The feedback from both regional media and participants noted Milford as being an up and coming destination for shopping and dining.

Throughout July, DO-IT held its 14<sup>th</sup> Annual Lunchtime Concert Series, bringing music and sometimes impromptu dancing to the Oval every Thursday. Approximately 750 people attended the concerts, listening to a variety of great music.

The Milford Great Pumpkin Festival celebrated its 22<sup>nd</sup> anniversary on October 7<sup>th</sup> – 9<sup>th</sup> and was hugely successful. Approximately 30,000 to 35,000 people attended the Festival over the three day period. Forty nonprofit and community based groups participated with fundraising or awareness activities that will benefit Milford and surrounding communities in innumerable ways – including scouting troops, 4-H Clubs, Milford High School clubs, the Souhegan Valley Boys & Girls Club, Milford Middle School Enrichment, the Milford Community Athletic Association, the Rotary Club, and local churches. Altogether, these groups raised approximately \$60,000 for their programs and services that will be reinvested back into the community.

DO-IT sponsored the Milford Indoor Farmer's Market for its second season of November 2011 – May 2012 in the Town Hall Auditorium.

On December 1, the Oval glowed with holiday cheer during the Jingle Downtown Holiday Stroll and tree lighting. This year's Christmas tree was donated again by the Bonczar Family of Jennison Road.

DO-IT again coordinated seasonal plantings and decorations on the Oval, partnering with the Milford Garden Club to plant the Stone Bridge planters and the Bandstand. Local nurseries Butternut Farm, Souhegan Gardens and Trombly Farm









## *Milford Great Pumpkin Festival*

**The 2011 Milford Great Pumpkin Festival - October 7- 9**

The 2011 Milford Pumpkin Festival celebrated its 22nd anniversary this year and was very successful. Approximately 30-35,000 visitors attended the festival over the three day period. Some interesting statistics from the festival: the Haunted Trail thrilled 1,564 people on Friday and Saturday evenings, over 1,017 children had their face painted at the face painting activity, nearly 400 families made a scarecrow, and 680 pumpkins were painted. Forty nonprofit and community based groups participated with fundraising or

awareness activities that will benefit Milford and surrounding communities in innumerable ways – including scouting troops, 4-H clubs, Milford High School clubs, the Souhegan Valley Boys & Girls Club, Milford Middle School Enrichment, the Milford Community Athletic Association, the Rotary Club, and local churches. Altogether, these groups raised approximately \$65,000 for their programs and services that will be reinvested back into the community.

According to data and economic multipliers determined by the New Hampshire Department of Travel and Tourism in partnership with the Institute for New Hampshire Studies at Plymouth State University, the Milford Pumpkin Festival has an annual economic impact on the local economy of approximately \$2.6 million dollars. This reflects the total spending of festival attendees, including festival activities, retail purchases, gas for automobiles, dining and other services over the three days throughout Milford.

The festival featured its traditional venues with family activities on the Community House Lawn, a stage on the Oval, events in Emerson Park, at the Library, on Middle Street and in the Town Hall. The festival opened with the traditional ceremony: the Pumpkin Runner, who made his way around the Oval and over to the Town Hall where Milford's fire department waited to light the Town Hall. Milford's



Citizens of the Year, Lorraine Carson and Dr. Jan Tigcheloor, were recognized for their contributions to the Town on the Conservation Commission, rehabilitating injured animals and as the long-time mystery 'Pumpkin Runner'. Nathan Carmen, chair of the Milford Board of Selectmen, presented the award to Lorraine and Jan on behalf of the Milford Historical Society and Milford DO-IT. Thousands of volunteer hours go into putting on this event, with people working months in advance. We thank each and every one of them for their effort in making sure the event runs smoothly. Special thanks should go to longtime volunteers Jeanie & Bob Philbrick for decorating the Oval,

residents Patti Ruth and Kate Chambers for help at various events, the Souhegan



Valley Boys & Girls Club for running the Haunted Trail, Amy Conley & Jennifer Spaziani for organizing the weekend's music, the Milford Masons for providing security, Rick Blasé for installing all our electrical needs, First Student Transportation for providing the shuttle buses, Trombly Farm Stand for hosting the Punkin Chunkin and providing hay, Currier Lumber for providing scarecrow supplies, Centrix Bank staff for volunteering at several events, Chappell Tractor for providing us with festival vehicles, the Souhegan Valley Chamber of Commerce for helping with the pie booth, and Bob Kokko of Kokko Realty for providing pumpkins, pumpkins and more pumpkins! DO-IT also extends its gratitude to the departments and staff of the Milford Parks, Public Works, Police, Fire, Ambulance, Buildings, Community Development, Community Media and the Town Administrator's office, all of whom provide services and support to the festival.

The 5th Annual Talent Show was a rousing success, selling out at the Amato Center, as friends, families, and festival attendees crowded into the theater to see a wide array of talent. And what a lot of talent there is in the Souhegan Valley area—acts ranged from acrobatics, to dancing to singing to juggling and the audience was delighted and amazed by the performances. Many thanks go to the judges: Irene Rasis Alton, Mrs. NH International; Adam Sexton, reporter with WMUR TV; Amy Wheeler, First Colebrook Bank, Jennifer McLaughlin, artistic director of Allegra Dance Studio; Cecil Rowlette, Musician and Karl Zahn as our Master of Ceremonies. Robin LaCroix handled the stage managing and we thank the Souhegan Valley Boys and Girls Club for allowing the use of the Amato Center.



We also wish to extend our gratitude to our sponsors that support bringing this event to the Milford Community: Kokko Realty, the Milford Odd Fellows Custos Morum 42, Atlas Pyrotechnics, Alene Candles, Amigos Restaurant, Bellavance Beverage, Blasé Electric, Centrix Bank, Contemporary Chrysler-Dodge, Ciardelli Fuels, Coldsprings RV, Continental Paving, First Colebrook Bank, Hansen Printing & Design, JP Pest Services, Lake Sunapee Bank, Martha's Exchange, Milford Lumber, St. Mary's Bank, The Red Arrow Diners, People's United Bank, Spinal Corrective Center, Smuttynose Brewing, Souhegan Valley Motorsports, Toyota of Nashua and TD Bank. We appreciate their support for this tradition that showcases Milford at its finest.

We are looking forward to Pumpkin Festival 2012 scheduled for Oct. 5, 6 & 7, for even more fun!

Respectfully submitted,

Alan Woolfson, President Board of Directors      Tracy Hutchins, Executive Director

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<sup>1</sup> "NEW HAMPSHIRE FISCAL YEAR 2011, TOURISM SATELLITE ACCOUNT," by Laurence E. Goss, Ph.D. The Institute for New Hampshire Studies, Plymouth State University of the University System of New Hampshire, June 2010.



# **Milford Area Communications Center**

1 Union Square, Town Hall, 4th Floor, Milford, NH 03055

## **~ 2011 REPORT ~**

The Milford Area Communications Center (MACC Base) had a very successful 2011. The Center provides centralized emergency dispatch services for the towns of Milford, Mont Vernon and Wilton. These services include emergency radio and telephone communications for ambulance, fire, police, public works and emergency management agencies within those towns. MACC also provides emergency ambulance dispatching services for the Wilton Ambulance Service to their additional service towns of Lyndeborough & Temple. Further, MACC serves as a backup communications center for the towns of Amherst, Brookline & Hollis.

This year, MACC Base dispatchers handled nearly thirty-two thousand calls for service for the various emergency agencies that it serves. Calls ranged from structure fires and multivehicle accidents, affecting many people, to police calls involving a single victim. It is the emergency dispatcher's responsibility to properly assess a crisis, to insure the proper personnel and equipment are sent to handle the problem, and to monitor the situation until the emergency has passed. Contrary to a common misconception, 911 operators in Concord & Laconia are not responsible for providing emergency dispatching, the 911 operator's role is to route calls to emergency dispatchers at MACC Base. It is MACC Base personnel who ultimately dispatch the calls for service and who interact directly with both the public and the responding emergency personnel.

In June, long time Senior Dispatcher Nelson Taylor left full-time employment with MACC to pursue a career in the private sector. Nel has been a valuable asset through the years and continues on with us on a part-time basis.

On October 31<sup>st</sup>, MACC Base said goodbye to its Director of five years, former Mont Vernon Police Chief, Mark Schultz. Mark left to retire from public service, thirty-seven years to the day after he first began as a part-time Police Officer in Milford. The Board of Governors found a suitable replacement for the Director's position and promoted Captain Jason Johnson. Director Johnson has served with MACC Base in a variety of roles, full-time Dispatcher, Training Officer, and Supervisor since 1998. Matthew Bradley, a five year veteran of MACC, has been promoted to the rank of Captain.

Emergency dispatchers routinely deal with callers when situations are at their worst, and at times when those citizens need competent professionals to solve their personal crisis. It takes a very special person to provide and maintain these professional standards, and MACC Base is privileged to have a dedicated group of professionals standing vigil over the communities it serves. We look forward to another year of dedicated service to the emergency services and to the people of the Souhegan Valley.

Respectfully submitted, Jason R. Johnson, Director





**Annual Report of  
NASHUA REGIONAL PLANNING COMMISSION  
Activities for the  
THE TOWN OF MILFORD  
~ 2011 ~**

The Nashua Regional Planning Commission is formed by the thirteen communities of Milford, Hudson, Pelham, Litchfield, Merrimack, Nashua, Amherst, Hollis, Brookline, Mont Vernon, Lyndeborough, Wilton, and Mason. NRPC serves as a resource to support and enhance local planning, provides a forum for communities to coordinate land use, environmental and transportation planning at the regional level, and provides a clear voice for the region at the state and federal levels. Our core planning programs are transportation, land use, environment, and mapping. NRPC is also the designated Metropolitan Planning Organization (MPO) for the region and is responsible for developing and maintaining the region's official transportation planning program for transportation projects that are funded through Federal or State sources.

In 2011, NRPC provided the assistance summarized below directly to Town Departments, land use boards and commissions, and the Board of Selectmen. Town officials, staff and board members also have access to the many training and educational programs NRPC offers and may request customized services through NRPC programs.

**TRANSPORTATION**

NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

**Congestion Management Process** – The NRPC has developed a Congestion Management Plan (CMP) designed to identify areas of congestion and develop solutions for more effective management of the transportation system. This plan provides information to municipal decision makers to assess the effectiveness of strategies and identify investment priorities. In 2011, NRPC collected travel time data on NH 101A which will be used to support prioritization of transportation improvements in the region.

**Traffic Data Collection** – NRPC completed traffic counts throughout the region including within the Town of Milford to support the Highway Performance Monitoring System (HPMS). All traffic counts are available for use by the Town and NRPC can conduct special counts upon request. The count data is available to anyone through the NRPC website using the Google Maps feature and more detailed data from each count is available upon request.

Staff also provided data for the update of the Transportation chapter of the Town of Milford Master Plan, including:

- Conducted turning movement counts at 3 intersections and developed the associated existing Level of Service (LOS) for those intersections.
- Developed table that shows existing LOS for 3 intersections.
- Used NRPC traffic model to forecast future level of service; developed table that shows future LOS for those intersections.
- Used NRPC traffic model to estimate future traffic volume at key locations; developed maps and table to show existing and future traffic volumes.

**Transportation Improvement Program** – As the designated MPO for the region, NRPC maintains the Transportation Improvement Program (TIP). The TIP is a document required under federal transportation regulations that shows that there are sufficient resources to fund the proposed projects. All federally funded highway improvements must be included in the region's TIP in order to receive federal funding.

NRPC is responsible for the development and maintenance of the TIP so that federal highway transportation dollars are available to Milford and the rest of the region. Throughout 2011, NRPC carefully monitored the status of Milford projects in the TIP to ensure that project information and changes initiated by NHDOT were communicated to the Town planning and community development staff. Specific projects which NRPC monitored include: safety improvements on NH 101, intersection improvements on 101A, the Milford Oval and South Street improvement projects, and signal modifications and improvements at the intersection of NH 13 with Emerson Road and Armory Road.

**Congestion Mitigation Air Quality (CMAQ) Program** - The CMAQ program provides funding opportunities for communities to address transportation needs that have a direct and beneficial impact on air quality in the region. NRPC assisted town staff with a successful CMAQ application grant to acquire funding for the previously mentioned signal modifications and improvements at the intersection of NH 13 with Emerson Road and Armory Road. Throughout 2011 NRPC continued to support town of Milford staff by monitoring the project to ensure expeditious and efficient implementation.

**Road Inventory** – During 2011, NRPC staff prepared the updated data in the Town Road Inventory. This data set allows officials from the Town and NH DOT to have the most up to date information on Milford's roads and will be used for planning road improvements in the community. This data also forms the basis for the Town's allocation of Transportation Block Aid from the State.

**Metropolitan Transportation Plan (MTP)** – During 2011, NRPC began a major update to the region's Metropolitan Transportation Plan. The purpose of this document is to identify the long term transportation needs of the region. It provides a mechanism for the communities of the region to have a voice in the transportation planning process and decisions. NRPC staff worked closely with Town of Milford staff to identify local transportation improvements that benefit the Town. Including these projects in the MTP will provide the opportunity for future funding through the states Ten Year Plan Process.

**NH Capitol Corridor Passenger Rail Project** – During the course of 2010 NRPC continued to push forward the NH Capitol Corridor project. Activities this year



included participation on the New Hampshire Rail Transit Authority, the operating entity for the rail project, as well as passage of a limitation on liability as well as the preparation of conceptual development and operating costs. The liability limitation will be a critical factor in controlling operating cost for the rail project.

**Regional Traffic Model** – NRPC is updating the regional traffic model in conjunction with the release of new U.S. Census data and regional employment and journey to work data. This update will also allow NRPC to provide morning and afternoon peak hour traffic forecasts, as well as more accurately model traffic signalization and intersection issues. This will allow NRPC to provide more specific information to the town when assessing the impact of traffic from new development. This capability is available for town use whenever there is interest, without cost, and the town staff has utilized NRPC traffic expertise on several occasions to help study critical intersections and development issues.

**Population Projections** – In the absence of updated projections from the NH Office of Energy and Planning State Data Center, NRPC staff have developed population projections for the Town of Milford that will aid in community planning through 2040. The projections are based upon the 2010 existing male and female population, broken down by 5 year age cohorts, and projected in 5 year increments through 2040; allowing the town to plan for its future demographic composition including school age, workforce and senior populations. Incorporated into the projection model are recent birth rates, standard survival rates, and an estimate of the future migration that considers known and anticipated future economic development, housing construction, and recent trends. Additionally, NRPC is developing similar projections for all towns in the region.

**Human Service Transit Coordination** –The NRPC has been the leader in the state in this process and was recognized as the first Regional Coordinating Council. In the coming years it is anticipated that this project will lead to increased transit service throughout the NRPC region and help meet the transportation needs of many seniors and disabled adults without transportation options.

**Safe Routes to Schools Program** - The Safe Routes program encourages children to bike or walk to school through education and incentives that remind children how much fun biking and walking can be. The program also addresses the safety concerns of parents by encouraging greater enforcement of traffic laws, exploring ways to create safer streets, and educating the public about safe biking, walking, and driving practices. NRPC continues to pursue Safe Routes to School funding for communities and school districts in the region.

## **LAND USE AND ENVIRONMENT**

**iTRaC Project** – Building upon the Nashua and Elm Street Corridor Overlay District and Design Guidelines of 2008, the Town decided to extend the overlay district concept to another corridor in town. In the summer of 2010 the decision was made to begin developing a new set of Design Guidelines for the western portion of Elm Street from Granite Town Plaza to the Wilton Town line. In 2011 NRPC worked with the Town of Milford to assist them with this effort. The proposed West Elm Street Gateway District Design Guidelines and supporting educational materials were developed to



guide desired site designs and features along this corridor. The draft documents will be voted on in 2012.

**NRPC Energy Program** – In 2011, NRPC continued to provide technical assistance to increase municipal energy efficiency in the Nashua Region through the Energy Technical Assistance and Planning program (ETAP). ETAP is funded by the American Recovery and Reinvestment Act and is being administered through the NH Office of Energy and Planning. Through this program, NRPC staff worked with the Town of Milford along with 10 additional towns and 6 school districts to form an aggregation for electricity supply. As a result of a successful bidding process, the Town will see a substantial savings on its municipal electricity bills.

**Resources and Training** – Through the innovative iTRaC (Integrating Transportation and Community Planning) program the NRPC provided a wide array of resources to town volunteers and staff. Fact sheets were developed on Transit Oriented Design, Overlay Districts, Bike and Pedestrian Planning, Performance Zoning and the Sustainability Series Overview. Two Planning Board and Zoning Board trainings were also offered and a presentation on roundabouts.

The iTRaC Program awarded the first Exemplary Spaces Awards in 2011. Awardees exhibited examples of excellent planning and design. Future awards will be granted for residential, commercial and industrial, and public spaces in the Nashua Region that exemplify the successful use of innovative planning techniques, site design, and aesthetic appeal and to recognize examples of excellent planning that enhances the community.

**Household Hazardous Waste Program** – Household Hazardous Waste (HHW) comes from everyday products used in the home, yard, or garden. By definition, they are corrosive, flammable, toxic, or reactive. Non-latex paint, solvents, oven cleaner, pool chemicals, pesticides, drain opener, and auto chemicals are just a few examples. The Nashua Regional Planning Commission holds HHW Collections each year to allow residents to properly dispose of these products. During these events, participants can also recycle unwanted electronics.

The Nashua Regional Solid Waste Management District held six collections during the 2011 Household Hazardous Waste season, including one in the Town of Milford. In 2011, a total of 1,032 households participated in the HHW collections District-wide; of those, 97 households came from Milford. A total of 71,348 pounds of material was collected in 2011. Milford residents comprised 9.4% of the total participation, which equates to roughly 6,707 pounds of waste removed from the waste stream.

## **GEOGRAPHIC INFORMATION SYSTEMS (GIS)**

**General Mapping and Spatial Data Maintenance** - The GIS staff at NRPC continues to maintain a diverse collection of mapping information and databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects. NRPC continued its quarterly updates to the town parcels layer, using the Registry of Deeds database to update the town digital parcel map to include all changes to property data. This item is a critical component of many projects



conducted in the town and is always available to the town from NRPC free of charge. This year, 16 lots were adjusted per information gathered from the Registry, including 12 lot line adjustments and 4 new subdivided parcels. NRPC also worked with the assessing department to acquire the latest set of land use and housing data to join geographically for improved mapping and data analysis.

NRPC still provides Milford with its official zoning map, free hard and digital copies of which have been provided to the Town whenever updates are made to any of the features on the map. Other layers updated upon request or notice include roads, road names, zoning, conserved lands, and land use.

**Census Data** – NRPC collected and synthesized hundreds of datasets from the 2010 U.S. Census and the ongoing American Community Survey estimate program. Data is available at several geographic levels, from the State and Town all the way down to small Census Blocks. NRPC has presented local and regional data at several meetings throughout the year and even created an online tutorial on how to access even more data using American Fact Finder, the Census's official website. This data has been, and will continue to be, extremely important in planning efforts and decision making for Milford. Updated numbers in categories such as population, race, language, employment, and housing can now be used in local plans, and will be the inputs to the updated travel demand model.

**Broadband Mapping** – NRPC provided data collection support to the New Hampshire Broadband Mapping and Planning Program. Tasks in the Town of Milford included collection of broadband information from "community anchor institutions" – schools, town facilities, medical facilities, etc – and sending them to UNH for inclusion in statewide maps which help show where any service is lacking, or where better service is needed.

NRPC also took the lead on the rural addressing project, which will map every household in a rural census block throughout the state. NRPC began organizing this project in 2011, analyzing where points will need to be collected, including 1 qualifying block in Milford.

For more information contact Kerrie Diers, Executive Director at 603-424-2240, ext. 12 or via email at [kerried@nashuarpc.org](mailto:kerried@nashuarpc.org) or visit the NRPC website at [www.nashuarpc.org](http://www.nashuarpc.org).



## Notable Mentions

### Years of Service

#### ~ 2011 REPORT ~

The hard work, dedication, devotion, and skill required to achieve longevity in a career is an extraordinary accomplishment. To give that kind of service to a community is a step beyond. The Town of Milford thanks its employees who have strived for excellence throughout their employment and commends those individuals who have attained these goals to the betterment of Milford.

#### 25 Years

**Keith Salisbury** - Hired on May 5, 1986, Keith is an Equipment Operator in the Public Works Department.

#### 10 Years

**Sean Plumer** - Hired on February 26, 2001 as a Patrol Officer with the Milford Police Department, Sean was promoted to the rank of Sergeant on November 15, 2010.

**Judy Spitz** - Hired on April 30, 2001, Judy provides administrative support to the Civilian Prosecutor at the Police Department.

**Matthew Hall** - Hired on October 4, 2001, Matt is a Truck Driver / Laborer in the Public Works Department.

**Allen Peck** - Hired on October 2, 2001, Allen is a Paramedic with the Ambulance Service.

**Hunter Philbrick** - Hired on September 24, 2001, Hunter is a Police Officer in the Police Department.

#### 5 Years

**Kathy Doherty** - Hired on January 30, 2006, Kathy is the Town's Tax Collector.

**Richard Coutu** - Hired on April 3, 2006, Rich is a Truck Driver/Laborer in the Public Works Department.

**Jessica Hardwick** - Hired on May 15, 2006, Jess is the Water & Sewer Billing Clerk in the Water Utilities Department.

**Dana Johnson** - Hired on May 15, 2006, Dana is a Patrol Officer with the Milford Police Department.

**Elizabeth Craighead** - Hired on August 7, 2006 as a Laborer in the Public Works Department, Liz was promoted to Leadperson for the Parks and Cemetery division on September 18, 2011.

**Robert Nash** - Hired on August 28, 2006, Rob is a Truck Driver / Laborer in the Water Utilities Department.

**Guy Scaife** - Guy was hired as Town Administrator on August 24, 2006.

**Kris Jensen** - Hired on November 13, 2006 as a Truck Driver / Laborer at the Water Utilities Department, Kris was promoted to Service Meter Technician in the Water Department on May 22, 2011

**Mark Pepler** - Rehired on October 10, 2006, Mark serves as the Juvenile Officer for the Milford Police Department.

**Nathan Stone** - Hired on September 18, 2006, Nate is a Police Officer in the Police Department.



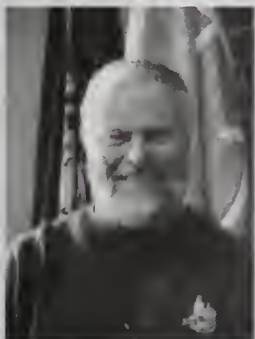
## Notable Mentions

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### Departures

#### ~ 2011 REPORT ~

It is always with a wistful heart when we say "best wishes in your new endeavors" to people who have given so much to the Town of Milford. On the one hand, for so many it is an opportunity to explore new challenges, but yet we have to say so long to a friendly face, a hard working comrade, or sometimes just a good friend. We wish everyone the best of good fortune in the years to come!



**Happy Retirement James Dargie** – On March 31, 2011, James Dargie retired from his position as Operations Foreman at the Water Utilities Department.

Hired on March 23, 1998 as a Maintenance Mechanic at the then Wastewater Treatment Facility, Jim was subsequently promoted to Operations Foreman on August 1, 2004.

Jim has big plans for his retirement, to include:

- Building a greenhouse to fulfill his "horticultural" ambitions;
- Working on his pet project to document all of the veterans memorials throughout the State of NH; and
- Spending lots of time with his grandsons – taking them hunting, fishing, etc.

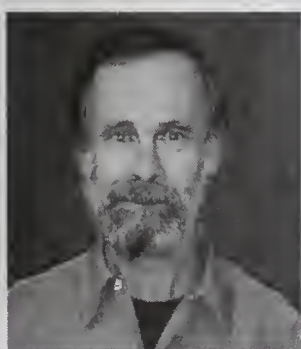
We thank Jim for his service while at the Water Utilities Department and wish him a long and happy retirement and great success in accomplishing all of his goals. His broad smile will be missed by all of us who knew and worked with him.



**Farewell to Mary Pat Jackson** – August 31, 2011 saw the end of the Host Homes and Mediation Programs when the Coordinator of the programs, Mary Pat Jackson, left to become Executive Director of an assisted living facility in Peterborough, NH.

Hired on July 2, 2001 as Coordinator of the Host Homes Program, Mary Pat became the Coordinator of both programs in 2008.

We thank Mary Pat for her 10 years of dedicated and selfless service to Milford's youth and families in crisis and wish her much success and happiness in her new career.



**Happy Retirement Lane Whitney** – On June 30, 2011, Lane Whitney retired from the Milford Transfer Station.

Hired on June 1, 1992, Lane worked tirelessly as a laborer at the Recycling Center for 19 years. We are sure that his services at the Transfer Station will be missed. We thank Lane for his 19 years of service to the citizens of Milford and wish him well in his retirement.



### **Happy Retirement to Mary Beth Choquette and Joan Bajek**

On December 31, 2011, Mary Beth Choquette and Joan Bajek retired from their positions at the Wadleigh Memorial Library. "Miss Mary Beth" had been with the library for 18 years - the last 6 years as Head of the Children's Department. "Miss Joan" had worked in the Children's Department for 23 years as a library assistant.

Together they were a dynamic duo who worked so well together, library patrons often asked for Miss Mary Joan or Miss Mary Beth Jones.

Through the years they fostered a life-long love of reading and learning for untold numbers of children and their caregivers. Much to Miss Mary Beth's horror, they even kissed a 14 foot long python weighing more than 100 pounds - all in the name of getting kids to read. Their genuine passion for creating a spark in our pint-sized patrons by bringing the right child together with the right book was obvious to all who visited.

For two decades Miss Mary Beth and Miss Joan told thousands of stories, planned countless programs, visited hundreds of classrooms and daycares, and touched the lives of many along the way.

Their combined years of dedicated service to the patrons of the Wadleigh Library will be deeply missed by young and old alike and we wish them both a long and happy retirement.



**Thank you!**



## Notable Mentions

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### In Memoriam

### ~ 2011 REPORT ~



The Town of Milford Board of Selectmen would like to give its sympathies to all of its residents who lost a loved-one in 2011.

Brenda Lynch – February 6, 2011 - On Sunday, February 6, 2011, the Milford Police Department lost one of their long-standing crossing guards – Brenda Lynch. Brenda was employed by the MPD on October 13, 1987 – taking over the post at the Bales & Jacques schools long held by her mother-in-law, Madeline Lynch. Chief Douglas advises that, throughout her employment, Brenda was like a “rock.”

In his eulogy, the Chief described Brenda as “loyal, dependable, kind, dedicated, caring and professional. She was someone that he always could depend on and, first and foremost, she always had the best interest and the safety of the children of Milford in mind. Her passing leaves a huge void in our hearts and in our department. She is and always will be missed.”

Between Madeline (who served as Crossing Guard from 1960 to 1992) and Brenda (who served from 1987 to 2011), the Town of Milford had 51 years of a “Lynch” Crossing Guard watching over the school children and I’m sure many of you probably had either Madeline or Brenda serving as your Crossing Guard.

We extend our heartfelt sympathy to Brenda’s husband, Thomas, her daughter, Jennifer, and the members of the Milford Police Department on this great loss. We are sure that Brenda will be missed by the children she served and the many who knew her.

Willie Leduc – November 26, 2011 - This past year Milford lost one of its most outstanding citizens, Wilfred Leduc, known to us all as “Willie.”

In 1981 Willie was elected Town Clerk and at that time that position also came with the appointment of Tax Collector, so until he retired in 1995 he wore two hats, and he wore them well. He also enjoyed working with elections so even after he retired from the Town Clerk/Tax Collector position he was summoned by his successors to continue assisting at the polls and later he was appointed Assistant Moderator.

Willie had a great sense of humor and he always had a joke or story to tell. Willie loved Milford and enjoyed staying in touch with Town affairs and because of that in 2004 he ran for Town Treasurer. Fortunately for everyone he won the election which gave Milford a truly dedicated watchdog and it gave us the continued chance to see him frequently and share his wit and wisdom.

Willie was a very kind and humble man who loved his family; he would always talk about them with such pride. Willie was one of a kind and he will always be remembered as a good friend to everyone who knew him. He was also our go to person if we needed to know something from “back in the day.” Anyone who remembers “back in the day”, will know that on Christmas Eve we could always count on him for his famous meatballs and cranberry juice for the Holiday Christmas Party.

He is very much missed and will be for quite some time. It was a privilege to have known and worked with him and we are all the better for it.



FORM F-65(MS-5)

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION



ANNUAL CITY/TOWN  
FINANCIAL REPORT

Town of Milford  
Board of Selectman  
1 Union Square  
Milford, NH 03055

PLEASE  
RETURN  
COMPLETED  
FORM TO

State of New Hampshire  
Department of Revenue Administration  
Municipal Services Division  
P.O. Box 487  
Concord, NH 03302-0487  
Telephone: (603) 271-3397

**Part I GENERAL FUND -**

Revenues and expenditures for the period - Specify  
January 1, 2010 to December 31, 2010

OR

July 1, 20\_\_ to June 30, 20\_\_

A. REVENUES - Modified Accrual		Account No.	Amount
1. Revenue from taxes (Including state education)		(a)	(b)
a. Property taxes (commitment less overlay plus Section C, line 6, column (c), page 12)		3110	T01 \$ 30,375,168
b. State and local taxes assessed for school districts	\$ 21,731,932	4933	
c. Land use change taxes - General Fund		3120	T01 72,088
d. Land use change taxes - Conservation Fund		3121	T01
e. Resident taxes		3180	
f. Timber taxes		3185	T01 4,219
g. Payments in lieu of taxes		3186	U99 20,989
h. Other taxes (Explain on separate schedule)		3189	T01
i. Interest and penalties on delinquent taxes		3190	T01 280,061
j. Excavation Tax (@ \$.02 per cu. yd.)		3187	T99 1,235
k. TOTAL (Excluding line 1b) ----- >			\$ 30,753,760
2. TOTAL revenues for education purposes (This entry should only be used by the few municipalities which have dependent school districts)			Enter Only Dependent Schools in This Space \$
3. Revenue from licenses, permits, and fees			
a. Business licenses and permits		3210	T28 125,646
b. Motor vehicle permit fees		3220	T01 1,925,214
c. Building permits		3230	T29 46,348

See accompanying independent accountant's compilation report



**Part I GENERAL FUND (Continued)****A. REVENUES - Modified Accrual (Continued)**

	Account No. (a)	Amount (b)
<b>3. Revenue from licenses, permits and fees</b> (Continued)		
d. Other licenses, permits, and fees	3290	T29 61,212
e. TOTAL ----- >		\$ 2,158,420
<b>4. Revenue from the federal government</b>		
a. Housing and urban renewal (HUD)	3311	B50 \$
b. Environmental protection	3312	B89
c. Other federal grants and reimbursements - Specify Bulletproof vest grant	3319	B89 3,151
d. TOTAL ----- >		\$ 3,151
<b>5. Revenue from the State of New Hampshire</b>		
a. Shared revenue block grant	3351	C30 \$ 5,729
b. Meals and rooms distribution	3352	C30 667,818
c. Highway block grant	3353	C46 295,297
d. Water pollution grants	3354	C89 3,145
e. Housing and community development	3355	C50
f. State and federal forest land reimbursement	3356	C89
g. Flood control reimbursement	3357	C89
h. Other state grants and reimbursements - Specify FEMA - State portion 3,300 Railroad tax distribution 2,857	3359	C89 6,157
i. TOTAL ----- >		\$ 978,146
<b>6. Revenue from other governments</b>		
Intergovernmental revenue - Other	3379	D89 \$
<b>7. Revenue from charges for services</b> (Exclude interfund transfers)		
a. Income from departments	3401	A89 \$ 661,050
b. Water supply system charges	3402	A91
c. Sewer user charges	3403	A80
d. Garbage-refuse charges	3404	A81
e. Electric user charges	3405	A92
f. Airport fees	3406	A01
g. Parking		A60
h. Transit or bus system		A94
i. Parks and Recreation		A61
j. Cemeteries		A03
k. Toll highways		A45
l. Other charges	3409	A89
m. TOTAL ----- >		\$ 661,050

See accompanying independent accountant's compilation report

**Part I GENERAL FUND (Continued)**

A. REVENUES - Modified Accrual (Continued)	Account No.	Amount
8. Revenue from miscellaneous sources	(a)	(b)
a. Special assessments	3500	U01 \$
b. Sale of municipal property	3501	U11 43,838
c. Interest on investments	3502	U20 12,785
d. Rents of property	3503	U40 32,886
e. Fines and forfeits	3504	U30 11,037
f. Insurance dividends and reimbursements	3506	U99 59,797
g. Contributions and donations	3508	U50
h. Other miscellaneous sources not otherwise classified	3509	U99 94,000
i. TOTAL ----- >		\$ 254,343
9. Interfund operating transfers in		
a. Transfers from special revenue fund	3912	\$ 9,383
b. Transfers from capital projects fund	3913	
c. Transfers from proprietary funds	3914	
d. Transfers from capital reserve fund	3915	
e. Transfers from trust and fiduciary funds	3916	11,835
f. Transfers from conservation fund	3917	
g. TOTAL ----- >		\$ 21,218
10. Other financial sources		
a. Proceeds from long-term notes and general obligation bonds	3934	\$
b. Proceeds from all other bonds	3935	
c. Other long-term financial sources	3939	
d. TOTAL ----- >		\$ -
11. TOTAL REVENUES FROM ALL SOURCES ----- >		\$ 34,830,088
12. TOTAL FUND EQUITY (Beginning of year) (Should equal line B.2g, column b, page 9) ----- >		\$ 2,237,303
13. TOTAL OF LINES 11 AND 12 (Should equal line 21, page 8) ----- >		\$ 37,067,391
Remarks		

See accompanying independent accountant's compilation report



**Part I GENERAL FUND (Continued)**

<b>B. EXPENDITURES - Modified Accrual</b>	<b>Account No. (a)</b>	<b>Total expenditure (includes col.c&amp;d)</b>	<b>Equipment and land purchases (c)</b>	<b>Construction (d)</b>
<b>1. General government</b>				
a. Executive	4130	E29 \$ 45,657	G29 \$	F29 \$
b. Election and registration	4140	E89 192,197	G89	F89
c. Financial administration	4150	E23 835,063	G23	F23
d. Revaluation of property	4152	E23 143,316	G23	F23
e. Legal expense	4153	E25 49,422	G25	F25
f. Personnel administration	4155	E29 1,958,431	G29	F29
g. Planning and zoning	4191	E29 220,255	G29	F29
h. General government building	4194	E31 206,926	G31	F31
i. Cemeteries	4195	E03 118,143	G03	F03
j. Insurance not otherwise allocated	4196	E89 106,915	G89	F89
k. Advertising and regional association	4197	E89	G89	F89
l. Other general government	4199	E89	G89	F89
m. TOTAL----->		\$ 3,876,325	\$ -	\$ -
<b>2. Public safety</b>				
a. Police	4210	E62 \$ 1,960,718	G62 \$	F62 \$
b. Ambulance	4215	E32 510,902	G32	F32
c. Fire	4220	E24 486,140	G24	F24
d. Building inspection	4240	E66 137,418	G66	F66
e. Emergency management	4290	E89 6,173	G89	F89
f. Other public safety (including communications)	4299	E89 541,141	G89	F89
g. TOTAL----->		\$ 3,642,492	\$ -	\$ -
<b>3. Airport/Aviation center</b>				
a. Administration	4301	\$	\$	\$
b. Airport operations	4302			
c. Other	4309			
d. TOTAL----->		E01 \$ -	G01 \$ -	F01 \$ -

Remarks

See accompanying independent accountant's compilation report

**Part I** GENERAL FUND (Continued)

B. EXPENDITURES - Modified Accrual (Continued)	Account No. (a)	Total expenditure (includes col.c&d)	Equipment and land purchases (c)	Construction (d)
<b>4. Highways and streets</b>		E44	G44	F44
a. Administration	4311	\$ 133,979	\$	\$
b. Highways and streets	4312	967,072	G44	F44
c. Bridges, railroad crossing	4313	E44	G44	F44
d. Street lighting	4316	E44 65,498	G44	F44
e. Toll highways	4316	E45	G45	F45
f. Other highway, streets, and bridges	4319	E44	G44	F44
g. TOTAL----->		\$ 1,166,549	\$ -	\$ -
<b>5. Sanitation</b>		E80	G80	F80
a. Administration	4321	\$	\$	\$
b. Solid waste collection	4323	E81	G81	F81
c. Solid waste disposal	4324	E81 716,524	G81	F81
d. Solid waste clean-up	4325	E81	G81	F81
e. Sewage collection and disposal	4326	E80	G80	F80
f. Other sanitation	4329	E80	G80	F80
g. TOTAL----->		\$ 716,524	\$ -	\$ -
<b>6. Water distribution and treatment</b>				
a. Administration	4331	\$	\$	\$
b. Water services	4332			
c. Water treatment	4335			
d. Water conservation	4338			
e. Other water	4339			
f. TOTAL----->		E91 \$ -	G91 \$ -	F91 \$ -
<b>7. Electric</b>				
a. Administration	4351	\$	\$	\$
b. Generation	4352			
c. Purchase costs	4353			
d. Equipment maintenance	4354			
e. Other electric	4359			
f. TOTAL----->		E92 \$ -	G92 \$ -	F92 \$ -

See accompanying independent accountant's compilation report



**Part I GENERAL FUND (Continued)**

<b>B. EXPENDITURES - Modified Accrual (Continued)</b>	<b>Account No. (a)</b>	<b>Total expenditure (includes col.c&amp;d) (b)</b>	<b>Equipment and land purchases (c)</b>	<b>Construction (d)</b>
<b>8. Health</b>				
a. Administration	4411	\$	\$	\$
b. Pest control	4414			
c. Health agencies and hospitals	4415			
d. Other health	4419			
e. <b>TOTAL-----&gt;</b>		E32 \$ -	G32 \$ -	F32 \$ -
<b>9. TOTAL expenditures for education purposes</b> <i>(This entry should only be used by the few municipalities which have dependent school districts)</i>				
<b>10. Welfare</b>		E79	G79	F79
a. Administration	4441	\$ 33,236	\$	\$
b. Direct assistance	4442	J67 142,730		
c. Intergovernmental welfare payments	4444	M79		
d. Vendor payments	4445	E75		
e. Other welfare	4449	E79 82,637	G79	F79
f. <b>TOTAL-----&gt;</b>		\$ 258,603	\$ -	\$ -
<b>11. Culture and recreation</b>		E61	G61	F61
a. Parks and recreation	4520	\$ 268,065	\$	\$
b. Library	4550	E52	G52	F52
c. Patriotic purposes	4583	E61 5,134	G61	F52
d. Other culture and recreation	4589	E61 41,645	G61	F61
e. <b>TOTAL-----&gt;</b>		\$ 314,844	\$ -	\$ -
<b>12. Conservation</b>				
a. Administration	4611	\$	\$	\$
b. Purchase of natural resources	4612			
c. Other conservation	4619			
d. <b>TOTAL-----&gt;</b>		E59 \$ -	G59 \$ -	F59 \$ -
<b>13. Redevelopment and housing</b>				
a. Administration	4631	\$	\$	\$
b. Redevelopment and housing	4632			
c. <b>TOTAL-----&gt;</b>		E50 \$ -	G50 \$ -	F50 \$ -

See accompanying independent accountant's compilation report



**Part I GENERAL FUND (Continued)**

B. EXPENDITURES - Modified Accrual (Continued)	Account No.	Total expenditure (includes col.c&d)	Equipment and land purchases	Construction
	(a)	(b)	(c)	(d)
<b>14. Economic development</b>				
a. Administration	4651	\$	\$	\$
b. Economic development	4652			
c. Other economic development	4659			
d. <b>TOTAL-----&gt;</b>		E89 \$ -	G89 \$ -	F89 \$ -
<b>15. Debt service</b>				
a. Principal long term bonds and notes	4711	\$ 483,469	\$	\$
b. Interest on long term bonds and notes	4721	I89 210,550		
c. Interest on tax and revenue anticipation notes	4723	I89		
d. Other debt service charges	4790	E23		
e. <b>TOTAL-----&gt;</b>		\$ 694,019		
<b>16. Capital outlay (not reported above)</b>			G89	F89
a. Land and improvements	4901	\$	\$	\$
b. Machinery, vehicles, and equipment	4902		G89	
c. Buildings	4903		G89	F89
d. Improvements other than buildings	4909		G89	F89
e. <b>TOTAL-----&gt;</b>		\$ -	\$ -	\$ -
<b>17. Interfund operating transfers out</b>				
a. Transfers to special revenue funds	4912	\$ 727,925		
b. Transfers to capital projects funds	4913			
c. Transfers to proprietary funds	4914			
d. Transfers to capital reserve funds	4915			
e. Transfers to expendable trust funds	4916			
f. Transfers to nonexpendable trust funds	4918			
g. <b>TOTAL-----&gt;</b>		\$ 727,925		
<b>Cumulative Expenditure Totals from pages 4-7.-----&gt;</b>		\$ 11,397,281	\$ -	\$ -
Remarks				

See accompanying independent accountant's compilation report



<b>Part I</b>	<b>GENERAL FUND (Continued)</b>
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B. EXPENDITURES - Modified Accrual (Continued)	Account	Amount	Equipment and	Construction
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	No.	expenditure includes col. c & d	land purchases	
	(a)	(b)	(c)	(d)
<b>18. Payments to other governments</b>				
a. Taxes assessed for county	4931	\$ 1,512,731		
b. Taxes assessed for precincts/village districts	4932			
c. Local education taxes assessed	4933	18,458,204		
d. Taxes assessed for state	4934	3,273,728		
e. Payments to other governments	4939			
f. TOTAL ----->		\$ 23,244,663		
<b>19. TOTAL EXPENDITURES -----&gt;</b>		\$ 34,641,944	\$ -	\$ -
<b>20. TOTAL FUND EQUITY (End of year)</b> (Should equal line B.2g, column c, on page 9 and line 13 on page 3, less line 19 above) ----->		\$ 2,425,447		
<b>21. TOTAL OF LINES 19 AND 20</b> (Should equal line 13 on page 3) ----->		\$ 37,067,391		

Part II

This area may be used to provide the detail requested wherever "Explain" or "Specify" is found.

[illegible]



**Part III GENERAL FUND BALANCE SHEET**
**MODIFIED ACCRUAL**

A. ASSETS		Account No. (a)	Beginning of year (b)	End of year (c)
1. Current assets				
a. Cash and equivalents		1010	\$ 242,578	\$ 1,941,811
b. Investments		1030	10,722,872	9,089,789
c. Taxes receivable (From Section D, page 12)		1080	2,009,628	2,049,694
d. Tax liens receivable (From Section D, page 12)		1110	476,594	485,116
e. Accounts receivable		1150	183,429	176,102
f. Due from other governments		1260		
g. Due from other funds		1310	212,487	299,665
h. Other current assets		1400	54,786	21,269
i. Tax deeded property (subject to resale)		1670		
j. TOTAL ASSETS (Should equal line B3)----->			\$ 13,902,374	\$ 14,063,446
B. LIABILITIES AND FUND EQUITY				
1. Current liabilities				
a. Warrants and accounts payable		2020	\$ 398,384	\$ 400,388
b. Compensated absences payable		2030	24,566	20,714
c. Contracts payable		2050		
d. Due to other governments		2070	39,617	40,724
e. Due to school districts		2075	10,928,473	10,663,932
f. Due to other funds		2080	120,140	445,546
g. Deferred revenue		2220	50,861	55,918
h. Notes payable - Current		2230		
i. Bonds payable - Current		2250		
j. Other payables		2270	103,030	10,777
k. TOTAL LIABILITIES----->			\$ 11,665,071	\$ 11,637,999
2. Fund equity (Please detail on page 10)				
a. Assigned (formerly reserve for encumbrances)		2440	\$ 28,160	\$ 74,539
b. Committed (formerly reserve for continuing appropriations)		2450	479,852	622,735
c. Restricted (formerly reserve for appropriations voted for CRF/ETF)		2460		
d. Committed (formerly reserve for appropriations voted)		2460		
e. Assigned (formerly reserve for special purposes)		2490		
f. Unassigned (formerly unreserved fund balance)		2530	1,729,291	1,728,173
g. TOTAL FUND EQUITY----->			\$ 2,237,303	\$ 2,425,447
3. TOTAL LIABILITIES AND FUND EQUITY----->				
(Should equal line A1j)			\$ 13,902,374	\$ 14,063,446

See accompanying independent accountant's compilation report



**Part IV DETAIL**

This section may be used to provide the detail requested wherever "Explain" or "Specify" is found. If additional space is needed, please add extra pages using the following format. Please show the detail and the total for each.

Account Number (a)	Item (b)	Amount (c)
2440	Assigned (formerly reserve for encumbrances) -	
	Assessing	\$ 17,600
	Information Systems	22,502
	Police	9,510
	Solid Waste Disposal	7,542
	Parks Maintenance	17,385
		<u>\$ 74,539</u>

*Please Detail Reserves from page 9 (Balance Sheet)*

Account Number (a)	Item (b)	Amount (c)
2450	Committed (formerly reserve for continuing appropriations) -	
	South Street Railroad Crossing	\$ 7,803
	South Street Improvements Grant	96,015
	Rte 101A/Rte 13/Oval Improvements	518,917
	Brox Community Land CR	500,000
		<u>1,122,735</u>
	Less: revenues not susceptible to accrual	<u>(500,000)</u>
		<u>\$ 622,735</u>

**Part V GENERAL FUND****A. PLEASE LIST THE ANNUAL REQUIREMENTS TO AMORTIZE ALL GENERAL OBLIGATION DEBT**

(as of (enter date) December 31, 2010 for the ensuing five years)

	Year (a)	Principal (b)	interest (c)	Total (d)
1.	2011	\$ 585,000	\$ 289,217	\$ 874,217
2.	2012	575,000	264,482	839,482
3.	2013	575,000	239,829	814,829
4.	2014	575,000	215,030	790,030
5.	2015	570,000	188,429	758,429
6. SUBTOTAL (Sum of lines 1-5)		2,880,000	1,196,987	4,076,987
7. Remaining periods of debt		3,920,000	863,501	4,783,501
8. TOTAL----->		\$ 6,800,000	\$ 2,060,488	\$ 8,860,488

*See accompanying independent accountant's compilation report*

**Part V** **GENERAL FUND (Continued)**

#### D. AMORTIZATION OF LONG-TERM DEBT

Description (a)	Original obligation (b)	Purpose (c)	Annual installment (d)	Interest rate (e)	Date of final payment (f)	Bonds o/s at beginning of year (g)	Bonds issued this year (h)	Bonds retired this year (i)	Bonds o/s at end of year (j)
2004 Police Station	\$ 2,950,260	General	Varies	3.7%-4.5%	9/2024	\$ 2,250,000	\$ -	\$ 150,000	\$ 2,100,000
2005 Mileslip Rd Land	2,300,000	General	Varies	4.50%	8/2015	1,820,000		120,000	1,700,000
2000 Brox Prop Purch	1,400,000	General	Varies	5.0-5.25%	8/2017	545,000		95,000	450,000
1995 Capital Improvements	563,060	Sewer	\$ 35,000	5.25-5.50%	8/2010	35,000		35,000	-
1997 Water Bond	764,000	Water	Varies	4.7-5.3%	8/2017	285,000		40,000	245,000
Outfall Diffuser Bond	337,395	Sewer	Varies	4.0-5.0%	8/2026	280,000		20,000	260,000
Capital Improvements Bond	250,000	Water	\$ 10,000	6.5-7.0%	8/2011	20,000		10,000	10,000
Water Main Bond	600,000	Water	\$ 40,000	4.125-4.75%	8/2016	280,000		40,000	240,000
Storage Tank Bond	1,600,000	Water	\$ 80,000	4.50%	8/2015	1,280,000		80,000	1,200,000
Elm Street - Phase I bond	758,486	Water	Varies	4.0-4.5%	8/2025	635,000		40,000	595,000
									-
									-
									-
									-
									-
TOTALS----->	\$ 11,523,201					\$ 7,430,000	\$ -	\$ 630,000	\$ 6,800,000

Remarks



Part VI		RECONCILIATIONS	
<b>A. RECONCILIATION OF SCHOOL DISTRICT LIABILITY</b>		Amount	
1. School district liability at beginning of year <i>(Account number 2075, column b, on page 9)</i>		\$	10,928,473
2. Add: School district assessment for current year			21,731,932
3. TOTAL LIABILITY WITHIN CURRENT YEAR <i>(Sum of lines 1 and 2)</i>			32,660,405
4. SUBTRACT: Payments made to school district		<	21,996,473 >
5. School district liability at end of year (line 3 less line 4) <i>(Account number 2075, column c, on page 9)</i>		\$	10,663,932
<b>B. RECONCILIATION OF TAX ANTICIPATION NOTES</b>		Amount	
1. Short-term (TANS) debt at beginning of year		61V \$	-
2. ADD: New issues during current year			
3. SUBTRACT: Issues retired during current year		<	>
4. Short-term (TANS) debt outstanding at end of year (Lines 1 + 2 - 3) <i>(Be sure to include (TANS) in Account number 2230, column c, page 9)</i>		64V \$	-
<b>PLEASE REFER TO THE INSTRUCTIONS TO COMPLETE SECTIONS C AND D</b>			
<b>C. ALLOWANCE FOR ABATEMENTS WORKSHEET</b>		Current year (a)	Prior years (b)
		TOTAL (c)	
1. Overlay/Allowance for Abatements (Beginning of year) *		38,039	376,525
2. SUBTRACT: Abatements made (From tax collector's report)		< 2,060 >	< 102,096 >
3. SUBTRACT: Discounts		< >	< - >
4. SUBTRACT: Refunds (Cash abatements)		< 8,891 >	< 8,891 >
5. ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR **		< >	< 383,341 >
6. Excess of estimate (Add to revenue on page 1, line 1a)		27,088	(108,912)
<p>*Use overlay amount for column (a) and use last year's balance of line 5, Allowance for Abatements for column b <i>(see your form from last year)</i></p> <p>**The amount in column c will go into line 1(b) for next year's worksheet.</p>			
<b>D. TAXES/LIENS RECEIVABLE WORKSHEET</b>		1080 taxes (a)	1110 liens (b)
		TOTALS (c)	
1. Uncollected, end of year		\$ 2,049,694	\$ 868,457
2. SUBTRACT: "Overlay" carried forward as Allowance for Abatements (from Worksheet C, line 5)		< - >	< 383,341 >
3. Receivable, end of year *		2,049,694	485,116
2,534,810			
<p>* <i>(These amounts are entered on page 9, account numbers 1080 and 1110, column c)</i></p> <p><i>See accompanying independent accountant's compilation report</i></p>			

**Part VII SUMMARY OF REVENUES FOR ALL OTHER FUNDS**

REVENUE AND OTHER FINANCING SOURCES	Capital Projects (a)	Special Revenue (b)	Proprietary funds	
			Enterprise (c)	Internal service (d)
1. Revenue from taxes	T01 \$	T01 \$		T01 \$
2. Revenue from licenses, permits, and fees	T29	T29		T29
3. Revenue directly from the federal government	B89	B89		
4. Revenue from the State of New Hampshire	C89	102,577 C89		
5. Revenue from other governments	D89	121,950 D89		
6. Revenue from charges for services	A91			
(a) Water supply system charges			1,414,759	
(b) Sewer user charges	A80		1,384,902	
(c) Garbage/refuse collection charges	A91			
(d) Electric	A92			
(e) Airport and aviation	A01			
(f) Highway	A44			
(g) Toll facilities	A45			
(h) Parks and recreation	A61	83,919		
(i) Parking	A60			
(j) Transit or bus system	A94			
(k) Other - Specify --K	A89			
(1) Police Details	A89	184,387		
(2)	A89			
(3)	A89			
7. Revenue from miscellaneous sources	U20	264		
(a) Interest on investments				
(b) Other miscellaneous sources	U99	175,175	36,825	
8. Interfund operating transfers in	U99	767,680	25,314	
9. Other financial sources	U99			
10. TOTAL REVENUE AND OTHER SOURCES ----->	\$	\$ 1,435,952	\$ 2,861,800	\$

See accompanying independent accountant's compilation report



**Part VIII SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS**

EXPENDITURES (BY FUNCTIONS)	Capital Projects (a)	Special Revenue (b)	Enterprise (c)	Proprietary funds Internal service (d)
1. General government	F89 \$	E89 \$		
2. Public Safety				
(a) Police	F62	E62		\$
(b) Ambulance				
(c) Fire				
3. Airport/Aviation center	F24	E24		
4. Highways and streets	F01	F01		
5. Toll highways	F44	E44		
6. Sanitation	F45	F45		
7. Water distribution and treatment	F81	F81		
8. Sewerage	F91	F91	1,137,976	
9. Electric	F80	E80	1,835,169	
10. Health	F92	E92		
11. Welfare	F32	E32		
12. Culture and recreation	F79	E79		
13. Parking	F61	E61	41,194	
14. Transit or bus system	F60	E60	813,900	
15. Conservation	F94	E59		
16. Redevelopment and housing	F59	E59	25,847	
17. Economic development	F50	E50		
18. Debt service - Interest expense	F89	E89		
19. Capital outlay - other			110,032	
20. Interfund operating transfers out				
21. TOTAL EXPENDITURES ----->	\$	\$	1,425,711	\$
Remarks			21,660	3,104,837 \$

See accompanying independent accountant's compilation report



**Part IX** BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS

	Account No. (a)	Capital Projects (b)	Special Revenue (c)	Proprietary funds	
				Enterprise (d)	Internal service (e)
<b>A. ASSETS</b>					
1. Current assets					
(a) Cash and equivalents	1010	\$	\$ 106,028	\$	\$
(b) Investments	1030		74,380		
(c) Accounts receivable	1150		7,665	261,855	
(d) Due from other governments	1260		33,502	39,253	
(e) Due from other funds	1310		310,994		
(f) Other - Specify - Inventory Unbilled receivables				87,684 391,951	
2. Fixed assets					
(a) Land and improvements	1610	\$	\$	\$ 300,285	\$
(b) Buildings	1620			21,110,242	
(c) Machinery, vehicles, and equipment	1640			3,867,238	
(d) Construction in progress	1650			440,384	
(e) Improvements other than buildings	1660			12,761,009	
(f) Other - Specify - Less: Accumulated depreciation				(15,886,811)	
<b>3. TOTAL ASSETS -----&gt;</b>		\$	\$ 532,569	\$ 23,373,090	\$
Remarks					

See accompanying independent accountant's compilation report



**Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS ( Continued)**

B. LIABILITIES AND FUND EQUITY 1. Liabilities	Account No. (a)	Capital Projects (b)	Special Revenue (c)	Proprietary funds	
				Enterprise (d)	Internal service (e)
(a) Warrants and accounts payable	2020	\$	\$ 55,361	\$ 126,560	\$
(b) Compensated absences payable	2030			35,056	
(c) Contracts payable	2050			12,269	
(d) Due to other governments	2070			103,040	
(e) Due to other funds	2080		27,651	125,627	
(f) Deferred revenue	2220		148,872		
(g) Notes and bonds payable				2,305,000	
(h) Other - Specify - Deposits Capital leases payable			500	215 55,443	
(I) TOTAL LIABILITIES ----->		\$	\$ 232,384	\$ 2,763,210	\$
2. Fund Equity/Capital	2440	\$	\$		
(a) Assigned (formerly reserve for encumbrances)	2490				
(b) Assigned (formerly reserve for special purposes)					
(c) Unassigned (formerly unreserved fund balance-deficit)	2530		300,185		
(d) Municipal contributed capital	2610				
(e) Other contributed capital	2620				
(f) Retained earnings	2790			20,609,880	
(g) TOTAL FUND EQUITY ----->		\$	\$ 300,185	\$ 20,609,880	\$
3. TOTAL LIABILITIES AND FUND EQUITY ----->		\$	\$ 532,569	\$ 23,373,090	\$

See accompanying independent accountant's compilation report

**Part X****SUPPLEMENTAL INFORMATION WORKSHEET****A. INTERGOVERNMENTAL EXPENDITURES**

Report payments made to the State or other local governments on reimbursement or cost-sharing basis. Do not include these expenditures in part VIII.

Purpose (a)	Account No. (b)	Amount (c)
Payments made <u>to other local governments</u> for:		
Schools		M12 N/A
Sewers		M80
All other - County	4931	M89
All other - Towns	4199	M89
Payments made <u>to State</u> for:		
Highways	4319	L44
All other purposes	4199	L89

**B. DEBT OUTSTANDING, ISSUED, AND RETIRED**

Long-term debt purpose (a)	Bonds outstanding at the beginning of this fiscal year (b)	Bonds during this fiscal year		Outstanding at the end of this fiscal year (e)
		Issued (c)	Retired (d)	
Industrial revenue	19T	24T	34T	44T
All other debt	19U \$ 7,430,000	29U \$ -	39U \$ 630,000	49U \$ 6,800,000
Interest on water debt	19I \$ 93,200			

**C. SALARIES AND WAGES**

Report here the total salaries and wages paid to all employees of your city before deductions for social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of city employees charged to construction projects. These amounts may be taken from the W3 form filed by your government for the year ended December 31.

Total wages paid
Z00
\$ 5,509,821

**D. CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR**

Report separately for each of the two types of funds listed below, the amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at market value. Exclude accounts receivable, value of real property, and all non-security assets.

Type of fund (a)	Amount at end of fiscal year Omit cents (b)
Bond funds - Unexpended proceeds from sale of bond issues held pending disbursement	W31
All other funds except employee retirement funds and nonexpendable trust funds.	W61 \$ 12,898,453

Remarks

See accompanying independent accountant's compilation report



**Part XI CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Date Signed

9/12/11

Signatures of a majority of the governing body:

*[Handwritten signatures]*  
Katherine Bawn

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)

Preparer (Please print or type)

Vachon Clukay &amp; Company PC

Signature

*Vachon Clukay & Company PC*

Regular office hours

8:00 AM - 5:00 PM Monday - Friday

Email address

[vachonclukay@vachonclukay.com](mailto:vachonclukay@vachonclukay.com)**GENERAL INSTRUCTIONS**

When completed, one signed copy should be sent to the Department of Revenue Administration and one copy should be placed in your municipal records.

Please be sure you have completed Part X, items A-D.

**WHEN TO FILE: (RSA. 21-J:34, V)**

For cities/towns reporting on a calendar year basis, this report must be filed on or before April 1.

For cities/towns reporting on an optional fiscal year basis (year ending June 30), this report must be filed on or before September 1.

**WHERE TO FILE**

Department of Revenue Administration  
State of New Hampshire  
Municipal Services Division  
PO Box 487  
Concord, NH 03302-0487

Due to the increased report length and rising printing costs the full Independent Auditor's Report will not be published in this document (the Auditor's Internal Control Letter however is included on the next page).

Hard copies of the Auditor's Report are available in their entirety through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at [www.milford.nh.gov](http://www.milford.nh.gov)

We apologize for any inconvenience this may cause anyone.





**REPORT ON INTERNAL CONTROL BASED ON  
AN AUDIT OF BASIC FINANCIAL STATEMENTS**

To the Board of Selectmen  
Town of Milford, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Milford, New Hampshire (the Town) as of and for the year ended December 31, 2010, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Town's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management and the Board of Selectmen and is not intended to be and should not be used by anyone other than these specified parties.

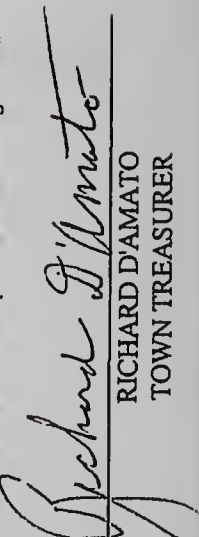
*Vachon Clukay & Company PC*

November 22, 2011

**TREASURER'S REPORT  
TOWN OF MILFORD, NEW HAMPSHIRE  
FOR THE YEAR ENDED 12/31/2011  
(unaudited)**

	CHECKING ACCOUNT	ESCROW ACCOUNTS	NHPDIP ACCOUNT	INVESTMENT ACCOUNT	DISBURSEMENT ACCOUNT	LAKE SUNAPEE ACCOUNTS	TOTAL
Beginning Balance as of 1/1/2011	1,922,021.98	176,757.19	\$ 665.07	\$ 9,089,124.07	\$ 18,348.58	\$ -	\$ 11,206,916.89
<b>RECEIPTS:</b>							
Taxes and Interest	31,906,703.02						31,906,703.02
Water & Sewer User Fees	2,376,571.48						2,376,571.48
Licenses, Permits & Fees	2,216,941.65						2,216,941.65
Intergovernmental (State/Federal)	1,325,404.44						1,325,404.44
Income from Departments	1,748,001.66						1,748,001.66
Sale of Town Owned Property	16,100.00						16,100.00
Rental of Town Owned Property	41,695.50						41,695.50
Fines & Forfeits	31,508.61						31,508.61
Reimbursements	77,290.33						77,290.33
Contributions & Donations	68,697.63						68,697.63
Impact Fees	9,345.36						9,345.36
MACC Base - Surplus Return	20,715.58						20,715.58
Transfers from Trust Funds	150,000.00						150,000.00
Escrow Deposit	-	400.00					400.00
Escrow Transfers	98,391.65	-					98,391.65
Interest Income	346.03	76.30	624.94	1,762.99		10,955.87	13,766.13
Investment Transfers	18,583,581.64	-	4,000,000.00	9,800,000.00	4,337,000.00	22,303,437.52	59,024,019.16
Total Receipts:	\$ 58,671,294.58	\$ 476.30	\$ 4,000,624.94	\$ 9,801,762.99	\$ 4,337,000.00	\$ 22,314,393.39	\$ 99,125,552.20
<b>DISBURSEMENTS:</b>							
Accounts Payable Warrants	(10,989,237.70)				(316,059.51)		(11,305,297.21)
Payroll Warrants	(4,500,174.54)						(4,500,174.54)
Milford School District Appropriation	(21,981,932.00)						(21,981,932.00)
Hillsborough County Appropriation	(1,488,483.00)						(1,488,483.00)
Escrow Transfers	-	(98,391.65)					(98,391.65)
Investment Transfers	(10,029,000.00)		(4,001,200.00)	(18,889,000.00)	(4,000,000.00)	(22,104,819.16)	(59,024,019.16)
Bank Charges	(18,401.80)				(1,010.11)		(19,411.91)
Voided Checks	20,156.78						20,156.78
Total Disbursements:	\$ (48,987,072.26)	\$ (98,391.65)	\$ (4,001,200.00)	\$ (18,889,000.00)	\$ (4,317,069.62)	\$ (22,104,819.16)	\$ (98,397,552.69)
Ending Balance as of 12/31/2011	\$ 11,606,244.30	\$ 78,841.84	\$ 90.01	\$ 1,887.06	\$ 38,278.96	\$ 209,574.23	\$ 11,934,916.40

\* General Fund, Capital Project Funds, Special Revenue Funds, Recreation Revolving Fund, Public Safety Revolving Fund, Community Media Revolving Fund, Fire Alarm Fund, Water and Wastewater Funds are pooled into one checking account.

  
RICHARD D'AMATO  
TOWN TREASURER



# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, NH ON DECEMBER 31, 2011

## MS-9

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	PRINCIPAL					INCOME				BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	
					BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	FEES	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME PERCENT	DURING YEAR AMOUNT			EXPENDED DURING YEAR
COMMON TRUST FUND																
Non Expendable Funds																
1957	Tarbell, Julian M	Library Grounds	Sks & Bds.	0.43%	6,948.09	0.00	257.52	0.00	(27.15)	7,178.46	270.73	0.433%	217.49	0.00	(27.15)	7,639.53
1938	Kaley, Frank E	HS Prizes	Sks & Bds.	0.70%	11,313.33	0.00	419.31	0.00	(44.20)	11,688.44	355.23	0.705%	354.13	(505.00)	(44.20)	11,848.60
1982	Averill, Nancy	Library	Sks & Bds.	0.02%	267.19	0.00	9.90	0.00	(1.04)	276.05	51.24	0.017%	8.36	0.00	(1.04)	334.61
1945	Day, James	Library	Sks & Bds.	0.83%	13,269.14	0.00	491.80	0.00	(51.84)	13,709.10	121.66	0.827%	415.35	0.00	(51.84)	14,194.27
1921	Dayfoot, Josephine	Library Childrens Books	Sks & Bds.	0.31%	5,001.15	0.00	185.36	0.00	(19.54)	5,166.97	50.17	0.312%	156.54	0.00	(19.54)	5,354.14
1922	Dutton, Andrew J. and Elle J.	Library	Sks & Bds.	0.02%	324.69	0.00	12.03	0.00	(1.27)	335.46	62.61	0.020%	10.16	0.00	(1.27)	406.96
1969	Falconer, George and Minnie	Library	Sks & Bds.	0.08%	1,244.47	0.00	46.12	0.00	(4.86)	1,285.74	237.31	0.078%	38.95	0.00	(4.86)	1,557.14
1890	Gay, Ezra	Library Childrens Books	Sks & Bds.	0.81%	13,055.46	0.00	483.88	0.00	(51.01)	13,488.33	130.84	0.814%	408.66	0.00	(51.01)	13,976.82
1959	Gilsum, Mary E. and Helen E.	Library Childrens Books	Sks & Bds.	0.08%	1,244.47	0.00	46.12	0.00	(4.86)	1,285.74	87.31	0.078%	38.95	0.00	(4.86)	1,407.14
1913	Gray, Alice	Library	Sks & Bds.	0.07%	1,088.60	0.00	40.35	0.00	(4.25)	1,124.70	32.70	0.068%	34.08	0.00	(4.25)	1,187.22
2004	Gross, Danny Educational Endowment	Library Childrens Books	Sks & Bds.	0.33%	5,342.02	0.00	197.99	0.00	(20.87)	5,519.14	64.72	0.333%	167.21	0.00	(20.87)	5,730.20
1959	Howison, James J	Library	Sks & Bds.	1.94%	31,102.51	0.00	1,152.76	0.00	(121.52)	32,133.76	258.85	1.938%	973.57	0.00	(121.52)	33,244.66
1957	Hutchinson, Paul H	Library	Sks & Bds.	7.84%	125,823.13	0.00	4,663.43	0.00	(491.59)	129,994.97	1,054.68	7.840%	3,938.49	0.00	(491.58)	134,496.56
1955	Lull, O.W.	Library Books	Sks & Bds.	0.90%	14,488.65	0.00	537.00	0.00	(56.61)	14,969.04	152.71	0.903%	453.52	0.00	(56.61)	15,518.66
1956	Prescott, Benjamin F.	Library Books	Sks & Bds.	0.39%	6,219.33	0.00	230.51	0.00	(24.30)	6,425.54	56.59	0.388%	194.68	0.00	(24.30)	6,652.50
1953	Secombe, Annabel C.	Library	Sks & Bds.	0.14%	2,242.07	0.00	83.10	0.00	(8.76)	2,316.41	167.85	0.140%	70.18	0.00	(8.76)	2,545.68
1913	Smith, Miranda	Library	Sks & Bds.	0.16%	2,505.53	0.00	92.86	0.00	(9.79)	2,588.61	26.13	0.156%	78.43	0.00	(9.79)	2,683.38
1913	Thompson, Esther	Library Childrens Books	Sks & Bds.	0.07%	1,190.40	0.00	44.12	0.00	(4.65)	1,229.87	51.55	0.074%	37.26	0.00	(4.65)	1,314.03
1934	Webster, Hannah E.	Library	Sks & Bds.	0.07%	1,088.60	0.00	40.35	0.00	(4.25)	1,124.70	32.70	0.068%	34.08	0.00	(4.25)	1,187.22
1942	Epps, Minnie G.	Library Books	Sks & Bds.	1.74%	27,910.79	0.00	1,034.47	0.00	(109.05)	28,836.21	253.26	1.739%	873.66	0.00	(109.05)	29,854.08
1987	Nees, Ruth M	Library Books	Sks & Bds.	0.39%	6,233.92	0.00	231.05	0.00	(24.36)	6,440.61	59.54	0.388%	195.13	0.00	(24.36)	6,670.92
1908	Peabody, Dorcas and Mary	Library Childrens Books	Sks & Bds.	0.46%	7,457.23	0.00	276.39	0.00	(29.14)	7,704.48	70.39	0.465%	233.42	0.00	(29.13)	7,979.16
various	Cemetery Funds	Perpetual Care	Sks & Bds.	27.22%	436,844.15	0.00	16,190.90	0.00	(1,706.74)	451,328.32	11,834.64	27.221%	13,674.02	(11,834.64)	(1,706.73)	463,295.61
various	Flower Funds	Flower Funds	Sks & Bds.	2.19%	35,207.69	0.00	1,304.91	0.00	(137.56)	36,375.05	2,297.59	2.194%	1,102.06	(1,092.41)	(137.55)	38,544.75
1993	East Milford Improvement Society	Shephard Park	Sks & Bds.	4.90%	78,612.49	0.00	2,913.64	0.00	(307.14)	81,218.99	586.79	4.899%	2,460.71	(2,000.00)	(307.13)	87,959.36
1995	John McGroarty Memorial	Scholarship	Sks & Bds.	6.33%	101,567.98	0.00	3,764.45	0.00	(396.82)	104,935.60	9,293.04	6.329%	3,179.26	(4,000.00)	(396.82)	113,011.08
1995	Vocational Education Fund	Scholarship	Sks & Bds.	1.68%	27,040.71	0.00	1,002.22	0.00	(105.65)	27,937.28	204.62	1.685%	846.42	(750.00)	(105.65)	28,132.67
1995	Kertesz Music Memorial	Scholarship	Sks & Bds.	1.09%	17,474.44	0.00	647.66	0.00	(68.27)	18,053.83	5,500.30	1.089%	546.98	0.00	(68.27)	24,032.84
1996	Jemima Wallace Fund	Milford High Sch.	Sks & Bds.	1.26%	20,210.50	0.00	749.07	0.00	(78.96)	20,880.60	6,821.12	1.259%	632.63	(3,000.00)	(78.96)	25,255.39
2004	Jenness Phillips Bequest	Elem AV & music	Sks & Bds.	14.96%	240,076.89	0.00	8,898.05	0.00	(937.97)	248,036.97	17,286.33	14.960%	7,514.84	0.00	(937.97)	271,900.18
2008	Carol MacAleese Scholarship Fund	Scholarship	Sks & Bds.	14.33%	229,979.92	0.00	8,523.82	0.00	(898.52)	237,605.22	23,821.11	14.331%	7,198.79	0.00	(898.52)	267,726.60
Expendable Funds																
2007	Right to Inter Expendable Trust	Perpetual Care	Sks & Bds.	2.20%	35,275.25	17,050.00	1,307.42	(21,934.80)	(137.82)	31,560.05	382.38	2.198%	1,104.18	0.00	(137.82)	32,908.80
2003	Corey Stoller Mem. Scholarship	Scholarship	Sks & Bds.	2.80%	45,014.18	2,250.00	1,668.38	0.00	(175.87)	48,756.68	1,015.24	2.805%	1,409.03	(1,500.00)	(175.87)	49,505.08
2000	Vivian Barry Memorial Scholarship Fund	Scholarship	Sks & Bds.	0.06%	994.99	0.00	36.88	0.00	(3.89)	1,027.98	153.34	0.062%	31.15	0.00	(3.89)	1,208.57
2000	Athletic Expendable Trust Fund	Athletics	Sks & Bds.	2.88%	46,258.50	11,017.00	1,714.49	0.00	(180.73)	58,809.27	(148.55)	2.882%	1,447.98	0.00	(180.73)	59,927.97
2003	Pickett Memorial Scholarship Fund	Scholarship	Sks & Bds.	0.08%	1,285.65	0.00	47.65	0.00	(5.02)	1,328.28	198.13	0.080%	40.24	0.00	(5.02)	1,561.62
2008	Donnafaye Maatta MMS Scholarship	Scholarship	Sks & Bds.	0.11%	1,766.66	0.00	65.48	(600.00)	(6.90)	1,225.23	(489.50)	0.110%	55.30	0.00	(6.90)	784.13
2009	David Tierney	Libraries	Sks & Bds.	0.12%	1,855.00	0.00	68.75	0.00	(7.25)	1,916.51	0.00	0.116%	58.06	0.00	(7.25)	1,967.32
TOTALS					1,604,825.78	30,317.00	59,480.20	(36,534.80)	(6,270.00)	1,651,818.18	82,405.34	100%	50,233.97	(24,682.05)	(6,269.97)	1,753,505.46

**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, NH ON DECEMBER 31, 2011**  
**MS-9**

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	PRINCIPAL				INCOME			BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	
				BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	DURING YEAR AMOUNT			EXPENDED DURING YEAR
	<b>Marchesi Funds</b>												
	M&L Marchesi f/b/o School			265,744.73	0.00	43,663.11	(971.74)	308,436.10	15,375.16	9,051.46	(6,471.72)	17,954.90	326,391.00
	F&E Marchesi f/b/o Town			260,358.78	0.00	40,762.07	(943.98)	300,176.87	21,412.24	8,688.98	(2,943.97)	27,157.25	327,334.12
	Total			526,103.51	0.00	84,425.18	(1,915.72)	608,612.97	36,787.40	17,740.44	(9,415.69)	45,112.15	653,725.12
	<b>MAA O'Connor Funds</b>												
	MAA O'Connor funds			1,335,644.58	0.00	41,502.99	(5,189.02)	1,371,958.55	75,593.59	38,596.44	(51,699.60)	62,490.43	1,434,448.98
	Total			1,335,644.58	0.00	41,502.99	(5,189.02)	1,371,958.55	75,593.59	38,596.44	(51,699.60)	62,490.43	1,434,448.98
	<b>Wadleigh Memorial Library</b>												
	Wadleigh Memorial Library			511,892.11	0.00	11,607.77	(2,155.66)	521,344.22	115,905.04	18,819.26	(2,155.66)	132,568.64	653,912.86
	Total			511,892.11	0.00	11,607.77	(2,155.66)	521,344.22	115,905.04	18,819.26	(2,155.66)	132,568.64	653,912.86
	<b>Capital Reserve Funds</b>												
	Osgood Pond			76,311.20									
	Sewer Capital Reserve			339,481.73			(510.00)	75,801.20	17,212.12	64.50		17,276.62	93,077.82
	Water Capital Reserve			264,360.00	123,000.00		(199,914.00)	339,481.73	20,727.83	249.13		20,976.96	360,458.69
	Total Capital Reserves			680,152.93	123,000.00	0.00	(200,424.00)	187,446.00	7,897.31	154.81		8,052.12	195,498.12
								602,728.93	45,837.26	468.44	0.00	46,305.70	649,034.63

Respectfully Submitted,  
Milford Trustees of the Trust Funds,  
Brad Chappell, Ed Killam, & Janet Spaulding



REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2011

MS-10

***HOW INVESTED***			***PRINCIPAL***										INCOME		GRAND TOTAL		BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
NUMBER OF SHARES	DESCRIPTION OF INVESTMENT		BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR						
	<u>Common Trust Fund (3011000122)</u>		35,432.61	(26,619.64)				8,812.97	14,369.72	76.29	1,948.17	16,394.18	25,207.15	49,802.33	0.00	25,207.15			
	Cash & Cash Equivalents																		
	US Treasuries																		
0.00	US Treasury Note	5.00% 08/15/11	49,890.63			(50,000.00)	109.37	(0.00)	0.00	2,500.00	(2,500.00)	0.00	(0.00)	51,469.00	(1,469.00)	0.00			
0.00	US Treasury Note	5.00% 02/15/11	25,015.62			(25,000.00)	(15.62)	(0.00)	0.00	625.00	(625.00)	0.00	(0.00)	25,140.75	(140.75)	0.00			
50,000.00	US Treasury Note	5.125% 5/15/16	50,570.31					50,570.31	0.00	2,562.50	(2,562.50)	0.00	50,570.31	57,605.50	1,890.50	59,496.00			
	Government/Agency																		
0.00	Federal Farm Credit Bank	2.80% 01/28/14	25,000.00			(25,000.00)		0.00	0.00	350.00	(350.00)	0.00	0.00	25,041.00	(41.00)	0.00			
948.46	FNMA Pas Thru 569279	6.50% 04/01/16	1,425.11			(465.00)	(3.82)	956.29	0.00	81.04	(81.04)	0.00	956.29	1,542.21	(38.24)	1,038.97			
1,064.47	FNMA Pass Thru 577334	6.00% 04/1/16	1,818.64			(709.16)	(18.39)	1,091.09	0.00	76.88	(76.88)	0.00	1,091.09	1,929.68	(70.33)	1,150.19			
2,581.16	FNMA Pass Thru 609546	5.50% 10/01/16	3,391.51			(792.92)	(4.09)	2,594.50	0.00	167.45	(167.45)	0.00	2,594.50	3,633.99	(37.05)	2,804.00			
1,500.61	FNMA Pass Thru 575201	6.00% 05/01/16	2,706.83			(1,222.38)	7.26	1,491.71	0.00	147.36	(147.36)	0.00	1,491.71	2,959.13	(116.62)	1,620.13			
50,000.00	Ohio ST Wtr BAB 4.15% 6/1/17		50,000.00					50,000.00	0.00	2,075.00	(2,075.00)	0.00	50,000.00	50,054.00	3,987.00	54,041.00			
	Corporate Bonds																		
25,000.00	BellSouth Corp	5.25% 9/15/14	25,169.50					25,169.50	0.00	1,300.00	(1,300.00)	0.00	25,169.50	27,292.25	345.00	27,637.25			
50,000.00	Berkshire Hatwy	1.4% 2/10/12	50,318.00					50,318.00	0.00	700.00	(700.00)	0.00	50,318.00	50,367.50	(321.50)	50,046.00			
25,000.00	Boeing Co.	3.75% 11/20/16	25,551.75					25,551.75	0.00	937.50	(937.50)	0.00	25,551.75	26,157.50	1,246.25	27,403.75			
25,000.00	Bristol Myers Squibb	5.450% 5/01/2018	25,078.00					25,078.00	0.00	1,362.50	(1,362.50)	0.00	25,078.00	28,336.75	1,643.00	29,979.75			
50,000.00	Disney Walt Co.	1.350% 8/16/16	0.00	49,585.50				49,585.50	0.00	(7.50)	7.50	0.00	49,585.50	0.00	553.00	50,138.50			
25,000.00	General Elec Cap Co	5% 1/08/16	25,125.00					25,125.00	0.00	1,250.00	(1,250.00)	0.00	25,125.00	26,685.00	688.25	27,353.25			
25,000.00	Hewlett Packard Co.	5.4% 3/01/2017	25,077.00					25,077.00	0.00	1,350.00	(1,350.00)	0.00	25,077.00	27,940.50	(368.00)	27,572.50			
25,000.00	Hewlett Packard Co.	6.125% 3/01/14	25,090.00					25,090.00	0.00	1,531.26	(1,531.26)	0.00	25,090.00	28,310.50	(1,354.25)	26,956.25			
50,000.00	Intel Corp	1.950% 10/01/16	0.00	50,085.50				50,085.50	0.00	(2.71)	2.71	0.00	50,085.50	0.00	1,315.50	51,401.00			
50,000.00	National Rural Utils	3.050% 3/01/16	0.00	50,838.50				50,838.50	0.00	529.52	(529.52)	0.00	50,838.50	0.00	1,678.50	52,517.00			
25,000.00	Pinney Bowes Inc.	4.875% 8/15/14	24,906.25					24,906.25	0.00	1,218.76	(1,218.76)	0.00	24,906.25	26,330.00	252.75	26,582.75			
50,000.00	Toronto Dominion	2.375% 10/19/16	0.00	50,438.50				50,438.50	0.00	26.39	26.39	0.00	50,438.50	0.00	441.00	50,879.50			
23,777.40	TSY Infl IX N/B	1.625% 1/15/15	22,832.64		810.00			23,642.64	0.00	377.97	(377.97)	0.00	23,642.64	24,426.85	1,152.84	25,579.69			
25,000.00	Wal Mart Stores	4.55% 5/01/2013	25,500.00					25,500.00	0.00	1,137.50	(1,137.50)	0.00	25,500.00	27,003.50	(617.25)	26,386.25			
50,000.00	Wells Fargo Co	3.625% 4/15/15	50,501.00					50,501.00	0.00	1,812.50	(1,812.50)	0.00	50,501.00	51,847.00	495.00	52,342.00			
	Mutual Funds																		
1,050.00	iPath DJ-AIG Commodity Index TR ETN		38,818.50					38,818.50	0.00	0.00	0.00	0.00	38,818.50	51,576.00	(7,224.00)	44,352.00			
1,125.00	iShares S&P Small Cap Index Fund		69,705.00			(40,058.47)	15,230.29	44,876.82	0.00	1,009.21	(1,009.21)	0.00	44,876.82	119,480.15	(2,584.18)	76,837.50			
4,780.00	iShares Comex Gold TR		35,601.02					35,601.02	0.00	0.00	0.00	0.00	35,601.02	66,442.00	6,357.40	72,799.40			
451.00	Select Sector SPDR Mails		13,853.01	3,016.73		(6,168.63)	1,255.44	11,956.55	0.00	281.31	(281.31)	0.00	11,956.55	19,627.51	(1,367.11)	15,108.50			
580.00	SPDR S&P Midcap 400 EFT TR		70,490.59			(19,119.94)	2,823.42	54,194.07	0.00	1,121.99	(1,121.99)	0.00	54,194.07	116,099.40	(4,475.26)	92,504.20			
6,471.62	Templeton Global Bond Advisor #616		77,427.58				507.98	77,935.56	0.00	5,344.13	(5,344.13)	0.00	77,935.56	87,193.28	(7,139.38)	80,053.90			
2,839.70	Templeton Institutional Emerging Mkt #456		38,195.58				9,537.79	47,733.37	0.00	683.47	(683.47)	0.00	47,733.37	34,555.96	(4,795.95)	29,760.01			
2,344.75	Templeton Institutional Foreign Equity Series		61,457.23				3,131.19	45,095.92	0.00	1,266.16	(1,266.16)	0.00	45,095.92	69,236.16	(9,789.17)	39,954.49			
2,518.69	Thornburg International Value I		67,375.00					67,375.00	0.00	967.68	(967.68)	0.00	67,375.00	72,135.34	(10,225.89)	61,909.45			
11,671.93	Vanguard Admiral GNMA Fund #536		117,038.14				1,476.92	118,515.06	0.00	4,219.82	(4,219.82)	0.00	118,515.06	123,922.30	5,285.92	129,208.22			
4,028.17	Vanguard Admiral Fixed ST Corp #539		42,344.07				156.53	42,500.60	0.00	1,251.67	(1,251.67)	0.00	42,500.60	43,226.59	(366.84)	42,859.75			
	Equities																		
126.00	3M Company		7,730.35					7,730.35	0.00	277.20	(277.20)	0.00	7,730.35	10,873.80	(575.82)	10,297.98			
211.00	Abbott Laboratories		6,197.61	4,211.30				10,408.91	0.00	284.68	(284.68)	0.00	10,408.91	6,276.21	1,377.02	11,864.53			
180.00	Aetna Inc. New		5,942.96					5,942.96	0.00	81.00	(81.00)	0.00	5,942.96	5,491.80	2,102.40	7,594.20			
105.00	Affiliated Managers Group Inc.		9,355.60	3,114.77		(4,598.98)	999.28	8,870.67	0.00	36.90	(36.90)	0.00	8,870.67	12,005.62	(446.66)	10,074.75			
0.00	Aflac Inc.		9,988.13			(12,334.67)	2,366.54	0.00	0.00	81.00	(81.00)	0.00	0.00	12,696.75	(362.08)	0.00			
0.00	Allegheny Technologies Inc.		6,862.69			(5,424.39)	(1,438.30)	0.00	0.00	0.00	0.00	0.00	0.00	8,277.00	(2,852.61)	0.00			
0.00	Altera Corp		7,969.63			(14,747.82)	6,778.19	0.00	0.00	37.50	(37.50)	0.00	0.00	12,097.20	2,650.62	0.00			
165.00	Ametek Inc.		0.00	7,126.40				7,126.40	0.00	9.90	(9.90)	0.00	7,126.40	0.00	(179.90)	6,946.50			
75.00	Anadarko Pete Corp.		0.00	6,155.45				6,155.45	0.00	13.50	(13.50)	0.00	6,155.45	0.00	(430.70)	5,724.75			
0.00	Apache Corp																		



REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2011

MS-10

***HOW INVESTED***		***PRINCIPAL***					INCOME				GRAND TOTAL		BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR			
0 00	Celgene Corp	6,517.51	4,535.95		(5,406.70)	(1,110.81)	0.00	0.00	574.26	0.00	0.00	0.00	(803.00)	0.00	0.00
214 00	Chevron Corp	4,633.64	9,867.96				9,169.59	0.00	9,867.96	(574.26)	0.00	9,169.59	2,812.40	22,769.60	22,769.60
160 00	Chubb Corp	0.00	4,684.85				9,867.96	0.00	62.40	(62.40)	0.00	9,867.96	1,207.24	11,075.20	11,075.20
170 00	Cigna	5,340.28			(4,106.16)	833.09	6,752.06	0.00	10.60	(10.60)	0.00	6,752.06	879.01	7,140.00	7,140.00
296 00	Cisco Systems	11,089.62			(3,766.71)	(498.61)	6,824.30	0.00	53.28	(53.28)	0.00	6,824.30	(349.25)	5,351.68	5,351.68
390 00	Citigroup Inc.	0.00	13,935.02		(20.76)	(2.49)	13,911.77	0.00	5.45	(5.45)	0.00	13,911.77	(3,653.36)	10,260.90	10,260.90
85 00	Clorox Co.	0.00	5,950.34				5,950.34	0.00	51.00	(51.00)	0.00	5,950.34	(292.74)	5,657.60	5,657.60
0 00	Coach Inc.	2,849.26			(7,967.39)	5,118.13	0.00	0.00	48.00	(48.00)	0.00	0.00	(882.21)	0.00	0.00
85 00	Coca-Cola Company	6,053.60	3,748.07				9,801.67	0.00	314.90	(314.90)	0.00	9,801.67	688.28	13,644.15	13,644.15
75 00	Colgate-Palmolive Co.	0.00	11,245.30		(5,460.24)	497.15	6,282.21	0.00	194.30	(194.30)	0.00	6,282.21	1,144.19	6,929.25	6,929.25
147 00	ConocoPhillips	10,670.52					10,670.52	0.00	388.08	(388.08)	0.00	10,670.52	701.19	10,711.89	10,711.89
185 00	CVS/Caremark Corporation	0.00	6,687.95				6,687.95	0.00	69.39	(69.39)	0.00	6,687.95	856.35	7,544.30	7,544.30
0 00	Deere & Co.	5,442.25			(6,422.09)	979.84	0.00	0.00	105.45	(105.45)	0.00	0.00	(1,467.66)	0.00	0.00
0 00	Devon Energy Corp New	8,040.64			(9,455.08)	1,414.44	0.00	0.00	41.25	(41.25)	0.00	0.00	(358.67)	0.00	0.00
551 00	ENM Corp Mass	8,740.74			(2,580.43)	1,020.14	7,180.45	0.00	0.00	0.00	0.00	7,180.45	(344.43)	11,868.54	11,868.54
175 00	Edison International	0.00	6,557.16				6,557.16	0.00	168.00	(168.00)	0.00	6,557.16	687.84	7,245.00	7,245.00
0 00	Emerson Electric Co.	3,891.58			(7,353.62)	3,462.04	0.00	0.00	45.89	(45.89)	0.00	0.00	(249.99)	0.00	0.00
0 00	Emnergizer Holdings Inc.	6,576.94			(7,339.95)	763.01	0.00	0.00	0.00	0.00	0.00	0.00	(314.55)	0.00	0.00
207 00	Exelon Corp	5,490.46	4,286.33				9,776.79	0.00	277.22	(277.22)	0.00	9,776.79	4,455.48	8,977.59	8,977.59
272 00	Exxon Mobil Corp	3,351.13	9,242.65				12,593.78	0.00	484.12	(484.12)	0.00	12,593.78	235.78	23,054.72	23,054.72
0 00	Freeport-McMoran Copper & Gold	5,464.42			(6,561.31)	1,096.89	0.00	0.00	65.00	(65.00)	0.00	0.00	(1,244.54)	0.00	0.00
821 00	General Electric Co.	16,684.52	2,942.92				19,627.44	0.00	374.68	(374.68)	0.00	19,627.44	(54.15)	14,704.11	14,704.11
0 00	Goldman Sachs Group	7,776.32			(7,911.36)	135.04	0.00	0.00	65.45	(65.45)	0.00	0.00	(3,691.68)	0.00	0.00
0 00	Google Inc.	10,421.74	4,937.83		(2,664.95)	(421.25)	12,273.37	0.00	329.84	(329.84)	0.00	12,273.37	599.56	13,563.90	13,563.90
0 00	Hartford Financial Services Group	5,179.11	3,205.42		(9,616.23)	1,231.70	0.00	0.00	100.75	(100.75)	0.00	0.00	(1,827.58)	0.00	0.00
109 00	Hershey Company	8,573.56			(7,527.32)	2,919.66	3,965.90	0.00	329.84	(329.84)	0.00	3,965.90	2,992.49	6,734.02	6,734.02
0 00	Illinois Tool Works	0.00	7,854.52		(6,157.77)	(1,696.75)	0.00	0.00	94.50	(94.50)	0.00	0.00	(1,696.75)	0.00	0.00
547 00	Intel Corp	14,741.30			(3,196.11)	479.44	14,741.30	0.00	427.98	(427.98)	0.00	14,741.30	1,761.34	13,264.75	13,264.75
0 00	International Business Machines	6,399.96			(3,586.62)	(2,495.70)	6,399.96	0.00	255.20	(255.20)	0.00	6,399.96	3,266.56	16,181.44	16,181.44
0 00	Jabil Circuit Inc.	0.00	8,606.86		(4,748.62)	(3,196.86)	0.00	0.00	89.10	(89.10)	0.00	0.00	(644.56)	0.00	0.00
0 00	Johnson & Johnson	5,381.68			(6,331.06)	(519.80)	8,606.86	0.00	380.00	(380.00)	0.00	8,606.86	477.38	11,687.00	11,687.00
0 00	JPMorgan Chase & Co.	8,986.57	3,397.52				10,976.92	0.00	351.16	(351.16)	0.00	10,976.92	(1,123.35)	15,238.52	15,238.52
0 00	Juniper Networks	6,082.32					11,675.10	0.00	55.10	(55.10)	0.00	11,675.10	43.91	6,656.65	6,656.65
150 00	Kohl's Corp (Wisc)	0.00	7,897.06				7,897.06	0.00	166.85	(166.85)	0.00	7,897.06	(494.56)	7,402.50	7,402.50
370 00	Lowes Companies	4,887.93	4,367.52		(4,748.62)	(3,196.86)	9,255.45	0.00	46.00	(46.00)	0.00	9,255.45	(118.32)	9,390.60	9,390.60
0 00	Manpower Inc. Corp	0.00	7,945.48				0.00	0.00	50.88	(50.88)	0.00	0.00	(3,196.86)	0.00	0.00
0 00	Marriott Intl' Inc. New Class A	6,850.86					0.00	0.00	380.00	(380.00)	0.00	0.00	(1,353.84)	0.00	0.00
310 00	Merck & Co. Inc. New	8,056.50	2,920.42				10,976.92	0.00	351.16	(351.16)	0.00	10,976.92	477.38	11,687.00	11,687.00
587 00	Microsoft	3,602.50	8,072.60				11,675.10	0.00	55.10	(55.10)	0.00	11,675.10	(1,123.35)	15,238.52	15,238.52
95 00	Monsanto Co. New	0.00	6,612.74				6,612.74	0.00	165.60	(165.60)	0.00	6,612.74	43.91	6,656.65	6,656.65
180 00	Nordstrom Inc.	6,922.61					6,922.61	0.00	165.60	(165.60)	0.00	6,922.61	1,319.40	8,947.80	8,947.80
90 00	Norfolk Southern Corp	5,040.17					5,040.17	0.00	149.40	(149.40)	0.00	5,040.17	903.60	6,557.40	6,557.40
441 00	Oracle Systems Corp	8,166.06					5,040.17	0.00	101.43	(101.43)	0.00	5,040.17	(2,491.65)	11,311.65	11,311.65
80 00	Panera Bread Co. Cl A	5,084.50					8,166.06	0.00	101.43	(101.43)	0.00	8,166.06	3,219.20	11,316.00	11,316.00
0 00	Peabody Energy Corp	5,368.99			(4,084.26)	(1,284.73)	5,084.50	0.00	28.05	(28.05)	0.00	5,084.50	(2,953.54)	0.00	0.00
136 00	PepsiCo	3,691.24					0.00	0.00	270.64	(270.64)	0.00	0.00	138.72	9,023.60	9,023.60
601 00	Pfizer Inc.	2,213.75					3,691.24	0.00	457.80	(457.80)	0.00	3,691.24	2,282.03	13,005.64	13,005.64
190 00	PNC Financial Services Group	6,085.17					10,649.26	0.00	86.25	(86.25)	0.00	10,649.26	318.13	10,957.30	10,957.30
0 00	PNM Res Inc.	0.00	6,085.17		(8,184.63)	1,872.00	0.00	0.00	232.52	(232.52)	0.00	0.00	2,130.33	0.00	0.00
177 00	Procter & Gamble Co.	5,320.14					10,237.19	0.00	323.12	(323.12)	0.00	10,237.19	569.17	11,807.67	11,807.67
90 00	Schlumberger Ltd.	0.00	8,480.34				8,480.34	0.00	22.50	(22.50)	0.00	8,480.34	(2,332.44)	6,147.90	6,147.90
170 00	Starbucks Corp	3,704.58					3,704.58	0.00	95.20						



REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2011  
MS-10

***HOW INVESTED***		***PRINCIPAL***					INCOME		GRAND TOTAL						
DESCRIPTION OF INVESTMENT		ADDITIONS													
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR	BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
	<u>M &amp; L Marchesi Trust f/b/o Milford School District</u> (3011000138) Cash & Cash Equivalents	173.46	8,938.26				9,111.72	15,375.16	19.57	2,491.57	17,886.30	26,998.02	15,548.62	(0.00)	26,998.02
	Equity Mutual Funds														
333.44	Columbia Acorn Fund Cl Z #492	0.00	9,218.21		(276.81)	297.89	9,239.29	0.00	96.96	0.00	0.00	9,239.29	0.00	248.32	9,189.72
587.00	Delaware Emerging Markets Inst'l	0.00	7,474.17			80.70	7,554.87	0.00		(96.96)	0.00	7,554.87	0.00	(154.30)	7,319.87
355.83	Dreyfus Midcap Index Fund #113	0.00	9,218.21		(352.94)	401.94	9,267.21	0.00	67.49	(67.49)	0.00	9,267.21	0.00	357.82	9,223.09
692.84	DWS Alt Asset Alloc Plus Inst'l	0.00	6,145.47			6,145.47	6,145.47	0.00	191.99	(191.99)	0.00	6,145.47	0.00	(124.71)	6,020.76
306.17	Legg Mason Clearbridge Small Cap Gr Y	0.00	5,530.93		(501.95)	38.12	5,067.10	0.00		0.00	0.00	5,067.10	0.00	436.14	5,465.12
1,037.94	Pimco Inst'l Commodity RealReturn 45	0.00	12,290.95		(4,751.87)	328.72	7,867.80	0.00	870.92	(870.92)	0.00	7,867.80	0.00	(750.98)	6,788.10
1,950.92	Principal Equity Income Inst'l	0.00	33,363.33				33,363.33	0.00	290.69	(290.69)	0.00	33,363.33	0.00	1,421.63	34,784.96
580.31	Steelpath Mip Select 40 Cl I	0.00	6,145.47				6,145.47	0.00	101.67	(101.67)	0.00	6,145.47	0.00	220.52	6,365.99
0.00	SPDR S&P Midcap 400 ETF TR	9,880.79			(17,581.08)	7,700.29	0.00	0.00	186.93	(186.93)	0.00	0.00	18,773.52	(1,192.44)	0.00
0.00	SPDR S&P 500 ETF Trust	31,241.66			(38,863.18)	7,621.52	(0.00)	0.00	784.31	(784.31)	0.00	0.00	40,114.25	(1,251.07)	0.00
0.00	iShares Comex Gold TR	11,953.20			(22,647.09)	10,693.89	0.00	0.00		0.00	0.00	0.00	19,460.00	3,187.09	0.00
0.00	iShares MSCI Emerging Mkts.	7,016.76			(7,166.70)	149.94	0.00	0.00	89.43	(89.43)	0.00	0.00	8,766.13	(1,599.43)	0.00
0.00	iShares S&P Small Cap Index Fund	11,809.44			(19,182.62)	7,373.18	0.00	0.00	136.81	(136.81)	0.00	0.00	20,541.00	(1,358.38)	0.00
176.23	T Rowe Price Small Cap Stock Fd #65	0.00	5,530.93		(413.93)	509.12	5,626.12	0.00		0.00	0.00	5,626.12	0.00	390.31	5,507.31
429.86	Templeton Institutional Foreign Equity Series	11,254.44	285.64		(2,508.64)	(245.79)	8,785.65	0.00	228.98	(228.98)	0.00	8,785.65	10,961.68	(1,413.90)	7,324.78
304.28	Thornburg International Value I	10,725.00	215.92		(2,616.73)	(197.80)	8,126.39	0.00	149.90	(149.90)	0.00	8,126.39	11,482.78	(1,602.84)	7,479.13
351.95	Vanguard 500 Index Signal Shs #1340	0.00	32,594.13				32,594.13	0.00	200.96	(200.96)	0.00	32,594.13	0.00	1,069.50	33,663.63
1,836.00	Vanguard Morgan Growth Fund #26	47,552.42			(12,098.59)	(992.19)	34,461.64	0.00	183.60	(183.60)	0.00	34,461.64	45,677.69	(1,504.25)	32,074.85
	Fixed Income Mutual Funds														
708.01	DWS Floating Rate Plus In	0.00	6,400.95		(5,669.36)	(14.92)	6,400.95	0.00	78.65	(78.65)	0.00	6,400.95	0.00	34.84	6,435.79
1,207.10	JPMorgan Mortgage Backed Sec Fd	0.00	25,196.44				19,512.16	0.00	193.99	(193.99)	0.00	19,512.16	0.00	(31.99)	19,495.09
1,002.77	Metropolitan West High Yd Bd I #514	0.00	13,224.37			158.62	13,382.99	0.00	87.09	(87.09)	0.00	13,382.99	0.00	157.98	13,382.35
647.73	Templeton Global Bond Advisor #616	12,112.27	271.76		(6,902.83)	634.64	6,115.84	0.00	698.31	(698.31)	0.00	6,115.84	13,952.36	(916.96)	6,404.33
11,522.32	Vanguard Admiral GNMA Fund #536	19,229.27	4,722.71		(5,760.92)	543.63	18,734.69	0.00	692.58	(692.58)	0.00	18,734.69	19,827.58	872.11	19,661.48
4,459.63	Vanguard Intermediate-Term Bond Index SS #1350	92,796.02	13,964.80		(67,185.24)	8,483.28	48,058.86	0.00	3,656.06	(3,656.06)	0.00	48,058.86	99,968.71	5,741.55	52,489.82
867.55	Vanguard Intermediate-Term Corp #71	0.00	8,552.74			109.64	8,662.38	0.00	20.30	(20.30)	0.00	8,662.38	0.00	114.06	8,666.80
401.94	Vanguard Short-Term Invest-Grade Inv	0.00	8,296.39		(4,004.44)	(11.31)	4,280.64	0.00	24.27	(24.27)	0.00	4,280.64	0.00	(15.33)	4,276.62
	Totals	265,744.73	217,581.78		(218,484.92)	43,663.11	308,504.70	15,375.16	9,051.46	(6,540.32)	17,886.30	326,391.00	325,074.32	2,335.29	329,017.61

Respectfully Submitted,  
Milford Trustees of the Trust Funds,  
Brad Chappell, Ed Killam, & Janet Spaulding

# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2011

## MS-10

***HOW INVESTED***		***PRINCIPAL***					INCOME		GRAND TOTAL		BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR			
	<u>F&amp;E Marchesi Trust f/b/o Town of Milford</u> (3011000134)												
	Cash and Cash Equivalents	294.59	8,615.47				8,910.06	21,412.24	5,066.46	26,507.86	21,706.83	(0.00)	35,417.92
	Equity Mutual Funds												
325.99	Columbia Acorn Fund Cl Z #492	0.00	9,010.59		(269.10)	291.17	9,032.66	0.00	0.00	0.00	0.00	242.71	8,984.20
573.87	Delaware Emerging Markets Inst'l	0.00	7,307.06			78.90	7,385.96	0.00	(94.79)	0.00	0.00	(150.86)	7,156.20
347.87	Dreyfus Midcap Index Fund #113	0.00	9,010.59		(343.50)	392.88	9,059.97	0.00	(65.98)	0.00	0.00	349.75	9,016.84
677.23	DWS Alt Asset Alloc Plus Instl	0.00	6,007.06				6,007.06	0.00	(187.66)	0.00	0.00	(121.91)	5,885.15
299.32	Legg Mason Clearbridge Small Cap Gr Y	0.00	5,406.35		(489.77)	37.19	4,953.77	0.00	0.00	0.00	0.00	426.32	5,342.90
0.00	iShares Comex Gold TR	11,953.20			(22,875.83)	10,922.63	0.00	0.00	0.00	0.00	19,460.00	3,415.83	0.00
0.00	iShares MSCI Emerging Mkts.	953.00			(972.98)	19.98	0.00	0.00	(12.15)	0.00	1,191.05	(218.07)	0.00
0.00	iShares S&P Small Cap Index Fund	11,198.81			(18,228.53)	7,029.72	0.00	0.00	(129.98)	0.00	19,513.95	(1,285.42)	0.00
1,014.73	Pimco Inst'l Commodity RealReturn 45	0.00	12,014.12		(4,643.55)	321.29	7,691.86	0.00	(851.45)	0.00	0.00	(734.26)	6,636.31
1,907.30	Principal Equity Income Instl	0.00	32,617.45				32,617.45	0.00	(284.19)	0.00	0.00	1,389.67	34,007.12
0.00	SPDR S&P Midcap 400 EFT TR	9,512.15			(16,968.30)	7,456.15	0.00	0.00	(180.36)	0.00	18,114.80	(1,146.50)	0.00
0.00	SPDR S&P 500 ETF Trust	26,203.00			(32,289.67)	6,086.67	0.00	0.00	(651.54)	0.00	33,323.75	(1,034.08)	0.00
567.24	Steelpath MLP Select 40 Cl I	0.00	6,007.06		(403.74)	497.67	6,007.06	0.00	(99.38)	0.00	0.00	215.55	6,222.61
172.29	T Rowe Price Small Cap Stock Fd #65	0.00	5,406.35				5,500.28	0.00	0.00	0.00	0.00	381.55	5,384.16
420.24	Templeton Institutional Foreign Equity Series	10,836.93	282.11		(2,674.21)	(159.33)	8,285.50	0.00	(224.29)	0.00	10,961.09	(1,408.08)	7,160.91
297.47	Thornburg International Value I	10,725.00	212.74		(2,782.83)	(210.36)	7,944.55	0.00	(149.61)	0.00	11,482.78	(1,600.83)	7,311.86
344.08	Vanguard 500 Index Signal Shs #1340	0.00	31,865.41				31,865.41	0.00	(196.47)	0.00	0.00	1,045.46	32,910.87
1,794.96	Vanguard Morgan Growth Fund #26	55,000.00			(19,690.31)	(1,618.27)	33,691.42	0.00	(179.50)	0.00	52,831.65	(1,783.37)	31,357.97
	Fixed Income Mutual Funds												
692.18	DWS Floating Rate Plus In	0.00	6,257.87				6,257.87	0.00	(76.88)	0.00	0.00	34.06	6,291.93
1,668.94	JPMorgan Mortgage Backed Sec Fd	0.00	24,628.95		(5,538.39)	(14.58)	19,075.98	0.00	(189.61)	0.00	0.00	(31.27)	19,059.29
1,322.30	Metropolitan West High Yd Bd I #514	0.00	12,928.73			155.08	13,083.81	0.00	(85.13)	0.00	0.00	154.47	13,083.20
606.23	Templeton Global Bond Advisor #616	5,625.00	218.37		(258.46)	75.05	5,659.96	0.00	(418.65)	0.00	6,859.26	(557.14)	6,262.03
1,796.40	Vanguard Admiral GNMA Fund #536	23,182.11			(5,681.00)	598.12	18,099.23	0.00	(813.76)	0.00	23,903.11	999.85	19,221.96
4,339.94	Vanguard Intermediate-Term Bond Index SS #1350	94,874.99	13,662.91		(70,201.16)	8,705.98	47,042.72	0.00	(3,724.87)	0.00	102,030.05	5,824.69	51,316.49
848.16	Vanguard Intermediate-Term Corp #71	0.00	8,361.55			107.19	8,468.74	0.00	(19.84)	0.00	0.00	111.52	8,473.07
392.95	Vanguard Short-Term Invest-Grade Inv	0.00	8,109.53		(3,913.53)	(11.06)	4,184.94	0.00	(23.73)	0.00	0.00	(14.99)	4,181.01
	Totals	260,358.78	207,930.27		(208,224.86)	40,762.07	300,826.26	21,412.24	(3,593.36)	26,507.86	321,378.32	4,504.85	330,684.00



REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2011

MS-10

***HOW INVESTED***				***PRINCIPAL***				INCOME				GRAND TOTAL				BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE			
DESCRIPTION OF INVESTMENT				ADDITIONS				INCOME				GRAND TOTAL									
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS			PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR								
	MAA O'Connor Funds (3011000130)							29,067.38	27,231.72	107.13	(13,210.29)	14,128.56	43,195.94	(0.00)	57,035.47		43,195.94				
	Cash & Cash Equivalents																				
25,000.00	US Treasuries							24,875.00	0.00	1,156.26	(1,156.26)	0.00	24,875.00	1,519.50	28,146.50		29,666.00				
25,000.00	Government/Agency																				
7,985.08	Federal Home Loan Bank 4.125% 12/12/19							25,255.50	0.00	1,031.26	(1,031.26)	0.00	25,255.50	2,597.75	26,309.00		28,906.75				
35,000.00	Fed Nat'l Mtg Assoc Pass thru Pool #0569179						(6.95)	962.59	0.00	75.18	(75.18)	0.00	962.59	(38.24)	1,542.20		1,038.96				
	Manchester NH BAB 4.75% 7/1/23							35,400.75	0.00	900.52	(900.52)	0.00	35,400.75	3,395.70	34,704.60		38,100.30				
35,000.00	Corporate Bonds																				
35,000.00	AT & T Inc. 4.85% 2/15/14							35,248.85	0.00	848.75	(848.75)	0.00	35,248.85	(123.90)	37,849.35		37,725.45				
25,000.00	Berkshire Hathaway 5.1% 7/15/14							25,015.50	0.00	1,275.00	(1,275.00)	0.00	25,015.50	(72.75)	27,317.50		27,244.75				
25,000.00	Boeing Co. 3.75% 11/20/16							25,551.75	0.00	937.50	(937.50)	0.00	25,551.75	1,246.25	26,157.50		27,403.75				
25,000.00	Goldman Sachs Group 5.250% 4/1/13							24,979.50	0.00	1,312.50	(1,312.50)	0.00	24,979.50	(1,343.75)	26,838.50		25,494.75				
50,000.00	Intel Corp 1.950% 10/01/16			50,085.50				50,085.50	0.00	(2.70)	2.70	0.00	50,085.50	1,315.50	51,401.00		51,401.00				
25,000.00	Novartis Cap Corp 2.9% 4/24/15							24,958.00	0.00	725.00	(725.00)	0.00	24,958.00	776.25	25,682.00		26,458.25				
25,000.00	Shell International 3.25% 9/22/115							25,214.25	0.00	812.50	(812.50)	0.00	25,214.25	1,215.75	26,897.00		26,897.00				
35,000.00	Verizon Communication 5.55% 2/15/16							35,093.80	0.00	1,942.50	(1,942.50)	0.00	35,093.80	817.25	39,232.20		40,049.45				
25,000.00	Wal Mart Stores Inc 4.55% 5/1/13							25,327.50	0.00	1,137.50	(1,137.50)	0.00	25,327.50	(617.25)	27,003.50		26,386.25				
35,000.00	Wells Fargo & Co New 4.375% 1/31/13							35,122.50	0.00	765.63	(765.63)	0.00	35,122.50	(866.25)	37,038.75		36,172.50				
100.00	Equities																				
100.00	3M Company			5,892.64				5,892.64	0.00	165.00	(165.00)	0.00	5,892.64	(457.00)	8,630.00		8,173.00				
163.00	Abbott Laboratories			2,632.07				9,865.59	0.00	292.84	(292.84)	0.00	9,865.59	1,369.19	6,851.13		10,852.39				
150.00	Aetna Inc. New							5,612.80	0.00	76.50	(76.50)	0.00	5,612.80	1,985.60	5,186.70		7,172.30				
50.00	Affiliated Managers Group Inc.							7,929.93	0.00			0.00	7,929.93	(389.19)	11,211.86		9,019.30				
50.00	Alliac Inc.							0.00	0.00	34.20	(34.20)	0.00	0.00	(343.51)	10,890.99		0.00				
100.00	Allegheny Technologies Inc.							0.00	0.00	75.60	(75.60)	0.00	0.00	(2,662.44)	7,725.20		0.00				
0.00	Altera Corp							0.00	0.00	35.10	(35.10)	0.00	0.00	2,496.91	11,563.50		0.00				
150.00	Ametek Inc.			6,478.55				6,478.55	0.00	9.00	(9.00)	0.00	6,478.55	(163.55)	0.00		6,315.00				
70.00	Anadarko Pete Corp			5,745.09				5,745.09	0.00	12.60	(12.60)	0.00	5,745.09	5,343.10	0.00		5,343.10				
0.00	Apache Corp			2,341.38				0.00	0.00	30.75	(30.75)	0.00	0.00	(1,454.62)	6,557.65		0.00				
185.00	Apartment Inv't & Mgmt Co.			4,932.71				4,932.71	0.00	22.20	(22.20)	0.00	4,932.71	(694.36)	0.00		4,238.35				
50.00	Apple Computer Inc.			3,523.85				12,882.69	0.00	277.20	(277.20)	0.00	12,882.69	3,823.75	12,902.40		20,250.00				
306.00	AT & T			861.76				11,321.15	0.00	1,439.57	(1,439.57)	0.00	11,321.15	334.40	9,871.68		11,067.84				
125.00	Baker Hughes Inc.							5,585.00	0.00	96.75	(96.75)	0.00	5,585.00	(547.86)	11,434.00		6,080.00				
295.00	BB&T Corp			6,857.87				6,857.87	0.00			0.00	6,857.87	567.28	0.00		7,425.15				
0.00	Bank America Corp New							0.00	0.00	6.52	(6.52)	0.00	0.00	(671.72)	8,697.68		0.00				
78.00	Becton Dickinson & Co.							5,335.98	0.00	131.04	(131.04)	0.00	5,335.98	(764.40)	6,592.56		5,828.16				
165.00	Boeing Co.							9,603.53	0.00	277.20	(277.20)	0.00	9,603.53	1,334.85	10,767.90		12,102.75				
150.00	Capital One Financial Corp			2,614.88				6,474.00	0.00	45.75	(45.75)	0.00	6,474.00	(363.99)	8,299.20		6,343.50				
0.00	Caterpillar Inc.							0.00	0.00	113.50	(113.50)	0.00	0.00	1,138.24	11,707.50		0.00				
0.00	CB Richard Ellis Group Inc. A							0.00	0.00		0.00	0.00	0.00	(1,182.08)	5,734.40		0.00				
0.00	CBS Corp New Cl B							0.00	0.00	132.50	(132.50)	0.00	0.00	2,919.03	10,191.75		0.00				
0.00	Celgene Corp							0.00	0.00			0.00	0.00	(726.53)	5,618.30		0.00				
195.00	Chevron Corp			4,568.13				16,685.45	0.00	519.45	(519.45)	0.00	16,685.45	2,492.37	13,687.50		20,748.00				
145.00	Chubb Corp			8,942.82				8,942.82	0.00	56.55	(56.55)	0.00	8,942.82	1,094.08	0.00		10,036.90				
155.00	Cigna			4,258.95				5,855.01	0.00	9.80	(9.80)	0.00	5,855.01	825.39	5,315.70		6,510.00				
273.00	Cisco systems							4,887.20	0.00	49.14	(49.14)	0.00	4,887.20	(291.46)	9,103.50		4,935.84				
360.00	Citigroup Inc.			12,858.24				12,858.24	0.00	5.05	(5.05)	0.00	12,858.24	(3,386.64)	0.00		9,471.60				
80.00	Clorox Co.			5,600.32				5,600.32	0.00	48.00	(48.00)	0.00	5,600.32	(275.52)	5,324.80		5,324.80				
0.00	Coach Inc.							0.00	0.00	45.00	(45.00)	0.00	0.00	(827.07)	8,296.50		0.00				
177.00	Coca-Cola Company			1,703.67				9,762.24	0.00	309.26	(309.26)	0.00	9,762.24	683.98	9,997.04		12,384.69				
70.00	Colgate-Palmolive Co.			10,406.92				5,827.87	0.00	182.70	(182.70)	0.00	5,827.87	1,065.60	0.00		6,467.30				
115.00	ConocoPhillips							9,393.20	0.00	303.60	(303.60)	0.00	9,393.20	548.55	7,831.50		8,380.05				
170.00	CVS/Caremark Corporation			6,145.69				6,145.69	0.00	63.75	(63.75)	0.00	6,145.69	786.91	6,932.60		6,932.60				
0.00	Deere & Co.							0.00	0.00	99.90	(99.90)	0.00	0.00	(1,390.41)	7,474.50		0.00				
0.00	Devon Energy Corp New							0.00	0.00	37.95	(37.95)	0.00	0.00	(329.98)	9,028.65		0.00				
510.00	EMC Corp Mass							6,430.24	0.00		0.00	0.00	6,430.24	(139.49)	14,656.00		10,985.40				
160.00	Edison International			5,995.12				5,995.12	0.00	153.60	(153.60)	0.00	5,995.12	628.88	0.00		6,624.00				
0.00	Emerson Electric Co.							0.00	0.00	51.75	(51.75)	0.00	0.00	(281.95)	8,575.50		0.00				
0.00	Energen Holdings Inc.							0.00	0.00		0.00	0.00	0.00	(299.58)	7,290.00		0.00				
75.00	Entergy Corp Com New							3,162.75	0.00	249.00	(249.00)	0.00	3,162.75	166.50	5,312.25		5,478.75				
185.00	Exelon Corp			7,929.71				7,929.71	0.00	97.13	(97.13)	0.00	7,929.71	93.74	0.00		8,023.45				
251.00	Exxon Mobil Corp			7,911.46				14,416.81	0.00	445.71	(445.71)	0.00	14,416.81	2,029.70	11,333.60		21,274.76				
0.00	Freeport-McMoran Copper & Gold							0.00	0.00	65.00	(65.00)	0.00	0.00	(1,244.54)	7,805.85		0.00				



REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2011

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***HOW INVESTED***		***PRINCIPAL ***					INCOME			GRAND TOTAL		BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
DESCRIPTION OF INVESTMENT		ADDITIONS					BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR			
NUMBER OF SHARES	NAME OF BANKS, STOCKS, BONDS	BALANCE BEGINNING YEAR	PURCHASES & ADDITIONS	BOOK VALUE ADJUSTMENTS	PROCEEDS FROM SALES	GAIN/LOSS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR		
758.00	General Electric Co	17,187.50	2,438.42		(7,587.78)	(794.03)	19,625.92	0.00	355.54	(355.54)	0.00	11,211.77	(74.41)	13,575.78
0.00	Goldman Sachs Group Inc.	8,381.81			(2,664.95)	(206.07)	0.00	0.00	62.30	(62.30)	0.00	11,098.56	(3,510.78)	0.00
20.00	Google Inc	9,187.26	5,555.06		(8,924.14)	1,788.04	11,871.30	0.00	95.25	0.00	0.00	9,503.52	524.37	12,918.00
0.00	Hartford Financial Services Group	5,184.98	1,951.12		(5,790.25)	2,245.90	0.00	0.00	276.00	(276.00)	0.00	8,609.25	(1,636.23)	0.00
100.00	Hershey Company	7,088.70	7,272.70		(5,701.64)	(1,571.06)	0.00	0.00	87.50	(87.50)	0.00	9,430.00	2,538.25	6,178.00
0.00	Illinois Tool Works	0.00					0.00	0.00	246.50	(246.50)	0.00	0.00	(1,571.06)	0.00
85.00	IBM	9,168.95					9,168.95	0.00	226.12	(226.12)	0.00	12,474.60	3,155.20	15,629.80
289.00	Intel Corp	7,583.36					7,583.36	0.00	81.40	(81.40)	0.00	6,077.67	930.58	7,008.25
370.00	Jabil Circuit Inc.	0.00	7,863.06				7,863.06	0.00	321.00	(321.00)	0.00	0.00	(588.86)	7,274.20
105.00	Johnson & Johnson	7,680.71	1,698.76				9,379.47	0.00	192.50	(192.50)	0.00	8,040.50	425.64	10,164.90
200.00	JPMorgan Chase & Co.	8,930.00	448.50				7,214.23	0.00	70.00	0.00	0.00	10,605.00	(2,006.42)	6,650.00
0.00	Juniper Networks Inc.	5,762.20				232.81	0.00	0.00		0.00	0.00	6,645.60	(3,247.76)	0.00
140.00	Kohl's Corp (Wisc)	0.00	7,370.59			(2,364.36)	7,370.59	0.00	154.60	(154.60)	0.00	5,016.00	(461.59)	6,909.00
340.00	Lowe's Companies Inc	4,768.72	3,705.77			(2,918.88)	8,474.49	0.00	42.00	(42.00)	0.00	8,474.49	(92.57)	8,629.20
0.00	Manpower Inc. Com	0.00	7,254.57			(477.65)	0.00	0.00	26.79	(26.79)	0.00	0.00	(2,918.88)	0.00
0.00	Marmott Int'l Inc. New Class A	6,295.38					0.00	0.00	248.76	(248.76)	0.00	7,061.80	(1,244.07)	0.00
285.00	Merck & Co. Inc. New	7,355.82	2,737.90			(1,226.34)	10,093.72	0.00	411.00	(411.00)	0.00	7,568.40	438.20	10,744.50
535.00	Microsoft	8,358.28	7,237.19				15,595.47	0.00	80.50	(80.50)	0.00	7,675.25	(1,023.84)	13,888.60
85.00	Monsanto Co. New	0.00	5,916.66				5,916.66	0.00	217.52	(217.52)	0.00	6,992.70	39.29	5,955.95
165.00	Nordstrom Inc.	6,345.73					6,345.73	0.00	302.25	(302.25)	0.00	6,992.70	1,209.45	8,202.15
85.00	Norfolk Southern Corp	4,760.16					4,760.16	0.00	151.80	(151.80)	0.00	5,339.70	853.40	6,193.10
408.00	Oracle Systems Corp	7,429.68					7,429.68	0.00	93.84	(93.84)	0.00	12,770.40	(2,305.20)	10,465.20
75.00	Panera Bread Co. Cl A	4,766.72					4,766.72	0.00	26.79	(26.79)	0.00	7,590.75	3,018.00	10,608.75
0.00	Peabody Energy Corp	5,124.95					0.00	0.00	248.76	(248.76)	0.00	6,717.90	(2,819.29)	0.00
125.00	Pepsi	5,756.25					5,756.25	0.00	411.00	(411.00)	0.00	8,166.25	127.50	8,293.75
555.00	Pfizer Inc.	6,869.69	3,176.25				10,045.94	0.00	80.50	(80.50)	0.00	6,828.90	2,005.05	12,010.20
175.00	PNC Financial Services Group	4,278.88	5,556.02				9,834.90	0.00	217.52	(217.52)	0.00	4,250.40	285.83	10,092.25
1.00	PNM Res Inc.	5,905.24				1,751.35	0.00	0.00	302.25	(302.25)	0.00	5,663.70	1,992.89	0.00
1.00	Procter & Gamble Co.	5,398.07	3,755.39				9,153.46	0.00	20.00	(20.00)	0.00	6,497.33	487.59	10,740.31
1.00	Schlumberger Ltd.	0.00	7,538.08				7,538.08	0.00	92.40	(92.40)	0.00	0.00	(2,073.28)	5,464.80
1.00	Starbucks Corp	3,595.62					3,595.62	0.00	78.30	(78.30)	0.00	5,301.45	2,290.20	7,591.65
1.00	Stryker Corp	0.00	8,657.86			(3,580.77)	8,657.86	0.00	5.70	(5.70)	0.00	0.00	(1,449.91)	7,207.95
0.00	SunTrust Banks Inc.	0.00	8,966.96				0.00	0.00	19.00	0.00	0.00	11,124.05	(3,580.77)	0.00
0.00	Target Corp	8,252.00					0.00	0.00	222.50	0.00	0.00	6,214.60	(1,063.89)	6,455.00
100.00	TJX Companies New	4,532.28	5,774.32			1,808.16	5,774.32	0.00	972.94	(19.00)	0.00	7,872.00	582.23	12,790.75
175.00	United Technologies	4,143.76	5,695.06			1,583.87	9,838.82	0.00	96.78	(222.50)	0.00	5,933.90	(776.31)	5,162.15
245.00	Unumprovident Corp	6,762.17					6,762.17	0.00	72.50	(96.78)	0.00	0.00	(771.75)	5,817.40
145.00	Verizon Communications	0.00	5,143.19				5,143.19	0.00	17.60	(17.60)	0.00	0.00	674.21	5,162.15
80.00	Visa Inc.	0.00	7,040.14				7,040.14	0.00	217.46	(17.60)	0.00	10,786.00	1,082.26	8,122.40
165.00	Walmart	10,066.48	2,614.81			271.03	8,403.04	0.00	134.00	(217.46)	0.00	8,403.04	1,008.87	9,860.40
202.00	Walt Disney Co.	9,434.68				733.42	4,646.93	0.00	274.72	(134.00)	0.00	12,565.85	(857.18)	6,187.50
202.00	Waste Mgmt. Inc. Del	7,411.38					7,411.38	0.00	895.23	(274.72)	0.00	7,447.74	(840.32)	6,607.42
270.00	Wells Fargo	7,152.39					7,152.39	0.00	28.50	(895.23)	0.00	8,367.30	(926.10)	7,441.20
100.00	Yum Brands Inc.	0.00	5,233.00				5,233.00	0.00		(28.50)	0.00	0.00	668.00	5,901.00
0.00	Zimmer Hldgs Inc.	0.00	6,055.78			(1,158.43)	0.00	0.00		0.00	0.00	0.00	(1,158.43)	0.00
Mutual Funds: Equity														
4,370.00	Shares Comex Gold TR	32,439.73					32,439.73	0.00	972.94	0.00	0.00	60,743.00	5,812.10	66,555.10
1,168.00	Shares MSCI Emerging Mkts.	44,652.64					44,652.64	0.00	1,154.50	(972.94)	0.00	55,645.86	(11,331.94)	44,313.92
1,525.00	Shares S&P Small Cap Index Fund	71,613.50				7,647.90	59,032.75	0.00	203.56	(1,154.50)	0.00	126,669.50	(2,283.35)	104,157.50
415.00	Select Sector SPDR Metals	5,646.49	6,033.46			5,040.79	11,679.95	0.00	1,402.13	(203.56)	0.00	8,258.15	(389.11)	13,902.50
730.00	SPDR S&P Midcap 400 EFT TR	104,723.82				330.21	86,873.17	0.00	3,473.94	(1,402.13)	0.00	144,918.40	(5,599.26)	116,427.70
4,136.84	Templeton Global Bond Advisor #616	50,707.05				(969.72)	53,174.84	0.00	1,539.88	(3,473.94)	0.00	56,679.55	(4,640.91)	52,038.64
2,868.97	Templeton Institutional Foreign Equity Series	73,637.06				(19,492.50)	77,415.00	0.00	1,111.88	(1,539.88)	0.00	79,568.36	(11,188.56)	48,887.30
2,894.02	Thornburg International Value I	77,415.00					77,415.00	0.00	2,742.87	(1,111.88)	0.00	82,884.70	(11,749.71)	71,134.99
7,586.76	Vanguard Admiral GNMA Fd. #536	76,078.80				960.00	77,038.80	0.00	357.93	(2,742.87)	0.00	80,549.53	3,435.85	83,985.38
532.09	Vanguard Inflation-Protected Sec 119	7,405.00				11.36	7,416.36	0.00		(357.93)	0.00	8,206.73	712.12	8,918.85
Totals		1,384,006.45	306,944.59	0.00	(312,133.61)	41,502.99	1,420,320.42	27,231.72	38,596.44	(51,699.60)	14,128.56	1,688,253.43	(32,967.78)	1,636,993.47



# MS-10

Prepared by: Citizens Private Bank and Trust  
1/26/2012



REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2011

MS-10

***HOW INVESTED***			***PRINCIPAL***				INCOME			GRAND TOTAL			BEGINNING YEAR FAIR MARKET VALUE	UNREALIZED GAIN/LOSS	ENDING YEAR FAIR MARKET VALUE
NUMBER OF SHARES	DESCRIPTION OF INVESTMENT		ADDITIONS			BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	PRINCIPAL & INCOME END OF YEAR				
0.00	Juniper Networks Inc.														
50.00	Kohl's Corp (Wisc)		2,632.35			(853.79)	2,632.35	0.00	25.00	0.00	0.00	2,632.35	0.00	(1,172.80)	0.00
120.00	Lowes Companies Inc		1,323.49				2,992.54	0.00	54.50	0.00	0.00	2,992.54	0.00	(164.85)	2,467.50
0.00	Manpower Inc. Com		2,418.19				0.00	0.00	14.00	0.00	0.00	0.00	0.00	(33.49)	3,045.60
0.00	Marmott Int'l Inc New Class A		2,221.90				0.00	0.00	16.50	0.00	0.00	0.00	0.00	(972.96)	0.00
100.00	Merck & Co. Inc. New		2,627.05				3,539.68	0.00	123.50	0.00	0.00	3,539.68	0.00	(439.08)	0.00
185.00	Microsoft		2,747.87				5,254.10	0.00	111.40	0.00	0.00	5,254.10	0.00	(355.08)	3,770.00
30.00	Monsanto Co. New		2,088.23				2,088.23	0.00	17.40	0.00	0.00	2,088.23	0.00	(355.08)	4,802.60
60.00	Nordstrom Inc.		2,307.53				2,307.53	0.00	55.20	0.00	0.00	2,307.53	0.00	13.87	2,102.10
30.00	Norfolk Southern Corp		1,680.06				1,680.06	0.00	49.80	0.00	0.00	1,680.06	0.00	439.80	2,982.60
161.00	Oracle Systems Corp		2,931.81				2,931.81	0.00	37.03	0.00	0.00	2,931.81	0.00	301.20	2,185.80
25.00	Panera Bread Co. Cl A		1,588.90				1,588.90	0.00	0.00	0.00	0.00	1,588.90	0.00	(909.65)	4,129.65
0.00	Peabody Energy Corp		1,708.32				0.00	0.00	8.94	0.00	0.00	0.00	0.00	1,006.00	3,536.25
90.00	PepsiCo		2,486.10				2,486.10	0.00	99.50	0.00	0.00	2,486.10	0.00	(939.77)	0.00
190.00	Pfizer Inc.		962.50				3,428.54	0.00	142.00	0.00	0.00	3,428.54	0.00	51.00	3,317.50
60.00	PNC Financial Services Group		1,852.01				3,380.18	0.00	28.75	0.00	0.00	3,380.18	0.00	51.00	4,111.60
0.00	PNM Res Inc.		1,251.80				0.00	0.00	77.52	0.00	0.00	0.00	0.00	697.70	3,460.20
57.00	Procter & Gamble Co.		2,826.78				3,178.57	0.00	107.62	0.00	0.00	3,178.57	0.00	170.46	3,802.47
30.00	Schlumberger Ltd		1,528.17				2,826.78	0.00	7.50	0.00	0.00	2,826.78	0.00	(777.48)	2,049.30
60.00	Starbucks Corp		2,104.15				1,307.50	0.00	33.60	0.00	0.00	1,307.50	0.00	832.80	2,760.60
50.00	Stryker Corp		1,926.77				2,983.01	0.00	27.00	0.00	0.00	2,983.01	0.00	(497.51)	2,485.50
0.00	SunTrust Banks Inc.		3,146.30				0.00	0.00	2.00	0.00	0.00	0.00	0.00	(1,256.41)	0.00
0.00	Target Corp		2,901.36				0.00	0.00	6.65	0.00	0.00	0.00	0.00	(373.80)	0.00
35.00	TJX Companies New		2,021.01				2,021.01	0.00	76.32	0.00	0.00	2,021.01	0.00	206.60	2,259.25
58.00	United Technologies Corp		1,746.49				2,834.99	0.00	0.00	0.00	0.00	2,834.99	0.00	206.60	4,239.22
84.00	Unumprovident Corp		2,318.46				2,318.46	0.00	33.18	0.00	0.00	2,318.46	0.00	(264.60)	1,769.88
50.00	Venzon Communications		1,773.52				1,773.52	0.00	25.00	0.00	0.00	1,773.52	0.00	232.48	2,006.00
60.00	Visa Inc.		2,640.05				2,640.05	0.00	6.60	0.00	0.00	2,640.05	0.00	405.85	3,045.90
35.00	Walmart		784.44				2,842.86	0.00	80.67	0.00	0.00	2,842.86	0.00	336.67	3,346.56
65.00	Walt Disney Co.		3,233.13				1,546.28	0.00	46.00	0.00	0.00	1,546.28	0.00	(302.50)	2,062.50
89.00	Waste Mgmt. Inc. Del		2,531.61				2,531.61	0.00	93.84	0.00	0.00	2,531.61	0.00	(287.04)	2,256.99
35.00	Wells Fargo		2,374.88				2,374.88	0.00	45.12	0.00	0.00	2,374.88	0.00	(322.42)	2,590.64
0.00	Yum Brands Inc.		1,831.55				1,831.55	0.00	9.98	0.00	0.00	1,831.55	0.00	233.80	2,065.35
0.00	Zimmer Hldgs Inc.		2,018.59				0.00	0.00	0.00	0.00	0.00	0.00	0.00	(386.14)	0.00
Mutual Funds															
1,890.00	Shares Comex Gold TR		14,336.94				0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,513.70	28,784.70
210.00	Shares MSCI Emerging Mkts.		8,023.55				14,336.94	0.00	174.93	0.00	0.00	14,336.94	0.00	(2,037.42)	7,967.40
600.00	Shares S&P Small Cap Index Fund		23,263.97				8,023.55	0.00	419.74	0.00	0.00	8,023.55	0.00	(102.00)	40,980.00
145.00	Select Sector SPDR Mails		2,231.66				23,263.97	0.00	76.18	0.00	0.00	23,263.97	0.00	(217.39)	40,829.44
256.00	SPDR S&P Midcap 400 EFT TR		28,877.23				4,041.70	0.00	419.75	0.00	0.00	4,041.70	0.00	(1,328.64)	40,829.44
2,346.06	Templeton Global Bond Advisor #616		28,274.20				28,877.23	0.00	1,937.34	0.00	0.00	28,877.23	0.00	(2,588.14)	29,020.74
1,522.88	Templeton Institutional Foreign Equity Series		28,497.62				28,458.35	0.00	795.14	0.00	0.00	28,458.35	0.00	(4,065.20)	25,949.91
1,089.91	Thornburg International Value I		29,155.00				28,940.60	0.00	418.74	0.00	0.00	28,940.60	0.00	(4,425.03)	26,789.91
4,231.07	Vanguard Admiral GNMA Fund #536		42,282.47				29,155.00	0.00	1,529.67	0.00	0.00	29,155.00	0.00	1,916.15	46,837.99
12,044.31	Vanguard Intermediate Term Bond Index SS #1350		124,271.78				42,817.85	0.00	5,233.92	0.00	0.00	42,817.85	0.00	8,792.73	141,761.48
Total			579,961.28	85,993.98	0.00	(81,030.11)	596,532.92	47,835.87	18,819.26	(9,275.19)	57,379.94	653,912.86	733,125.10	534.75	748,167.79
CAPITAL RESERVE FUNDS															
Government Select Fund/Osgood Pond															
031367	Cash & Cash Equivalents	76,311.20	(510.00)				75,801.20	17,212.15	64.50		17,276.65	93,077.85	93,523.35	0.00	93,077.85
034861	Sewer Capital Reserve	339,481.73					339,481.73	20,727.83	249.13		20,976.96	360,458.69	360,209.56	0.00	360,458.69
034862	Water Capital Reserve	264,360.00	(76,914.00)				187,446.00	7,897.31	154.81		8,052.12	195,498.12	272,257.31	0.00	195,498.12
TOTAL CAPITAL RESERVE FUNDS			680,152.93	(77,424.00)	0.00	0.00	602,728.93	45,837.29	468.44	0.00	46,305.73	649,034.66	725,990.22	0.00	649,034.66



# Excerpts from the Minutes of the 218<sup>th</sup> Town Meeting of Milford, NH2011

February 4th 2011 – Deliberative Session

March 8th 2011 – Elective Session

Total Registered Voters: 10,925

Number of Voters at Deliberative Session: 68

Total Votes Cast: 2001

(Full minutes available from the Town Clerk and Administration Offices during normal business hours)

## ARTICLE 1 – ELECTION OF OFFICERS

The results of the voting for Town Officers and School Officers is as follows:

### TOWN OFFICERS:

#### Selectmen for 3 years:

Kevin Taylor  
Kathy Bauer  
Mike Putnam

### TOWN OFFICERS (continued):

#### Trustee of Trust Funds for Three Years:

Ed Killam 1507 \*

#### Water-Wastewater Comm for Two Years:

Robert Courage 1618 \*

#### Cemetery Trustee for 3 years:

Leonard J. Harten

### SCHOOL DISTRICT OFFICERS:

#### School Board for Three Years:

Jim A. Rumson 340

Paul Dargie 1224 \*

Kevin Drew 855 \*

Carolyn Magri Halstead 798

\* Deemed elected by the Moderator

## ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

To vote on Planning Board proposed zoning changes and amendments.

The Planning Board SUPPORTS all Amendments:

### Ballot Vote No. 1

1. Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT # 1: Amend ARTICLE V: ZONING DISTRICTS AND REGULATIONS, Section 5.02.5.C (Residence A), Section 5.03.6.C (Residence B), Section 5.04.5.C (Residence R) to reduce the minimum setback from side and rear property lines for small structures to six feet.**

The first amendment, **Zoning Ballot Question #1** proposes to reduce the minimum setback from side and rear property lines in the Residence A, B and R Districts from 15 ft to 6 ft, for small structures under 120 SF.

The voting on this amendment (Ballot Vote #1) is as follows:

YES: 1248 NO 624 PASSED

### Ballot Vote No. 2

2. Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT # 2: Amend ARTICLE IV: Definitions by adding definitions for Harvesting of natural resources, Health service facilities, Hospice house, Hospital, Hotel, Nursing home or facility, and Utility, public or private; by amending the definitions of Assisted living facility, Congregate care facility and Independent senior housing units; and to delete the definition of Hotel/Motel.**

The second amendment, Zoning Ballot Question #2 proposes to add definitions for Harvesting of Natural Resources, Health Service Facilities, Hospice House, Hospital, Hotel, Nursing Home, and Utility; amends the definitions of Assisted Living Facility, Congregate Care Facility and Independent Senior Housing; and deletes the definition of Hotel/Motel. The proposed definitions are part of a joint effort by the EDAC and the Planning Board to clarify and streamline the Zoning Ordinance.

**The voting on this amendment (Ballot Vote #2) is as follows:**

**YES: 1464    NO: 370    PASSED**

**Ballot Vote No. 3**

3. Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT # 3: Amend ARTICLE VI: OVERLAY DISTRICTS, Section 6.01.1.B (Groundwater Protection District) to add a definition of Liquid Petroleum Products.***

The third amendment, Zoning Ballot Question #3 proposes to add a definition of Liquid Petroleum Products to the Groundwater Protection District to help clarify the ordinance.

**The voting on this amendment (Ballot Vote #3) is as follows:**

**YES: 1537    NO: 302    PASSED**

**Ballot Vote No. 4**

4. Are you in favor of the adoption of Amendment #4 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT # 4: Amend ARTICLE V: ZONING DISTRICTS AND REGULATIONS, Section 5.02.2 (Residence A) Uses and Yard Requirements by Special Exception, by amending Churches or Houses of worship and adding Utility, public or private and Office.***

The fourth amendment, Zoning Ballot Question #4 proposes to amend the uses by Special Exception in the Residence A District, by amending Churches and Houses of Worship and adding Utility and Office.

**The voting on this amendment (Ballot Vote #4) is as follows:**

**YES: 1298    NO: 514    PASSED**

**Ballot Vote No. 5**

5. Are you in favor of the adoption of Amendment #5 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT # 5: Amend ARTICLE V: ZONING DISTRICTS AND REGULATIONS, Section 5.03.2 (Residence B) Uses and Yard Requirements by Special Exception, by adding Hospice House; Nursing home or facility; Utility, public or private; and Office.***

The fifth amendment, Zoning Ballot Question #5 proposes to amend the uses by Special Exception in the Residence B District, by adding Hospice House, Nursing Home, Utility and Office.

**The voting on this amendment (Ballot Vote #5) is as follows:**

**YES: 1341    NO: 463    PASSED**

**Ballot Vote No. 6**

6. Are you in favor of the adoption of Amendment #6 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT # 6: Amend ARTICLE V: ZONING DISTRICTS AND REGULATIONS, Section 5.04.1 (Residence R) Acceptable Uses, by deleting Farms and Section 5.04.2 (Residence R) Acceptable Uses and Yard Requirements, by amending Processing of natural resources and Churches or Houses of Worship, and adding Hospice House, Nursing home or facility and Utility, public or private.***

The sixth amendment, Zoning Ballot Question #6 proposes to amend the Acceptable Uses in the Residence R District, by deleting Farms, as it is allowed by right. Zoning Ballot Question #6 also proposes to amend the uses by Special Exception in the Residence R District, by amending Processing of Natural Resources and Churches; and adding Hospice house, Nursing home, and Utility.



The voting on this amendment (Ballot Vote #6) is as follows:

YES: 1292 NO: 508 PASSED

**Ballot Vote No. 7**

7. Are you in favor of the adoption of Amendment #7 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT # 7: Amend ARTICLE V: ZONING DISTRICTS AND REGULATIONS, Section 5.05.1 (Commercial) Acceptable Uses, by amending Filling stations, Hospitals, Hotels, Churches or Houses of worship and Motorized vehicle sales facilities, by deleting Laundries and dry cleaning, and adding Day care facilities, Motor vehicle repair facilities, Health services facilities, Hospice House, Veterinary clinics, Nursing home or facility, Agriculture and Farming, and Utility, public or private, Section 5.05.2, Acceptable Uses and Yard Requirements by Special Exception, by deleting Day care facilities, by amending Manufacturing and adding Distribution and mailing facilities and Research and development.***

The seventh amendment, Zoning Ballot Question #7 proposes to amend the Acceptable Uses in the Commercial District, by amending Filling Stations, Hospitals, Hotels, Churches and Motorized Vehicle Sales Facilities; deleting Laundries and Dry Cleaning; and adding Day Care Facilities, Motor Vehicle Repair Facilities; Health Services Facilities, Hospice House, Veterinary Clinics, Nursing Home, Agriculture and Farming, and Utility. Zoning Ballot Question #7 also proposes to amend the uses by Special Exception in the Commercial District, by deleting Day Care Facilities; amending Manufacturing; and adding Distribution and Mailing Facilities, and Research and Development.

The voting on this amendment (Ballot Vote #7) is as follows:

YES: 1325 NO: 460 PASSED

**Ballot Vote No. 8**

8. Are you in favor of the adoption of Amendment #8 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT # 8: Amend ARTICLE V: ZONING DISTRICTS AND REGULATIONS, Section 5.06.1 (Industrial) Acceptable Uses, by amending Harvesting of natural resources and Offices, by adding Processing of natural resources, Newspapers and job printing, Agriculture and Farming, and Utility, public or private, Section 5.06.2, Acceptable Uses and Yard Requirements by Special Exception, to add Hotels.***

The eighth amendment, Zoning Ballot Question #8 proposes to amend the Acceptable Uses in the Industrial District, by amending Harvesting of Natural Resources and Offices; and adding Processing of Natural Resources, Newspapers and Job Printing, Agriculture and Farming, and Utility. Zoning Ballot Question #8 also proposes to amend the uses by Special Exception in the Industrial District to add Hotels.

The voting on this amendment (Ballot Vote #8) is as follows:

YES: 1391 NO: 428 PASSED

**Ballot Vote No. 9**

9. Are you in favor of the adoption of Amendment #9 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT # 9: Amend ARTICLE V: ZONING DISTRICTS AND REGULATIONS, Section 5.07.1 (Limited Commercial-Business) Acceptable Uses, by deleting Hospitals and/or medical facilities licensed by the State of NH, and by adding Health services facilities, Day care facilities, Hospice house, Churches or Houses of worship, and Utility, public or private, Section 5.07.2, Acceptable Uses and Yard Requirements by Special Exception, by deleting Day care facilities.***

The ninth amendment, Zoning Ballot Question #9 proposes to amend the Acceptable Uses in the Limited Commercial-Business (LCB) District, by deleting Hospitals; and adding Health Services Facilities, Day Care Facilities, Hospice House, Churches, and Utility. Zoning Ballot Question #9 also deletes Day Care Facility uses by Special Exception in the LCB District, as it would be allowed by right.

The voting on this amendment (Ballot Vote #9) is as follows:



YES: 1364 NO: 443 PASSED

**Ballot Vote No. 10**

10. Are you in favor of the adoption of Amendment #10 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT # 10: Amend ARTICLE V: ZONING DISTRICTS AND REGULATIONS, Section 5.08.1 (Integrated Commercial-Industrial) Acceptable Uses, by amending Hotels, Day care facilities, Utility, public or private, Research and development, Motor vehicle sales facilities and by adding Bed and breakfast, Churches or Houses of Worship, Processing of natural resources, Hospitals, Health services facilities, Newspaper and job printing, Veterinary clinics, Nursing home or facility and Agriculture and farming, Section 5.08.2, Acceptable Uses and Yard Requirements by Special Exception, by deleting Processing of natural resources.***

The tenth amendment, Zoning Ballot Question #10 proposes to amend the Acceptable Uses in the Integrated Commercial-Industrial (ICI) District, by amending Hotels, Day Care Facilities, Utility, Research and Development, Motor Vehicle Sales Facilities; and adding Bed and Breakfast, Churches, Processing of Natural Resources, Hospitals, Health Services Facilities, Newspaper and Job Printing, Veterinary Clinics, Nursing Home, and Agriculture and Farming. Zoning Ballot Question #10 also deletes Processing of Natural Resources by Special Exception in the ICI District as it would be allowed by right.

The voting on this amendment (Ballot Vote #10) is as follows:

YES: 1367 NO: 436 PASSED

**Ballot Vote No. 11**

11. Are you in favor of the adoption of Amendment #11 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT # 1: Amend ARTICLE V: ZONING DISTRICTS AND REGULATIONS, Section 5.09.1 (Integrated Commercial-Industrial 2) Acceptable Uses, by amending Hotels, Day care facilities, Utility, public or private, and by adding Banks and financial institutions, Bed and breakfast, Churches or Houses of worship, Hospitals, Health services facilities, Processing of natural resources, Filling stations, Nursing home of facilities, Newspaper and job printing, Veterinary clinics, Hospice house and Agriculture and farming, Section 5.09.2, Acceptable Uses and Yard Requirements by Special Exception, by deleting Processing of natural resources.***

The eleventh amendment, Zoning Ballot Question #11 proposes to amend the Acceptable Uses in the Integrated Commercial-Industrial 2 (ICI-2) District, by amending Hotels, Day Care Facilities, and Utility; and adding Banks, Bed and Breakfast, Churches, Hospitals, Health Services Facilities, Processing of Natural Resources, Filling Stations, Nursing Homes, Newspaper and Job Printing, Veterinary Clinics, Hospice House, and Agriculture and Farming. Zoning Ballot Question #11 also deletes Processing of Natural Resources by Special Exception in the ICI-2 District as it would be allowed by right.

The voting on this amendment (Ballot Vote #11) is as follows:

YES: 1310 NO: 441 PASSED

**Ballot Vote No. 12**

12. Are you in favor of the adoption of Amendment #12 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT # 12: Amend ARTICLE X: ADMINISTRATIVE RELIEF, Section 10.02.0 Special Exceptions, to delete Manufacturing in the Commercial District and add Office in the A and B Districts.***

The twelfth amendment, Zoning Ballot Question #12 proposes to delete the criteria for Manufacturing in the Commercial District as an administrative cleanup, and add criteria for the granting of a Special Exception for Office use in the Residence A and B Districts.

The voting on this amendment (Ballot Vote #12) is as follows:

YES: 1247 NO: 503 PASSED



**Ballot Vote No. 13**

**13. Are you in favor of the adoption of Amendment #13 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 13: Amend ARTICLE VII: SUPPLEMENTARY STANDARDS, Section 7.06.0 Sign Ordinance, to add definitions for Building fascia, Event sign, Special Event and Price Numbering Sign.***

The thirteenth amendment, Zoning Ballot Question #13 proposes to add definitions of Building Fascia, Event Sign, Price Numbering Sign and Special Event to the Sign Ordinance.

**The voting on this amendment (Ballot Vote #13) is as follows:**

**YES: 1283 NO: 478 PASSED**

**Ballot Vote No. 14**

**14. Are you in favor of the adoption of Amendment #14 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 14: Amend ARTICLE VII: SUPPLEMENTARY STANDARDS, Section 7.06.0 Sign Ordinance, to amend the number of allowed wall signs to no limit, while retaining the maximum sign area requirements, to delete the 'Number per frontage row' and to add a 'Price numbering sign' row.***

The fourteenth amendment, Zoning Ballot Question #14 proposes to amend the number of allowed wall signs to no limit, while retaining the maximum sign area requirement, and delete the 'Number per frontage' row in the Wall Sign table. Zoning Ballot Question #14 also adds a 'Price numbering sign' row to the Wall Sign table to incorporate the proposed Price Number Sign allowances.

**The voting on this amendment (Ballot Vote #14) is as follows:**

**YES: 1170 NO: 591 PASSED**

**Ballot Vote No. 15**

**15. Are you in favor of the adoption of Amendment #15 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 15: Amend ARTICLE VII: SUPPLEMENTARY STANDARDS, Section 7.06.0 Sign Ordinance, to include a 'Price numbering sign' row in the Monument sign table.***

The fifteenth amendment, Zoning Ballot Question #15 proposes to add a 'Price Numbering Sign' row to the Monument Sign table to incorporate the proposed Price Number Sign allowances

**The voting on this amendment (Ballot Vote #15) is as follows:**

**YES: 1211 NO: 538 PASSED**

**Ballot Vote No. 16**

**16. Are you in favor of the adoption of Amendment #16 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 16: Amend ARTICLE VII: SUPPLEMENTARY STANDARDS, Section 7.06.0 Sign Ordinance, by adding Price Numbering Signs***

The sixteenth amendment, Zoning Ballot Question #16 proposes to add Price Numbering Signs and associated criteria to the Sign Ordinance. The new Price Numbering Sign type was proposed to the Planning Board by the Code Enforcement office to offer more signage options to local business.

**The voting on this amendment (Ballot Vote #16) is as follows:**

**YES: 1238 NO: 550 PASSED**

**Ballot Vote No. 17**

**17. Are you in favor of the adoption of Amendment #17 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 17: Amend ARTICLE VII: SUPPLEMENTARY STANDARDS, Section 7.06.0 Sign Ordinance, by amending Off Premise Signs to include tables detailing standards and deleting repeat language.***



The seventeenth amendment, Zoning Ballot Question #17 proposes to amend the Off Premise Signs section to include tables detailing the standards and delete repeat language.

**The voting on this amendment (Ballot Vote #17) is as follows:**

**YES: 1310 NO: 480 PASSED**

**Ballot Vote No. 18**

**18. Are you in favor of the adoption of Amendment #18 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 18: Amend ARTICLE VII: SUPPLEMENTARY STANDARDS, Section 7.06.0 Sign Ordinance, by adding Event Signage.***

The eighteenth amendment, Zoning Ballot Question #18 proposes to add Event Signage and associated criteria to the Sign Ordinance. The new Event Sign type was proposed to the Planning Board by the Code Enforcement office to offer event related directional signage options.

**The voting on this amendment (Ballot Vote #18) is as follows:**

**YES: 1317 NO: 491 PASSED**

**Ballot Vote No. 19**

**19. Are you in favor of the adoption of Amendment #19 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 19: Amend ARTICLE VII: SUPPLEMENTARY STANDARDS, Section 7.06.0 Sign Ordinance, by amending Electronic Message Centers to increase the maximum square footage.***

The nineteenth amendment, Zoning Ballot Question #19 proposes to amend Electronic Message Centers to increase the maximum area from 20 to 24 square feet as proposed by the local business community.

**The voting on this amendment (Ballot Vote #19) is as follows:**

**YES: 1038 NO: 782 PASSED**

**Ballot Vote No. 20**

**20. Are you in favor of the adoption of Amendment #20 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 20: Amend ARTICLE VII: SUPPLEMENTARY STANDARDS, Section 7.07.0 Senior Housing Development, by amending the definitions of Assisted living facility, Congregate Care facility and Independent senior housing units.***

The twentieth amendment, Zoning Ballot Question #20 proposes to amend the Senior Housing Development definitions of Assisted Living, Congregate Care and Independent Senior Housing to align with State statutes.

**The voting on this amendment (Ballot Vote #20) is as follows:**

**YES: 1497 NO: 321 PASSED**

**Ballot Vote No. 21**

**21. Are you in favor of the adoption of Amendment #21 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

***AMENDMENT # 21: Amend ARTICLE VI: OVERLAY DISTRICTS, Section 6.02.0 Wetlands Conservation District, to amend the amount of wetlands buffer disturbance qualifying for a special exception.***

The twenty-first amendment, Zoning Ballot Question #21 proposes to amend the amount of wetland buffer disturbance qualifying for a Special Exception in the Wetlands Conservation District. The proposed amendment is part of a joint effort by the Conservation Commission and the Planning Board to protect water quality in Milford and comply with the federally mandated Stormwater program.

**The voting on this amendment (Ballot Vote #21) is as follows:**

**YES: 1285 NO: 486 PASSED**



**Ballot Vote No. 22**

22. Are you in favor of the adoption of Amendment #22 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT # 22: Amend ARTICLE VI: OVERLAY DISTRICTS, Section 6.04.0 Open Space and Conservation Zoning District, to replace this section in entirety with updated ordinance.**

The twenty-second amendment, Zoning Ballot Question #22 proposes to replace the Open Space and Conservation Zoning District in its entirety with an updated ordinance drafted by the Conservation Commission and Planning Board to simplify and streamline Open Space development while protecting Milford most valuable natural resources.

**ARTICLE 3 - FIRE/AMBULANCE FACILITY LANDS ACQUISITION & VACANT BUILDING DEMOLITION - \$540,000**

Article #3 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Five Hundred and Forty Thousand (\$540,000) Dollars to purchase three (3) lots adjacent to the existing downtown fire station so as to allow for future development of a joint fire / emergency management / ambulance service facility and to authorize the Selectmen to raise this appropriation by borrowing not more than \$540,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen to take all other necessary action to carry out this project, said actions to include anything necessary to prepare said land so that it would be available for the future development of such facility including due diligence, site assessments, and demolition of existing structures. Five Hundred Thousand (\$500,000) Dollars of this warrant article is to purchase the three (3) lots and Forty Thousand (\$40,000) Dollars is for the demolition of two vacant buildings. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (0-9). ***(The bond payment for this Article has an estimated tax impact of \$0.047 (\$4.70 on a home valued at \$100,000) commencing in 2012.)***

**Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass.

**Ballot Question 3 – Fire/Ambulance Facility Lands Acquisition & Vacant Building Demolition - \$540,000**

Ballot Question #3 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate the sum of Five Hundred and Forty Thousand (\$540,000) Dollars to purchase three (3) lots adjacent to the existing downtown fire station so as to allow for future development of a joint fire / emergency management / ambulance service facility and to authorize the Selectmen to raise this appropriation by borrowing not more than \$540,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen to take all other necessary action to carry out this project, said actions to include anything necessary to prepare said land so that it would be available for the future development of such facility including due diligence, site assessments, and demolition of existing structures, as more-particularly described in Article 3? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (0-9)***

The results of the official ballot voting at the Elective Session on Article #3 is as follows:

YES: 963 NO: 964

Article 3 was voted in the negative.



#### **ARTICLE 4 - FIRE/AMBULANCE FACILITY ARCHITECTURAL & ENGINEERING PLANS - \$250,000**

Article #4 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Two Hundred and Fifty Thousand (\$250,000) Dollars to develop architectural and engineering plans for the future development of a joint fire / emergency management / ambulance service facility and to authorize the Selectmen to raise this appropriation by borrowing not more than \$250,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen to take all other necessary action to carry out this project, said actions to include anything necessary to prepare said land so that it would be available for the future development of such facility including costs of engineering and design of such a contemplated facility. This is a Special Article in accordance with RSA 32. This Warrant Article is contingent on the successful passage of Article 3 - Fire/Ambulance Facility Lands Acquisition & Vacant Building Demolition. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not this Article (1-8). (Member Seward supports.) *(The bond payment of this Article has an estimated tax impact of \$0.022 (\$2.20 on a home valued at \$100,000) commencing in 2012.)*

**Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass.

#### **Ballot Question 4 - Fire/Ambulance Facility Architectural & Engineering Plans - \$250,000**

Ballot Question #4 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Two Hundred and Fifty Thousand (\$250,000) Dollars to develop architectural and engineering plans for the future development of a joint fire / emergency management / ambulance service facility and to authorize the Selectmen to raise this appropriation by borrowing not more than \$250,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen to take all other necessary action to carry out this project, said actions to include anything necessary to prepare said land so that it would be available for the future development of such facility including costs of engineering and design of such a contemplated facility? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (1-8).

**The results of the official ballot voting at the Elective Session on Article #4 is as follows:**

**YES: 810 NO: 1109**

**Article #4 was voted in the negative.**

#### **ARTICLE 5 - WATER UTILITIES DEPARTMENT - SANITARY SEWER SYSTEM REHABILITATION - \$270,000**

Article #5 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy Thousand (\$270,000) Dollars to rehabilitate approximately 5,500 feet of sanitary sewer system using a cured-in-place pipe (CIPP) process involving seven streets in Milford, and to authorize the Water and Sewer Commissioners to raise this appropriation by borrowing not more than Two Hundred Seventy Thousand (\$270,000) Dollars, under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes or notes therefore, and to determine the rate of interest thereon, to be repaid from the wastewater users provided that such bonds or notes shall be the general obligation of the Town and to authorize the Water and Sewer Commissioners to contract for and expend any Federal or State aid that may be available for this project, or take any other action relative thereto. The Board of Selectmen supports this Article (4-0) The Water and Sewer Commissioners support this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1). (Member Burkhardt abstained.) This is a special Warrant Article in accordance with RSA 32.



**Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This appropriation will be offset by revenues from wastewater user fees.

Ballot Question #5 as presented as the Deliberative Session is as follows:

**Ballot Question 5 - Water Utilities Department - Sanitary Sewer System Rehabilitation - \$270,000**

*Shall the Town vote to raise and appropriate the sum of Two Hundred Seventy Thousand (\$270,000) Dollars to rehabilitate approximately 5,500 feet of sanitary sewer system using a cured-in-place pipe (CIPP) process involving seven streets in Milford, and to authorize the Water and Sewer Commissioners to raise this appropriation by borrowing not more than Two Hundred Seventy Thousand (\$270,000) Dollars, under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes or notes therefore, and to determine the rate of interest thereon, to be repaid from the wastewater users provided that such bonds or notes shall be the general obligation of the Town and to authorize the Water and Sewer Commissioners to contract for and expend any Federal or State aid that may be available for this project, or take any other action relative thereto? The Board of Selectmen supports this Article (4-0). The Water and Sewer Commissioners support this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).*

**AMENDED WARRANT ARTICLE 5 will therefore read:**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy Thousand (\$270,000) Dollars to rehabilitate approximately 5,500 feet of sanitary sewer system using a cured-in-place pipe (CIPP) process involving seven street in Milford, and to authorize the Board of Selectmen to raise this appropriation by borrowing not more than Two Hundred Seventy Thousand (\$270,000) Dollars, under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes or notes therefore, and to determine the rate of interest thereon, to be repaid from the wastewater users provided that such bonds or notes shall be the general obligation of the Town and to authorize the Water and Sewer Commissioners and/or the Board of Selectmen to contract for and expend any Federal or State aid that may be available for this project, or take any other action relative thereto.

**AMENDED BALLOT QUESTION 5 will therefore read:**

Shall the Town vote to raise and appropriate the sum of Two Hundred Seventy Thousand (\$270,000) Dollars to rehabilitate 5,500 feet of sanitary sewer system using a cured-in-place pipe (CIPP) process involving seven streets in Milford and to authorize the Board of Selectmen to raise this appropriation by borrowing not more than Two Hundred Seventy Thousand (\$270,000) Dollars, under the Municipal Finance Act, RSA 33, and to issue bonds, bond anticipation notes or notes therefore, and to determine the rate of interest thereon, to be repaid from the wastewater users provided that such bonds or notes shall be the general obligation of the Town and to authorize the Water and Sewer Commissioners and/or the Board of Selectmen to contract for and expend any Federal or State aid that may be available for this project, or take any other action relative thereto?

The results of the official ballot voting at the Elective Session on Article 5 as amended is as follows:

YES: 1401 NO: 499

Article 5 as amended was voted in the affirmative.

**ARTICLE 6 - UNION STREET WATER MAIN REPLACEMENT PROJECT - \$246,000**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Forty-six Thousand Dollars (\$246,000) to replace 900 feet of 6 inch water main pipe with 12 inch pipe, beginning at a point about 75 feet North of the intersection of Orange and Union Street terminating at a point approximately 50 feet South of the Union Street railroad crossing, and to authorize the Water and Sewer Commissioners to raise this appropriation by borrowing not more than Two Hundred Forty-Six Thousand Dollars (\$246,000) in accordance with the Municipal Finance Act, RSA 33, and to be repaid from water users provided that such bonds or notes shall be the general obligation of the Town and to authorize the Water and Sewer Commissioners to contract for and expend any Federal or State aid that may be available for this project, or take any other action relative thereto. The Board of Selectmen supports this Article (4-0). The Water and Sewer Commissioners support this Article (3-0). The Budget Advisory Committee supports this Article (9-0). This is a special Warrant Article in accordance with RSA 32.



**Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This appropriation will be offset by revenues from water user fees.

**Ballot Question 6 - Union Street Water Main Replacement Project - \$246,000**

Ballot Question #6 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate the sum of Two Hundred Forty-six Thousand Dollars (\$246,000) to replace 900 feet of 6 inch water main pipe with 12 inch pipe, beginning at a point about 75 feet North of the intersection of Orange and Union Street terminating at a point approximately 50 feet South of the Union Street railroad crossing, and to authorize the Water and Sewer Commissioners to raise this appropriation by borrowing not more than Two Hundred Forty-Six Thousand Dollars (\$246,000) in accordance with the Municipal Finance Act, RSA 33, and to be repaid from water users provided that such bonds or notes shall be the general obligation of the Town and to authorize the Water and Sewer Commissioners to contract for and expend any Federal or State aid that may be available for this project, or take any other action relative thereto? The Board of Selectmen supports this Article (4-0). The Water and Sewer Commissioners support this Article (3-0). The Budget Advisory Committee supports this Article (9-0).***

**AMENDED WARRANT ARTICLE 6 will therefore read:**

**To see if the Town will vote to raise and appropriate the sum of Two Hundred Forty-six Thousand Dollars (\$246,000) to replace 900 feet of 6 inch water main pipe with 12 inch pipe, beginning at a point about 75 feet north of the intersection of Orange and Union Streets terminating at a point approximately 50 feet south of the Union Street railroad crossing, and to authorize the Board of Selectmen to raise this appropriation by borrowing not more than Two Hundred Forty-six Thousand Dollars (\$246,000) in accordance with the Municipal Finance Act, RSA 33, and to be repaid from water users provided that such bonds or notes shall be the general obligation of the Town and to authorize the Water and Sewer Commissioners and/or the Board of Selectmen to contract for and expend any Federal or State aid that may be available for this project, or take any other action relative thereto.**

**AMENDED BALLOT QUESTION 6 will therefore read:**

**Shall the Town vote to raise and appropriate the sum of Two Hundred Forty-six Thousand Dollars (\$246,000) to replace 900 feet of 6 inch water main pipe with 12 inch pipe, beginning at a point about 75 feet north of the intersection of Orange and Union Streets terminating at a point approximately 50 feet south of the Union Street railroad crossing, and to authorize the Board of Selectmen to raise and appropriate by borrowing not more than Two Hundred Forty-six Thousand Dollars (\$246,000) in accordance with the Municipal Finance Act, RSA 33, and to be repaid from water users provided that such bonds or notes shall be the general obligation of the Town and to authorize the Water and Sewer Commissioners and/or the Board of Selectmen to contract for and expend any Federal or State aid that may be available for this project, or take any other action relative thereto?**

**The results of the official ballot voting at the Elective Session on Article #6 as amended is as follows:**

**YES: 1379 NO: 528**

**Article 6 as amended was voted in the affirmative.**

**ARTICLE 7 - OPERATING BUDGET - \$11,708,252**

Article #7 as presented at the Deliberative Session is as follows:

**To see if the Town will vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Eleven Million, Seven Hundred Eight Thousand, Two Hundred Fifty-two (\$11,708,252) Dollars. Should this Article be defeated, the operating budget shall be Eleven Million, Five Hundred Sixty Thousand, Two Hundred Seventy-four (\$11,560,274) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen supports this Article (5-0). The Budget Advisory**



Committee does not support this Article (1-8). (Member Morgan supports.) ***This Article has an estimated tax impact of \$4.403 (\$440.30 on a home valued at \$100,000).***

***Note:*** The proposed Operating Budget reflects an increase of 2.3% to the 2010 Operating Budget, or an increase of \$258,348.

#### **Ballot Question 7 - Operating Budget - \$11,708,252**

Ballot Question #7 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Eleven Million, Seven Hundred Eight Thousand, Two Hundred Fifty-two (\$11,708,252) Dollars? Should this Article be defeated, the operating budget shall be Eleven Million, Five Hundred Sixty Thousand, Two Hundred Seventy-four (\$11,560,274) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (1-8).***

The results of the official ballot voting at the Elective Session on Article #7 is as follows:

YES: 868 NO: 1043

Article 7 was vote in the negative.

***See Pages 47 to 52 for discussion and decision on Articles 20, 21 and 22.***

***After discussion of the above three articles, the Assembly returned to the numerical order of articles for discussion.***

***The full numerical order of articles is retained in these minutes to benefit locating any particular article.***

#### **ARTICLE 8 - WASTEWATER TREATMENT OPERATING BUDGET - \$1,735,642**

Article #8 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of One Million, Seven Hundred Thirty-five Thousand, Six Hundred Forty-two (\$1,735,642) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee does not support this Article (2-7). (Members Carter and Morgan support.)

***Note:*** The proposed Wastewater Treatment Operating Budget reflects an increase of 2.57% to the 2010 Operating Budget, or an increase of \$43,430.00

#### **Ballot Question 8 - Wastewater Treatment Operating Budget - \$1,735,642**

Ballot Question #8 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate the sum of One Million, Seven Hundred Thirty-five Thousand, Six Hundred Forty-two (\$1,735,642) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee does not support this Article (2-7).***

The results of the official ballot voting at the Elective Session on Article 8 is as follows:

YES: 1406 NO: 501

Article 8 was voted in the affirmative.

#### **ARTICLE 9 - WATER DEPARTMENT OPERATING BUDGET- \$1,381,757**

Article #9 as presented at the Deliberative Session is as follows:



To see if the Town will vote to raise and appropriate the sum of One Million, Three Hundred Eighty-one Thousand, Seven Hundred Fifty-seven (\$1,381,757) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees. The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee does not support this Article (2-7). (Members Carter and Morgan support.)

**Note:** The proposed Water Department Operating Budget reflects an increase of 1.49% to the 2010 Operating Budget, or an increase of \$20,291.00.

**Ballot Question 9 - Water Department Operating Budget- \$1,381,757**

Ballot Question #9 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate the sum of One Million, Three Hundred Eighty-one Thousand, Seven Hundred Fifty-seven (\$1,381,757) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee does not support this Article (2-7).***

The results of the official ballot voting at the Elective Session on Article 9 is as follows:

YES: 1393 NO: 486

Article 9 was voted in the affirmative.

**ARTICLE 10 - ROUTE 101A / ROUTE 13 / OVAL IMPROVEMENTS GRANT - \$155,000**

Article #10 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Seven Hundred Seventy-five Thousand (\$775,000) Dollars (\$155,000 to be raised by general taxation and \$620,000 from Federal Grant) for engineering of, potential right-of-way acquisition for, and construction of improvements to Route 101A, Route 13, and The Oval, including but not limited to vehicular and pedestrian safety enhancements in the downtown area of Milford generally described as that area bordered by the Nashua Street / Tonella Road intersection; the South Street / Prospect Street / Lincoln Street intersections; the Elm Street / Cottage Street intersection; and the Mont Vernon Street / Amherst Street / Grove Street intersections. Said safety enhancements shall be based on completed and ongoing traffic studies within the Town, and shall include, but may not be limited to, sidewalks, crosswalks, utility relocation and undergrounding, paving, parking, and access management. The amount of One Hundred Fifty-five Thousand (\$155,000) Dollars is the final remaining match amount required of the Town necessary to obtain the full Federal transportation earmarked funding of Two Million, Eight Hundred Thousand (\$2,800,000) Dollars. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (4-1) (Selectman Carmen opposed). The Budget Advisory Committee does not support this Article (4-5). (Members Archambault, Burkhardt, Richey, Seward and Whitten oppose.) ***This Article has an estimated tax impact of \$0.097 (\$9.70 on a home valued at \$100,000).***

**Note:** In 2006 the Town was awarded \$3,500,000 Federal Highway Administration Section 1702 – Designated Project to be administered through the New Hampshire Department of Transportation. Of the \$3,500,000 the Town is required to provide a 20% match, or \$700,000. In 2006 the Town appropriated \$80,000 of the required match and in 2008, 2009 and 2010 the Town appropriated an additional \$155,000 each year for a total match commitment made through 2010 of \$545,000. The remaining match commitment is \$155,000 to be raised in 2011. With the 2011 appropriation, the Town's match will total \$700,000 – the total of the match requirement for this project.

**Ballot Question 10 –Route 101A / Route 13 / Oval Improvements Grant - \$155,000**

Ballot Question #10 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate the sum of Seven Hundred Seventy-five Thousand (\$775,000) Dollars (\$155,000 to be raised by general taxation and \$620,000 from Federal Grant) for engineering of, potential right-of-way acquisition for, and construction of improvements to Route 101A, Route 13, and The Oval, including but not limited to vehicular and pedestrian safety enhancements in the downtown area of Milford generally described as that area bordered by the Nashua Street/Tonella Road intersection; the South Street/Prospect Street/Lincoln Street***



*intersections; the Elm Street / Cottage Street intersection; and the Mont Vernon Street/Amherst Street/Grove Street intersections or take any other action relative thereto as more particularly described in Article 10? This amount of One Hundred Fifty-five Thousand (\$155,000) Dollars is the Town's required remaining match to obtain the full Federal transportation earmarked funding of Two Million Eight Hundred Thousand (\$2,800,000) Dollars. The Board of Selectmen supports this Article (4-0) and the Budget Advisory Committee does not support this Article (4-5).*

The results of the official voting at the Elective Session on Article 10 is as follows:

YES: 1372 NO: 576

Article 10 was voted in the affirmative.

#### **ARTICLE 11 - PUBLIC WORKS TRACTOR/LOADER/BACKHOE - \$150,000**

Article #11 as presented at the Deliberative Session is as follows:

To see if the Town will vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a tractor/loader/backhoe with the appropriate equipment for highway department operation (it will replace the current 1998 Ford tractor/loader/backhoe) and to raise and appropriate the sum of Thirty three Thousand, Five Hundred (\$33,500) Dollars for the first year's payment for this purpose or take any other action relative thereto. The total purchase price of this vehicle is One Hundred Fifty Thousand (\$150,000) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (4-1) (Selectman Putnam opposed). The Budget Advisory Committee does not support this Article (0-8). ***This Article has an estimated tax impact of \$0.021 (\$2.10 on a home valued at \$100,000).***

#### **Ballot Question 11 – Public Works Tractor/Loader/Backhoe - \$150,000**

Ballot Question #11 as presented at the Deliberative Session is as follows:

***Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a tractor/loader/backhoe with the appropriate equipment for highway department operation (it will replace the current 1998 Ford tractor/loader/backhoe) and to raise and appropriate the sum of Thirty-three Thousand, Five Hundred (\$33,500) Dollars for the first year's payment for this purpose or take any other action relative thereto? The total purchase price of this vehicle is One Hundred Fifty Thousand (\$150,000) Dollars. If this article passes, future years' payments will be included in the operating budget. The Board of Selectmen supports this Article (4-1) (Selectman Putnam opposed). The Budget Advisory Committee does not support this Article (0-8).***

**ARTICLE 11 AS AMENDED reads:**

To see if the Town will vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a tractor/backhoe with the appropriate equipment for highway department operation (it will replace the current 1998 Ford tractor/loader/backhoe) and to raise and appropriate the amount of Twenty Eight Thousand Nine Hundred (\$28,900) dollars for the first year's payment for this purpose or take any other action relative thereto. The total purchase price of this vehicle is One Hundred Thirty Five Thousand (\$135,000) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32.

**BALLOT QUESTION 11 AS AMENDED reads:**

**Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a tractor/loader/backhoe with the appropriate equipment for highway department operation (it will replace the current 1988 Ford tractor/loader/backhoe) and to raise and appropriate the sum of Twenty Eight Thousand Nine Hundred (\$28,900) Dollars for the first year's payment for this purpose or take any other action**



relative thereto. The total purchase price of this vehicle is One Hundred Thirty Five Thousand (\$135,000) Dollars. If this article passes, future years' payments will be included in the operating budget.

The results of the official ballot voting at the Elective Session on Article 11 as amended is as follows:

YES: 778 NO: 1147

Article 11 as amended was voted in the negative.

#### **ARTICLE 12 - ROUTE 13 SOUTH/EMERSON ROAD/ARMORY ROAD INTERSECTION IMPROVEMENTS - \$90,000**

Article #12 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Four Hundred Fifty Thousand (\$450,000) Dollars (\$90,000 be raised by general taxation and \$360,000 from federal Congestion Mitigation Air Quality (CMAQ) funding) for the construction of east-bound and west-bound turning lanes with signalization upgrades at the intersection of NH Route 13, Emerson Road, and Armory Road, or take any other action relative thereto. This will be a Special Article in accordance with RSA 32. Note: If the project does not receive federal CMAQ funding, the request for \$90,000 (20% matching funds) will be withdrawn. The Board of Selectmen supports this Article (4-1) (Selectman Carmen opposed). The Budget Advisory Committee supports this Article (6-2). (Members Archambault and Richey oppose.) ***This Article has an estimated tax impact of \$0.056 (\$5.60 on a home valued at \$100,000).***

#### **Ballot Question 12 - Route 13 South/Emerson Road/Armory Road Intersection Improvements - \$90,000**

Ballot Question #12 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate the sum of Four Hundred Fifty Thousand (\$450,000) Dollars (\$90,000 be raised by general taxation and \$360,000 from federal Congestion Mitigation Air Quality (CMAQ) funding) for the construction of east-bound and west-bound turning lanes with signalization upgrades at the intersection of NH Route 13, Emerson Road, and Armory Road, or take any other action relative thereto? Note: If the project does not receive federal CMAQ funding, the request for \$90,000 (20% matching funds) will be withdrawn. The Board of Selectmen supports this Article (4-1) (Selectman Carmen opposed). The Budget Advisory Committee supports this Article (6-2).***

The results of the official ballot voting at the Elective Session on Article 12 is as follows:

YES: 1136 NO: 771

Article 12 was voted in the affirmative.

#### **ARTICLE 13 - SOCIAL SERVICES - \$35,000**

Article #13 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing funding to Social Service agencies for Milford residents or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (4-1) (Selectman Daniels opposed). The Budget Advisory Committee supports this Article (8-0). ***This Article has an estimated tax impact of \$0.022 (\$2.20 on a home valued at \$100,000).***

#### **Ballot Question 13 – Social Services - \$35,000**

Ballot Question #13 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing funding on behalf of Milford residents to social service agencies, or take any other action relative thereto? The Board of Selectmen supports this Article (4-1) The Budget Advisory Committee supports this Article (8-0).***

The results of the official ballot voting at the Elective Session on Article #13 is as follows:

YES: 1396 NO: 513



Article #13 was voted in the affirmative.

**ARTICLE 14 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE - \$35,000**

Article #14 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0). ***This Article has an estimated tax impact of \$0.022 (\$2.20 on a home valued at \$100,000).***

**Ballot Question 14 -Non-Emergency Community Transportation Bus Service - \$35,000**

Ballot Question #14 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public or take any other action relative thereto? The Board of Selectmen supports this Article (5-0) and the Budget Advisory Committee supports this Article (8-0).***

The results of the official ballot voting at the Elective Session on Article 14 is as follows:

YES: 1473 NO: 459

Article 14 was voted in the affirmative.

**ARTICLE 15 - PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS - \$20,000**

Article #15 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (3-5). (Members Archambault, Morrison, Richey, Seward and Whitten oppose.) ***This Article has an estimated tax impact of \$0.013 (\$1.30 on a home valued at \$100,000).***

**Ballot Question 15 - Pumpkin Festival, Holiday Decorations and Plantings - \$20,000**

Ballot Question #15 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (3-5).***

The results of the official ballot voting at the Elective Session on Article 15 is as follows:

YES: 1265 NO: 660

Article 15 was voted in the affirmative.

**ARTICLE 16 - DO-IT Operating Budget Support - \$20,000**

Article #16 as presented at the Deliberative Session is as follows:



To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto. By request of DO-IT. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (6-2). (Members Seward and Whitten opposed.) ***This Article has an estimated tax impact of \$0.013 (\$1.30 on a home valued at \$100,000).***

#### **Ballot Question 16 – DO-IT Operating Budget Support - \$20,000**

Ballot Question #16 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto? The Board of Selectmen supports this Article (5-0) and the Budget Advisory Committee supports this Article (6-2).***

The results of the official ballot voting at the Elective Session on Article 16 is as follows:

YES: 1212 NO: 691

Article 16 was voted in the affirmative.

#### **ARTICLE 17 - CONSERVATION LANDS FUND - \$10,000**

Article #17 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand (\$10,000) Dollars to add to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36A purposes, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2) (Selectmen Daniels and Putnam opposed). The Budget Advisory Committee supports this Article (8-0). ***This Article has an estimated tax impact of \$0.006 (\$0.60 on a home valued at \$100,000).***

[Moneys from this Fund for land or easement acquisition can only be expended by the Conservation Commission after a public hearing and approval of the Board of Selectmen.]

#### **Ballot Question 17 – Conservation Land Fund - \$10,000**

Ballot Question #17 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate the sum of Ten Thousand (\$10,000) Dollars to add to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36A purposes, or take any other action relative thereto? The Board of Selectmen supports this Article (3-2) and the Budget Advisory Committee supports this Article (8-0).***

The results of the official ballot voting at the Elective Session on Article 17 is as follows:

YES: 1253 NO: 657

Article 17 was voted in the affirmative.

#### **ARTICLE 18 - SUMMER BAND CONCERTS - \$9,000**

Article #18 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the traditional summer evening Band Concerts (\$6,000 bands, \$2,000 sound system, \$1,000 crossing detail), or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (6-2). (Members Morrison and Whitten opposed.) ***This Article has an estimated tax impact of \$0.006 (\$0.60 on a home valued at \$100,000).***



### **Ballot Question 18 - Summer Band Concerts - \$9,000**

Ballot Question #18 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the traditional summer evening Band Concerts (\$6,000 bands, \$2,000 sound system, \$1,000 crossing detail), or take any other action relative thereto? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (6-2).***

The results of the official ballot voting at the Elective Session on Article 18 is as follows:

YES: 1193 NO: 726

Article 18 was voted in the affirmative.

### **ARTICLE 19 - MEMORIAL, VETERANS & LABOR DAY PARADE TOWN SUPPORT - \$6,000**

Article #19 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0). ***This Article has an estimated tax impact of \$0.004 (\$0.40 on a home valued at \$100,000).***

#### **Ballot Question 19 - Memorial, Veterans & Labor Day Parade Town Support - \$6,000**

Ballot Question #19 as presented at the Deliberative Session is as follows:

***Shall the Town vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0).***

The results of the official ballot voting at the Elective Session on Article 19 is as follows:

YES: 1460 NO: 470

Article 19 was voted in the affirmative.

### **ARTICLE 20 - ESTABLISHMENT OF THE BROX PROPERTIES PUBLIC INFRASTRUCTURE IMPROVEMENT FUND (Tax Map 38, Lots 4, 5, 5-1, 6, 9, 11, 12, 13, and 14) – \$0**

Article #20 as presented at the Deliberative Session is as follows:

To see whether the Town will vote, pursuant to RSA 31:19-a, to create an expendable trust fund known as ***The BROX Properties Public Infrastructure Improvement Fund*** the purposes of said trust shall be to defray costs of construction of municipal infrastructure improvements in the form of highway improvements and/or the provision of municipal water and sewer facilities servicing the above referenced BROX properties, located in the West Milford Tax Increment Financing District, when, as, and if the construction of such improvements is approved by the boards, agencies and other bodies from which approval of such construction is required. The Board shall be agents to expend the trust, and may, at its discretion, divert unneeded funds required for BROX properties public infrastructure construction to the general fund. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (1-8). (Member Seward supports.) ***This Article has an estimated tax impact of \$0.00 (\$0.00 on a home valued at \$100,000).***

#### **Ballot Question 20 – Establishment of the BROX Properties Public Infrastructure Improvement Fund (Tax Map 38, Lots 4, 5, 5-1, 6, 9, 11, 12, 13, and 14) – \$0**

Ballot Question #20 as presented at the Deliberative Session is as follows:

***Shall the Town vote, pursuant to RSA 31:19-a, to create an expendable trust fund known as The BROX Properties Public Infrastructure Improvement Fund the purposes of said trust shall be to defray costs of construction of municipal infrastructure improvements servicing the BROX properties, as more-particularly described in Article 20? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (1-8).***



The results of the official ballot voting at the Elective Session on Article 20 is as follows:

YES: 819 NO: 1048

Article 20 was voted in the negative.

**ARTICLE 21 - DIVERSION OF PROCEEDS OF SALE OF FORMER POLICE STATION PROPERTY (Tax Map 13, Lot 5) - \$0**

Article #21 as presented at the Deliberative Session is as follows:

To see whether the Town will vote to authorize the Selectmen to deposit any proceeds realized from the sale of the former Police Station property (Tax Map 13, Lot 5), which sale the Selectmen were authorized to undertake by virtue of the approval of Article 25 at the 2006 Town Meeting, into ***The BROX Properties Public Infrastructure Improvement Fund***. This Article is contingent on the passage of the preceding Article establishing ***The BROX Properties Public Infrastructure Improvement Fund***. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (0-9). ***This Article has an estimated tax impact of \$0.00 (\$0.00 on a home valued at \$100,000).***

**Ballot Question 21 – Diversion of Proceeds of Sale of Former Police Station Property (Tax Map 13, Lot 5) - \$0**

Ballot Question #21 as presented at the Deliberative Session is as follows:

***Shall the Town vote to authorize the Selectmen to deposit any proceeds realized from the sale of the former Police Station property (Tax Map 13, Lot 5), which sale the Selectmen were authorized to undertake by virtue of the approval of Article 25 at the 2006 Town Meeting, into The BROX Properties Public Infrastructure Improvement Fund? This Article is contingent on the passage of the preceding Article establishing The BROX Properties Public Infrastructure Improvement Fund. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (0-9).***

The results of the official ballot voting at the Elective Session on Article 21 is as follows:

YES: 928 NO: 966

Article 21 was voted in the negative.

**ARTICLE 22 - MODIFICATION OF AUTHORIZATION FOR SELECTMEN SALE OF THE BROX PROPERTIES (Tax Map 38, Lots 4, 5, 5-1, 6, 9, 11, 12, 13, and 14) - \$0**

Article #22 as presented at the Deliberative Session is as follows:

To see whether the Town will vote to modify the authority given to the Selectmen to sell the BROX properties by virtue of the approval of Article 18 at the 2001 Town Meeting, which currently authorizes the Selectmen to sell such property, located in the West Milford Tax Increment Financing District, for 'industrial' purposes, so that the authority will include the ability to sell such property for both 'industrial' and 'commercial' purposes, said authority in all other respects to remain in full force and effect. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0). ***This Article has an estimated tax impact of \$0.00 (\$0.00 on a home valued at \$100,000).***

**Ballot Question 22 – Modification of Authorization for Selectmen Sale of THE BROX PROPERTIES (Tax Map 38, Lots 4, 5, 5-1, 6, 9, 11, 12, 13, and 14) - \$0**

Ballot Question #22 as presented at the Deliberative Session is as follows:

***Shall the Town vote to modify the authority given to the Selectmen to sell the BROX properties by virtue of the approval of Article 18 at the 2001 Town Meeting, which currently authorizes the Selectmen to sell such property, located in the West Milford Tax Increment Financing District, for 'industrial' purposes, so that the authority will include the ability to sell such property for both 'industrial' and 'commercial' purposes, said authority in all other respects to remain in full force and effect? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0).***

The results of the official ballot voting at the Elective Session on Article 22 is as follows:

YES: 1390 NO: 476

Article 22 was voted in the affirmative.



Selectman Daniels put a motion on the floor, it was seconded and voted in the affirmative to restrict reconsideration on Articles 20, 21 and 22.

### **ARTICLE 23 - ELDERLY EXEMPTION EQUALIZATION TO SYNCHRONIZE WITH TOWN PROPERTY ASSESSMENT REVALUATION - \$0**

Article #23 as presented at the Deliberative Session is as follows:

To see whether the Town will, pursuant to RSA 72:27-(a), vote to modify the elderly exemptions from property tax in the Town of Milford, based on assessed value for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years - \$67,000; for a person 75 years of age up to 80 years - \$100,000; and for a person 80 years or age or older - \$133,000? To qualify, the person must satisfy all of the conditions of RSA 72:39-(a) and (b) that pertain to eligibility for this exemption as well as those contained in any other applicable statute, including without limitation, that they demonstrate that they have been a New Hampshire resident for at least 3 consecutive years, that they own the real estate individually or jointly or, if the real estate is owned by such person's spouse, that they must have been married to each other for at least 5 years, and that they reside on the property. In addition, the taxpayer must have a net income in each applicable age group of not more than \$30,000 or, if married, a combined net income of not more than \$45,000; and own net assets of not more than \$85,000, excluding the value of the person's residence. This adjusted exemption shall take effect for tax year 2011. The Board of Selectmen supports this Article (4-0)

**Background:** The 2010 MS-1 reports the Valuation before Exemptions was \$1,595,501,427, and the total amount of Elderly Exemption was \$6,452,000, or 0.40%.

**Note:** This Warrant Article adjusts the existing Elderly Exemption amounts to remain neutral when property values are adjusted for the 2011 Revaluation. The actual equalization ratio for 2010 is 1.205 as provided by the Department of Revenue (DRA). The formula used for the proposed amount is the current exemption amount divided by 1.205 and rounded.

### **Ballot Question 23 - Elderly Exemption Equalization to Synchronize with Town Property Assessment Revaluation**

Ballot Question #23 as presented at the Deliberative Session is as follows:

***Shall the Town, pursuant to RSA 72:27-(a), vote to modify the elderly exemptions from property tax in the Town of Milford, based on assessed value for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years - \$67,000; for a person 75 years of age up to 80 years - \$100,000; and for a person 80 years or age or older - \$133,000? To qualify, the person must satisfy all of the conditions of RSA 72:39-(a) and (b) that pertain to eligibility for this exemption as well as those contained in any other applicable statute, as more-particularly described in Article 23. This adjusted exemption shall take effect for tax year 2011. The Board of Selectmen supports this Article (4-0)***

The results of the official ballot voting at the Elective Session on Article 23 is as follows:

YES: 1602 NO: 302

Article 23 was voted in the affirmative.

### **ARTICLE 24 - JOINING CONCORD REGIONAL SOLID WASTE / RESOURCE RECOVERY COOPERATIVE - \$0**

Article #24 as presented at the Deliberative Session is as follows:

To see if the Town will vote to authorize the Board of Selectman to join the Concord Regional Solid Waste / Resource Recovery Cooperative (Co-op) for the purpose of processing solid waste materials. This Article has an unknown estimated tax impact. The tax impact cannot be calculated until the anticipated cost savings are realized via operational savings. The Board of Selectmen supports this Article (4-1) (Selectmen Daniels opposed). ***This Article has an estimated tax impact of \$0.00 (\$0.00 on a home valued at \$100,000).***

### **Ballot Question 24 – Joining Concord Regional Solid Waste / Resource Recovery Cooperative**

Ballot Question #24 as presented at the Deliberative Session is as follows:



***Shall Town vote to authorize the Board of Selectman to join the Concord Regional Solid Waste / Resource Recovery Cooperative (Co-op) for the purpose of processing solid waste materials, as more-particularly described in Article 24? The Board of Selectmen supports this Article (4-1).***

Article 24 as amended is as follows:

To see if the Town will vote to encourage the Board of Selectmen to negotiate better pricing for disposal of solid waste and authorize them to join the Concord Regional Solid Waste Resource Recovery Cooperative should that choice be the best choice for the town. The article has an unknown estimated tax impact. The tax impact cannot be calculated until the anticipated cost savings are realized via operational savings.

Ballot Question 24 as amended is as follows:

***“Shall the town vote to encourage the Board of Selectmen to negotiate better pricing for disposal of solid waste and authorize them to join the Concord Regional Solid Waste Resource Recovery Cooperative should that be the best choice for the town as more particularly described in Article 24?”***

(See discussion on Town Counsel's refined language for Article 24 which followed the discussion on Article 25 below in these Minutes).

**The results of the official ballot voting at the Elective Session on Article 24 as amended is as follows:**

**YES: 1284 NO: 599**

**Article 24 as amended was voted in the affirmative.**

#### **ARTICLE 25 - JOINING SINGLE STREAM RECYCLING CO-OP - \$0**

Article #25 as presented at the Deliberative Session is as follows:

To see if the Town will vote to authorize the Board of Selectman to join the Concord Regional Solid Waste / Resource Recovery Cooperative (Co-op) for the purpose of processing recyclable materials via single stream recycling. This Article has an unknown estimated tax impact. The tax impact cannot be calculated until the anticipated cost savings are realized via operational savings. The Board of Selectmen supports this Article (3-1) (Selectman Daniels opposed). ***This Article has an estimated tax impact of \$0.00 (\$0.00 on a home valued at \$100,000).***

#### **Ballot Question 25 – Joining Single Stream Recycling Co-op**

Ballot Question #25 as presented at the Deliberative Session is as follows:

***Shall the Town vote to authorize the Board of Selectman to join the Concord Regional Solid Waste Resource Recovery Cooperative (Co-op) for the purpose of processing recyclable materials via single stream recycling, as more-particularly described in Article 25? The Board of Selectmen supports this Article (3-1).***

**The results of the official ballot voting at the Elective Session on Article 25 is as follows:**

**YES: 1237 NO: 648**

**Article 25 was voted in the affirmative.**

*Note: Below is Town Counsel's language refinement discussion on Article 24, which was provided by him after discussion on Article 25:*

#### **ARTICLE 26 -TOWN FOREST LANDS – TUCKER BROOK TOWN FOREST - \$0**

Article #26 as presented at the Deliberative Session is as follows:

To see if the Town will vote to establish Map 40 Lot 16 as on the 2010 tax map (part of Map 40 Lot 14 as per the March 31 2008 Voluntary Lot Merger), as town forest land pursuant to the provisions of RSA 31:110 through 113, and to designate this land as part of the Tucker Brook Town Forest, or take any other action relative thereto; said lot having been conveyed to the Town of Milford by deed recorded in the Hillsborough County Registry of Deeds in Vol. 2842 Pg. 767, dated May 5 1981 (This is a housekeeping issue, said lot having been erroneously omitted from the 1987 Town Meeting for such classification). The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee



supports this Article (8-0). ***This Article has an estimated tax impact of \$0.00 (\$0.00 on a home valued at \$100,000).***

**Ballot Question 26 –Town Forest Lands – Tucker Brook Town Forest**

Ballot Question #26 as presented at the Deliberative Session is as follows:

***Shall the Town vote to establish Map 40 Lot 16 as on the 2010 tax map (part of Map 40 Lot 14 as per the March 31 2008 Voluntary Lot Merger), as town forest land pursuant to the provisions of RSA 31:110 through 113, and to designate this land as part of the Tucker Brook Town Forest, or take any other action relative thereto; said lot having been conveyed to the Town of Milford by deed recorded in the Hillsborough County Registry of Deeds in Vol. 2842 Pg. 767, dated May 5 1981 (This is a housekeeping issue, said lot having been erroneously omitted from the 1987 Town Meeting for such classification)? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0)***

The results of the official ballot voting at the Elective Session on Article 26 is as follows:

YES: 1617 NO: 275

Article 26 was voted in the affirmative.

**ARTICLE 27 - TOWN FOREST LANDS – MAYFLOWER HILL TOWN FOREST - \$0**

Article #27 as presented at the Deliberative Session is as follows:

To see if the Town will vote to rescind the vote on Article 15 of the March 11, 2008, Town Meeting and vote instead to establish as town forest land, in accordance with RSA 31:110 through 31:113, Town-owned parcels Map 9 Lots 1, 1-38, 1-39 and 1-40, identified as open space on the plan entitled "Lot Consolidation/Subdivision, Patch Hill, Prepared for Patch Hill Development LLC" and recorded in the H.C.R.D. as Plan 32772, and to consolidate Parcel 9-1-38 with Map 8 Lot 92, which is the Mayflower Hill Town Forest. Map 9 Lots 1, 1-39 and 1-40 do not abut Map 8 Lot 92 and shall remain under their original identification, though they form part of the Mayflower Hill Town Forest (This is a housekeeping issue, said lots having been erroneously merged following the affirmative 2008 Town Meeting vote). The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0). ***This Article has an estimated tax impact of \$0.00 (\$0.00 on a home valued at \$100,000).***

**Ballot Question 27 - Town Forest Lands – Mayflower Hill Town Forest**

Ballot Question #27 as presented at the Deliberative Session is as follows:

***Shall the Town vote to rescind the vote on Article 15 of the March 11, 2008, Town Meeting and vote instead to establish as town forest land, in accordance with RSA 31:110 through 31:113, Town-owned parcels Map 9 Lots 1, 1-38, 1-39 and 1-40, identified as open space on the plan entitled "Lot Consolidation/Subdivision, Patch Hill, Prepared for Patch Hill Development LLC" and recorded in the H.C.R.D. as Plan 32772, and to consolidate Parcel 9-1-38 with Map 8 Lot 92, which is the Mayflower Hill Town Forest. Map 9 Lots 1, 1-39 and 1-40 do not abut Map 8 Lot 92 and shall remain under their original identification, though they form part of the Mayflower Hill Town Forest (This is a housekeeping issue, said lots having been erroneously merged following the affirmative 2008 Town Meeting vote)? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0).***

Tim Finan moved and it was seconded to place Warrant Article 27 on the Ballot as above.

There being no questions or discussions, the Moderator instructed the Town Clerk to place Warrant Article 27 on the Ballot as worded above.

The results of the official ballot voting at the Elective Session on Article 27 is as follows:

YES: 1617 NO: 275

Article 27 was voted in the affirmative

**ARTICLE 28 - JOINT SERVICES STUDY COMMITTEE – BY PETITION**

Article #28 as presented at the Deliberative Session is as follows:

To direct the Moderator to create a "Joint Services Study Committee" charged with reviewing the services currently delivered separately by the Town and Milford School District and determining the service(s) that will be less costly, and more effective and efficient, when combined into one unit that delivers the service(s) to both government organizations. The committee membership is to include one Selectman, one School Board member, one Town Budget Committee member, one School Budget Committee member, one Town finance department employee, one School District finance department employee and three individuals from the community at large. The committee chairperson will be one of the three community members. The "Joint Services Study Committee" must deliver a report of its findings to the Board of Selectmen and the School Board no later than October 28, 2011 so its recommendations may be incorporated into the March 2012 budget proposals.

**Ballot Question 28 - Joint Services Study Committee – By Petition**

Ballot Question #28 as presented at the Deliberative Session is as follows:

***Shall the Town vote to direct the Moderator to create a "Joint Services Study Committee" charged with reviewing the services currently delivered separately by the Town and Milford School District and determining the service(s) that will be less costly, and more effective and efficient, when combined into one unit that delivers the service(s) to both government organizations as more-particularly described in Article 28?***

The results of the official ballot voting at the Elective Session on Article 28 is as follows:

YES: 1362 NO: 486

Article 28 was voted in the affirmative.

**ARTICLE 29 – END OF MEETING**

To transact any other business that may legally come before this meeting.

The Moderator requested of the assembly if there was any other business to come before this meeting, and hearing none he adjourned the Town Meeting at 6p.m.

Margaret Langell, Town Clerk.



## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT BIRTH REPORT

01/01/2011-12/31/2011

--MILFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
MOORE, ELLIANNA JACQUELINE	01/05/2011	NASHUA,NH	MOORE, CHRISTOPHER	MOORE, BRITTANY
HODGMAN, EVERLY ROSE	01/06/2011	MILFORD,NH	HODGMAN, ROBERT	HODGMAN, RACHAEL
TUCK, BETHANY LEE	01/20/2011	MANCHESTER,NH	TUCK, DAVID	TUCK, SARAH
BARON, HANNAH MORGAN	01/24/2011	NASHUA,NH	BARON, JEFFREY	BARON, MARINA
RONAYNE, HUDSON ROBERT	01/27/2011	MANCHESTER,NH	RONAYNE, ROBERT	RONAYNE, CARLIE
WILLIAMS, SILAS KRISTER	01/27/2011	MILFORD,NH	WILLIAMS, GARY	WILLIAMS, STEPHANIE
TROMBLY, SETH THOMAS	01/31/2011	NASHUA,NH	TROMBLY, SEAN	TROMBLY, RACHEL
HAZELTON, CADENCE ROSE	02/07/2011	NASHUA,NH	HAZELTON, DOUGLAS	HAZELTON, CARMEN
BROSNAN, GWENDOLYN ROSE	02/08/2011	NASHUA,NH	BROSNAN III, JAMES	BROSNAN, FAITH
PIDGEON, COLE SCOTT	02/15/2011	NASHUA,NH	PIDGEON, MATTHEW	PIDGEON, JAMIE
WILKINS, WESTON LEVI	02/17/2011	NASHUA,NH	WILKINS, BRAD	WILKINS, LIANN
WILKINS, RILEY JOY	02/17/2011	NASHUA,NH	WILKINS, BRAD	WILKINS, LIANN
TESSIER, PEYTON JODI	02/19/2011	NASHUA,NH	TESSIER, JOSEPH	TESSIER, CHELSEY
BILODEAU, MARIS GRACE	02/22/2011	NASHUA,NH	BILODEAU, SCOTT	BILODEAU, JANINE
BOYD, ARABELLA GRETCHEN	03/01/2011	PETERBOROUGH,NH	BOYD, JOSHUA	BOYD, JOHANNA
GROCHALA, EVANGELINE ROSE	03/04/2011	MANCHESTER,NH	GROCHALA, DUSTIN	GROCHALA, TONE
KING, DAMIEN MICHAEL	03/09/2011	NASHUA,NH	KING, SHANE	LAVAIR, SAMANTHA
MARTIN, WESLEY THOMAS	03/09/2011	MANCHESTER,NH	MARTIN, STEPHEN	MARTIN, SARAH
CARD, HARLIE JEANETTE	03/11/2011	NASHUA,NH	CARD, STEPHEN	MCVEY, TAWNIE
HIGAONNA, AMELIA RAE	03/15/2011	NASHUA,NH	HIGAONNA, KENNETH	WOODS-HIGAONNA, ALICIA
GALLAGHER, GABRIEL QUINN	03/15/2011	NASHUA,NH	GALLAGHER, MARK	BERARDI, JULIANNA
WHEELER, CAEDON ISRAEL	03/21/2011	MILFORD,NH	WHEELER, NATHANIEL	WHEELER, ASHLEY
HARLEY, YVONNE ROCHELLE	03/21/2011	NASHUA,NH	HARLEY, SCOTT	HARLEY, DANIELLE
BOISSONNAULT, NOAH LEE COLMAN	03/29/2011	NASHUA,NH	BOISSONNAULT, SEAN	BOISSONNAULT, CHERI
GAUTHIER, JULIA GRACE	04/02/2011	NASHUA,NH	GAUTHIER, SCOTT	GAUTHIER, MELISSA
DUPREY, AVA GAIL	04/04/2011	NASHUA,NH	DUPREY, JOEL	WHIPPY, LISA
DOUBLEDAY, DAKOTA KATHERINE	04/09/2011	NASHUA,NH	DOUBLEDAY, CHRISTOPHER	DOUBLEDAY, KIMBERLY
JONES, JADA JAZELLE	04/27/2011	MANCHESTER,NH	JONES, PATRICK	JONES, MELISSA
DELLICOLLI, EMMA JEAN	04/28/2011	NASHUA,NH	DELLICOLLI, NICHOLAS	DELLICOLLI, AMANDA
MOORE, MOLLY SKYLA	04/28/2011	NASHUA,NH	MOORE JR, DAVID	HILTON, ADRIENNE
CROSWELL, CAMERON JANE	04/29/2011	MANCHESTER,NH	CROSWELL, ERIK	CROSWELL, SKY
BOUYOUNES, MEAGAN MARY	05/01/2011	NASHUA,NH	BOUYOUNES, CHARLES	BOUYOUNES, MARIE
WESCOTT, LACI CARMEN	05/04/2011	PETERBOROUGH,NH	WESCOTT, KEITH	WESCOTT, BRENNAN
DICKERSON, MATTHEW ROBERT	05/10/2011	NASHUA,NH	DICKERSON, ADAM	DICKERSON, JESSICA
LANTAFF, NOAH CHRISTOPHER	05/22/2011	NASHUA,NH	MASTRANGELO, CHRISTOPHER	LANTAFF, MORGAN

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT BIRTH REPORT

01/01/2011-12/31/2011

--MILFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
GIBSON, QUINCY DONALD	05/26/2011	NASHUA,NH	GIBSON, ROBERT	GIBSON, KELLY
JOKI, SEDONA CLAIRE	05/27/2011	NASHUA,NH	JOKI, JOSHUA	JOKI, AIMEE
DENSMORE, LUCY CHARLOTTE	06/02/2011	NASHUA,NH	DENSMORE, ZACHARY	DENSMORE, ELIZABETH
BARBERE, BENJAMIN ALFRED	06/07/2011	NASHUA,NH	BARBERE, MATTHEW	BARBERE, HEIDI
CARDIN, NORAH ROSE	06/07/2011	NASHUA,NH	CARDIN, JOSEPH	CARDIN, ELLEN
CARDIN, ALLISON EMMA	06/07/2011	NASHUA,NH	CARDIN, JOSEPH	CARDIN, ELLEN
STONE, BRODY WESTON GRADY	06/09/2011	MANCHESTER,NH	STONE, NATHAN	CASTANINO, COURTNEY
JOHNSON, LIAM GAIGE	06/11/2011	NASHUA,NH	JOHNSON, KENNETH	JOHNSON, ANGELA
SIXON, RACHEL ANNE	06/14/2011	NASHUA,NH	SIXON, JONATHAN	KOWALCHYK, KATHY
OLANDER, AUTUMN MARIE	06/15/2011	NASHUA,NH	OLANDER, KEVIN	CHANDLER, MARIE
GAGNON, KAYSON MATTHEW	06/16/2011	NASHUA,NH	GAGNON, MATTHEW	GAGNON, SHANNON
GIES, LEILA ADELINE	06/17/2011	MANCHESTER,NH	GIES, BRIAN	GIES, KATHERINE
DUQUETTE, MATTHEW DAVID	06/17/2011	NASHUA,NH	DUQUETTE, DAVID	DUQUETTE, JESSICA
WEBSTER, LILIAN BREE	06/21/2011	PETERBOROUGH,NH	WEBSTER, DUSTIN	GALLELO, MICHELLE
SCHUESSLER, MICAH JAMES	06/22/2011	MILFORD,NH	SCHUESSLER, BRIAN	SCHUESSLER, JENNIFER
BUTLER, SAMANTHA GRACE	06/25/2011	NASHUA,NH	BUTLER III, ROBERT	BUTLER, KELLY
MONICA, ARIYANNA STELLAROSE	06/28/2011	MANCHESTER,NH		DONOGHUE, KATHRYN
BUDRICK, LILLIANA JOY	06/29/2011	NASHUA,NH	BUDRICK JR, ROBERT	BUDRICK, JENNIFER
MORRISON, MIKAYLA ASTON	06/29/2011	NASHUA,NH	MORRISON, CHARLES	MORRISON, SOPHIA
LUNDVALL, NIKLAS MARK	07/01/2011	MANCHESTER,NH	LUNDVALL, MARK	LUNDVALL, LIGA
PARKHURST III, BRADFORD EMERSON	07/09/2011	NASHUA,NH	PARKHURST JR, BRADFORD	PARKHURST, KAYLEE
BAPTIST, NOAH BRENNAN	07/09/2011	NASHUA,NH	MARTEL, KENNETH	BAPTIST, JILLIAN
HOUSTON, BROOKE ELIZABETH	07/17/2011	NASHUA,NH	HOUSTON, ERIC	DOYLE, CHERYL
BROADHURST, EMERSYN PAIGE	07/17/2011	NASHUA,NH	BROADHURST, KEVIN	BROADHURST, KACEY
O'NEIL, CONNOR NICHOLAS	07/20/2011	NASHUA,NH	O'NEIL, GREGORY	O'NEIL, SARAH
GAGNON, KAYDEN PATRICIA	07/23/2011	NASHUA,NH	GAGNON, RANDY	GAGNON, HEATHER
COTE, OWEN THOMAS	07/23/2011	NASHUA,NH	COTE, GREGORY	COTE, JENNIFER
PARE, COOPER FRANCIS	07/29/2011	NASHUA,NH	PARE, SHAUN	PARE, AMANDA
ROLANTI, ISABELLA CHRISTINA	08/03/2011	MANCHESTER,NH	ROLANTI, PAUL	ROLANTI, SARAH
ALLARD, NICHOLAS BRUCE	08/04/2011	NASHUA,NH	ALLARD, MATTHEW	ALLARD, KERRY
ZAINO, ODIN LORENZO	08/04/2011	NASHUA,NH	ZAINO, GREGORY	ZAINO, NICHELLE
FRENCH, ASHLEY JANE	08/11/2011	MANCHESTER,NH	FRENCH, BRETT	FRENCH, JAIME
CULLEN, SOPHIE LYNN	08/17/2011	MANCHESTER,NH	CULLEN, GREG	CULLEN, CASSANDRA
CUDWORTH, BRAYLON PHILIP	08/26/2011	NASHUA,NH	CUDWORTH, NATHAN	BALLOS, COURTNEY
SMITH, ALICE KATHERINE	08/28/2011	NASHUA,NH	SMITH, SCOTT	MARTIN, ANDREA



## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT BIRTH REPORT

01/01/2011-12/31/2011

--MILFORD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
NADEAU, AVERY MARIE	08/29/2011	NASHUA,NH	NADEAU, NICHOLAS	NADEAU, STACEY
WILSON, NOLAN JAMES	08/29/2011	NASHUA,NH	WILSON, THOMAS	WILSON, MELINA
CROW, AVA MARIE	09/02/2011	NASHUA,NH	CROW, JAMES	CROW, KRISTAN
HOWARD, ETHAN WILLIAM	09/15/2011	MILFORD,NH	HOWARD, ERIC	HOWARD, BRIANA
DENNIS, DELANEY MARLEY	09/15/2011	NASHUA,NH	DENNIS, STEVEN	DENNIS, AMANDA
LESLIE, AVELINE ROSE	09/30/2011	NASHUA,NH	LESLIE, KURT	LESLIE, STEPHANIE
MCNUTT JR, DERRICK LEE	10/05/2011	EXETER,NH	MCNUTT SR, DERRICK	BOLTON, LINDSAY
HAMILTON, AINA NICOLE	10/09/2011	NASHUA,NH	HAMILTON, MICHAEL	HAMILTON, NICOLE
SAVAGEAU, TYLER JOSEPH	10/10/2011	NASHUA,NH	SAVAGEAU, PAUL	SAVAGEAU, CARRIE
JONES, BRAYDEN THOMAS	10/14/2011	NASHUA,NH	JONES, THOMAS	BURDIN, ASHLEY
CUPIN, HANNAH BRIENNE	10/15/2011	NASHUA,NH	CUPIN, IOANNES	CUPIN, ELKE
HEAD, COURTNEY ALLISON	10/15/2011	NASHUA,NH	HEAD V, THOMAS	HEAD, ASHLEY
JEAN-MARY, QUINCY FLEURICCI	10/17/2011	MANCHESTER,NH	JEAN-MARY, FLEURICIN	JEAN-MARY, QUETIA
WILSON, JAMESON MICHAEL	10/20/2011	NASHUA,NH	WILSON, SEAN	BIBEAU, SARAH
COURTNEY, BAILEY JOSEPH	11/04/2011	NASHUA,NH	COURTNEY, MICHAEL	COURTNEY, MELISSA
TLAPA, RYDER JAYCE HOLDEN	11/09/2011	PETERBOROUGH,NH	TLAPA, PAUL	TLAPA, HOLLEIGH
PELOQUIN, VIRGINIA PAULINE	11/13/2011	MANCHESTER,NH	PELOQUIN, MATTHEW	PELOQUIN, CYNTHIA
HARBOLD, AUDREY ANNA	12/08/2011	MILFORD,NH	HARBOLD, GREGORY	HARBOLD, LESLIE
RADFORD, KATHERINE BEATRICE	12/12/2011	NASHUA,NH	RADFORD, ZACHARY	RADFORD, JENNIFER
BROWN, OLIVIA CLAYTON	12/15/2011	NASHUA,NH	BROWN, CHRISTOPHER	BROWN, SARAH
TAFE, LIAM OLIVER	12/23/2011	NASHUA,NH	TAFE, NATHAN	QUAYLE, APRIL
HAINSWORTH, MACIE MARIE	12/26/2011	MANCHESTER,NH	HAINSWORTH, MICHAEL	HAINSWORTH, CATHERINE
GALVIN, CONNOR MCINNIS	12/28/2011	NASHUA,NH	GALVIN, MICHAEL	CROWLEY, ERIN
SMITH, ANYA ROSE	12/28/2011	PETERBOROUGH,NH		DOUGHERTY, CHRISTINE

Total number of records 94

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2011 - 12/31/2011

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BOURBEAU, RICHARD BROOKLINE, NH	MURPHY, TERESA M MILFORD, NH	MILFORD	MILFORD	01/02/2011
BARON, JEFFREY R MILFORD, NH	SHTILERMAN, MARINA MILFORD, NH	MILFORD	MILFORD	01/10/2011
LEONARDI, DOUGLAS A MILFORD, NH	BRYANS, CAMILLA J MILFORD, NH	MILFORD	AMHERST	01/23/2011
ROSSITER, JACK MILFORD, NH	ROSSITER, CINDY MILFORD, NH	MILFORD	MILFORD	01/27/2011
LONG, HAROLD T MILFORD, NH	ILLSLEY, LINDA J MILFORD, NH	MILFORD	MILFORD	02/26/2011
COTE, GREGORY M MILFORD, NH	JOHNSTON, JENNIFER A MILFORD, NH	MILFORD	MANCHESTER	03/04/2011
MARTINEZ, JUAN P MILFORD, NH	PORTER, MEGAN C MILFORD, NH	MILFORD	NASHUA	03/21/2011
DEMILLE, JENNIFER L CHARLESTOWN, MA	ANDERSON, SARAH E MILFORD, NH	HUDSON	MANCHESTER	03/29/2011
HAMMER JR, KEVIN L MILFORD, NH	DENNIS, ERIKA M MILFORD, NH	MILFORD	MILFORD	04/07/2011
BOSQUET, DEREK B MILFORD, NH	LIRA, DENISE MILFORD, NH	MILFORD	MILFORD	04/08/2011
NGARI, TITUS M MILFORD, NH	KELLER, KATHRYN E MILFORD, NH	MILFORD	MILFORD	04/16/2011



## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2011 - 12/31/2011

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
YAKUBOFF JR, DAVID G MERRIMACK, NH	SPADAFORA, ANGELA P MILFORD, NH	MERRIMACK	MERRIMACK	04/29/2011
ROTONDO JR, GIUSEPPE MILFORD, NH	TAFE, AMY M MILFORD, NH	MILFORD	BROOKLINE	04/30/2011
O'CONNOR, SUZANNE MILFORD, NH	WRIGHT, PHILIP J MILFORD, NH	MILFORD	BEDFORD	05/20/2011
BRACANI, MATTHEW A MILFORD, NH	JANSON, NATASHA S MILFORD, NH	WILTON	ATKINSON	05/21/2011
ST JOHN, TIMOTHY MILFORD, NH	MCENTEE, LAURA MILFORD, NH	MILFORD	WINDHAM	05/27/2011
ALOSA, JONATHAN S CONCORD, NH	DOYLE, HEATHER L MILFORD, NH	CONCORD	MILFORD	06/17/2011
PELLERIN, ROBERT MILFORD, NH	HICKMAN, MARGUERITE MILFORD, NH	MILFORD	NASHUA	06/25/2011
GROBLEWSKI JR, GEORGE N MILFORD, NH	LEMIRE, TARA G MILFORD, NH	MILFORD	MILFORD	07/02/2011
BUCK, BARRY F MILFORD, NH	BARSS, DEBORAH A MILFORD, NH	MILFORD	MILFORD	07/03/2011
CIARDELLI, ANDREW J MILFORD, NH	WYAND, KELLY R MILFORD, NH	MILFORD	MILFORD	07/03/2011
OSTER, JAMES S MILFORD, NH	ROBINSON, GAIL MILFORD, NH	MILFORD	MILFORD	07/09/2011

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2011 - 12/31/2011

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
EARLEY JR, JOSEPH E MILFORD, NH	DELOSSANTOS, VENUS V NORTH PROVIDENCE, RI	MILFORD	WHITEFIELD	07/16/2011
ROARK, JUSTIN MILFORD, NH	SCOTT, MICHELLE MILFORD, NH	MILFORD	MANCHESTER	07/17/2011
COCKERILL, CHRISTOPHER S MILFORD, NH	TUDISCO, SHELLEY K MILFORD, NH	MILFORD	CANDIA	07/23/2011
SCHOOLEY, MATTHEW W MILFORD, NH	SAPIENZA, MARIE D NORTH CHELMSFORD, MA	MILFORD	MILFORD	07/23/2011
FOREMAN, KYLE W MILFORD, NH	GRIFFITHS, JANET L MILFORD, NH	MILFORD	MILFORD	07/30/2011
DRAPER, DANA C MILFORD, NH	MILLER, STACY A MILFORD, NH	NEWMARKET	SARGENT'S PURCHASE	08/06/2011
AUCHTERLONIE, BRANDON MILFORD, NH	GIRARD, AMY B MILFORD, NH	MILFORD	MILFORD	08/06/2011
JACKSON II, THOMAS H NASHUA, NH	SHAH, AARTI MILFORD, NH	NASHUA	NASHUA	08/06/2011
DAVIS, DONALD W MILFORD, NH	LE, HUONG T MILFORD, NH	MILFORD	NASHUA	08/07/2011
TAYLOR, JOSEPH MILFORD, NH	HURLEY, CHANTELE MILFORD, NH	MILFORD	NASHUA	08/27/2011
BROWN, MATTHEW B MILFORD, NH	PLYE, KELLY E NASHUA, NH	MILFORD	RINDGE	08/27/2011



## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2011 - 12/31/2011

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
ROONEY, RYAN T MILFORD, NH	FISK, SARAH L MILFORD, NH	MILFORD	PORTSMOUTH	09/01/2011
HALL, RANDY MILFORD, NH	LAPLANTE, THERESA MILFORD, NH	NEW IPSWICH	NEW IPSWICH	09/02/2011
AUSTIN, RUSSELL D MILFORD, NH	BATES, VICTORIA M MILFORD, NH	MILFORD	MILFORD	09/04/2011
CARD, STEPHEN M MILFORD, NH	MCVEY, TAWNIA MILFORD, NH	MILFORD	MILFORD	09/09/2011
BASSETT JR, JOHN P MILFORD, NH	AHAM, LISA J MILFORD, NH	MILFORD	HUDSON	09/17/2011
KETTERMAN III, JACKIE L MILFORD, NH	RYAN, MEGHAN E MILFORD, NH	MILFORD	HOLLIS	09/17/2011
BUNKER II, PAUL MILFORD, NH	GARCELON, ASHLEIGH MILFORD, NH	MILFORD	WILTON	09/17/2011
RAND, MEGAN J EPSOM, NH	MEAGHER III, WILLIAM C MILFORD, NH	EPSOM	HAMPSTEAD	09/17/2011
POWELL, MICHAEL MILFORD, NH	DORSON, AMY MILFORD, NH	MILFORD	RINDGE	09/17/2011
BOISSONNAULT, CHRISTOPHER N MILFORD, NH	SMITH, CRISTAL L MILFORD, NH	MILFORD	LYNDEBOROUGH	09/24/2011
SMITH, BRANDON M MILFORD, NH	MCINTYRE, BREANNA M MILFORD, NH	MILFORD	MILFORD	09/24/2011

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2011 - 12/31/2011

-- MILFORD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
POTTS, MICHAEL A MILFORD, NH	BEAUCHESNE, ELLEN M MILFORD, NH	MILFORD	MILFORD	09/25/2011
GAGNE, JAMESON P MILFORD, NH	RIZZO, PAMELA M MILFORD, NH	MILFORD	HENNIKER	09/25/2011
CYR, ANDREW L MILFORD, NH	SOBOL, MICHELLE L MILFORD, NH	MILFORD	BARTLETT	09/30/2011
HOYT, BOBBY MILFORD, NH	SLIWA, HEATHER CHICOPEE, MA	MILFORD	WATERVILLE VALLEY	10/09/2011
RICHARD, BRIAN M MILFORD, NH	MCLAUGHLIN, LINDSEY D MILFORD, NH	MILFORD	MILFORD	10/15/2011
PLAGUE, PARKER MILFORD, NH	HOLLOWAY, KRISTEN MILFORD, NH	MILFORD	SUGAR HILL	10/17/2011
KARR, MICHAEL A MILFORD, NH	STAVOLTA, BETH C MILFORD, NH	MILFORD	MILFORD	10/22/2011
DUPREY, JOEL MILFORD, NH	WHIPPIE, LISA MILFORD, NH	MILFORD	MILFORD	10/22/2011
JENSEN, STEVEN R MILFORD, NH	TRENHOLM, SHARON M MILFORD, NH	MILFORD	HOLLIS	11/11/2011
FAIRBANK, BRIAN L MILFORD, NH	STROH, RACHAEL C MILFORD, NH	MILFORD	MILFORD	12/28/2011

Total number of records 54





## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2011 - 12/31/2011

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
FESSENDEN, MARY	01/01/2011	MILFORD	SMITH, HARRY	GUILD, CATHERINE	Y
MCGAUGHEY, LEO	01/04/2011	MILFORD	MCGAUGHEY, DAVID	COSTELLO, CAROLINE	Y
CZECH, STEFANIE	01/05/2011	MILFORD	SOLTYS, JAN	BIALAS, KATARZYNA	N
DELAHUNT, BARBARA	01/06/2011	NASHUA	OSBORNE, JOSEPH	SILVA, EMILY	N
MILES JR, WILLIE	01/07/2011	PETERBOROUGH	MILES SR, WILLIE	IKE, VERONICA	Y
ORSI, RENO	01/10/2011	MILFORD	ORSI, PETER	SCARABOSIO, CATHERINE	Y
POULIN, CLAIRE	01/11/2011	BEDFORD	JEAN, JOSEPH	LEBLANC, LUMINA	N
BERNARD, WAYNE	01/12/2011	MILFORD	BERNARD, LEO	REED, HARRIET	N
COLMAN, THERESA	01/12/2011	MILFORD	HASSAN, HASSAN	GERARD, EVA	N
HEIKILA, GUY	01/13/2011	MILFORD	BORSETTI, MICHAEL	CORRIERE, MARIE	N
BYRD, CYNTHIA	01/14/2011	MILFORD	BRYANT, ROBERT	FISK, ARVILLA	N
COVEY, LORAINÉ	01/20/2011	NASHUA	BRAGG, SHERMAN	CHALMERS, ELEANOR	N
ZIBOLIS, ALISHA	01/20/2011	MILFORD	HARBECK, BRENT	ZIBOLIS, DAWN	N
MILES, VERA	01/29/2011	MILFORD	BRACEY, OLYN	WILLIAMSON, MABEL	N
POCKL, CHARLOTTE	02/04/2011	NASHUA	CORNWELL, CHARLES	GREER, ELIZABETH	N
WARNER, CALVIN	02/04/2011	MILFORD	WARNER, DEWEY	CAPELLE, THELMA	Y
SALUSSOLIA, DAVID	02/05/2011	NASHUA	SALUSSOLIA, BATTISTA	SAVIO, INEZ	Y
LYNCH, BRENDA	02/07/2011	MERRIMACK	RAYMOND, SHIRLEY	LATOUCHE, THELMA	N

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2011 - 12/31/2011

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
CULLINAN, CECILE	02/15/2011	MILFORD	BERGERON, PHILIPPE	DECELLES, ROSE	N
BEINAR, MARY	02/15/2011	NASHUA	MILLER, JAMES	SMITH, FLORENCE	N
CORRIGAN, JOHN	02/16/2011	BEDFORD	CORRIGAN, JOHN	JONES, MARY ANN	N
EDWARDS, ROBERT	02/17/2011	MILFORD	EDWARDS, JAMES	CALLANAN, ANNA	Y
HELIN, DOUGLAS	02/22/2011	NASHUA	HELIN, EUGENE	DOVELA, LILLIAN	Y
CULLINANE, LEONARD	02/23/2011	NASHUA	CULLINANE, MATTHEW	MEADE, MARGARET	N
DOUVILLE, BARBARA	02/26/2011	MILFORD	RIoux, SIMON	BROWN, RUTH	N
HUDON, ELIZABETH	02/27/2011	MILFORD	MOORE, ROBERT	MANNING, ELIZABETH	N
CARPENTIERI, CAROLINE	03/04/2011	BEDFORD	CASSANERIO, JOHN	LINDI, CAROLINE	N
WHITNEY SR, JOHN	03/08/2011	MILFORD	WHITNEY, HAMILTON	MCCORMICK, LENA	N
SONGER, RICHARD	03/10/2011	MILFORD	SONGER SR, HERBERT	MOORE, WYONA	Y
SORRENTINO, HELEN	03/10/2011	MILFORD	ROTHACKER, BERTRAM	MCDONALD, MARY	N
MERRILL, THELMA	03/13/2011	MILFORD	BOULTER, ARTEMUS	JONAH, KATHERINE	N
MARSELLA, ELEANOR	03/17/2011	MILFORD	MARINO, JOSEPH	FIORE, MARY	N
LAHTINEN, GEORGE	03/21/2011	MERRIMACK	LAHTINEN, GEORGE	ROLLINS, RUTH	N
STONE, IRVING	03/22/2011	MILFORD	STONE, IRVING	WHITE, FANNIE	N
BALDWIN, RICHARD	03/22/2011	MILFORD	BALDWIN, LEROY	MADISON, ETHEL	N
ROEBUCK, CARL	03/27/2011	MERRIMACK	ROEBUCK, JOSEPH	CARLSON, AGNES	Y





## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2011 - 12/31/2011

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
CULLINAN, CECILE	02/15/2011	MILFORD	BERGERON, PHILIPPE	DECELLES, ROSE	N
BEINAR, MARY	02/15/2011	NASHUA	MILLER, JAMES	SMITH, FLORENCE	N
CORRIGAN, JOHN	02/16/2011	BEDFORD	CORRIGAN, JOHN	JONES, MARY ANN	N
EDWARDS, ROBERT	02/17/2011	MILFORD	EDWARDS, JAMES	CALLANAN, ANNA	Y
HELIN, DOUGLAS	02/22/2011	NASHUA	HELIN, EUGENE	DOVELA, LILLIAN	Y
CULLINANE, LEONARD	02/23/2011	NASHUA	CULLINANE, MATTHEW	MEADE, MARGARET	N
DUVILLE, BARBARA	02/26/2011	MILFORD	RIOUX, SIMON	BROWN, RUTH	N
HUDON, ELIZABETH	02/27/2011	MILFORD	MOORE, ROBERT	MANNING, ELIZABETH	N
CARPENTIERI, CAROLINE	03/04/2011	BEDFORD	CASSANERIO, JOHN	LINDI, CAROLINE	N
WHITNEY SR, JOHN	03/08/2011	MILFORD	WHITNEY, HAMILTON	MCCORMICK, LENA	N
SONGER, RICHARD	03/10/2011	MILFORD	SONGER SR, HERBERT	MOORE, WYONA	Y
SORRENTINO, HELEN	03/10/2011	MILFORD	ROTHACKER, BERTRAM	MCDONALD, MARY	N
MERRILL, THELMA	03/13/2011	MILFORD	BOULTER, ARTEMUS	JONAH, KATHERINE	N
MARSELLA, ELEANOR	03/17/2011	MILFORD	MARINO, JOSEPH	IORE, MARY	N
LAHTINEN, GEORGE	03/21/2011	MERRIMACK	LAHTINEN, GEORGE	ROLLINS, RUTH	N
STONE, IRVING	03/22/2011	MILFORD	STONE, IRVING	WHITE, FANNIE	N
BALDWIN, RICHARD	03/22/2011	MILFORD	BALDWIN, LEROY	MADISON, ETHEL	N
CARSON, AGNES			CARSON, AGNES		Y



## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2011 - 12/31/2011

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MARTIN, PATRICIA	03/29/2011	MILFORD	PARKS SR, CYRUS	WEBB, ETHEL	N
SANBORN, BERNICE	03/29/2011	NASHUA	WHITE, FLOYD	JENSEN, VICTORIA	N
HOMOLESKI, AGNES	04/04/2011	MILFORD	OUELLETTE, ADELARD	FARNSWORTH, JESSIE	N
CONTI, MARGARET	04/07/2011	NASHUA	BLANCHARD, JOHN	FISHER, MARY	N
WHEELER, EVERETT	04/20/2011	MILFORD	WHEELER, ALBERT	PERRY, EMIGENE	N
ADAMS, ELMER	04/30/2011	MILFORD	ADAMS, LESTER	PARKHURST, LEONA	N
BURKE, ALBERT	05/02/2011	MILFORD	BOURKE, JOSEPH	VIGNEAULT, JENNY	N
WHITMORE, ROBERT	05/07/2011	MILFORD	WHITMORE, GORDON	ARMATAGE, ETHEL	Y
PROVENCHER, JEAN	05/08/2011	MANCHESTER	PROVENCHER, LEO	PARENTEAU, MARIE	N
LARAMIE, MICHAEL	05/24/2011	MILFORD	LARAMIE, PHILIP	FLIGG, MARJORIE	N
D'AMATO, MARY	06/01/2011	NASHUA	AMADIO, ANTONIO	D'ANDREA, ANNA	N
KLEKOTKA, LORRAINE	06/12/2011	MERRIMACK	SZYNAL, JAMES	PLAZA, STELLA	N
SHACKLEY, KATHRINE	06/15/2011	MILFORD	ROBBINS, WILLIAM	ROWELL, MARY	N
MOORE, STEVEN	06/20/2011	MILFORD	MOORE, RAYMOND	POMBRIO, DENISE	N
PELLETIER, MARGUERITE	06/22/2011	MILFORD	LEDOUX, REGIS	TRUDEAU, ROSANA	N
SANTINELLI, JULIO	06/29/2011	MILFORD	SANTINELLI, PIETRO	LUZZI, GEOVANINA	Y
GOSS II, HAROLD	07/04/2011	MANCHESTER	GOSS SR, HAROLD	SLATE, PHYLLIS	Y
PACHECK, JOHN	07/08/2011	MILFORD	PACHERO, ROSENDO	DELEMOS, GRACIELA	N



## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2011 - 12/31/2011

--MILFORD, NH --



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
GREGORY, EVELYN	07/15/2011	NASHUA	BARDWELL, LEON	ALDRICH, MAY	N
HANDANOVIC, KATARINA	07/16/2011	MILFORD	PERGER, LEOPOLD	KIS, TEREZIJA	N
PITTMAN, RUTH	07/19/2011	MILFORD	STETSON, CHANDLER	BAKER, HELEN	N
PIKE, CHARLES	07/20/2011	MILFORD	PIKE, CHARLES	ROEDER, URSULA	N
MAZROLLE, CECILE	07/20/2011	MILFORD	GAGNE, AUREL	DUBE, MARIE	N
STEARNS, MAZEL	07/21/2011	MILFORD	FULLER, WILLIS	BILLS, GRACE	N
AMARAL, ROBERT	07/27/2011	MILFORD	AMARAL, JOSEPH	UNKNOWN, GENEVA	N
HEREFORD, LELAND	08/06/2011	MILFORD	HEREFORD, EDWARD	PARKHURST, MABEL	Y
PORTER, ROBERT	08/15/2011	MERRIMACK	PORTER, DONALD	WHITLOCK, MARGUERITE	Y
BELANGER, PATRICIA	08/16/2011	MILFORD	BELANGER, MAURICE	GOYAIT, BLANCH	N
SMITH, ERIC	08/18/2011	MILFORD	SMITH, GORDON	DUPUIS, YVONNE	N
RIENDEAU, KATHRYN	08/25/2011	MILFORD	UNKNOWN, UNKNOWN	JENKINS, FLORENCE	N
JACKSON, AMBER	08/25/2011	LEBANON	UNKNOWN, UNKNOWN	JACKSON, CLAUDETTE	N
BRACANI, DOROTHY	08/28/2011	NASHUA	TOCCI, JOSEPH	FRANCAVILLA, MICHELINA	N
TAYLOR, NICOLA	08/30/2011	MILFORD	TAYLOR, JOHN	LOECK, ROSEMARIE	N
SURDAM, RONALD	08/31/2011	NASHUA	SURDAM, KESTER	TROW, BARBARA	N
CHAPMAN, MARY	09/01/2011	MILFORD	EUCALNO, JUSTO	CICERO, MARIAN	N
ANDREWS, JORDAN	09/03/2011	MILFORD	REESE, LARRY	ANDREWS, MELISSA	N



## RESIDENT DEATH REPORT

01/01/2011 - 12/31/2011

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
ROSSITER, CINDY	09/03/2011	MILFORD	MORELAND, DICK	SCHAKEL, ROSEMARY	N
BETTY, ERIC	09/10/2011	MERRIMACK	BETTY, GEORGE	BOULANGER, JEANNETTE	N
WEISBERG, SYLVIA	09/19/2011	NASHUA	WEISS, SAMUAL	WASKOBYNECK, ROSE	N
SEDAN, RUTH	09/21/2011	MILFORD	COOK, ROSAMOND	SAILER, ZULA	N
CARON, FLORENCE	09/23/2011	MILFORD	RICHARDSON, HOWARD	HEALEY, FLORENCE	N
GABRIEL, GRACE	09/23/2011	NASHUA	GABRIEL, CONSTINIAN	ALMACA, BAHUJA	N
CHAPPELL, GEORGE	09/26/2011	MERRIMACK	CHAPPELL, PERLEY	MARTEL, DIANA	N
SHELLEY, ELIZABETH	09/30/2011	MILFORD	WILLS, JAMES	WATSON, ONA	N
AVERY, PATRICIA	10/02/2011	MILFORD	BENNETT, LEWIS	PIKE, GENEVA	N
WILLIAMS, JEAN	10/05/2011	MILFORD	RILEY, DON	SKILES, FLORENCE	N
FELTON, GEORGE	10/09/2011	MILFORD	FELTON, GEORGE	LEMAY, RACHEL	Y
FREELove, MARY	10/09/2011	MILFORD	BARKER, THOMAS	DRISCOLL, MARY	N
BACHELDER, GLEN	10/10/2011	MANCHESTER	BACHELDER JR, CHARLES	JONES, GLADYS	Y
CARON, REYNOLD	10/14/2011	MILFORD	CARON, LUDGER	NORMANDIN, LAURA	Y
GEISENHAINER, RACHELLE	10/14/2011	MERRIMACK	COGNAC, WILLIS	DALPHOND, GABRIELLE	N
JEAN, PHILIP	10/17/2011	NASHUA	JEAN, CAMILLE	PELLETIER, ROSE	Y
FITZGERALD, WALTER	10/23/2011	MILFORD	FITZGERALD, JOHN	ROBICHEAU, MARIA	N
HUGHES-REED, JAMIE	10/24/2011	MERRIMACK	HUGHES, J	TOWNSEND, KIM	N



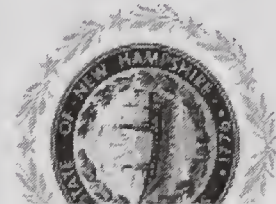
## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2011 - 12/31/2011

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
LAJOIE, RAYMOND	10/25/2011	NASHUA	LAJOIE JR, ALFRED	BEAULIEU, CECILE	N
KARANAS, JOHN	11/05/2011	MERRIMACK	KARANAS, STEFANOS	SIMARD, LEOZA	Y
GARNHAM, SHIRLEY	11/10/2011	MILFORD	DILLON, HAROLD	DEARTH, RUTH	N
WEISER, JOSHUA	11/16/2011	MILFORD	WEISER, STEVEN	GAUTIER, DEBRA	N
PETROULES, JOHN	11/16/2011	MILFORD	PETROULES, PETER	GAGNON, JULIETTE	N
BENT, ARTHUR	11/19/2011	MILFORD	BENT, ARTHUR	HARTSHORN, LEONA	Y
MARTIN, JOHN	11/19/2011	MILFORD	MARTIN, WILLIAM	RANDALL, DORIS	Y
WOODS, JOHN	11/20/2011	NASHUA	WOODS SR, FREDERICK	WOODWARD, LOUISE	N
BENNETT, RICHARD	11/21/2011	MILFORD	BENNETT, RICHARD	GINGUE, AURORE	N
CIARCIA, HAZEL	12/06/2011	MILFORD	WOOD, ROY	STEVENS, ALMA	N
MASON SR, WILLIAM	12/07/2011	NASHUA	MASON, EDWIN	GREENOUGH, JENNIE	N
SEARS, ARLEEN	12/11/2011	NASHUA	MCCARVILLE, BASIL	LAMPRON, EVA	N
SHERMAN, ANNE	12/13/2011	MILFORD	COHEN, ABRAHAM	GERBENIK, GOLDIE	N
PELLETIER, HERMEL	12/17/2011	MILFORD	PELLETIER, AGENARD	PELLETIER, CLAIRE	N
MACKEY, ALBERTA	12/18/2011	MILFORD	MACKEY, ULYSSES	ROBINSON, VIOLA	N
TRUDEAU, CHARLOTTE	12/19/2011	MILFORD	TOLLERSON, DANIEL	UNKNOWN, MAZEL	N
IORIO, ELIZABETH	12/20/2011	MILFORD	HOARTY SR, CHARLES	BRESNAHAN, TERESA	N
DESILVA, MANUEL	12/31/2011	MANCHESTER	DESILVA, MANUEL	GIAMPIETRO, JOSEPHINE	Y



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2011 - 12/31/2011

--MILFORD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
RAYMOND	10/25/2011	NASHUA	LAJOIE JR, ALFRED	BEAULIEU, CECILE	N
NAS, JOHN	11/05/2011	MERRIMACK	KARANAS, STEFANOS	SIMARD, LEOZA	Y
HAM, SHIRLEY	11/10/2011	MILFORD	DILLON, HAROLD	DEARTH, RUTH	N
ER, JOSHUA	11/16/2011	MILFORD	WEISER, STEVEN	GAUTIER, DEBRA	N
DOULES, JOHN	11/16/2011	MILFORD	PETROULES, PETER	GAGNON, JULIETTE	N
ARTHUR	11/19/2011	MILFORD	BENT, ARTHUR	HARTSHORN, LEONA	Y
N, JOHN	11/19/2011	MILFORD	MARTIN, WILLIAM	RANDALL, DORIS	Y
OS, JOHN	11/20/2011	NASHUA	WOODS SR, FREDERICK	WOODWARD, LOUISE	N
ETT, RICHARD	11/21/2011	MILFORD	BENNETT, RICHARD	GINGUE, AURORE	N
IA, HAZEL	12/06/2011	MILFORD	WOOD, ROY	STEVENS, ALMA	N
N SR, WILLIAM	12/07/2011	NASHUA	MASON, EDWIN	GREENOUGH, JENNIE	N
S, ARLEEN	12/11/2011	NASHUA	MCCARVILLE, BASIL	LAMPRON, EVA	N
MAN, ANNE	12/13/2011	MILFORD	COHEN, ABRAHAM	GERBENIK, GOLDIE	N
ETIER, HERMEL	12/17/2011	MILFORD	PELLETIER, AGENARD	PELLETIER, CLAIRE	N
EY, ALBERTA	12/18/2011	MILFORD	MACKEY, ULYSSES	ROBINSON, VIOLA	N
EAU, CHARLOTTE	12/19/2011	MILFORD	TOLLERSON, DANIEL	UNKNOWN, MAZEL	N
, ELIZABETH	12/20/2011	MILFORD	HOARTY SR, CHARLES	BRESNAHAN, TERESA	N



DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2011 - 12/31/2011

--MILFORD, NH --



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MEEDZAN, TED	12/31/2011	MILFORD	MEEDZAN, THEODORE	RANCOURT, BARBARA	N
CARLSON, RALPH	12/31/2011	NASHUA	CARLSON, CARL	DREW, ISABELLE	Y

Total number of records 110



## TOWN CLERK VITAL STATISTICS ADMINISTRATION

## DECEDENTS BROUGHT TO MILFORD FOR BURIAL

1/1/11 - 12/31/11

Decedent's Name	Death Date	Death Place	Cemetery Buried In
Davis, Vincent H.	November 11, 1985	Leominster, MA	Riverside
Smith, James M.	June 2, 2008	Avon Park, FL	Riverside
Tuthill, Richard Allen	November 30, 2010	Jaffrey, NH	Riverside
Dutrisac, Mark Steven	January 14, 2011	Peterborough, NH	Riverside
Paine, Robert L.	January 15, 2011	Nashua, NH	Riverside
Davis, Patricia O.	January 27, 2011	Candia, NH	Riverside
Durant, Joseph E.	February 27, 2011	Epson, NH	Riverside
Norrod, Charles Douglas	February 27, 2011	Franklin, NH	Riverside
Brewer, Kenneth P.	March 6, 2011	Nottingham, NH	Riverside
Silveri, Marco Gaetano	March 18, 2011	Manchester, NH	Riverside
Protzman, Henry E.	April 29, 2011	Bedford, NH	Riverside
Stutzman, Arthur Jennison	April 30, 2011	Melbourne, FL	Riverside
Ethridge, Charles E. Jr.	May 13, 2011	Sarasota, FL	Riverside
Wurdeman, Alan Edgar	June 5, 2011	Providence, RI	Riverside
Heaps, Joseph R. III	June 14, 2011	Phelps County, Missouri	Riverside
Stetz, Margaret R.	June 23, 2011	Boston, MA	Riverside
Stickney, Virgie Lillian	June 25, 2011	Unity, NH	Riverside
Draper, Rose Mary	July 1, 2011	Jaffrey, NH	Riverside
Marks, Eleanor Coffin	July 5, 2011	Venice, FL	Riverside
Comolli, Alfred G.	July 21, 2011	Middletown Twp, PA	Riverside
Smith, Mary Ann	August 7, 2011	Avon Park, FL	Riverside
Cooley, Richard Francis Sr.	August 15, 2011	Nashua, NH	Riverside
Comire, Roger F.	August 17, 2011	Concord, NH	Riverside
Homer, Doris M.	September 1, 2011	Concord, NH	Riverside
Lyle, Elizabeth Janet	September 9, 2011	Redmond, OR	North Yard
Giardelli, Marilyn	September 12, 2011	Brentwood, NH	Riverside
Hamel, Benjamin W.	September 18, 2011	Boston, MA	Riverside
Horne, Lawrence Everett	September 22, 2011	Concord, NH	Riverside
Trow, Priscilla Marie	October 17, 2011	Lowell, MA	Riverside
Salisbury, Glenn H.	November 21, 2011	Meriden, CT	Riverside
Leduc, Wilfred A	November 28, 2011	Burlington, MA	Riverside
Reever, Scott M.	December 3, 2011	Manchester, NH	Riverside
Charron, David Arthur	December 21, 2011	Keene, NH	Riverside



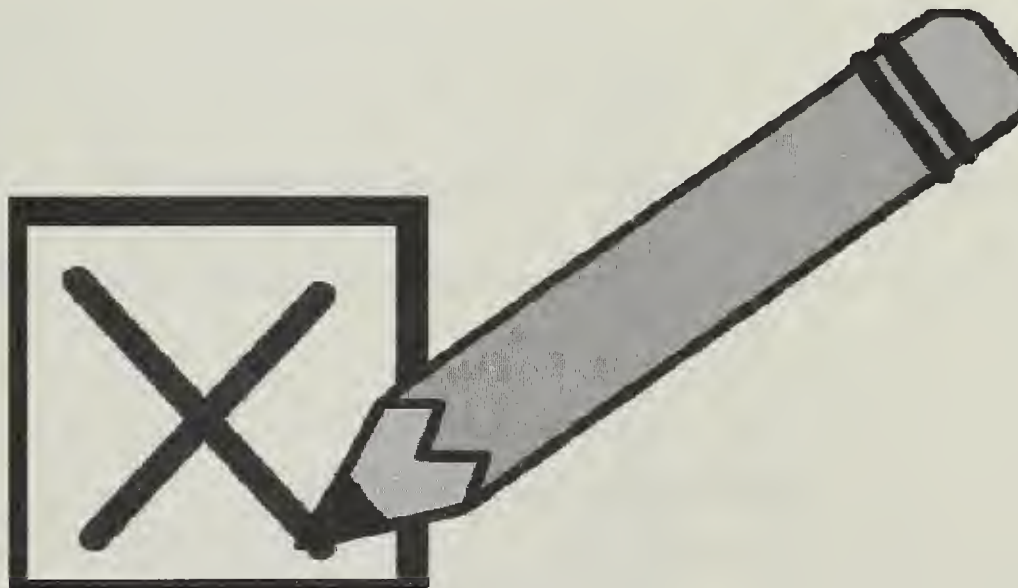
## **2011 Town Vote**

### **Come and Have Your Voice Be Heard!**

The information on the subsequent pages (on colored paper) is provided on a variety of topics relative to the 2011 Town Vote on March 8<sup>th</sup>.

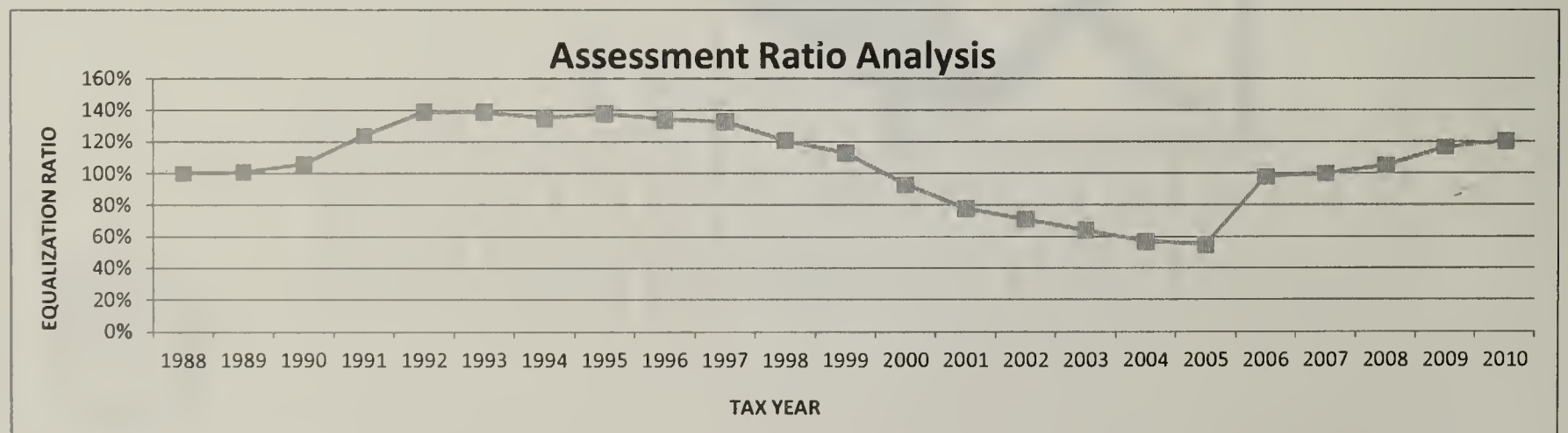
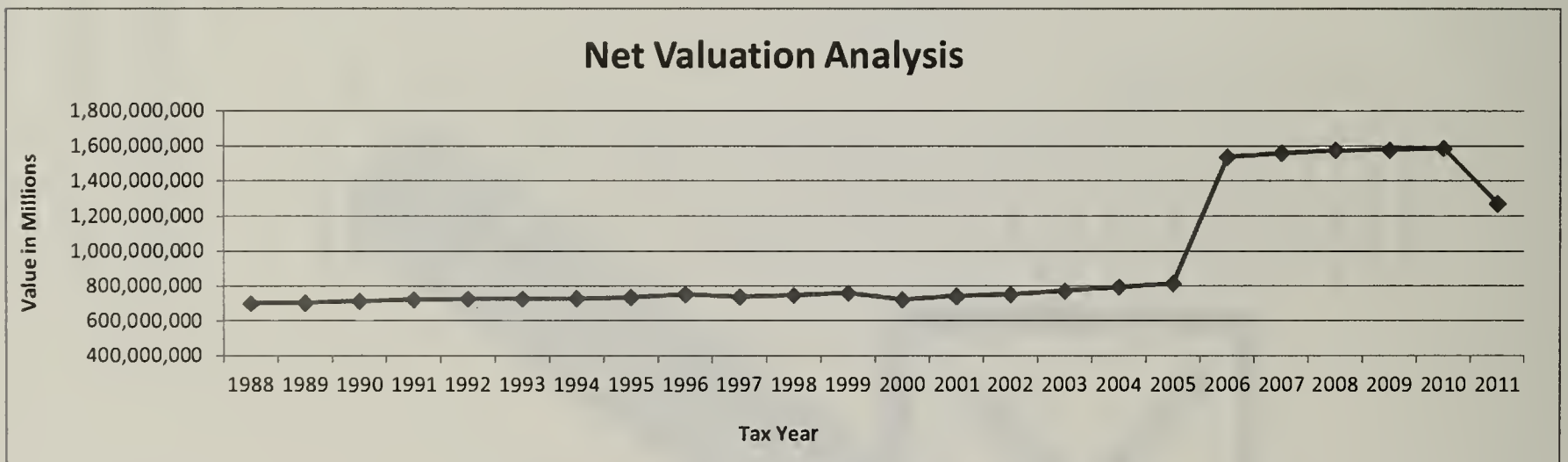
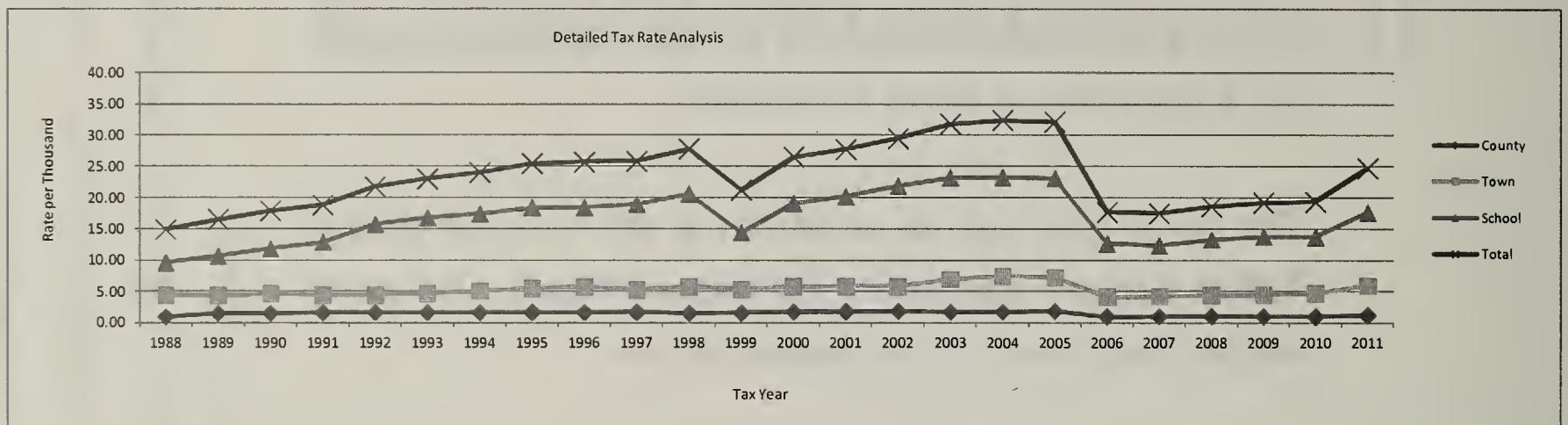
If you have any questions regarding any of the items that will be on the ballot on March 8<sup>th</sup>, please feel free to contact the Administration Office at 249-0601.

The Town Vote will be on March 8, 2011, at the Milford Middle School Gymnasium (33 Osgood Road). The polls will be open from 6:00 a.m. until 8:00 p.m.



# 2011 Rate Analysis Chart

	Year	County	Town	School	Total	Ratio	Net Valuation
Reval.Year	1988	0.92	4.39	9.59	14.90	100.0%	700,317,395
	1989	1.49	4.35	10.64	16.48	101.0%	703,568,300
	1990	1.51	4.56	11.80	17.87	106.0%	714,255,800
	1991	1.56	4.41	12.84	18.81	124.0%	723,802,100
	1992	1.60	4.41	15.70	21.71	139.0%	727,412,200
	1993	1.60	4.62	16.77	22.99	139.0%	727,818,500
	1994	1.57	5.05	17.40	24.02	135.0%	728,171,450
	1995	1.65	5.44	18.37	25.46	138.0%	736,045,550
	1996	1.63	5.68	18.39	25.70	134.0%	752,987,100
	1997	1.66	5.22	18.95	25.83	133.0%	737,969,900
	1998	1.51	5.67	20.62	27.80	121.0%	747,473,380
Reval.Year	1999	1.54	5.33	14.34	21.21	113.0%	759,530,580
	2000	1.69	5.75	19.06	26.50	93.0%	722,691,530
	2001	1.77	5.78	20.17	27.72	78.0%	741,439,670
	2002	1.82	5.78	21.88	29.48	71.0%	752,293,850
	2003	1.73	6.89	23.20	31.82	64.0%	771,495,950
	2004	1.69	7.47	23.23	32.39	57.0%	794,609,350
Reval.Year	2005	1.83	7.23	23.10	32.16	55.0%	814,966,550
	2006	0.94	4.11	12.65	17.70	98.0%	1,539,168,628
	2007	0.97	4.20	12.32	17.49	100.0%	1,561,704,597
	2008	1.00	4.32	13.26	18.58	105.2%	1,578,431,637
	2009	0.99	4.47	13.75	19.21	116.6%	1,579,027,239
	2010	0.95	4.68	13.71	19.34	120.5%	1,588,203,571
	2011	1.17	5.91	17.65	24.73	TBD	1,271,676,126





## 2012 BUDGET SUMMARY &amp; ESTIMATED TAX RATE CALCULATION (DELIBERATIVE SESSION)

Art #	2012 GROSS APPROPRIATION	ESTIMATED NON-PROPERTY TAX REVENUE	FED. GRANTS & BONDS	USE OF FUND BALANCE	AMOUNT TO BE RAISED IN PROPERTY TAXES	TAX \$
<b>OPERATING BUDGETS:- (See Budget Detail)</b>						
Town Operating Budget	11,767,325	\$ (4,573,649)			7,193,676	5.633
<b>SEPARATE &amp; SPECIAL WARRANT ARTICLES</b>						
Ambulance Building	2,214,000		(2,214,000)	-	-	-
Fire Engine 4 Replacement	67,700		-	-	67,700	0.053
DPW Backhoe	23,800		-		23,800	0.019
Jennison Rd. Bridge Construction	90,000		(72,000)		18,000	0.014
Bus transportation	26,500		-		26,500	0.021
Social Services	35,000				35,000	0.027
Pumpkin Festival, Décor, Plants	20,000				20,000	0.016
DO-IT Operating Budget	20,000				20,000	0.016
Band Concerts	9,000				9,000	0.007
Parades	6,000				6,000	0.005
Conservation Land Fund	20,000				20,000	0.016
Fireworks	4,500				4,500	0.004
Teamsters Contract	15,050				15,050	0.012
AFSCME Contract	50,510				50,510	0.040
<b>TOTAL PER WARRANT</b>	\$ 14,369,385	\$ (4,573,649)	\$ (2,286,000)	\$ -	\$ 7,509,736	5.88
<b>TAX RATE CREDITS AND ADJUSTMENTS</b>						
Overlay - (Reserve for Abatements)	155,000				155,000	0.121
Veteran's Credits	171,050				171,050	0.134
County Portion of Shared Revenue	-				-	-
<b>TOTAL CREDITS &amp; ADJUSTMENTS</b>	\$ 326,050	\$ -		\$ -	\$ 326,050	0.26
<b>AMOUNT OF TAXES TO BE RAISED</b>					\$ 7,835,786	6.14
<b>LESS: ESTIMATED USE OF UNRESERVED FUND BALANCE TO REDUCE TAXES</b>				(100,000)	(100,000)	(0.08)
<b>TOTAL:</b>	\$ 14,695,435	\$ (4,573,649)	\$ (2,286,000)	\$ (100,000)	\$ 7,735,786	6.06
<b>TAXABLE NET ASSESSMENT</b>					\$1,276,963,126	\$6.06
<b>2012 ESTIMATED TAX RATE</b>					\$ 6.06	
<b>2011 ACTUAL TAX RATE</b>					\$ 5.91	
<b>ESTIMATED INCREASE/(DECREASE) OVER 2011 TAX RATE</b>					\$ 0.15	2.5%





- ***Preserving public health, safety, and welfare.*** Providing the basic services which ensure citizen health and safety is a fundamental responsibility of local government. Programs of regular facility maintenance, upgrades and expansion of government services to meet minimum federal, state, and local standards are essential to any community. The cumulative effect of deferring major maintenance expenditures and basic improvement of essential services is often an expensive series of stopgap measures which fail to address comprehensive long-term goals.
- ***Anticipating the demands of growth.*** When related to the master plan, the capital improvements programming process works to anticipate investments in community facilities which are needed to serve or shape the pattern of growth and development in the Town. The portions of selected capital improvement expenditures which are necessitated by growth may be eligible for funding by impact fees as authorized in RSA 674:21.
- ***Improving communication and coordination.*** Communication among the Planning Board, municipal departments, administrative officials, the Budget Advisory Committee, the Board of Selectmen, and citizens can result in cost savings and avoidance of duplication of facilities and expenditures.
- ***Avoiding undue tax increases.*** Capital improvements programming is a means of avoiding the surprise of expensive projects generating large property tax increases. While cost impacts cannot always be precisely determined in advance, the CIP fosters discussion of the distribution of the tax burden of new capital expenditures over time. A consequential benefit of fiscal stability and sound community facility planning may be an improved bond rating.
- ***Developing a fair distribution of capital costs.*** The capital improvements programming process allows for a public discussion of the preferred means of distributing capital costs not only over time, but also among users of the facilities to be financed.
- ***Building a foundation for growth management and impact fees.*** The development and formal adoption of a capital improvements program is a statutory prerequisite to the enactment of growth management and impact fee ordinances. A properly constructed CIP is an integral part of a land use regulatory process which implements either type of ordinance.
- ***Identifying "scattered and premature" development.*** New Hampshire statutes allow planning boards to adopt subdivision regulations which provide against scattered or premature subdivision of land. The capital improvements program is one measure which a planning Board may use to judge whether a development is scattered or premature based on an absence of essential public services and infrastructure.
- ***Supporting economic development.*** Communities exhibiting sound fiscal health and quality services and facilities are attractive to business and industry. New business investment and reinvestment may be influenced by improvements which enhance the quality of life for residents and labor. Private decision-making for investment is based not only on availability of utilities, but also on the quality of

community schools, public safety facilities, recreation opportunities, and cultural amenities such as libraries.

### **C. Process**

The Milford Planning Board is charged with directing the capital improvements planning process, based upon the Town's adopted master plan goals and recommendations. The CIP process begins in late spring of each year with a request for project submittals distributed by the Community Development Office (see Appendix II, *2012-2017 CIP Project Request Form*). The Planning Board appoints a seven regular member/one alternate member committee representing several areas of Town operation and general citizenry. Members serving on the 2012-2017 Advisory Committee were:

Planning Board Representative:	Steve Duncanson, Chairman
Planning Board Representative:	Judy Plant
School Board Representative:	Kevin Drew
Budget Advisory Committee Representative:	Matt Lydon
Member-at-Large:	Colleen Moynihan, Secretary
Member-at-Large:	Rod Watkins
Member-at-Large:	Matt Sullivan
Alternate Member-at-Large:	Gil Archambault

The Committee meets regularly starting in late spring with the goal of completing a final draft Capital Improvements Plan for public review in early fall. During this time the Advisory Committee hears presentations from department heads and representatives of the boards and commissions that submit project requests. The Committee generally follows a basic five-step process in accumulating, analyzing, evaluating, ranking, and allocating project requests to appropriate years in the upcoming six-year time frame, with the intent of balancing needs and costs with Town financial constraints and reasonable and logical implementation timeframes. A more detailed description of the Capital Improvements Plan process is as follows:

**Step 1:** The Community Development Department transmits project request forms to all applicable department heads, commissions, and the Milford School District SAU office. Projects are referenced by either a new or previously given project number to facilitate easier identification and review of projects. Each project is also to have a Statement of Need in addition to the Description. The Statement of Need enables the Advisory Committee to understand why the project is required for continuation or increase of Town services and the impact of delaying or not accomplishing the project.

Additionally, the Project Request form seeks project rationale and justification based on a series of factors to evaluate. The specific project request addresses whether it:

- a. removes imminent threat to public health or safety,
- b. alleviates substandard conditions or deficiencies,
- c. responds to federal or state requirements to implement,
- d. improves the quality of existing services,
- e. provides added capacity to serve growth,



- f. reduces long-term operating costs,
- g. provides incentive to economic development,
- h. is eligible for matching funds available for a limited time,
- i. is a continuation of an existing project,
- j. addresses public demand,
- k. extends the useful life of the current facility or equipment, and,
- l. any "other" if there are additional extenuating circumstances justifying project inclusion in the CIP.

**Step 2:** The Advisory Committee reviews project requests, and schedules a meeting with the respective department if needed to discuss each project.

**Step 3:** The Advisory Committee studies projects individually and through group discussions. Evaluation includes review of the level of preparation applied to the requested project. The Advisory Committee utilizes a policy that a minimum of a conceptual drawing or architect's rendering is required for any facility which is expected to be placed in the next three (3) year "window". Not all projects submitted each year are recommended for inclusion in the CIP Plan. This may result if the Committee determines that a project has not established sufficient need or if it is unlikely to achieve support to implement during the plan years. The Planning Board can bring back a project back into the CIP during its review at the public hearing process.

**Step 4:** Once all project requests have been reviewed, the Advisory Committee may utilize a ranking process reviewing each project on a 1-5 numerical scale based on perceptions of Need (is the project vital to Town operation); Urgency (what will be the consequences if the project is postponed or never accomplished); and Completeness of Request (concept, rationale, pictures, drawings, cost estimates, and demand level by citizens). The Advisory Committee has the latitude to modify this process if deemed necessary or practical.

**Step 5:** Using the requestor's recommendation as a starting point, the Advisory Committee discusses and develops a consensus on the recommendation for the year in which the Project should be placed on the Town Warrant. For projects requiring bonding the tax impact is noted the year after the warrant article is presumed to pass. The CIP Committee adjusts recommended warrant article and funding years to smooth the fiscal impact and maintain a reasonable debt level each year. The Committee considers the overall debt load from all bonded or lease purchase acquisitions by the Town and the School District.

Upon completion of the five-step process, the Advisory Committee:

1. Prepares the 'final' draft report with the assistance of the Community Development Office;
2. Presents the final draft to the Planning Board at a Planning Board worksession;
3. Presents the final draft to the Board of Selectmen to brief the Board on its recommendations;
4. Transmits a copy of the final report to department heads, the Board of Selectmen, the Budget Advisory Committee, and the Planning Board;

5. Schedules a public hearing date with the Planning Board;
6. Presents the CIP at a Planning Board meeting for the required public hearing and adoption.

This year's Advisory Committee is appreciative of the time and effort given to the process by department heads, Water Utilities, and School District. Background information and documentation was generally very complete, thorough, and greatly assisted the Advisory Committee in completing its work.

## **Chapter 2. 2012–2017 Project Requests**

### **A. Capital Improvement Project Descriptions and Committee Recommendations**

Twenty-three capital projects from Town departments, one from the Water Utilities Department, and three from the School District were submitted for this year's CIP. Several projects are proposed to be implemented in phases (Nashua Street Sidewalk Phases I-III, School facility improvements) and consequently are listed as phases over multi-year periods. A brief description of each project and the Advisory Committee recommendation follows below. It is important to note that individual Committee members may or may not support the actual project(s), however the role of the Advisory Committee is to place all projects (if properly presented with adequate information and justification) in the six-year capital improvements plan with the purpose of presenting a tax rate increase that does occur with a minimal amount of yearly fluctuation if all projects designated for a certain year are funded. Members of the Advisory Committee voted on the placement of each project and the Committee votes are included.

#### ***Placeholder and On Horizon Projects***

When reviewing projects and placing them in the CIP Estimated Tax Impact Table, the Advisory Committee also considers whether the project is a '**Placeholder**' or is '**On horizon**'. A project that is considered a **Placeholder** is a project that does not yet have either a well-defined description or scope for implementation. However the Advisory Committee, based on information presented, feels the project will likely be required within the six-year capital improvements planning cycle and thus needs to be included for planning and budgeting purposes. A project that is noted as '**On horizon**' is a project that may or may not have a defined description and scope, but based on information presented would be implemented outside of the six-year CIP cycle. These projects, when known, are included in the CIP to identify major capital expenditures that need to be considered in long range planning and funding efforts.



## **1. Town Projects**

### **Ambulance Service (AMBS01-01) – Replacement of 1999 Ambulance and Replacement of 2003 Ambulance – \$ 285,000**

#### **Department Request:**

#### **2013 Funding**

#### **Advisory Committee Recommendation:**

#### **2013 Funding**

This year's CIP project request by the Ambulance Service is for the purchase of two ambulances in 2013 to replace the currently utilized 1999 and 2003 ambulances. The 1999 ambulance was first submitted as a CIP request in 2001 for replacement in 2007, and was most recently programmed for replacement in 2013. The 2003 ambulance was first submitted as a CIP request in 2006 and was also most recently programmed for replacement in 2013.

The current ambulance vehicles are 'mini-modular', or box-style units with an 80-inch wide patient compartment that is no longer manufactured. Minimum-sized replacement vehicles have 84-inch wide patient compartments, and the newer model vehicles will not fit in the existing ambulance bays located on the Middle Street level of Town Hall (see the Ambulance Facility Project Request discussion below).

Ambulance replacement over the past 35 years has averaged one vehicle every 9 years. The industry standard ambulance replacement schedule is 6 to 8 years. By the recommended replacement year of 2013, the 1999 ambulance will have been in service for 14 years (with 143,400 miles as of 09/26/11) and the 2003 ambulance (with 122,200 miles as of 09/26/11) will have been in service 10 years. Replacement timing is proposed to correspond with the completion of a new facility for the Ambulance Service, which as currently being studied will be located on Cottage Street. The Ambulance Director recommends that both the 1999 and 2003 vehicles be replaced at the same time for more cost-effective future maintenance and service due to having similar units. It is anticipated by the Service that the 2003 ambulance will be retained and be available as a 'ready-spares' ambulance in case needed if either one or both the new ambulances are unavailable or inoperable due to unforeseen circumstances.

The project meets the following CIP project criteria: alleviates substandard conditions and deficiencies, improves the quality of existing services, reduces long-term operating costs, and addresses expanded public demand based on continued growth in call volume.

**Advisory Committee Recommendation:** The Advisory Committee, by vote of 7 in favor with 0 opposed, supports the replacement of both the 1999 and the 2003 ambulances and recommends this replacement be programmed for 2013 to correspond with upgraded facilities for the Ambulance Service as currently planned. Discussion by the Committee noted that there was rationale to distribute the acquisition of two vehicles over two years instead of one, however, the Committee also felt that the Director's explanation and justification to purchase two ambulances at once would result in greater long-term cost savings and allow the needed and necessary upgrades to both the facility and vehicles to occur in a well-timed and expeditious manner. This decision by the Committee allows the Ambulance Service requirements to be 'put to bed' for the foreseeable future and allow Town decision-makers to focus on the necessary upgrades projected for the Fire Department and Wadleigh Library.



**Ambulance (AMB11-01) – Ambulance Service Facility - \$ 2,191,829** *(FINAL cost number pending CFC and BOS recommendation and will be amended if known prior to Planning Board adoption of the CIP)*

**Department(s) Request:**

**2012 Funding**

**Advisory Committee Recommendation:**

**2012 Funding**

In 2008 the Board of Selectmen directed the Milford Community Facilities Committee (CFC) to undertake a review and analysis of the existing facility conditions of the Fire Department, Ambulance Service, Emergency Management Office, and the Town Hall and to provide recommendations on needed facility upgrades to mitigate deficiencies, space need requirements to meet service objectives, feasible sites for relocation options, and preliminary cost estimates for final recommendations. Two subsequent efforts to obtain Town voter approval (2010 and 2011) for a co-located Fire/Ambulance/EMO facility failed, resulting in a Board of Selectmen decision to change direction and address the more immediate and critical needs of the Ambulance Service only by constructing an independent ambulance service facility.

The Selectmen reactivated the CFC in May 2011 to study sites, refine the building program, and develop costs and conceptual designs for an independent ambulance facility. All previous background information and data was utilized by the Committee in addition to outside project management consulting services. In October 2011 the CFC recommended the construction of a 7862 SF facility on Cottage Street. The proposed facility is designed to house three ambulances and the paramedic response vehicle as well as necessary office, kitchen/crew rooms, sleeping quarters, a training/meeting room, a decontamination room, and secure medical, file, and equipment storage areas. The proposed facility is of sufficient size and capacity to serve the Town for several decades.

The current project request is estimated to cost \$ 2,191,829 for land acquisition, site development, and design, construction, and furnishings. The facility is the highest priority capital improvements project of town officials.

The project meets the following CIP project criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, responds to federal or state requirements to implement, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentive to economic development, and extends the useful life of current facility or equipment.

**Advisory Committee Recommendation:** The Advisory Committee, by a vote of 7 in favor with 0 opposed, is in unanimous agreement that the comprehensive review and analysis previously completed by the Community Facilities Committee supports the urgent need to address the facility requirements of the Ambulance Service for foreseeable future and that this is the highest capital improvements project priority facing the Town. The Advisory Committee also unanimously recommends this project request be programmed for 2012. Approval of the new facility in 2012 will allow for implementation of ambulance vehicle replacement in 2013 and will address both the facility and vehicle deficiencies..

**Administration (ADMN10-01) – Town Hall Renovations - \$ 500,000**

**Department Request:**

**2014 Funding**

**Advisory Committee Recommendation:**

**2014 Funding**



The comprehensive Community Facilities Committee review of the Fire Department and Ambulance Service in 2008/2009 included in-depth documentation of the existing space needs and facility deficiencies of the Town Hall, last renovated in the late 1980s. The CFC analysis and findings from SMP Architecture (refer to *Fire/Ambulance/EMO Space Needs Study*) document critical operational, accessibility, and security deficiencies which must be addressed to support administrative and governmental services for the public and staff. In addition to these documented existing conditions of Town Hall, Town social services will need to be relocated from "the Annex" once the Wadleigh Library begins its expansion project within the next several years (see project description for the Library Addition/Renovation). The relocation of the Ambulance Service from Town Hall will provide valuable additional space that can be renovated for increased efficiencies and service delivery.

Although in-depth space design and estimating has not yet been done, when the Ambulance Service relocates (currently anticipated in 2013) there will be the opportunity for renovation and upgrades. An estimate of \$500,000 has been included in the CIP, but that figure is subject to further refinement either up or down based on the scope, phasing, and implementation of improvements.

The project meets the following CIP project criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentive to economic development, serves expanded public demand, and extends useful life of current facility or equipment.

**Advisory Committee Recommendation:** The Advisory Committee first included this project in the 2010-2015 CIP as the Committee felt that costs for Town Hall renovation must be planned for when the Ambulance Service is relocated. The Committee would recommend that additional funding be budgeted within the next 2 years for design and renovation cost estimates. The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends Town Hall renovations be programmed for 2014 to maximize and improve Town Hall efficiency, safety, access, and security.

## **Community Development (CD11-02) – Osgood Road Sidewalk/Bicycle Lane Phase II - \$ 75,000**

**Department Request:**

**2012 Funding**

**Advisory Committee Recommendation:**

**2012 Funding**

This project request is for approximately 1700 linear feet of new 5' asphalt sidewalk, granite curbing, and a striped bicycle lane to be constructed within the existing right-of-way of Osgood Road. The sidewalk will extend from the intersection of West Street and Osgood Road and provide for a safe pedestrian and bicycle route along a heavily travelled roadway, linking the Osgood Pond and Adams Field natural resource and recreation areas to existing sidewalks at the Middle and High Schools. This project is Phase II of a sidewalk improvement project. Phase I was the 2004 construction of sidewalks, curbing, and parking between the two school facilities. This current phase was not built at that time due to funding limitations. The 2004 project was funded 80% by Federal Transportation Enhancement (TE) funds, and 20% by local matching funds. In 2009 the Town applied for TE matching funding through the 2009 NH Department of Transportation TE process. The project was one of the top three ranking



projects submitted by the Nashua Regional Planning Commission, however it was not awarded TE funding in 2010, nor did it receive voter approval on the 2010 warrant for matching funds.

It is anticipated that the next round of Federal funding will be announced in late 2011 at which time it is the Community Development Office's intent to reapply for funding. The Town's matching funds share is currently estimated at \$75,000 (20%) and the Federal match will be \$300,000 (80%). The project is supported by the Planning Board, Traffic Safety Committee, Conservation Commission, and School District and the submittal of the 2009 application was supported by the Board of Selectmen.

The project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, is eligible for matching funds available for limited time, it is a continuation of an existing project, and responds to expanded public demand.

***Advisory Committee Recommendation:*** The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends the project be programmed for 2012 if federal matching funding is available, applied for, and awarded.

**Community Development (CD10-03) – Nashua Street Sidewalk Project –  
Phase I (\$ 121,000; Phase II, \$ 151,500; Phase III, \$ 151,250)**

**Department Request:**

**2012, 2013, 2014 Funding**

**Advisory Committee Request:**

**2013, 2014, 2015 Funding**

This project request is for the construction of approximately 2600 linear feet of new sidewalk between 504 Nashua Street (Medlyn Monument) and Walgreen's to provide a completed pedestrian connection from The Oval to the Lorden and Richmond Plaza commercial area. The entire length of Nashua Street is a high-traffic high-density mixed-use corridor and pedestrian usage continues to increase. The Planning Board, in its transportation master planning has made pedestrian and bicycle links a high priority. The Board in the past has encouraged sidewalks to be constructed as part of new commercial development and has received contributions that have paid for engineering for sidewalks in this corridor. Engineering was completed in 2009, and the project is set for implementation. Phase I will be sidewalk construction from 504 Nashua Street to the intersection of Nashua Street and Ponemah Hill Road; Phase II will be sidewalk construction from the intersection to the existing sidewalk at Walgreen's; and Phase III is sidewalk construction on Ponemah Hill Road from Nashua Street southerly to connect with a sidewalk built as part of the Quarrywood Green development.

This project was first submitted for the CIP by the Department of Public Works in 2009 for phased construction to begin in 2011. This project request, as are all capital roadway and sidewalk project requests have been generated by the Community Development Office since 2010 to reflect transportation-related improvements that are identified by the Planning Board and reflected in the Traffic and Transportation chapter of the Milford Master Plan.

This project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, and responds to expanded public demand.



***Advisory Committee Recommendation:*** The Advisory Committee is in support of this three-phased project. The Committee suggested a change in phasing from the original Community Development Department request to allow closer coordination of construction with the signalization at Nashua Street and Ponemah Hill Road. Thus the three phases are recommended for the years 2013, 2014, and 2015. The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends a one year advancement of the three-phase project from last year's CIP (recommended for 2014, 2015, and 2016) to 2013, 2014, and 2015 for coordination with planned signalization and to assist in an overall leveling of the projected tax rate impact over the next six years.

**Community Development (CD11-03) – Nashua Street/Ponemah Hill Road  
Signalization and Intersection Improvements - \$ 350,000**

**Department Request:**

**2015 Funding**

**Advisory Committee Recommendation:**

**2015 Funding**

This project request is for the installation of a traffic signal at the intersection of Nashua Street and Ponemah Hill Road with associated intersection improvements. Engineering and design was completed for this project in 2007 to address traffic safety and congestion at the intersection. Over the past ten years, traffic studies required by the Planning Board for new development along the Nashua Street corridor identified this intersection as meeting several of the NHDOT criteria for signalization based on traffic growth in the corridor. A 2006 Traffic Signal analysis of this intersection that was conducted as part of the Walgreen's development indicated that this intersection operates at Level of Service 'F' and is considered to be at failure with forced flow, jammed intersections, and long delays. The Nashua Regional Planning Commission (NRPC) is currently evaluating intersection turning movement and traffic volume characteristics for inclusion in the Traffic and Transportation master plan chapter update.

A 2007 warrant article for signalization of this intersection, supported by the Planning Board and the Public Works, Police, Fire, Ambulance, and Community Development Departments was defeated by a vote of 958 in favor, 1132 opposed.

This project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, provides incentive to economic development, and responds to public demand.

***Advisory Committee Recommendation:*** The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends this project request be programmed for 2015 and be coordinated with the Nashua Street improvements. The project is identified as a high priority project by the Planning Board in its traffic and transportation planning for the Nashua Street corridor.

**Community Development (CD11-04) – Kaley Park Center-Turning Lane -  
\$302,500**

**Department Request:**

**2016 Funding**

**Advisory Committee Recommendation:**

**2016 Funding**

This project request is for the construction of an eastbound center turning lane on Nashua Street adjacent to St. Joseph Medical Center for access to Kaley Park. Upon the full development and utilization of Kaley Park as a major community recreational area, a center turning lane for eastbound traffic was deemed necessary to alleviate traffic congestion and mitigate safety concerns on Nashua Street. Engineering design has been completed for this project. Construction of this project, which will include roadway widening for additional pavement width, is planned to be phased in to complete Nashua Street corridor improvements planned to begin in 2013 with sidewalk construction.

This project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, and is the continuation of an existing project.

***Advisory Committee Recommendation:*** The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends programming this project for 2016, bringing completion to the overall sidewalk, signalization, and roadway improvements planned for Nashua Street as identified in the 2012-2017 Capital Improvements Plan and Milford Master Plan.

### **Public Works – Solid Waste (DPWSW09-01) – Solid Waste Management Improvements - \$ 846,000**

**Department Request:**

**Advisory Committee Recommendation:**

**Remove from 2012-2017 CIP**

**2015 Funding - PLACEHOLDER**

In 2009 a project request for curbside pickup of solid waste was introduced into the Capital Improvements Plan with a suggested implementation year of 2011. The project implementation year was adjusted in the 2011–2016 for implementation in 2016. The curbside pickup project was formulated to implement a conversion to town-wide pickup of solid waste and single stream recyclables. The cost included the purchase of two solid waste pickup vehicles, construction of site modifications at the Transfer Station/Recycling Center, and receptacles ('totes') for property owners. The goal for curbside pickup of solid waste and recyclables is intended to increase recycling, reduce vehicle trips to the existing Transfer Station/Recycling Center (allowing for a reduction in traffic congestion in the downtown Oval area), energy and resource conservation, and avoidance of cost to either rehabilitate or relocate the existing Transfer Station/Recycling Center located on North River Road.

In the summer of 2011 the Board of Selectmen reactivated the Town Recycling Committee to formulate recommendations on how to enhance recycling efforts in Town as curbside pickup, as a stand-alone project, is currently not being actively pursued.

The Advisory Committee, in reviewing information provided by the Town Administrator, felt that because recycling and solid waste management is being actively studied by the Recycling Committee with recommendations to be provided to the Board of Selectmen, that it was prudent to maintain a project in the six-year CIP program. With this in mind, and with information and recommendations forthcoming on solid waste management and recycling improvements, the Advisory Committee renamed the project request for 'Curbside Pickup' with a new title of 'Solid Waste Management Improvements'.

This project, although undefined at this time meets the following CIP project request criteria: improves the quality of existing services, alleviates substandard conditions or efficiencies,



provides added capacity to serve growth, provides incentive to economic development, and extends the useful life of current facility or equipment.

***Advisory Committee Recommendation:*** Although determining a policy and program for solid waste management is outside the purview of the Advisory Committee, the Committee unanimously felt that it was essential to keep a cost (currently undetermined) for program improvements in the CIP, even though the extent and plan for improvements is unknown at this time. It was reported to the Advisory Committee that the Selectmen have made the study on how best to handle solid waste management a priority, and in order to be prepared for potential costs the Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends maintaining a 'placeholder' for a project in the CIP anticipating possible implementation of improvements for 2015.

**Public Works – Highway (DPWH04-10) – Sidewalk Tractor/Plow with Sander  
- \$ 95,000**

**Department Request:**

**2014 Funding**

**Advisory Committee Recommendation:**

**2014 Funding**

This project request is for a new sidewalk tractor/plow with sander to replace the 16 year-old 1995 'Holder' tractor plow with sander that has exceeded its useful life by more than ten years. This piece of equipment is used for winter maintenance to plow more than ten miles of sidewalks during winter conditions. As it is anticipated that there will be continuing expansion of the Town's sidewalk network, reliable equipment is essential.

This project meets the following CIP project request criteria: alleviates substandard condition or deficiencies, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee, by a vote of 7 in favor with 0 opposed, is in support of this project request and recommends that it be programmed for funding in 2014.

**Public Works – Highway (DPWH08-05) – Backhoe/Loader – Rubber-Tired  
4x4 - \$ 125,000**

**Department Request:**

**2012 Funding**

**Advisory Committee Recommendation:**

**2012 Funding**

This project request is needed to replace the existing 13-year old 1998 Ford 655 loader/backhoe. The backhoe is an essential piece of equipment continually utilized to carry out daily Public Works responsibilities, as well as assisting in needed Water Utilities projects and emergency repairs and in-kind equipment uses. The existing backhoe is three years past its life expectancy and has for several years required serious maintenance to keep it safely operable. The backhoe is considered by the Public Works Director to be a safety hazard and continued maintenance and repair will not effectively mitigate its worn-out condition and unsafe condition. The Public Works Director has identified the replacement of this piece of equipment as the highest priority and most urgently needed capital improvements equipment need for the Department of Public Works.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** As explained by the Director of Public Works, replacing the existing backhoe is necessary due to ongoing breakdowns, maintenance, and its inability to perform major infrastructure maintenance and construction work. The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends that a new backhoe be programmed for 2012.

**Public Works – Highway (DPWH04-01) – 8 CY 36,000 GVW Dump Truck with Plow and Sander Assembly (#1) - \$ 150,000**

<b>Department Request:</b>	<b>2013 Funding</b>
<b>Advisory Committee Recommendation:</b>	<b>2013 Funding</b>

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with plow and sander assembly. This piece of equipment will replace a 1983 International truck that went to State auction in April 2010. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. Replacement of the International truck was first included in the CIP in 2001.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends this project request be programmed for 2013.

**Public Works – Highway (DPWH10-01) – 8 CY 36,000 GVW Dump Truck with Plow and Sander Assembly (#2) - \$ 150,000**

<b>Department Request:</b>	<b>2015 Funding</b>
<b>Advisory Committee Recommendation:</b>	<b>2015 Funding</b>

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with plow and sander assembly. This piece of equipment will replace a 2000 Sterling truck that will be 14 years old at time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. This is the first year this project has been submitted for the CIP.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends this project request be programmed for 2013.



**Public Works – Highway (DPWH11-01) – South Street Drainage Improvements - \$75,000**

**Department Request:**

**2012 Funding**

**Advisory Committee Recommendation:**

**2012 Funding**

This project request is necessary to implement stormwater drainage system repairs on South Street, from Clinton Street to Lincoln Street. The project is associated with the South Street Improvements Project, and includes the replacement of a deteriorated 15" asbestos clay drain line with a 15" PPSI drain line, along with required storm drain structures. This location is a high priority stormwater system improvement project to repair a failed collection system and will assist the Town in meeting federal MS4 compliance. The project requires funding as costs cannot be incorporated in either the South Street roadway or South Street Railroad crossing funding sources. Improvements will be constructed in coordination with both street and railroad crossing construction and is scheduled for late Spring/early Summer 2012.

The project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, responds to federal or state requirements to implement, improves the quality of existing services, and is the continuation of an existing project.

**Advisory Committee Recommendation:** The Advisory Committee, by a vote of 7 in favor with 0 opposed, recommends this project be programmed in 2012 as it is necessary for stormwater management compliance and the timing of South Street improvements (street and railroad projects).

**Public Works – Highway (DPW11-02) – Vacuum Sweeper - \$230,000**

**Department Request:**

**2013 Funding**

**Advisory Committee Recommendation:**

**2013 Funding**

This request is for a Vacuum Sweeper that would replace the 19-year old street sweeper. The current sweeper has a life expectancy of 15 years. A replacement street sweeper had been included in the Capital Improvements Plan from 2002 through 2010, and was last recommended for replacement in 2015. The current proposed acquisition includes a multi-purpose vacuum system capable of cleaning catch basins, ditches and swales allowing the Town more flexibility and ability to federal MS-4 stormwater management requirements.

The project meets the following CIP project request criteria: alleviates substandard condition or deficiencies, responds to federal or state requirements to implement, improves the quality of existing services, and provides added capacity to serve growth.

**Advisory Committee Recommendation:** The Advisory Committee acknowledged the need to meet federal MS-4 compliance requirements and the need to replace equipment that has outlived its ability to be properly maintained and repaired. However, the Advisory Committee also questioned whether the stormwater system maintenance could be handled more cost-efficiently by private contracting. The Advisory Committee felt that was a question, however, not under its charge but for other decision-makers. The Advisory Committee, by a vote of 6 in favor and 1 opposed, recommends that this project request be programmed for 2013.



**Public Works – Highway (DPW11-03) – West Milford Tax Increment Financing (TIF) District Commercial-Industrial Infrastructure - \$500,000**

**Department Request:**

**2014 Funding**

**Advisory Committee Request:**

**2014 Funding**

This project request is for the first phase of funding for design and construction of roadway and utilities (water, sanitary sewer, and stormwater) to access the West Milford TIF District which includes the BROX commercial-industrial properties. The Town-owned parcels are subject to a multi-year purchase and sale agreement with a development company. This agreement, the product of many years of Town efforts to market and sell the property, was signed by the Board of Selectmen in March 2011. The agreement also includes the sale of the former police station property to the same developer. An understanding in the agreement allows for the monies from the sale of the police station site to be placed in a special fund (contingent upon Town vote of approval) and be utilized for the development of infrastructure to and within the TIF District in accordance with Town economic development goals and objectives. The agreement further allows for repayment to the Town of the \$500,000 as portions of the BROX properties are sold for development. Current projections are that infrastructure construction could begin in 2015.

Because infrastructure construction is a capital improvement project this request is included in CIP. However, there is no property tax generation needed for funding as currently proposed so there is no impact on the tax rate calculation or debt service.

The project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies; improves the quality of existing services; provides added capacity to serve growth; provides incentive to economic development; and is a continuation of existing project.

***Advisory Committee Recommendation:*** The Advisory Committee supports this project request with the anticipated use of the funds from the special purpose fund (if established) be scheduled for 2014.

**Public Works – (DPW11-02) – Osgood Pond Dredging and Reclamation - \$319,750**

**Department Request:**

**2013 Funding**

**Advisory Committee Recommendation:**

**2013 Funding**

The dredging and reclamation of Osgood Pond to reestablish a functioning pond and surface water body has been a long identified (for over forty years) Town-supported project. At the request of the Town in 1996 the US Army Corps of Engineers (ACOE) was contacted for assistance, and with the help of then Senators Smith and Gregg and Congressman Bass, federal funding was authorized in 1997 but not appropriated. Federal project study funds were available in 1999 and in 2000 the ACOE completed the *Section 206 Preliminary Restoration Plan, Osgood Pond, Milford, NH*. At the direction of the Board of Selectmen the Town continued working with the ACOE from 2000 – 2004 on the required Environmental Assessment. Town voters additionally voted, over several years, capital reserve funds as part of its required matching funds for the restoration project which is funded 65% by federal monies and 35% local matching resources (cash-on-hand, real estate value, in-kind labor and materials). Current capital reserve funds are approximately \$95,000. Osgood Pond has been identified in the



Town’s Master Plan as an important and valuable community resource, and the project has been included in previous years’ capital improvements plans.

After a four year period between 2004 and 2008 during which guarantee of federal funding for the project was pulled back, there was little additional planning and engineering work conducted by the ACOE on the project. In 2008, federal funding was again made available to continue preliminary engineering and design and for the past three years the Town has again worked with the ACOE in the development of a final methodology in which to dredge up to 10 acres of the Pond with additional reclamation of disturbed wetlands situated within the Town-owned commercial-industrial BROX property. Based on the most current cost estimates and methodology for the entire project the Town will need to appropriate approximately an additional \$320,000 to meet its 35% local matching obligation. As noted above local matching value will be a combination of cash-in-hand, real estate value (permanent and temporary easements), and labor and materials.

Federal matching funds appropriations are subject to change and time-sensitive and are thus not guaranteed for the foreseeable future.

Osgood Pond has been identified in the Town’s Master Plan as an important and valuable community resource, and the project has been included in the previous years’ capital improvements plans.

The project meets the following project request criteria: alleviates substandard conditions or deficiencies; improves the quality of existing services; provides added capacity to serve growth; provides incentive to economic development; is eligible for matching funds available for a limited time; expanded public demand; and extends the useful life of current facility or equipment.

**Advisory Committee Recommendation:** The Advisory Committee acknowledges the lengthy efforts by the community to determine the solution for returning Osgood Pond back into a useable and functional surface water body and natural and recreational resource. The Advisory Committee also acknowledges that costs continue to escalate and a determination needs to be made by the citizens of the Town as to whether it is a necessary and affordable capital expenditure. The Advisory Committee recommends, by a vote of 7 in favor and 0 opposed, that if the project is determined by Town decision-makers to move forward, that it be programmed for 2013 to avoid risk of losing federal funding.

**Fire – (FIRE04-08) – Engine 4 Replacement - \$ 500,000**

<b>Department Request:</b>	<b>2012 Funding</b>
<b>Advisory Committee Request:</b>	<b>2012 Funding</b>

This project request is for the replacement of the 1987 Pierce Manufacturing custom fire engine. The replacement will be a truck with the same function and capabilities, being able to carry a minimum of 1500 gallons of water and meeting all current requirements of the National Fire Protection Association’s standards for fire apparatus.

The 1987 vehicle has seating for a total of four firefighters, two of which are not within an enclosed cab. Current safety standards require all seating for firefighters to be enclosed. This engine is the primary water supply truck and is the primary engine utilized for all reported fires.

The engine is critical for fire protection in 'non-hydrated' areas of Town. In 2012 Engine 4 will be 25 years old. The replacement engine will also provide additional safety and service upgrades that the 1987 Pierce engine does not have.

This project request meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, responds to federal or state requirements to implement, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recognizes the need to upgrade Fire Department equipment to meet current safety and service standards, specifically equipment that has reached or gone beyond its recommended lifespan. The Advisory Committee recommends, by a vote of 7 in favor and 0 opposed, the project be programmed for 2012.

### **Fire (FIRE04-05) – Rescue 1 Replacement - \$ 675,000**

<b>Department Request:</b>	<b>2017 Funding</b>
<b>Advisory Committee Recommendation:</b>	<b>2017 Funding</b>

This project request is for the replacement of the Rescue 1 truck, the Department's heavy rescue unit which carries the 'Jaws of Life' and all other technical rescue equipment utilized on a regular basis. The current rescue vehicle is a 1989 GMC commercial chassis vehicle with a custom body and responds to all motor vehicle accidents, hazardous materials incidents, and water and technical rescue situations. Replacement will be with a vehicle with similar capabilities.

Based on the current condition of the 1989 GMC, its high mileage and heavy usage it is in need of replacement due significant routine maintenance issues, particularly electrical. The vehicle lacks current required equipment and safety features. Upon replacement the vehicle will have exceeded its useful life and will be close to 25 years old.

This project request meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, responds to federal or state requirements to implement, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recognizes the need to maintain, equip, and insure the provision of adequate firefighting equipment and the cumulative costs of continual maintenance and upkeep of old equipment. The Advisory Committee recommends, by a vote of 7 in favor and 0 opposed, that the project be programmed for 2017.

### **Fire (FIRE09-01) – Ladder 1 Replacement - \$ 950,000**

<b>Department Request:</b>	<b>2014 Funding</b>
<b>Advisory Committee Recommendation:</b>	<b>2014 Funding</b>

This project request is for the replacement of the 1991 Pierce Manufacturing 105' aerial ladder truck. The Department proposes to replace the apparatus with a ladder truck with similar



capabilities. A minimum ladder height of 100' is required to meet current specifications of the National Fire Protection Association standards.

Ladder 1 was first submitted for the CIP in 2009 as a result of inspections completed in 2007 as part of the vehicle refurbishment program. It was noted by two different apparatus inspection programs that the vehicle would become a significant maintenance problem within 5-7 years of the evaluation, or as soon as 2012.

This project request meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, responds to federal or state requirements to implement, improves the quality of existing service, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recognizes the need to maintain, equip, and insure the adequacy of firefighting equipment, and supports the implementation schedule for vehicle upgrades and replacements provided by the Fire Department. The Advisory Committee recommends, by a vote of 7 in favor and 0 opposed, that the project be programmed for 2014.

### **Fire (FIRE10-01) – Engine 1 Replacement - \$ 525,000**

**Department Request:**

**2016 Funding**

**Advisory Committee Recommendation:**

**2016 Funding**

This project request is for the replacement of the 1991 Pierce Manufacturing custom fire engine with a vehicle with similar capabilities and capacity. The replacement engine will require a minimum 1000 gallons of water capacity to meet the current National Fire Protection Association standards.

Engine 1 is a 1991 engine and should technically be utilized as a 'reserve engine'. Although it receives regular maintenance according to the the Departmental maintenance schedule, it will require a new pump within two years. The extent of this required work is not yet known, however it will be evaluated with a cost/benefit analysis prior to work being performed for a vehicle of its age (25 years old in 2016).

This project request meets the following CIP project request criteria: alleviates substandard condition or deficiencies, responds to federal or state requirements to implement, improves the quality of existing services, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee has programmed the replacement of Engine 1 for 2016 in anticipation that pending analysis will determine whether costs to maintain exceed the cost of replacement.

### **FIRE (FIRE11-01) – Upgrades to Downtown Station - \$1,200,000**

**Department Request:**

**2017 Funding**

**Advisory Committee Recommendation:**

**2017 Funding**

This project request is for needed electrical upgrades, roof repairs, parking lot expansion, and facility renovations. As identified by the in-depth work conducted by the Community Facilities Committee in 2008 and 2009, the existing Fire Department facility was found to be in need of code upgrades, building renovations, space efficiency improvements, and additional parking.

These necessary upgrades were proposed to be incorporated in the plans for a co-located Fire/Ambulance/Emergency Management facility that did not receive voter approval. With the change in direction to construct the separate high priority stand-alone Ambulance Facility, the needed improvements to the existing Fire Station still remain. Current Department plans are to move forward with upgrades in 2017.

The project request meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, expanded public demand, and extends the life of current facility or equipment.

**Advisory Committee Recommendation:** The Advisory Committee acknowledges that the current Station is in need of upgrades based on recent studies and analysis and the recommendation of the Fire Chief. The Advisory Committee recommends, by a vote of 7 in favor and 0 opposed, that the project be programmed for 2017.

### **Wadleigh Memorial Library (LIBR01-01) – Addition and Renovation of Wadleigh Memorial Library - \$ 4,616,400**

**Department Request:**

**2014 Funding**

**Advisory Committee Recommendation:**

**2015 Funding**

This project request is for an approximately 12,000 square foot addition and renovations to the current Library facility on Nashua Street. The main portion of the Library was designed more than half a century ago. An addition built in 1986 was designed for a 20-year lifespan. The entire facility was constructed before computers and associated technology became a mainstay to support library services. The current facility does not adequately address library service demands of the 21<sup>st</sup> century – either for staff or library users. Continued population growth and variable local and national economic conditions have resulted in the Library seeing one of the highest per capita usage rates in the State of New Hampshire. The facility was built for a community of a population of 12,000. Current Milford population estimates give Milford a population of over 15,100.

The Library staff and Board of Trustees have been planning for the necessary expansion for over eleven years, having purchased (with Trustee funds) abutting properties and undertaking space needs planning and conceptual design work. These efforts have been supported by a community needs survey, professional in-depth needs analysis, and nationally recognized library building consultants. Impact fees, implemented by the Town to fund impacts from population growth have been, and will continue to be, utilized to supplement expenses for facility expansion to meet population growth.

The Library Trustees and Library Director, at the recommendation of the Advisory Committee, spent considerable time and resources during 2010 and 2011 to refine and further evaluate facility needs as presented to the Committee and is currently awaiting updated information from their consultants.

This project meets the following criteria for CIP project requests: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentive to economic development,



addresses expanded public demand, and extends the useful life of the current facility and equipment.

**Advisory Committee Recommendation:** The Advisory Committee recognizes the value and necessity of the Wadleigh Memorial Library services, as well as the proposed cost of the expansion and renovations as developed to this point. The Advisory Committee also acknowledges the amount of work the Trustees and Director have accomplished during the past year to develop a plan that they will formally move forward on. With this in mind, the Advisory Committee would respectfully request that for the 2013-2018 CIP there will be a clear vision on a defined project, supported by the Trustees, with more specific costs that can be presented. The Advisory Committee, by a vote of 7 in favor and 0 opposed, recommends this project be programmed for funding in 2015.

**3. Water and Sewer Commission Projects**

**Water Utilities (WTR10-01) – New Water Source: Phase III - \$ 500,000**

<b>Department Request:</b>	<b>2015 Funding</b>
<b>Advisory Committee Recommendation:</b>	<b>2015 Funding</b>

This project request is for preliminary expenses that are required to develop a new water source for the municipal water supply. The Town currently relies on a single source (Curtis Wells) and supplements its supply with water from Pennichuck Water Works. The Town is required by law to provide a back-up water source and the Water Utilities Department and Water and Sewer Commissioners have been exploring feasible and cost-effective potential water supply locations as an alternative to reliance on the Pennichuck Water Works back-up supply. The Commissioners believe that the cost for funding the development of this additional supply source is a Town-wide cost and should not be borne by only the water customers, as it is necessary to supply the needs of the entire community whether or not one is a municipal system rate-payer.

The project meets the following project request criteria: removes imminent threat to public health or safety; responds to federal or state requirements to implement; provides incentive to economic development; is a continuation of an existing project; expanded public demand

**Advisory Committee Recommendation:** The Advisory Committee acknowledges that the provision for additional municipal water supplies is a Town-wide responsibility and benefit. The Advisory Committee, by vote of 7 in favor and 0 opposed, recommends this project be programmed for 2015.

**4. School District Projects**

Capital improvement projects proposed by the School District are included in the Town’s capital improvements plan in order to present a comprehensive overview of all potential large capital expenditures that may need to be funded in the six-year capital improvements plan. The Board of Selectmen and the School Board, and their respective departments, continue to cooperate in projecting and timing major expenses so to avoid dramatic jumps in the property tax rate. The Capital Improvements Plan Citizens’ Advisory Committee reviews School District project requests with this in mind.

## **School District (SCH09-02) – High School Parking - \$ 230,000**

**Department Request:**

**2012 Funding**

**Advisory Committee Recommendation:**

**2012 Funding**

This project request is for the purchase and site development of property adjacent to the High School on West Street to be developed for additional parking to serve the High School staff, visitors, students, and customers of Windows on West Street.

For many years there has been a shortage of parking to serve the High School facility. The District has explored several options relative to property acquisition to provide expanded parking, as well as reviewing options on existing District property. The availability and location of the West Street property is currently the preferred option supported by the District. It is anticipated that approximately 80 additional parking spaces will be made available upon development of this property.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, provides added capacity to serve growth, and responds to expanded public demand.

***Advisory Committee Recommendation:*** The Advisory Committee discussed this project request at length and there is strong sentiment within the Committee that other alternatives to provide additional parking may be available and should be further explored by the School District. As reported to the Committee, further discussion will be undertaken by the School Board. The Advisory Committee recommends, by a vote of 6 in favor, 0 opposed, and 1 abstention, that the project be programmed for 2012.

## **School District (SCH10-01) – District Renovations - \$ 900,000**

**Department Request:**

**2013, 2014, 2015 Funding  
(\$ 300,000 per year)**

**Advisory Committee Recommendation:**

**2013, 2014, 2015 Funding  
(\$ 300,000 per year)**

This project request is intended to address some of the needed improvements at single facilities as a single year initiative until the subsequent district-wide renovation bond proposal is submitted to voters. It includes energy conservation upgrades, HVAC improvements, roof and window upgrades, and potentially other facility needs.

The District believes that this funding will allow it to make necessary and potential maintenance and emergency improvements until such time as the economy improves and a larger single bond can be presented (2017).

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee, by a vote of 6 in favor, 0 opposed, and 1 abstention, recommends that this project request be programmed for the years 2013, 2014, and 2015. The Advisory Committee further recommends that the School



District develop a more detailed plan of project implementation and cost for presentation to the Advisory Committee in 2013.

### **School District (SCH09-03) – Renovations to Milford High School, Middle School, and the Bales Building - \$ 6,000,000**

**Department Request:**

**2016 Funding**

**Advisory Committee Recommendation:**

**2017 Funding**

This project request is for district-wide building renovations including, but not necessarily limited to the following: Bales Building – window replacements, carpet and flooring replacements, and general fit-up improvements including but not limited to an elevator at the Bales School; continuation and completion of a full building renovation plan including energy upgrades, HVAC, and electrical and mechanical improvements at the High School; and a new roof membrane and lockers at the Middle School. All sites are slated for keyed entryway system changes, security system upgrades, and communication upgrades.

The total cost of this project request is estimated at \$10 million, however it is anticipated that State education building aid will offset this cost by \$4 million, resulting in a capital improvement project cost of \$6 million.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends, by a vote of 6 in favor, 0 opposed, and 1 abstention, that this project be programmed for 2017.

### **B. Major Town Projects On Horizon**

The CIP Committee included three capital improvements that are considered to be 'on the horizon' and thus not included as projects planned for the six-year CIP time period of 2012 through 2017. However, these projects are identified so that prioritization, planning, and funding can be considered in the next several years. These projects are as described below.

**BROX Recreation Fields:** When the BROX Property was purchased by the Town in 2000 it was acquired with the intent of setting aside the Residential 'R' portion of the site for future community needs, including school sites, cemetery lands, open space preservation, municipal facilities, and recreation facilities. In 2005 the Town commissioned the development of a master land use plan which designated approximately 46 acres to accommodate recreational field/facility needs to accommodate a Town population to be projected at approximately 18,000 people in 2030-2035.

The Recreation Commission is currently working on a Recreation Chapter for the Milford Master Plan and the development of the BROX recreational area has been identified as a high priority action. Funding source alternatives to the general tax rate (and in addition to) will be sought. The anticipated start of construction is projected for 2018-2019.

This project alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, provides incentive to economic development, expanded public demand, and extends useful life of current facilities.

**Kaley Park:** Kaley Park, as originally envisioned and planned, included formal sports and ball fields. Development of the facility has been ongoing for over 15 years due to incremental funding, most of which came from private sources. Currently two large open recreation field areas (built to soccer/lacrosse field standards) have been constructed. The Recreation Commission, as part of its current recreation master planning process, is reviewing further development of the Park for formal recreation such as ballfields.

The project alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, provides incentive to economic development, expanded public demand, and extends the life of current facilities. Timing and funding of further construction is projected for 2018.

**West End Fire Station:** This project has previously been included within 6-year capital improvement plans in anticipation of population growth and commercial/industrial development in the westerly portion of Milford, as it will be necessary to meet national response time and distance standards. Current Fire Department planning includes improvements to the Downtown Station to meet the Town's needs for the next ten years. However, with the planned development of the West Milford Commerce and Community District over the next 5-20 years a West End Station will be needed. The Fire Department notes this project as required in 2022.

### **Chapter 3. Listing of Projects Restructured, Removed From, or Fully Funded from 2011 – 2016 Capital Improvements Plan**

In order to provide an accurate year to year record of project changes and implementation, the following listing explains significant changes from the previous year's Capital Improvements Plan.

1. 2011 CIP Project Request (FIRE/AMB10-01) for a *Fire/Ambulance/Emergency Management Operations Facility* revised to 2012 CIP Project Request (AMBS11-01) for an *Ambulance Facility* and (FIRE11-01) for *Upgrades to Downtown Station*.
2. 2011 CIP Project Request (CD08-04) for *Oval Area Traffic Improvements Phase IV* fully funded by Town warrant article in 2011.
3. 2011 CIP Project Request (CD11-01) for *Route 13/Emerson Road/Armory Road Intersection Improvements* fully funded by Town warrant article in 2011.
4. 2011 CIP Projects (CC11-01 and 11-02) for *Rail-Trail Improvements – Tunnel* and *Rail Trail Improvements – Bridge* were not resubmitted by the Conservation Commission.
5. 2011 CIP Project Request (DPWSW09-01) for *Curbside Pick-up* renamed to *Solid Waste Management Improvements*.
6. 2011 CIP Project Request (DPWH09-05) for *Union Street Railroad Crossing* was not resubmitted by the Department of Public Works.
7. 2011 CIP Project Request (FIRE10-02) for *West End Fire Station* for 2016 relocated to **Major Projects on Horizon**.



## **Chapter 4. Additional Advisory Committee Recommendations**

The Capital Improvements Plan Citizens' Advisory Committee annually discusses with both Department Heads and between themselves when reviewing projects how projects are formulated, funded, and prioritized. Discussion often focuses on the ability of the Town to fund all project requests if they were all placed either on the warrant or within departmental budgets knowing that funding all projects suggested for a particular year may be financially constrained by specific Town circumstances relative to how much additional property tax burden can be realistically be borne by the property owner.

The Advisory Committee would recommend that the Town Administrator, Finance Director, Board of Selectmen, and Budget Advisory Committee investigate establishing capital reserve funds for CIP projects that have been identified as critical improvements or needs. The Town up until about ten years ago would utilize capital reserve funds for specific needs to lessen the impact of all-at-once tax rate impacts. Capital reserve funds should also be explored as a means for departments to plan for equipment or vehicle expenditures on the horizon that do not meet the \$75,000 CIP project threshold, and allow funds specified for a special purpose to be utilized if needed for a cost-effective and cost-savings expenditure if an occasion arises.

The Advisory Committee was appreciative of the comprehensive Equipment and Vehicle Maintenance and Replacement Schedule provided by the Public Works Director as a means to forecast timing and need for expenditures, and would recommend that appropriate departments utilize a similar approach to forecast projected costly expenditures that either qualify for the CIP threshold or may not.

## **Chapter 5. CIP Estimated Tax Impact Table and Plan Recommendations**

The CIP Estimated Tax Impact Table on the next page presents the recommended schedule for project requests reviewed by the Advisory Committee for the period 2012-2017. The intent of the Advisory Committee is to prioritize projects for funding, looking at all projects submitted. Based upon the information presented to the Advisory Committee and subsequent discussion, projects were placed in a manner to address the most urgent (2012) Town capital project needs. Projects for subsequent years were placed to try to keep the overall debt service, both existing and new, as level as possible.

Final decision-making on which projects will move forward and which will be delayed rests with the Board of Selectmen, the School Board, the Water and Sewer Commissioners, and ultimately the voting public.



A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
CIP Estimated Tax Impact Table															
Project Number	Dept	Project Name	Bond, Cash, or Lease	Pay Term, Years	Re-request Vote Year	Re-recommend Vote Year	Purchase Price	Purchase Price Less Outside Funds	2012	2013	2014	2015	2016	2017	
AMBS01-01	Ambulance	Ambulance Repl.-1999/2003	Lease	7	2013	2013	285,000	280,000	-	45,622	45,622	45,622	45,622	45,622	
AMBS11-01	Ambulance	Ambulance Facility	Bond	20	2012	2012	2,191,829	2,191,829	-	152,827	152,827	152,827	152,827	152,827	
ADMN01-10	Admin.	Town Hall Renovations	Bond	10	2014	2014	500,000	500,000	-	-	-	59,818	59,818	59,818	
CD11-02	Comm. Dev.	Osgood Rd/Sidewalk Bike	Cash	1	2012	2012	375,000	75,000	75,000	-	-	-	-	-	
DPWH03-10	Comm. Dev.	Nashua St Sidewalk Phase 1	Cash	1	2011	2013	121,000	121,000	-	121,000	-	-	-	-	
DPWH03-10	Comm. Dev.	Nashua St Sidewalk Phase 2	Cash	1	2012	2014	151,250	151,250	-	-	151,250	-	-	-	
DPWH03-10	Comm. Dev.	Nashua St Sidewalk Phase 3	Cash	1	2013	2015	151,250	151,250	-	-	-	151,250	-	-	
CD11-03	Comm. Dev.	Nashua / Ponemah Signals	Bond	10	2015	2015	350,000	350,000	-	-	-	-	41,873	41,873	
CD11-04	Comm. Dev.	Kaley Park Turn Lane	Bond	10	2016	2016	302,500	302,500	-	-	-	-	-	36,190	
DPWSW09-01	DPW-SW	Solid Waste Mgmt. Improv.	Bond	10		2015	846,000	846,000	-	-	-	-	101,212	101,212	
DPWH04-10	DPW-Hwy	Sidewalk Tractor Plow	Lease	5	2014	2014	95,000	95,000	-	-	20,981	20,981	20,981	20,981	
DPWH08-05	DPW-Hwy	Backhoe, Rubber-Tired	Lease	5	2012	2012	125,000	125,000	27,607	27,607	27,607	27,607	27,607	27,607	
DPWH04-01	DPW-Hwy	Dump Truck, Plow, Sander (# 1)	Lease	5	2013	2013	150,000	150,000	-	33,128	33,128	33,128	33,128	33,128	
DPWH10-01	DPW-Hwy	Dump Truck, Plow, Sander (# 2)	Lease	5	2015	2015	150,000	150,000	-	-	-	33,128	33,128	33,128	
DPWH11-01	DPW-Hwy	South Street Crossing (drainage)	Cash	1	2012	2012	75,000	75,000	75,000	-	-	-	-	-	
DPWH11-02	DPW-Hwy	Vacuum Sweeper	Lease	5	2013	2013	230,000	230,000	-	50,797	50,797	50,797	50,797	50,797	
DPWH11-03	DPW-Hwy	Comm./Industrial Infrastructure	N/A	0	2014	2014	500,000	0	-	-	-	-	-	-	
DPW11-01	DPW	Osgood Pond Dredging	Bond	10	2013	2013	2,845,000	319,750	-	-	38,254	38,254	38,254	38,254	
FIRE04-08	Fire	Replace Engine 4	Lease	7	2012	2012	500,000	500,000	81,467	81,467	81,467	81,467	81,467	81,467	
FIRE01-09	Fire	Replace Ladder 1	Bond	15	2014	2014	950,000	950,000	-	-	-	81,898	81,898	81,898	
FIRE10-01	Fire	Replace Engine 1	Bond	10	2016	2016	525,000	525,000	-	-	-	-	-	62,809	
FIRE04-05	Fire	Replace Rescue 1	Bond	10	2017	2017	675,000	675,000	-	-	-	-	-	-	
FIRE11-01	Fire	Upgrades to Downtown Station	Bond	20	2017	2017	1,200,000	1,200,000	-	-	-	-	-	-	
LIBR01-01	Library	Addition / Renovation Project	Bond	20	2014	2015	5,166,000	4,616,000	-	-	-	-	321,855	321,855	
WTR10-01	Water	New Water Source - Phase 3	Bond	15	2015	2015	500,000	500,000	-	-	-	-	43,104	43,104	
On horizon	DPW-Rec	Brox Recreation Fields	46 Acres in Master Plan, perhaps \$500K, more study needed. (2018?)						-	-	-	-	-	-	
On horizon	Comm. Dev.	Kaley Park	Will eventually need additional field improvements						-	-	-	-	-	-	
On horizon	Fire	West End Fire Station	Potential 2022 Bond (estimated at \$1.5M in 2010)						-	-	-	-	-	-	
New Projects (Town)									259,074	512,448	601,933	776,777	1,133,571	1,204,963	
Existing Projects (Town)									938,064	912,232	866,358	835,278	719,260	719,260	
Sub-Total (Town)									1,197,138	1,424,680	1,468,291	1,612,055	1,852,831	1,924,223	
SCH09-02	School	High School Parking	Cash	1	2012	2012	230,000	230,000	230,000	-	-	-	-	-	
SCH10-01	School	District Renovation	Cash	1	2013	2013	300,000	300,000	-	300,000	-	-	-	-	
SCH11-01	School	District Renovation	Cash	1	2014	2014	300,000	300,000	-	-	300,000	-	-	-	
SCH11-02	School	District Renovation	Cash	1	2015	2015	300,000	300,000	-	-	-	300,000	-	-	
SCH09-03	School	Renovations MHS MMS Bales	Bond	20	2016	2017	10,000,000	6,000,000	-	-	-	-	-	-	
New Projects (School)									230,000	300,000	300,000	300,000	0	0	
Existing Projects (School)									1,309,805	1,069,104	989,009	913,440	804,497	762,291	
Sub-Total (School)									1,539,805	1,369,104	1,289,009	1,213,440	804,497	762,291	
Combined Debt Service									Total New Debt Service						
									489,074	812,448	901,933	1,076,777	1,133,571	1,204,963	
									Total Existing Debt Service						
									2,247,869	1,981,336	1,855,367	1,748,718	1,523,757	1,481,551	
									Total Debt Service						
									2,736,943	2,793,784	2,757,300	2,825,495	2,657,328	2,686,514	
Tax Rate Calculation, \$ per \$1,000 assessed valuation									New Projects (Town)						
Assumption:									Existing Projects (Town)						
\$15,936 of spending equals \$0.01 on the tax rate									Sub-Total (Town)						
									New Projects (School)						
									Existing Projects (School)						
									Sub-Total (School)						
									Total New Debt Service						
									Total Existing Debt Service						
									Total Debt Service						
									\$0.16	\$0.32	\$0.38	\$0.49	\$0.71	\$0.76	
									\$0.59	\$0.57	\$0.54	\$0.52	\$0.45	\$0.45	
									\$0.75	\$0.89	\$0.92	\$1.01	\$1.16	\$1.21	
									\$0.14	\$0.19	\$0.19	\$0.19	\$0.00	\$0.01	
									\$0.82	\$0.67	\$0.62	\$0.57	\$0.50	\$0.48	
									\$0.97	\$0.86	\$0.81	\$0.76	\$0.50	\$0.48	
									\$0.31	\$0.51	\$0.57	\$0.68	\$0.71	\$0.76	
									\$1.41	\$1.24	\$1.16	\$1.10	\$0.96	\$0.93	
									\$1.72	\$1.75	\$1.73	\$1.77	\$1.67	\$1.69	
Notes/Rules															
School year is town year plus six months, e.g. 2012 town year = 2012/2013 school year															
Existing debt service is net of state aid (schools get 30-40% state construction aid over time)															
Do not change info in the grey cells, they are calculated automatically.															
Bond and lease payments are estimates only based on a single interest rate for the entire planning horizon - 3.40% was used for this year															
Any project that combines a number of different funding methods must be broken into separate projects															
Any project that relies on a series of annual cash appropriations must be broken into separate projects															
Leases - Treated as a normal loan based on Excel calculations using the standard interest rate. Payments start the year of the vote.															
Bond - Treated as a normal loan based on Excel calculations using the standard interest rate. Payments start the year following the vote.															
Project number represents Dept/Year First Requested/Request # for that year															
3.40%															
15936															



## **2012 Milford Town Meeting**

### **AMENDED Warrant & Financials\***

(\*inclusive of amendments made at Deliberative Session to ballot questions with reflective changes to the corresponding Warrant Articles and the post Deliberative Session amended positions of the Board of Selectmen and the Budget Advisory Committee on each article)

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with "Senate Bill 2"(RSA 40:13), in said Milford, with the first (deliberative) session at the Milford Town Hall Auditorium on Saturday, the Fourth (4<sup>th</sup>) day of February, 2012, at nine in the morning (9:00 a.m.), to transact all business other than voting, and on the Thirteenth (13<sup>th</sup>) day of March 2012, at the Milford Middle School Gymnasium, for the second session for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on the Thirteenth (13<sup>th</sup>) of March at 6:00 a.m. and will not close earlier than 8:00 p.m.

### **Ballot Vote — Warrant Article 1 — Election of Officers**

**Board of Selectmen (3 Year Term)(vote for not more than two):** Mark J. Fougere  
Gary Daniels  
Kevin Federico

**Cemetery Trustee (3 Year Term) (vote for not more than one):** Mary Dickson  
Gil F. Archambault

**Voter Checklist Supervisor (6 Year Term):** Darlene J. Bouffard

**Town Moderator (2 Year Term):** Peter Basiliere

**Town Treasurer (1 Year Term):** Brian W. Sanborn

**Trustee of the Trust Funds (3 Year Term):** Brad Chappell

**Library Trustee (3 Year Term)(vote for not more than two):** Kim Paul  
Jennifer Martin Hansen

**Water/Wastewater Commissioner (3 Year Term):** Mike Putnam

#### **PLEASE NOTE**

In years past the Town's proposed zoning changes were presented in the annual Warrant in full detail.

However, as the proposed zoning changes are lengthy and in an effort to save printing costs, copies of the full proposed zoning changes are available in the main Town Hall Lobby as well as in the Community Development Department, during normal business hours, Monday through Friday, 8:00 am to 4:30 pm daily. Additionally, it is available on the web at [www.milford.nh.gov](http://www.milford.nh.gov), and outside of Town Hall in a binder 24 hours a day

If you have any questions or need further assistance, please stop by or call the Administration Office at Town Hall, Monday through Friday, 8:00 am to 4:30 pm daily (249-0601).

## Ballot Vote — Warrant Article 2 — Zoning Changes

To vote on Planning Board proposed zoning changes and amendments

### The Planning Board SUPPORTS all Amendments:

The Milford Planning Board will present ten Zoning Ordinance amendments to the Milford Voters on March 13<sup>th</sup>. Zoning Ballot Question 7 was developed as part of a joint effort by the Planning Board and the Economic Development Advisory Council (EDAC). The Planning Board would like to thank the members of EDAC for their dedication and assistance in developing this year's zoning amendments. As this is the highly condensed version of the proposed changes please see the full warrant or information posted on the Town's website <http://www.milford.nh.gov/town/2012-voter-information/zoning-questions> for more information. The Planning Board supported all ten amendments unanimously (7-0).

The first amendment, **Zoning Ballot Question #1** proposes to clarify the use of the terms "shall" as required, "should" when recommended and "may" when optional throughout the zoning ordinance.

The second amendment, **Zoning Ballot Question #2** proposes to clarify the definition of Lot of Record and adds a subsection on Non-Conforming Uses to simplify administration and align with revised definitions.

The third amendment, **Zoning Ballot Question #3** proposes to add definitions for "Dwelling-Unit, Mixed-use" and "Use, Non-conforming", amend the definition of "Lot of Record"; and remove definitions for "Kennel", "Nursery" and "Nursery Stock" as they are not used in the Zoning Ordinance.

The fourth amendment, **Zoning Ballot Question #4** proposes to add "Dwelling unit, Mixed-use" as an Acceptable Use in Commercial (C), Limited Commercial-Business (LCB) and Integrated Commercial-Industrial (ICI) Districts; and add "Filling Station" as an Acceptable Use in Integrated Commercial-Industrial (ICI) District.

The Fifth Amendment, **Zoning Ballot Question #5** proposes to modify the name of the Nashua and Elm Street Corridor Overlay District to be consistent with other overlay district titles and update document references.

The sixth amendment, **Zoning Ballot Question #6** proposes to add a new overlay district, the Commerce and Community District, to create a framework for development on the BROX properties and vacant lands off of Route 101 and Perry Rd. The new overlay district was designed to encourage commercial, industrial and mixed-use development on the former BROX properties and surrounding lands. The district proposes to manage transportation, open space, natural resources and stormwater district wide, while allowing for expedited individual site development. For more information please see the *Commerce and Community District - Frequently Asked Questions* article.

The seventh amendment, **Zoning Ballot Question #7** proposes to add a new overlay district, the West Elm Street Gateway District, to encourage industrial-commercial development or redevelopment to compliment Milford's community character and enhance access management in the area of Elm Street, Old Wilton Rd, Savage Rd, and part of Route 101 in west Milford. This ordinance was developed to complement the *existing* Nashua and Elm Street Corridor District on the east end of Elm Street and Nashua Street, and the proposed Commerce and Community District to the south.

The eighth amendment, **Zoning Ballot Question #8** proposes to require address numbers to be displayed on Monument Signs, allow Directional Signs in the Residence 'A' District and update Building Markers to be made of noncombustible materials.

The ninth amendment, **Zoning Ballot Question #9** proposes to remove duplication of enforcement information from the Administration and Sign Ordinance Sections, and updates the zoning ordinance to comply with revisions to the State's Revised Statutes Annotated (RSA).

The tenth amendment, **Zoning Ballot Question #10** proposes to modify Variances to comply with amendments made to the State's Revised Statutes Annotated (RSA); amend Home Occupations to limit the need for a Certificate of Compliance to the space dedicated to a Home Occupation; modify Accessory Dwelling Units to divide into two sections and make minor administrative updates to aid in enforcement; and move Equitable Waiver to the Administrative Relief section, and amend Equitable Waiver to comply with amendments made to the State's Revised Statutes Annotated (RSA).



### **ARTICLE 3 - AMBULANCE FACILITY - \$2,214,000**

To see if the Town will vote to raise and appropriate the sum of Two Million Two Hundred and Fourteen Thousand (\$2,214,000) Dollars to purchase land, demolish existing structures, construct and furnish a stand-alone ambulance facility and to authorize the Selectmen to raise this appropriation by borrowing not more than \$2,214,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen to take all other necessary action to carry out this project, said actions to include anything necessary to prepare said land so that it would be available for the construction of such facility including due diligence, site assessments, and demolition of existing structures. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

**Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass.

#### **Ballot Question 3 – Ambulance Facility - \$2,214,000**

***Shall the Town vote to raise and appropriate the sum of Two Million Two Hundred and Fourteen Thousand (\$2,214,000) Dollars to purchase land, demolish existing structures, construct and furnish a stand-alone ambulance facility and to authorize the Selectmen to raise this appropriation by borrowing not more than \$2,214,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen to take all other necessary action to carry out this project, said actions to include anything necessary to prepare said land so that it would be available for the construction of such facility including due diligence, site assessments, and demolition of existing structures? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.***

### **ARTICLE 4 - OPERATING BUDGET - \$11,767,325**

To see if the Town will vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Eleven Million, Seven Hundred Sixty Seven Thousand, Three Hundred and Twenty-five (\$11,767,325) Dollars. Should this Article be defeated, the operating budget shall be Eleven Million, Seven Hundred Twenty Seven Thousand, Eight Hundred and Fifty-nine (\$11,727,859) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

**Note:** The proposed Operating Budget reflects an increase of 1.8% to the 2011 Operating Budget, or an increase of \$207,051.

#### **Ballot Question 4 - Operating Budget - \$11,767,325**

***Shall the Town vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Eleven Million, Seven Hundred Sixty Seven Thousand, Three Hundred and Twenty-five (\$11,767,325) Dollars. Should this Article be defeated, the operating budget shall be Eleven Million, Seven Hundred Twenty Seven Thousand, Eight Hundred and Fifty-nine (\$11,727,859) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.***

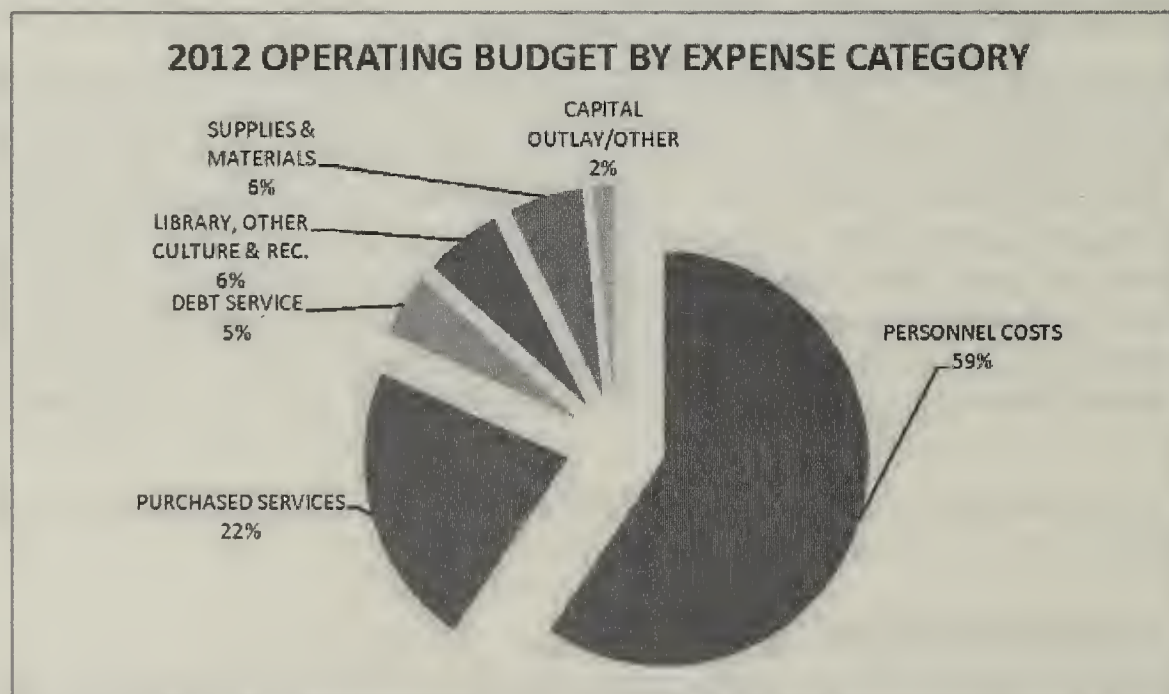


# 2012 PROPOSED BUDGET BY DEPARTMENT

PURPOSE OF APPROPRIATION	2011	2011	2012	CHANGE \$	CHANGE %
	ACTUAL (Note 2) AS OF 01/18/2012 (unaudited)	ADOPTED BUDGET	PROPOSED BUDGET		
Executive - Administration	\$ 315,289	\$ 301,282	\$ 305,507	\$ 4,225	1.4%
Elections, Registrations & Vital Statistics	\$ 121,728	122,612	\$ 137,644	15,032	12.3%
Assessing	\$ 190,609	191,450	\$ 167,635	(23,815)	-12.4%
Finance & Tax Administration	\$ 270,295	267,497	\$ 280,080	12,583	4.7%
Information Systems	\$ 333,176	341,133	\$ 271,329	(69,804)	-20.5%
Legal	\$ 40,853	42,495	\$ 42,500	5	0.0%
Employee Benefits (Note 1)	\$ 2,020,277	2,040,767	\$ 2,083,888	43,121	2.1%
Community Development	\$ 362,268	367,413	\$ 470,163	102,750	28.0%
Insurance	\$ 98,595	113,000	\$ 114,000	1,000	0.9%
Community Media	\$ 15,999	15,750	\$ 15,243	(507)	-3.2%
Police	\$ 1,900,996	2,013,611	\$ 2,024,751	11,140	0.6%
Ambulance	\$ 546,652	540,152	\$ 615,353	75,201	13.9%
Fire & Emergency Management	\$ 470,800	514,306	\$ 520,480	6,174	1.2%
Other Public Safety (MACC Base & Hydrant Rental)	\$ 559,603	560,291	\$ 578,452	18,161	3.2%
Department of Public Works	\$ 2,107,306	2,169,097	\$ 2,188,692	19,595	0.9%
General Government Buildings	\$ 189,104	199,862	\$ 205,638	5,776	2.9%
Cemeteries	\$ 120,143	122,544	\$ 137,759	15,215	12.4%
Welfare Admin. & Direct Assistance	\$ 209,039	170,659	\$ 207,097	36,438	21.4%
Other Health & Welfare (Host Homes & Mediation)	\$ -	10,500	\$ -	(10,500)	-100.0%
Recreation	\$ 112,392	115,068	\$ 119,599	4,531	3.9%
Library	\$ 680,554	688,304	\$ 684,852	(3,452)	-0.5%
Other Culture & Recreation (Historical Society)	\$ 3,000	3,000	\$ 3,000	-	0.0%
Conservation	\$ 21,935	21,935	\$ 22,217	282	1.3%
Debt Service	\$ 612,545	627,546	\$ 571,445	(56,101)	-8.9%
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 11,303,158</b>	<b>\$ 11,560,274</b>	<b>\$ 11,767,324</b>	<b>\$ 207,050</b>	<b>1.8%</b>

Note 1: All employee benefit costs are accounted for in this department and are not allocated to corresponding departments.

Note 2: 2011 actual numbers are not finalized and are reported as of 01/18/2012. Audit adjustments are still outstanding.





## **ARTICLE 5 - WASTEWATER TREATMENT OPERATING BUDGET - \$1,693,966**

To see if the Town will vote to raise and appropriate the sum of One Million, Six Hundred Ninety Three Thousand, Nine Hundred and Sixty-six (\$1,693,966) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. The Board of Selectmen supports this Warrant Article. The Water & Sewer Commissioners supports this Article. The Budget Advisory Committee supports this Article.

Note: The proposed Wastewater Treatment Operating Budget reflects a decrease of 2.4% to the 2011 Operating Budget, or a decrease of \$41,676.00

### **Ballot Question 5 - Wastewater Treatment Operating Budget - \$1,693,966**

*Shall the Town vote to raise and appropriate the sum of One Million, Six Hundred Ninety Three Thousand, Nine Hundred and Sixty-six (\$1,693,966) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? The Board of Selectmen supports this Article. The Water & Sewer Commissioners supports this Article. The Budget Advisory Committee supports this Article.*

## **ARTICLE 6 - WATER DEPARTMENT OPERATING BUDGET - \$1,361,299**

To see if the Town will vote to raise and appropriate the sum of One Million, Three Hundred Sixty One Thousand, Two Hundred Ninety-nine (\$1,361,299) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees. The Board of Selectmen supports this Article. The Water & Sewer Commissioners supports this Article. The Budget Advisory Committee supports this Article.

Note: The proposed Water Department Operating Budget reflects a decrease of 1.5% to the 2011 Operating Budget, or a decrease of \$20,458.00.

### **Ballot Question 6 - Water Department Operating Budget - \$1,361,299**

*Shall the Town vote to raise and appropriate the sum of One Million, Three Hundred Sixty One Thousand, Two Hundred Ninety-nine (\$1,361,299) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? The Board of Selectmen supports this Article. The Water & Sewer Commissioners supports this Article. The Budget Advisory Committee supports this Article.*

## **ARTICLE 7 - FIRE ENGINE # 4 REPLACEMENT**

**(Annual Payment \$67,700/Total Purchase Price \$437,000)**

To see if the Town will vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a pumper/tanker fire engine with the appropriate equipment for Fire Department operation (it will replace the current 1987 Pierce Pumper/Tanker) and to raise and appropriate the sum of Sixty-seven Thousand, Seven Hundred (\$67,700) Dollars for the first year's payment for this purpose. The total purchase price of this vehicle is Four Hundred Thirty-seven Thousand (\$437,000) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

### **Ballot Question Article 7 - Fire Engine # 4 Replacement (Annual Payment \$67,700/Total Purchase Price \$437,000)**

*Shall the Town vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a pumper/tanker fire engine with the appropriate equipment for Fire Department operation (it will replace the current 1987 Pierce*



*Pumper/Tanker) and to raise and appropriate the sum of Sixty-seven Thousand, Seven Hundred (\$67,700) Dollars for the first year's payment for this purpose, as more-particularly described in Article 7? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.*

**ARTICLE 8 - PUBLIC WORKS BACKHOE, RUBBER-TIRED  
(Annual Payment \$23,800/Total Purchase Price \$113,000)**

To see if the Town will vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a Backhoe, Rubber-Tired, with the appropriate equipment for Highway Department operation (it will replace the current 1998 Ford tractor/loader/backhoe) and to raise and appropriate the sum of an amount not to exceed Twenty-three Thousand, Eight Hundred (\$23,800) Dollars for the first year's payment for this purpose. The total purchase price of this vehicle is not to exceed One Hundred Thirteen Thousand (\$113,000) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

**Ballot Question 8 - Public Works Backhoe, Rubber-Tired (Annual Payment \$23,800/Total Purchase Price \$113,000)**

*Shall the Town will vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a Backhoe, Rubber-Tired, with the appropriate equipment for Highway Department operation (it will replace the current 1998 Ford tractor/loader/backhoe) and to raise and appropriate the sum of an amount not to exceed Twenty-three Thousand, Eight Hundred (\$23,800) Dollars for the first year's payment for this purpose, as more-particularly described in Article 8? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.*

**ARTICLE 9 - AFSCME UNION COLLECTIVE BARGAINING AGREEMENT (2009 – 2013) - \$50,510**

To see if the Town vote to approve the cost items included in the Police Officers' Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 3657 of the American Federation of State, County and Municipal Employees (AFSCME) for contract years 2009, 2010, 2011, 2012, and 2013 (1 April – 31 March) which calls for the following increases in salaries, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of Fifty Thousand, Five Hundred Ten Dollars (\$50,510) for fiscal years 2011 and 2012. Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budget or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

**COST ITEMS**

	<b>2011 <u>Retroactive</u></b>	<b>2012 <u>Estimated</u></b>	<b>2013 <u>Estimated*</u></b>
Wages & Overtime	\$10,733	\$30,853	\$10,490
Fringe Benefits	\$ 2,295	\$ 6,629	\$ 2,245
<b>Totals</b>	<b>\$13,028</b>	<b>\$37,482</b>	<b>\$12,735</b>



**NOTE:**

\*These figures represent the estimated 3% across-the-board salary increase for the first three months of 2013 (terminating on March 31, 2013).

**Wage Increases:**

April 1, 2009: 0% increase  
April 1, 2010: 0% increase  
April 1, 2011: 2% across-the-board increase  
April 1, 2012: 3% across-the-board increase  
April 1, 2013: Performance-based increase with "me too" clause based on percentage increase approved by Board of Selectmen for all other employees.

**Ballot Question 9 - AFSCME Union Collective Bargaining Agreement (2009 – 2013) - \$50,510**

*Shall the Town vote to approve the cost items included in the Police Officers' Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 3657 of the American Federation of State, County and Municipal Employees (AFSCME) for contract years 2009, 2010, 2011, 2012, and 2013 (1 April – 31 March) which calls for increases in salaries, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of Fifty Thousand, Five Hundred Ten Dollars (\$50,510) for fiscal years 2011 and 2012. Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budget or take any other action relative thereto, as more particularly described in Article 9? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.*

**ARTICLE 10 - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (2012 - 2013) - \$21,035**

To see if the Town will vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract year 2012 and 2013 (1 April – 31 March) which calls for the following increases in salaries, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of Twenty-one Thousand Thirty-five Dollars (\$21,035) for fiscal year 2012. Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budgets of the appropriate departments, or take any other action relative thereto. \$15,050 is to be raised by general taxation and \$5,985 is to be raised by Water & Sewer User Fees. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Water and Sewer Commissioners supports this Article. The Budget Advisory Committee supports this Article.

**COST ITEMS FROM GENERAL OPERATING BUDGET**

	2012	2013 <u>Estimated*</u>
Wages & Overtime	\$12,900	\$4,386
Fringe Benefits	\$ 2,150	\$ 731
Totals	\$ 15,050	\$5,117

## COST ITEMS FROM WATER & SEWER USER FUNDS

	2012	2013 <u>Estimated*</u>
Wages & Overtime	\$5,139	\$1,747
Fringe Benefits	\$846	\$ 288
<b>Totals</b>	<b>\$5,985</b>	<b>\$2,035</b>

### **NOTE:**

The contract calls for the following cost items:

04/01/2012 – 0 to 3.0% wage increase based on performance.

\*These figures represent the estimated increases for the first three months of 2013 to cover salary increases to contract termination date of March 31, 2013.

### **Ballot Question 10 - Teamsters Union Collective Bargaining Agreement (2012 - 2013) - \$21,035**

*Shall the Town vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract year 2012 and 2013 (1 April – 31 March) which calls for the following increases in salaries, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of Twenty-one Thousand Thirty-five Dollars (\$21,035) for fiscal year 2012. Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budgets of the appropriate departments, or take any other action relative thereto, as more particularly described in Article 10? The Board of Selectmen supports this Article. The Water and Sewer Commissioners supports this Article. The Budget Advisory Committee supports this Article.*

### **ARTICLE 11 - SOCIAL SERVICES - \$35,000**

To see if the Town will vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing funding to Social Service agencies for Milford residents, the amounts and agencies to be determined in the judgment of the Board of Selectmen, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

### **Ballot Question 11 - Social Services - \$35,000**

*Shall the Town vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing funding to Social Service agencies for Milford residents, the amounts and agencies to be determined in the judgment of the Board of Selectmen, or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.*

### **ARTICLE 12 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE - \$26,500**

To see if the Town will vote to raise and appropriate the sum of Twenty-six Thousand, Five Hundred (\$26,500) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

### **Ballot Question 12 - Non-Emergency Community Transportation Bus Service - \$26,500**

*Shall the Town vote to raise and appropriate the sum of Twenty-six Thousand, Five Hundred (\$26,500) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley*



***Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public, or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.***

### **ARTICLE 13 - CONSERVATION LANDS FUND - \$20,000**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars to add to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A purposes, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

[Moneys from this Fund for land or easement acquisition can only be expended by the Conservation Commission after a public hearing and approval of the Board of Selectmen.]

#### **Ballot Question 13 - Conservation Lands Fund - \$20,000**

***Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars to add to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A purposes, or take any other action relative thereto, as more-particularly described in Article 13? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.***

### **ARTICLE 14 - PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS - \$20,000**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

#### **Ballot Question 14 - Pumpkin Festival, Holiday Decorations and Plantings - \$20,000**

***Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.***

### **ARTICLE 15 - DO-IT OPERATING BUDGET SUPPORT - \$20,000**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto. This article is requested by DO-IT. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

#### **Ballot Question 15 - DO-IT Operating Budget Support - \$20,000**

***Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.***

### **ARTICLE 16 - JENNISON ROAD BRIDGE REPLACEMENT/PHASE I - \$18,000**



To see if the Town will vote to raise and appropriate the sum of Ninety Thousand (\$90,000) Dollars (\$18,000 to be raised by general taxation and \$72,000 from the New Hampshire Department of Transportation Bridge Replacement Program) for the purpose of funding the engineering and permitting associated with the bridge replacement on Jennison Road or take any other action relative thereto. The state program is an 80 / 20 matching fund with the town providing the 20%. This will be a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

**NOTE:**

The proposed 2012 article for Phase 1 will fund the engineering and permitting of this bridge replacement project and a second warrant article for the construction phase will be proposed for 2013. The second article will also be an 80 / 20 match with the state funding 80% and the town 20%. Once the engineering phase is complete we will have cost data for the 2013 Phase two warrant article; our preliminary estimated is for a gross amount of \$110,000, with the towns share being \$22,000 or 20%.

**Ballot Question 16 - Jennison Road Bridge Replacement/Phase I - \$18,000**

***Shall the Town vote to raise and appropriate the sum of Ninety Thousand (\$90,000) Dollars (\$18,000 to be raised by general taxation and \$72,000 from the New Hampshire Department of Transportation Bridge Replacement Program) for the purpose of funding the engineering and permitting associated with the bridge replacement on Jennison Road or take any other action relative thereto, as more-particularly described in Article 16? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.***

**ARTICLE 17 - SUMMER BAND CONCERTS - \$9,000**

To see if the Town will vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the traditional summer evening Band Concerts (\$6,000 bands, \$2,000 sound system, \$1,000 crossing detail), or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

**Ballot Question 17 - Summer Band Concerts - \$9,000**

***Shall the Town vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the traditional summer evening Band Concerts (\$6,000 bands, \$2,000 sound system, \$1,000 crossing detail), or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.***

**ARTICLE 18 - MEMORIAL, VETERANS & LABOR DAY PARADE TOWN SUPPORT - \$6,000**

To see if the Town will vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

**Ballot Question 18 - Memorial, Veterans & Labor Day Parade Town Support - \$6,000**

***Shall the Town vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.***

**ARTICLE 19 - FIREWORKS - \$4,500**

To see if the Town will vote to raise and appropriate the sum of Four Thousand, Five Hundred (\$4,500) Dollars for the purpose of providing a 4th of July type fireworks display at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

**Ballot Question 19 - Fireworks - \$4,500**



*Shall the Town vote to raise and appropriate the sum of Four Thousand, Five Hundred (\$4,500) Dollars for the purpose of providing a 4th of July type fireworks display at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.*

## **ARTICLE 20 - AUTHORIZE THE BOARD OF SELECTMEN TO RENT OR LEASE TOWN-OWNED PROPERTY - \$0**

To authorize the Board of Selectmen to lease municipal property for a term of up to 5 years (until rescinded) per RSA 41:11-a, this authority shall remain in effect until specifically rescinded by the town meeting at any duly warned meeting provided that the term of any lease entered into prior to such rescission shall remain in effect. The Board of Selectmen supports this Article.

### **Ballot Question 20 - Authorize the Board of Selectmen to Rent or Lease Town-Owned Property - \$0**

*Shall the Town vote to authorize the Board of Selectmen to lease municipal property for a term of up to 5 years (until rescinded) per RSA 41:11-a, this authority shall remain in effect until specifically rescinded by the town meeting at any duly warned meeting provided that the term of any lease entered into prior to such rescission shall remain in effect? The Board of Selectmen supports this Article.*

## **ARTICLE 21 - AUTHORIZE THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY – SHEPARD PARK SCOUT HOUSE - \$0**

To see if the Town will vote to authorize the Selectmen to enter into a 10-year lease, pursuant to RSA 31:3 and RSA 35-B:3, with an automatic renewal of same, except for cause, with the Ricciardi Hartshorne Post 23 of the American Legion regarding the Town-owned small wooden structure at 7 Shepard Street within Shepard Park (Map 31, Lot 34), traditionally used for scouting activities, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a reverter clause back to the Town, should the American Legion or scouting activities cease to function or no longer need this 7 Shepard Street facility, and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article. The Board of Selectmen supports this Article.

### **Ballot Question 21 - Authorize the Board of Selectmen to Lease Town-Owned Property – Shepard Park Scout House - \$0**

*Shall the Town vote to authorize the Selectmen to enter into a 10-year lease, pursuant to RSA 31:3 and RSA 35-B:3, with an automatic renewal of same, except for cause, with the Ricciardi Hartshorne Post 23 of the American Legion regarding the Town-owned small wooden structure at 7 Shepard Street within Shepard Park (Map 31, Lot 34), traditionally used for scouting activities, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a reverter clause back to the Town, should the American Legion or scouting activities cease to function or no longer need this 7 Shepard Street facility, and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article? The Board of Selectmen supports this Article.*

## **ARTICLE 22 - AUTHORIZE THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY – MCAA/NORTH RIVER ROAD FIELDS - \$0**

To see if the Town will vote to authorize the Board of Selectmen to enter into a 10-year lease, pursuant to RSA 31:3 and RSA 35-B:3, with an automatic renewal of same, except for cause, with the Milford Community Athletic Association (MCAA) regarding the Town-owned playing fields on North River Road (Map 08, Lot 11), traditionally used by the MCAA for athletic events, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a reverter clause back to the Town, should the MCAA cease to function or no longer need these North River Road Fields, and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article. The Board of Selectmen supports this Article.

### **Ballot Question 22 - Authorize the Board of Selectmen to Lease Town-Owned Property – MCAA/North River Road Fields - \$0**

*Shall the Town vote to authorize the Board of Selectmen to enter into a 10-year lease, pursuant to RSA 31:3 and RSA 35-B:3, with an automatic renewal of same, except for cause, with the Milford*



*Community Athletic Association (MCAA) regarding the Town-owned playing fields on North River Road (Map 08, Lot 11), traditionally used by the MCAA for athletic events, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a reverter clause back to the Town, should the MCAA cease to function or no longer need these North River Road Fields, and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article? The Board of Selectmen supports this Article.*

#### **ARTICLE 23 - AUTHORIZE THE BOARD OF SELECTMEN TO CONVEY A PERMANENT EASEMENT ON TOWN-OWNED PROPERTY (FORMER PUTNAM STREET) - \$0**

To see if the Town will vote to authorize the Board of Selectmen to convey a permanent easement to the owner(s) of Map 26, Lot 177, which easement would correspond in size and scope to that currently described in a temporary, revocable license, which easement would benefit Map 26, Lot 177, and facilitate an emergency access and egress from the premises to the area formerly known as Putnam Street). The Board of Selectmen supports this Article.

#### **Ballot Question 23 - Authorize the Board of Selectmen to Convey a Permanent Easement on Town-Owned Property (Former Putnam Street) - \$0**

*Shall the Town vote to authorize the Board of Selectmen to convey a permanent easement to the owner(s) of Map 26, Lot 177, which easement would correspond in size and scope to that currently described in a temporary, revocable license, which easement would benefit Map 26, Lot 177, and facilitate an emergency access and egress from the premises to the area formerly known as Putnam Street)? The Board of Selectmen supports this Article.*

#### **ARTICLE 24 - ESTABLISHMENT OF THE BROX PROPERTIES PUBLIC INFRASTRUCTURE IMPROVEMENT FUND (Tax Map 38, Lots 4, 5, 5-1, 6, 9, 11, 12, 13, and 14) – \$0**

To see whether the Town will vote, pursuant to RSA 31:19-a, to create an expendable trust fund known as *The BROX Properties Public Infrastructure Improvement Fund* the purposes of said trust shall be to defray costs of construction of municipal infrastructure improvements in the form of highway improvements and/or the provision of municipal water and sewer facilities servicing the above referenced BROX properties, located in the West Milford Tax Increment Financing District, when, as, and if the construction of such improvements is approved by the boards, agencies and other bodies from which approval of such construction is required. The Board of Selectmen shall be agents to expend the trust, and may, at its discretion, divert unneeded funds required for BROX properties public infrastructure construction to the general fund. The Board of Selectmen supports this Article.

#### **Ballot Question 24 - Establishment of the BROX Properties Public Infrastructure Improvement Fund (Tax Map 38, Lots 4, 5, 5-1, 6, 9, 11, 12, 13, And 14) – \$0**

*Shall the Town vote, pursuant to RSA 31:19-a, to create an expendable trust fund known as The BROX Properties Public Infrastructure Improvement Fund the purposes of said trust shall be to defray costs of construction of municipal infrastructure improvements in the form of highway improvements and/or the provision of municipal water and sewer facilities servicing the above referenced BROX properties, located in the West Milford Tax Increment Financing District, when, as, and if the construction of such improvements is approved by the boards, agencies and other bodies from which approval of such construction is required. The Board of Selectmen shall be agents to expend the trust, and may, at its discretion, divert unneeded funds required for BROX properties public infrastructure construction to the general fund? The Board of Selectmen supports this Article.*

#### **ARTICLE 25 - FUNDING OF THE BROX PROPERTIES PUBLIC INFRASTRUCTURE IMPROVEMENT FUND - \$0**

To see whether the Town will vote to authorize the Selectmen to deposit any proceeds realized from the sale of the former Police Station property (Tax Map 13, Lot 5), which sale the Selectmen were authorized to undertake by virtue of the approval of Article 25 at the 2006 Town Meeting, into *The BROX Properties Public Infrastructure Improvement Fund*. This Article is contingent on the passage of the preceding Article establishing *The BROX Properties Public Infrastructure Improvement Fund*. The Board of Selectmen supports this Article.



**Ballot Question 25 - Funding of the BROX Properties Public Infrastructure Improvement Fund - \$0**

*Shall the Town vote to authorize the Selectmen to deposit any proceeds realized from the sale of the former Police Station property (Tax Map 13, Lot 5), which sale the Selectmen were authorized to undertake by virtue of the approval of Article 25 at the 2006 Town Meeting, into The BROX Properties Public Infrastructure Improvement Fund. This Article is contingent on the passage of the preceding Article establishing The BROX Properties Public Infrastructure Improvement Fund, as more-particularly described in Article 25? The Board of Selectmen supports this Article.*

**ARTICLE 26 - AUTHORIZE THE BOARD OF SELECTMEN TO CONVEY A PERMANENT SUBDIVISION IDENTIFICATION SIGNAGE EASEMENT – FALCON RIDGE SUBDIVISION (MAP 3, LOT 4) - \$0**

To see if the Town will vote to authorize the Board of Selectmen to convey a permanent easement for the placement of a sign, on such terms and conditions as the Selectmen see fit, which easement would correspond in size and scope to that currently described in a temporary, revocable license, which easement would burden Map 3, Lot 4, and facilitate the placement and maintenance of a monument sign on designated open space consisting of Map 3, Lot 4. The Board of Selectmen supports this Article.

**Ballot Question 26 - Authorize the Board of Selectmen to Convey A Permanent Subdivision Identification Signage Easement – Falcon Ridge Subdivision (Map 3, Lot 4) - \$0**

*Shall the Town vote to authorize the Board of Selectmen to convey a permanent easement for the placement of a sign, on such terms and conditions as the Selectmen see fit, which easement would correspond in size and scope to that currently described in a temporary, revocable license, which easement would burden Map 3, Lot 4, and facilitate the placement and maintenance of a monument sign on designated open space consisting of Map 3, Lot 4? The Board of Selectmen supports this Article.*

**ARTICLE 27 - PRATT LAND CONSERVATION EASEMENT CONVEYANCE (MAP 45, LOT 2) – \$0**

To see whether the Town will vote to authorize the Board of Selectmen to convey a conservation easement to a qualified land preservation trust, which easement will burden the property consisting of Map 45, Lot 2, (known as the 'Pratt Land'), which land was recently acquired by the Town by deed recorded at Book 8360, Page 2043 in the Hillsborough Registry, on such terms and conditions as the Board of Selectmen deem in the best interest of the Town and, in order to implement the condition contained in said deed calling for such a conveyance. The Board of Selectmen supports this Article.

**Ballot Question 27 - Pratt Land Conservation Easement Conveyance (Map 45, Lot 2) – \$0**

*Shall the Town vote to authorize the Board of Selectmen to convey a conservation easement to a qualified land preservation trust, which easement will burden the property consisting of Map 45, Lot 2, (known as the 'Pratt Land'), which land was recently acquired by the Town by deed recorded at Book 8360, Page 2043 in the Hillsborough Registry, on such terms and conditions as the Board of Selectmen deem in the best interest of the Town and, in order to implement the condition contained in said deed calling for such a conveyance? The Board of Selectmen supports this Article.*

**ARTICLE 28 - CHANGE TOWN TREASURER TO AN APPOINTED POSITION – \$0**

To see if the Town, pursuant to RSA 41:26-e, will vote to discontinue the elected treasurer office, and, instead, authorize the Board of Selectmen to appoint a Town Treasurer who shall have the same powers and duties as required of a town treasurer under applicable law. Upon the passage of this article, the person holding the elected office of treasurer at the time of the vote to discontinue shall continue to hold office until the annual town election first following the discontinuance of the office, at which time the elected office of treasurer shall terminate irrespective of the length of that officer's term. When the selectmen appoint the treasurer, such appointment shall be made in writing, which writing shall include the compensation to be paid in the amount of Two Thousand Dollars (\$2,000) annually, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.

**Ballot Question 28 - Change Town Treasurer to an Appointed Position – \$0**



*Shall the Town, pursuant to RSA 41:26-e, vote to discontinue the elected treasurer office, and, instead, authorize the Board of Selectmen to appoint a Town Treasurer who shall have the same powers and duties as required of a town treasurer under applicable law. Upon the passage of this article, the person holding the elected office of treasurer at the time of the vote to discontinue shall continue to hold office until the annual town election first following the discontinuance of the office, at which time the elected office of treasurer shall terminate irrespective of the length of that officer's term. When the selectmen appoint the treasurer, such appointment shall be made in writing, which writing shall include the compensation to be paid in the amount of Two Thousand Dollars (\$2,000) annually, or take any other action relative thereto? The Board of Selectmen supports this Article. The Budget Advisory Committee supports this Article.*

## **ARTICLE 29 - ADJUSTMENT TO INCOME AND ASSET LEVELS FOR ELDERLY EXEMPTIONS – BY PETITION – \$0**

To see if the Town will, pursuant to RSA 72:39-(a) and (b), modify the elderly exemptions from property tax in the Town of Milford, based on assessed value for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years \$67,000; for a person 75 years of age up to 79 years - \$100,000; and for a person 80 years of age or older - \$133,000? To qualify, the person must satisfy all the conditions of RSA 72:39-(a) and (b) that pertain to eligibility for this exemption as well as those contained in any other applicable statute, including without limitation that they demonstrate that they have been a New Hampshire resident for at least 3 consecutive years, that they own the real estate individually or jointly or, if the real estate is owned by such person's spouse, that they must have been married to each other for at least five years, and that they reside on the property. In addition, the taxpayer must have a net income in each applicable age group of not more than \$38,600 or if married, a combined net income of not more than \$46,000; and own net assets of not more than \$85,000, excluding the value of the person's residence. The Board of Selectmen does not support this Article.

### **Ballot Question 29 - Adjustment to Income & Asset Levels for Elderly Exemptions By Petition – \$0**

*Shall the Town, pursuant to RSA 72:39-(a) and (b), modify the elderly exemptions from property tax in the Town of Milford, based on assessed value for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years \$67,000; for a person 75 years of age up to 79 years - \$100,000; and for a person 80 years of age or older - \$133,000? To qualify, the person must satisfy all the conditions of RSA 72:39-(a) and (b) that pertain to eligibility for this exemption as well as those contained in any other applicable statute, including without limitation that they demonstrate that they have been a New Hampshire resident for at least 3 consecutive years, that they own the real estate individually or jointly or, if the real estate is owned by such person's spouse, that they must have been married to each other for at least five years, and that they reside on the property. In addition, the taxpayer must have a net income in each applicable age group of not more than \$38,600 or if married, a combined net income of not more than \$46,000; and own net assets of not more than \$85,000, excluding the value of the person's residence? The Board of Selectmen does not support this Article.*

## **ARTICLE 30 – END OF MEETING**

To transact any other business that may legally come before this meeting.



# BUDGET OF THE TOWN

OF: \_\_\_\_\_ MILFORD, NH \_\_\_\_\_

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2012 to December 31, 2012

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): January 30, 2012

### GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Katharina Bawn  
\_\_\_\_\_  
\_\_\_\_\_

Guy Daniels  
[Signature]  
[Signature]

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090



1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>GENERAL GOVERNMENT</b>						
4130-4139	Executive	4	243,094	260,061	246,797	
4140-4149	Election, Reg. & Vital Statistics		122,287	121,727	137,069	
4150-4151	Financial Administration		800,080	749,485	719,044	
4152	Revaluation of Property					
4153	Legal Expense		42,495	40,853	42,500	
4155-4159	Personnel Administration		2,099,281	2,075,506	2,143,173	
4191-4193	Planning & Zoning		225,900	225,175	328,173	
4194	General Government Buildings		199,862	188,039	205,638	
4195	Cemeteries		122,544	120,143	137,759	
4196	Insurance		113,000	98,595	114,000	
4197	Advertising & Regional Assoc.					
4199	Other General Government		15,750	15,999	15,243	
<b>PUBLIC SAFETY</b>						
4210-4214	Police		2,013,611	1,859,408	2,024,752	
4215-4219	Ambulance		540,152	539,407	615,353	
4220-4229	Fire		508,206	465,291	514,380	
4240-4249	Building Inspection		141,513	135,113	141,990	
4290-4298	Emergency Management		6,100	4,823	6,100	
4299	Other (Incl. Communications)		560,291	559,603	578,452	
<b>AIRPORT/AVIATION CENTER</b>						
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>						
4311	Administration		132,875	120,801	130,146	
4312	Highways & Streets		1,099,712	1,018,897	1,133,485	
4313	Bridges					
4316	Street Lighting		69,200	70,960	65,700	
4319	Other					
<b>SANITATION</b>						
4321	Administration					
4323	Solid Waste Collection		723,493	654,647	709,097	
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					



1                      2                      3                      4                      5                      6                      7

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>						
4331	Administration	4				
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
<b>ELECTRIC</b>						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>						
4411	Administration					
4414	Pest Control					
4415-4419	Health Agencies & Hosp. & Other		10,500	-	-	
<b>WELFARE</b>						
4441-4442	Administration & Direct Assist.		170,659	209,039	207,097	
4444	Intergovernmental Welfare Pymts					
4445-4449	Vendor Payments & Other		70,000	70,000		
<b>CULTURE &amp; RECREATION</b>						
4520-4529	Parks & Recreation		258,884	283,678	269,863	
4550-4559	Library		688,304	680,554	684,852	
4583	Patriotic Purposes		6,000	4,378		
4589	Other Culture & Recreation		52,000	50,050	3,000	
<b>CONSERVATION</b>						
4611-4612	Admin. & Purch. of Nat. Resources		31,935	31,935	22,217	
4619	Other Conservation					
<b>REDEVELOPMENT &amp; ECONOMIC DEVELOPMENT</b>						
4631-4632	Redevelopment and Housing					
4651-4659	Economic Development					
<b>DEBT SERVICE</b>						
4711	Princ.- Long Term Bonds & Notes		627,546	612,545	571,445	
4721	Interest-Long Term Bonds & Notes					
4723	Int. on Tax Anticipation Notes					
4790-4799	Other Debt Service					



1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>CAPITAL OUTLAY</b>						
4901	Land					
4902	Machinery, Vehicles & Equipment					
4903	Buildings					
4909	Improvements Other Than Bldgs.		1,225,000			
<b>OPERATING TRANSFERS OUT</b>						
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	- Sewer	5	2,005,642	1,364,416	1,693,966	
	- Water	6	1,627,757	1,278,626	1,361,299	
	- Electric					
	- Airport					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
<b>OPERATING BUDGET TOTAL</b>			16,553,673	13,909,754	14,822,590	-

Use page 5 for special and individual warrant articles.



**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4903	Ambulance Building Bond	3			2,214,000	
4909	Jennison Road Bridge	16			90,000	
4902	Engine 4 Replacement Lease	7			67,700	
4902	DPW Backhoe Lease	8			26,300	
4445	Social Services	11			35,000	
4445	Bus Transportation	12			26,500	
4589	DO-IT Operating Budget	15			20,000	
4589	Pumpkin Festival, Decorations, Plants	14			20,000	
4611	Conservation Land Purchase	13			20,000	
4589	Band Concerts	17			9,000	
4583	Parades	18			6,000	
4583	Fireworks	19			4,500	
<b>SPECIAL ARTICLES RECOMMENDED</b>					2,539,000	

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
-	Teamsters CBA	10			21,035	
-	AFSCME CBA	9			50,510	
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>					71,545	



1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund		70,000	19,968	50,000
3180	Resident Taxes				
3185	Timber Taxes		5,000	8,923	7,500
3186	Payment in Lieu of Taxes		21,000	25,459	25,500
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		248,500	256,580	279,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		1,235	950	1,200
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		260	161	260
3220	Motor Vehicle Permit Fees		2,041,650	1,961,165	2,038,700
3230	Building Permits		36,000	40,450	42,000
3290	Other Licenses, Permits & Fees		59,335	63,037	62,345
3311-3319	FROM FEDERAL GOVERNMENT		982,275		35,100
<b>FROM STATE</b>					
3351	Shared Revenues		230,000	-	
3352	Meals & Rooms Tax Distribution		721,350	675,192	675,200
3353	Highway Block Grant		329,462	320,642	283,084
3354	Water Pollution Grant		-	-	-
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		3,500	3,593	3,600
3357	Flood Control Reimbursement				-
3359	Other (Including Railroad Tax)	16	1,425	7,704	73,050
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		701,500	707,499	864,200
3409	Other Charges		-		
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		10,000	10,000	-
3502	Interest on Investments		20,000	17,240	20,000
3503-3509	Other		169,210	156,208	167,410



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Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds		7,600		6,000
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)	5	1,735,642	1,402,748	1,697,466
	Water - (Offset)	6	1,381,757	1,556,103	1,363,784
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds		11,703		11,500
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes	3	1,306,000		2,214,000
	Amount Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes		100,000		100,000
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>10,194,404</b>	<b>7,233,622</b>	<b>14,022,590</b>

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	16,553,673	14,822,590
Special Warrant Articles Recommended (from page 5)		2,539,000
Individual Warrant Articles Recommended (from page 5)		71,545
<b>TOTAL Appropriations Recommended</b>	<b>16,553,673</b>	<b>17,433,135</b>
<b>Less: Amount of Estimated Revenues &amp; Credits (from above)</b>	<b>10,194,404</b>	<b>10,020,899</b>
<b>Estimated Amount of Taxes to be Raised</b>	<b>6,359,269</b>	<b>7,412,236</b>

# DEFAULT BUDGET OF THE TOWN

OF: \_\_\_\_\_ MILFORD, NH \_\_\_\_\_

For the Ensuing Year January 1, 2012 to December 31, 2012

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Katherine Bauer  
\_\_\_\_\_  
\_\_\_\_\_

Gary Daniels  
A. Miller  
Kevin M. M.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090



Default Budget - Town of MILFORD, NH FY 2012

1 2 3 4 5 6

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>GENERAL GOVERNMENT</b>					
4130-4139	Executive	243,094	250		243,344
4140-4149	Election, Reg. & Vital Statistics	122,287	11,098		133,385
4150-4151	Financial Administration	800,080	(7,637)		792,443
4152	Revaluation of Property		-		
4153	Legal Expense	42,495	-		42,495
4155-4159	Personnel Administration	2,099,281	48,426		2,147,707
4191-4193	Planning & Zoning	225,900	-		225,900
4194	General Government Buildings	199,862	-		199,862
4195	Cemeteries	122,544	-		122,544
4196	Insurance	113,000	-		113,000
4194	Advertising & Regional Assoc.		-		
4199	Other General Government	15,750			15,750
<b>PUBLIC SAFETY</b>					
4210-4214	Police	2,013,611	58,154		2,071,765
4215-4219	Ambulance	540,152	85,734		625,886
4220-4229	Fire	508,206	10,000		518,206
4240-4249	Building Inspection	141,513	-		141,513
4290-4298	Emergency Management	6,100	-		6,100
4299	Other (Incl. Communications)	560,291	18,161		578,452
<b>AIRPORT/AVIATION CENTER</b>					
4301-4309	Airport Operations		-		
<b>HIGHWAYS &amp; STREETS</b>					
4311	Administration	132,875	-		132,875
4312	Highways & Streets	1,099,712	-		1,099,712
4313	Bridges		-		
4316	Street Lighting	69,200	-		69,200
4319	Other		-		
<b>SANITATION</b>					
4321	Administration		-		
4323	Solid Waste Collection	723,493	-		723,493
4324	Solid Waste Disposal		-		
4325	Solid Waste Clean-up		-		
4326-4329	Sewage Coll. & Disposal & Other				



Default Budget - Town of \_\_\_\_\_ MILFORD, NH \_\_\_\_\_ FY 2012 \_\_\_\_\_

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>WATER DISTRIBUTION &amp; TREATMENT</b>					
4331	Administration		-		
4332	Water Services		-		
4335-4339	Water Treatment, Conserv. & Other		-		
<b>ELECTRIC</b>					
4351-4352	Admin. and Generation		-		
4353	Purchase Costs		-		
4354	Electric Equipment Maintenance		-		
4359	Other Electric Costs	-	-		
<b>HEALTH</b>					
4411	Administration	-	-		
4414	Pest Control		-		
4415-4419	Health Agencies & Hosp. & Other	10,500	(10,500)		-
<b>WELFARE</b>					
4441-4442	Administration & Direct Assist.	170,659	-		170,659
4444	Intergovernmental Welfare Pymnts	-	-		-
4445-4449	Vendor Payments & Other		-		
<b>CULTURE &amp; RECREATION</b>					
4520-4529	Parks & Recreation	258,884	-		258,884
4550-4559	Library	688,304	-		688,304
4583	Patriotic Purposes		-		
4589	Other Culture & Recreation	3,000	-		3,000
<b>CONSERVATION</b>					
4611-4612	Admin. & Purch. of Nat. Resources	21,935	-		21,935
4619	Other Conservation		-		-
4631-4632	<b>REDEVELOPMENT &amp; HOUSING</b>		-		
4651-4659	<b>ECONOMIC DEVELOPMENT</b>		-		
<b>DEBT SERVICE</b>					
4711	Princ. - Long Term Bonds & Notes	627,546	(46,101)		581,445
4721	Interest-Long Term Bonds & Notes		-		
4723	Int. on Tax Anticipation Notes		-		
4790-4799	Other Debt Service		-		





**TOWN OF MILFORD**

**2012 DEFAULT BUDGET - SUPPLEMENTAL SCHEDULE**

**EXPLANATION OF INCREASES AND REDUCTIONS**

<b>ACCT</b>	<b>EXPLANATION FOR INCREASES</b>	<b>PURPOSE</b>	<b>ACCT</b>	<b>EXPLANATION FOR REDUCTIONS</b>
4130-4139	Elections	Executive	4130-4139	
4140-4149	Elections	Elections & Registrations	4140-4149	
4150-4151	Contracts	Financial Administration	4150-4151	Revaluaion in 2011
4155-4159	Benefits	Personnel Administration	4155-4159	
4210-4214	Wages	Police	4210-4214	
4215-4219	Contracts	Ambulance	4215-4219	
4220-4229	Contracts	Fire	4220-4229	
4299	Contracts	Other Public Safety	4299	
4415-4449		Health Agencies & Hosp. & Other	4415-4449	Termination of Programs
4711		Long Term Bonds & Notes	4711	Debt amortization



**~ VOLUNTEER APPLICATION ~**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE NUMBER:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_



In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on/with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

**Boards, Commissions, & Committees**

- \_\_\_\_\_ Any Position as needed
- \_\_\_\_\_ Budget Committee
- \_\_\_\_\_ Capital Improvements Plan (CIP) Committee
- \_\_\_\_\_ Conservation Commission
- \_\_\_\_\_ Facilities Planning Committee
- \_\_\_\_\_ Heritage Commission
- \_\_\_\_\_ Planning Board – Regular / Alternate (circle)
- \_\_\_\_\_ Recreation Commission
- \_\_\_\_\_ Recycling Committee
- \_\_\_\_\_ Traffic Safety Committee
- \_\_\_\_\_ Volunteer Committee
- \_\_\_\_\_ Zoning Board–Regular / Alternate (circle)

**Other Opportunities**

- \_\_\_\_\_ Any other opportunity (please specify) \_\_\_\_\_
- \_\_\_\_\_ Emergency Management
- \_\_\_\_\_ PEG Access Videographer
- \_\_\_\_\_ Web Site

Please attach a brief statement on why you would like to volunteer for the above

**EMAIL TO:**            **rbolduc@milford.nh.gov**

**or**

**MAIL TO:**            **Human Resources**  
                         **Town Hall**  
                         **1 Union Square**  
                         **Milford. NH 03055-4240**

This application, further volunteer information, and other volunteer opportunities are available on the web at [www.milford.nh.gov/town\\_general/volunteer.htm](http://www.milford.nh.gov/town_general/volunteer.htm)

## ~ TOWN OF MILFORD, NH ~

### ~ MUNICIPAL SERVICES ~

Town Offices Main Number	249-0600	Selectmen's Office	249-0600
Administration Office	249-0601	Tax Collector	249-0655
Ambulance (Business Office)	249-0610	Town Administrator	249-0600
Assessing	249-0615	Town Clerk	249-0650
Conservation Commission	249-0628	Transfer Station	673-8939
Community Development – Building, Code Enforcement, Planning, Zoning	249-0620	Water Utilities	249-0660
Finance	249-0640	Welfare	673-3735
Fire (Business)	249-0680	<u>Schools</u>	
Human Resources	249-0605	Supt.'s Office	673-2202
Information Technologies	249-0612	Jacques Elem. School	673-1811
Library	673-2408	Heron Pond Elem. School	673-5221
Police (Business)	249-0630	Sage School	673-6709
Public Works	673-1662	Middle School	673-5221
Recreation	249-0625	High School	673-4201

### ~ EMERGENCY NUMBERS ~

Ambulance/Fire/Police	911
Poison Control	1-800-562-8236

### ~ TOWN OFFICE HOURS ~

Town Clerk – Monday through Friday	8:00 AM to 3:00 PM
Tuesday Night Extended Hours	4:30 PM to 6:30 PM
Tax Collector – Monday through Friday	8:00 AM to 4:00 PM
All Other Offices – Monday through Friday	8:00 AM to 4:30 PM

### ~ MILFORD RECYCLING CENTER HOURS ~

Closed: Sundays, Mondays & Holiday (see web site for details)

Tuesday	8:00 AM to 8:00 PM
Wednesday	8:00 AM to 12:00 PM
Thursday	12:00 PM to 8:00 PM
Friday	8:00 AM to 1:00 PM
Saturday	8:00 AM to 4:30 PM

### ~ WADLEIGH MEMORIAL LIBRARY HOURS ~

Monday - Thursday	9:30 AM to 8:30 PM
Friday	9:30 AM to 5:00 PM
Saturday	9:00 AM to 1:00 PM
Sunday (September – May)	1:00 PM to 5:00 PM
Sunday (June – August)	CLOSED

Please visit us on the Town's web site at: [www.milford.nh.gov](http://www.milford.nh.gov)































**Milford Planning Board  
2011  
Distinguished Site Award**